

CITY OF SOUTH FULTON, GEORGIA  
South Fulton Service Center Auditorium, 5600 Stonewall Tell Road  
Tuesday, March 26, 2019, 5:00pm



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**The Honorable William "Bill" Edwards, Mayor**  
**The Honorable Mark Baker, District 7, Mayor Pro Tem**  
**The Honorable Catherine F. Rowell, District 1 Councilmember**  
**The Honorable Carmalitha Gumbs, District 2 Councilmember**  
**The Honorable Helen Z. Willis, District 3 Councilmember**  
**The Honorable Naeema Gilyard, District 4 Councilmember**  
**The Honorable Rosie Jackson, District 5 Councilmember**  
**The Honorable khalid kamau, District 6 Councilmember**

**WORK SESSION AGENDA**

1. Call to Order
2. Discussion Items
  - a. Employee Classification & Compensation Study Presentation - Management Advisory Group, Inc. (MAG)
  - b. Old National Main Street Initiative - Christopher Pike, Economic Development Administrator
  - c. Legislative Update - Andrew Long, A.R. Long Company
  - d. A Resolution Activating the Downtown Development Authority for the City of South Fulton. **(khalid)**
3. Executive Session (CLOSED) if necessary
4. Adjournment



# CITY OF SOUTH FULTON

## COUNCIL AGENDA ITEM

### COUNCIL WORK SESSION



**SUBJECT:** Employee Classification and Compensation Study Presentation

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

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#### ATTACHMENTS:

Description	Type	Upload Date
WS - MAG Presentation	Cover Memo	3/19/2019

# **City of South Fulton, GA Employee Classification & Compensation Study**



**City of South Fulton, GA  
RFP 19-004**

**March 12, 2019**



# Goals of the Study

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The Goals and Objectives of the Study are to:

1. Attract and retain qualified employees;
2. Ensure positions performing similar work with essentially the same level of complexity, responsibility, and knowledge, skills, and abilities are classified together;
3. Provide salaries commensurate with assigned duties;
4. Clearly outline promotional opportunities;
5. Provide recognizable compensation growth;
5. Provide justifiable pay differential between individual classes; and,
6. Maintain a competitive position with other comparable organizations.

# Scope Of Services

- 1) Provide for a comprehensive evaluation of every job within the City to determine relative worth within the organization for internal equity and for the establishment of pay ranges and step progressions within the ranges.
- 2) Evaluate the feasibility of having a fifteen (\$15) dollar an hour minimum wage.
- 3) Review all current job classifications, confirm, and recommend changes to hierarchical order of jobs using a modern evaluation system.
- 4) Establish appropriate benchmarking standards and conduct salary surveys as needed for similar positions with comparable Georgia municipalities.
- 5) Identify potential pay compression issues and provide potential solutions.
- 6) Analyze and recommend changes to the present compensation structure to meet market analysis. This recommendation may include recommendations for individual positions as well.
- 7) Evaluate and recommend appropriate compensation (salary and fringe benefits) for elected officials

# Scope Of Services

1. Review current classifications and salary grades and propose recommended strategies for the City.
2. Conduct interviews and/or job audits as appropriate.
3. Update and/or create job descriptions.
4. Identify Occupational Categories and review FLSA Status.
5. Identify career ladders/promotional opportunities as deemed appropriate. Review the current compensation plan (salary grade levels) and understand current challenges in recruiting and retaining employees.
6. Recommend and identify a consistent and competitive market position that the City can strive to maintain.
7. Recommend comparable labor markets, including both private and public-sector employers for compensation survey.
8. Recommend appropriate salary range for each position based on the classification plan, the compensation survey results, and the internal relationships and equality.

9. Develop guidelines to assist City staff with determining the starting pay for new employees

# Scope Of Services

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1. Review the current compensation plan (salary grade levels) and understand current challenges in recruiting and retaining employees.
2. Recommend and identify a consistent and competitive market position that the City can strive to maintain.
3. Recommend comparable labor markets, including both private and public-sector employers for compensation survey.
4. Recommend appropriate salary range for each position based on the classification plan, the compensation survey results, and the internal relationships and equality.
5. Develop guidelines to assist City staff with determining the starting pay for new employees.
6. Recommend implementation strategies including calculating the cost of implementing the plan.
7. Identify any extreme current individual or group compensation inequities and provide a recommended corrective action plan and process to remedy these situations.

# Facilitators for Success

- **Carolyn Long**, Executive Vice President, CPC, founding partner – hundreds of pay equity, compensation philosophy and policy development studies for cities, counties, boards and authorities. Recognized by Federal District Court as an expert witness in compensation, classification and pay equity. Served as project director for more than 300 HR management studies.
- **Russell Campbell**, Senior Vice President– more than 20 years of public sector experience in human resource management, organizational development, and strategic planning. Served as State-wide Director for two national consulting firms and has planned, organized, and directed scores of studies in the areas of management auditing/operational reviews as well as compensation and classification.
- **David Lookingbill**, Executive Vice President – scores of compensation and benefits studies. Formerly with Public Sector Personnel Consultants – 25 years of public sector compensation consulting including state, city and tribal jurisdictions



# Facilitators for Success

- **Dr. Donald Long, Ph.D. President**, founding partner, with extensive experience in classification and compensation. Over 250 compensation and management studies completed for public sector agencies. Taught HR and finance at Master's level for years.
- **Steve Foster, Senior Consultant** – a retired military veteran who brings years of detailed project management skills to public sector projects. Extensive experience in market and benefits analysis as well as with on-site support.
- **Frederick Dregischan – Director of Internet Services and Databank Administration.** More than 25 years of experience in public and private sector. His broad IT background provides a wide range of support for MAG clients, including the ability to assist them in interfacing from the HRIS system to MAG's software. His experience includes application software, SQL Server, Access and various ERP and accounting applications. Mr. Dregischan has an undergraduate degree in engineering.



# Experience for Success

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## **State of Georgia**

- Athens-Clarke County, GA
- Atlanta Public Schools, GA
- Bibb County Schools, GA
- Chatham County, GA
- City of Americus, GA
- City of Atlanta, GA
- City of Savannah, GA
- County of Dougherty, GA
- County of Tift, GA
- DeKalb County School District, GA



# Experience for Success

## Cities

City of Acton, MA	City of Alexandria, LA
City of Altamonte Springs, FL	City of Americus, GA
City of Artesia, NM	City of Asheville, NC
City of Atlanta, GA	City of Avondale, AZ
City of Bal Harbour, FL	City of Balcones Heights, TX
City of Baton Rouge, LA	City of Bay Harbor Islands, FL
City of Baytown, TX	City of Belle Glade, FL
City of Belleview, FL	City of Bloomington, IN
City of Bowling Green, KY	City of Boynton Beach, FL
City of Brooksville, FL	City of Brownsville, TX
City of Bullhead City, AZ	City of Cape Coral, FL
City of Carlsbad, NM	City of Casselberry, FL
City of Cayce, SC	City of Chandler, AZ
City of Chesapeake, VA	City of Cocoa Beach, FL
City of College Park, MD	City of Colleyville, TX
City of Colonie, NY	City of Columbia, MO
City of Columbia, SC	City of Cooper City, FL
City of Dania, FL	City of Davie, FL
City of Daytona Beach, FL	City of Destin, FL
City of Douglas, AZ	City of Dover, DE

# Experience for Success

## Cities

City of Dunedin, FL	City of El Mirage, AZ
City of El Paso, TX	City of Eustis, FL
City of Fairborn, OH	City of Florence, SC
City of Fountain, CO	City of Franklin, TN
City of Ft. Lauderdale, FL	City of Ft. Walton Beach, FL
City of Gainesville, FL	City of Gladstone, MO
City of Goose Creek, SC	City of Grand Prairie, TX
City of Greenacres, FL	City of Greenville, SC
City of Gulfport, FL	City of Hammond, LA
City of Highland Beach, FL	City of Holly Hill, FL
City of Hollywood, FL	City of Indian River Shores, FL
City of Jacksonville Beach, FL	City of Jacksonville Transportation Authority, FL
City of Jacksonville, FL	City of Johnson City, TN
City of Joplin, MO	City of Juno Beach, FL
City of Kalispell, MT	City of Kearney, NE
City of Kenosha, WI	City of La Porte, TX
City of Lake Park, FL	City of Lake Worth, FL
City of Lakeland, FL	City of Logan, UT
City of Manning, SC	City of Mesa, AZ
City of Minot, ND	City of Miramar, FL
City of South Fulton, GA	

# Experience for Success

## Cities

City of Mount Dora, FL	City of Mount Pleasant, SC
City of Myrtle Beach, SC	City of Naples, FL
City of New Orleans, LA	City of New Smyrna Beach, FL
City of North Miami Beach, FL	City of North Miami, FL
City of North Myrtle Beach, SC	City of North Port, FL
City of Oak Ridge, TN	City of Ocala, FL
City of Ormond Beach, FL	City of Page, AZ
City of Palm Bay, FL	City of Pantego, TX
City of Pascagoula, MS	City of Pearland, TX
City of Pembroke Pines, FL	City of Pointe Coupee, LA
City of Port Freeport, TX	City of Port Orange, FL
City of Portsmouth, VA	City of Prescott Valley, AZ
City of Prescott, AZ	City of Pueblo West, CO
City of Richmond, VA	City of Rio Rancho, NM
City of Riviera Beach, FL	City of Ruidoso, NM
City of Safety Harbor, FL	City of San Francisco, CA
City of San Luis, AZ	City of Sanford, FL
City of Sanibel, FL	City of Sarasota, FL
City of Satellite Beach, FL	City of Sevierville, TN
City of South Daytona, FL	City of St. George, UT
City of South Fulton, GA	

# Tools for Success

## Market Manager©...

Market Manager© lets you see exactly how your compensation and benefits stacks up against the competition.

Survey Class ID: 51

Class Title: ACCOUNTANT II

Class Code: P1012 Normal Annual Hours: 20

**Description**

This is the second level job in a series of four. This is professional accounting coordinating major accounting or fiscal operations. Employees in this class are responsible for assigned phases of accounting work and for supervising subordinate accounting and clerical personnel includes development of accounting procedures and techniques designed to meet the specialized need of the department. Employees in this class are expected to exercise independent professional judgment in solving most problems that arise within their assigned work areas. Work is reviewed through statements, and reports, and by general observation of the activities of the unit for which the employees are responsible.

**Qualifications**

Graduation from an accredited four-year college or university with major course work in accounting, experience in governmental accounting work, or any equivalent combination of relevant training and experience.

### Salary Survey Results for Valued Client

#### GENERAL TITLES

##### ACCOUNTANT II

**Description** This is the second level job in a series of four. This is professional accounting and supervisory work in directing or coordinating major accounting or fiscal operations. Employees in this class are responsible for assigned phases of accounting work and for supervising subordinate accounting and clerical personnel in this activity. Work frequently includes development of accounting procedures and techniques designed to meet the specialized need of the department. Employees in this class are expected to exercise independent professional judgment in solving most problems that arise within their assigned work areas. Work is reviewed through periodic audits of records, statements, and reports, and by general observation of the activities of the unit for which the employees are responsible.

**Quals** Graduation from an accredited four-year college or university with major course work in accounting, experience in governmental accounting work, or any equivalent combination of relevant training and experience.

Respondent	Matching Title	Match	Min	Mid	Max	Range Width	Exempt	Avg Pay	Actual Pay
HILLSBOROUGH COUNTY, FL	ACCOUNTANT II	Good	\$40,764	\$56,808	\$72,852	78.7%	<input type="checkbox"/>		
BROWARD COUNTY SHERIFF'S OFFICE	ACCOUNTANT II	Good	\$45,972	\$58,644	\$71,317	55.1%	<input type="checkbox"/>		
CITY OF CORAL SPRINGS, FL	ACCOUNTANT	Good	\$46,000	\$56,500	\$67,000	45.7%	<input type="checkbox"/>		
ORANGE COUNTY, FL	SENIOR UTILITIES ACCOUNTANT	Good	\$46,966	\$60,986	\$75,005	59.7%	<input type="checkbox"/>		
CITY OF HOLLYWOOD, FL	SENIOR ACCOUNTANT	Good	\$47,442	\$65,734	\$84,026	77.1%	<input type="checkbox"/>		
CITY OF MIAMI, FL	ACCOUNTANT, SENIOR	Good	\$48,027	\$56,992	\$65,957	37.3%	<input type="checkbox"/>		
MIAMI-DADE COUNTY, FL	ACCOUNTANT II	Good	\$49,262	\$66,252	\$83,242	69.0%	<input type="checkbox"/>		
PALM BEACH COUNTY, FL	ACCOUNTANT	Good	\$52,532	\$68,099	\$83,666	59.3%	<input type="checkbox"/>		
CITY OF FORT LAUDERDALE, FL	ACCOUNTANT II	Good	\$59,322	\$71,542	\$83,762	41.2%	<input type="checkbox"/>		
<b>Average</b>			\$48,476	\$62,395	\$76,314	57.4%			
BROWARD COUNTY, FL	ACCOUNTANT II		\$47,087	\$59,327	\$71,567	52.0%			
		<b>\$ Difference</b>	(\$1,389)	(\$3,068)	(\$4,747)				
		<b>% Difference</b>	-3.0%	-5.2%	-6.0%				

# Tools for Success

## Classification Manager©...

**Classification Manager©** your desktop classification/compensation solution.

CLASSIFICATION MANAGER by Management Advisory Group

**Classification Manager©**  
Sample Client

Basic Setup  
Administrative Issues  
Class Evaluation With Bands  
Employees  
Implementation Scenarios  
Job Analysis Questionnaires  
Large Data Grid  
Pay Plan Editing  
Position Maintenance  
Reclassify  
Regression Analysis  
Link/Download JAQ Responses

Select Database

Reports Menu  
Export Data  
Export in Data Request Format  
Event Management  
Surveys Project Notes  
Create New Backend  
FLSA Guide  
Update from Spreadsheet  
Create Link to JAQ Upload Tables  
Pwd: [input] Load to Web  
Get JAQ Passwords w/Dept Name  
Upload PM Data to Web

MANAGEMENT ADVISORY GROUP INTERNATIONAL, INC.  
PREPARING FOR TOMORROW, TODAY...

CM Frontend - Master Copy 11-7-2016 KM

OrgID: 20130911 # Employees: 215 # Positions: 224

C:\Users\looki\Business Data\MAG\Murfreesboro, TN\CM Training 7-8-2014\CM Training Database.mdb

Quit

Status:

Employee data is imported through Excel files. MAG will provide a step by step Excel template to build capacity for future use of CM and to facilitate easy updates.



# Tools for Success

## Classification Manager©...

Classification Manager© your desktop classification/compensation solution.

Classification Manager© - Proposed Job Class Evaluation  
Sample Client 2017

Job Title: ADMINISTRATIVE ASSISTANT Code: 7002  
Pay Plan: Unifed Occ Category: Office Support

Expert Database Browse  
Copy Points  
Search: Title Points  
Benchmark Exempt

Copy Points From: Original Classes And Issues Class Description Employee In This Class Avg JAQ Responses

	Emp	Sup	Combined	Copy Combined Avgs to Proposed
Degree of Involvement				
Org Responsibility 0				
Data Responsibility 5	5.00	5.00	5.00	Data Responsibility
People Responsibility 4	4.67	3.00	3.83	People Responsibility
Assets Responsibility 3	3.00	3.00	3.00	Asset Responsibility
Experience 6	6.33	6.33	6.33	Experience
Education 4	3.67	3.67	3.67	Education
Math 3	3.00	3.00	3.00	Math
Communications 5	4.67	4.67	4.67	Communications
Judgment 4	4.33	3.00	3.67	Judgment
Complexity of Work 6	6.00	6.00	6.00	Complexity of Work
Impact of Errors 4	4.00	3.33	3.67	Impact of Errors
Physical Demands 3	3.00	3.00	3.00	Physical Demands
Equipment Usage 2	2.00	2.00	2.00	Equipment Usage
Unavoidable Hazards 6	6.67	0.00	6.67	Unavoidable Hazards
Safety Of Others 3	2.67	2.67	2.67	Safety of Others
Total Points: 677				
Prop. Grade: 116				
Detn: 305 IRA: 0				
Min Mkt Max				
43,242 51,890 64,863				

Combines input from employees and supervisors from the web based Job Analysis Questionnaire. Reviewed and organizational values added by department heads and leadership staff.

# Tools for Success

*In addition to ongoing support for a year following completion of the study, MAG will also license our software for the City to use.*

Budgeting, planning and forecasting can be done in seconds with this versatile cost projection utility.

Our software also supports changes to the classification of both jobs and employees.

We make it easy for you...

The screenshot displays the 'Classification Manager - Implementation Scenarios Editing' window. The title bar indicates 'CLASSIFICATION MANAGER - Implementation Scenarios'. The main window has a header with 'Classification Manager© - Implementation Scenarios Editing' and an 'Exit' button. Below the header is a 'Report Format' section with 'Summary Options' (Summary Only, Show Department Summary, Show Unit Summary, Show Pay Plan Summary, Show Grand Totals Summary) and 'Supress Zeros' and 'Draft' checkboxes. The 'Report Settings' section includes 'Report Name' (Implementation Report), 'Calculation Method' (All Pay Plans, Specific Plan), 'Open Range', 'Increment Step by', 'Include Plan', and 'Exclude Plan'. The 'Calculation Parameters' section includes 'Set Years to Reach Grade Market to', 'Set Years to Reach Grade Maximum to', 'Set Maximum Adjustment to the Range', 'Set Allowable Experience Days Using', 'Set Maximum Years of Service Cap to', 'Calculate Adj. Above Min after the first', 'Apply Geographic Compensation Diff.', 'Include Assignment Pay', 'Include Organizational Experience adj', and 'Limit Total Adjust To Greater of Min or \$'. The 'Implementation Date' is set to 1/1/2016. The 'Flat Percent Adjustment Management' section includes 'Calculate a Flat % Adjustment of', 'Limit Flat % Adjustment to: \$', 'Calculate % Using Current Salary', and 'When to Apply Flat % Adjustment'. The 'Display on Implementation report' section includes 'Original Class' and 'Proposed Class' columns with checkboxes for various fields like Class Title, Class Code, Grade, Salary Range, Step, Base Salary, Employee Name, Position Controls, Days, Duty Days, Experience Days, Dates, Hire Date, Promotion Date, Experience Date, Other, Title to Display For Mkt Header, and % Change. The bottom status bar shows '260 Use Duty Days in Calculations', '2080 Use Annual Work Hours in Calculations', and '5 Standard Daily Hours (for FTE Calculations)'.



# \$15 Min. Wage Pros & Con

- The Fair Labor Standard Act set the first U.S. minimum wage in 1938. President Roosevelt set the first minimum wage at .25 cents per hour.
- The U. S. current national minimum wage is \$7.25 per hour.
- Data from the [Economic Policy Institute](#) indicates that 29 states and D.C. have a minimum wage higher than the federal minimum wage including Alaska, Arizona, Arkansas, California, Colorado, Connecticut, Delaware, Florida, Hawaii, Illinois, Maine, Maryland, Massachusetts, Michigan, Minnesota, Missouri, Montana, Nebraska, Nevada, New Jersey, New Mexico, New York, Ohio, Oregon, Rhode Island, South Dakota, Vermont, Washington, Washington D.C., and West Virginia.
- According to the [Economic Policy Institute](#), 42 localities have adopted minimum wages above their state minimum wage.
- In the state of Georgia, the City of Clarkston is the first municipality to mandate a \$15 an hour min. wage.
- The City of SeaTac, Washington has the highest minimum wage in the country at \$16.09 per hour.

# \$15 Min. Wage Pros & Con

## PROS

- First, workers who can cover the [cost of living](#) have better morale. They are more productive if they have a decent [standard of living](#).
- Second, it reduces [income inequality](#) while providing an incentive to work. The incentive makes it better for society than [welfare](#) or a [universal basic income](#).
- Third, a minimum wage spurs economic growth. It gives workers more money to spend. This increases [demand](#) and business revenue.
- Fourth, workers who have more time and money can then invest in their education. This further increases their productivity. It improves the attractiveness of the country's labor pool. A more educated workforce increases innovation and the number of small businesses.
- Fifth, minimum wage laws benefit individual businesses. Workers are less likely to leave to find a higher-paying job. This reduces turnover and expensive retraining costs.

# \$15 Min. Wage Pros & Con

## CONS

- First, the minimum wage is an [unfunded mandate](#) that falls on business shoulders.
- Second, the minimum wage laws raise business labor costs. That's already the largest budget item for most of them. When the government forces them to pay more per worker, they hire fewer workers to keep the total labor costs the same.
- Fourth, minimum wage laws may increase [job outsourcing](#).

## CONCLUSION

- **Increasing min. Wage to \$15 an hr. will reduce poverty.**
- **Attract younger workers to the city.**
- **Spur economic development within the community.**
- **Reduce turnover, and improve quality of applicant pools.**
- **Improve morale.**

# Project Phases & Timeline

City of South Fulton, GA

Project Phases and Timeline

Phase Name	Jan.	Feb.	March	April	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.
Phase I: Project Initiation												
Phase II: Market Survey												
Phase III: Classification Review												
Phase IV: Analyze Market Survey												
Phase V: Analyze Position Data												
Phase VI: Develop Updated Pay Plan												
Phase VII: Draft Project Report												
Phase VIII: Submit Final Project Report												
Phase IX: Technology Transfer/Training												



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL WORK SESSION**



**SUBJECT:** Old National District

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

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**ATTACHMENTS:**

Description	Type	Upload Date
WS - Old National Main Street Initiative	Cover Memo	3/19/2019

# GOVERNMENT OF THE CITY OF SOUTH FULTON

## Office of the City Manager


WILLIAM "BILL" EDWARDS  
MAYOR



ODIE DONALD II  
CITY MANAGER

### MEMORANDUM

**TO:** Honorable Mayor William "Bill" Edwards and City Council Members

**FROM:** Odie Donald II   
City Manager

**DATE:** March 15, 2019

**SUBJECT:** Old National District

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#### **Background:**

Old National Highway has long been a commercial corridor in the south metro area. Once the center of much commercial activity, Old National Highway has suffered from underinvestment in recent years. Healthy commercial activity is vitally important to the success of the City of South Fulton and the diversification of revenue to the city is a priority of the Mayor and Council.

#### **Summary of Event:**

The Georgia Department of Community Affairs is excited to partner with the City of South Fulton through the Georgia Main Street Program. The Georgia Program is an affiliate organization of Main Street America which has been helping to revitalize older and historic commercial districts for more than 35 years. Made up of small towns, mid-sized communities, and urban commercial districts, Main Street America represents the broad diversity that makes this country so unique.

#### **Next Steps/Need for Briefing:**

In an effort to bring much needed attention and investment into the Old National Highway Corridor, staff is recommending the establishment of the Old National District with specific focus of driving customers, positive attention and needed investment to the corridor.

Enclosed are the following documents for your review:

- Overview of the National and State Main Street Program
- Explanation of the Four Points Approach along with a sample scope of work which could be used in the District
- 2018-2019 Georgia Downtown Affiliate Network Memorandum of Understanding from the Georgia Department of Community Affairs
- Georgia Main Street Affiliate to Classic Main Street Program Transitional Work Plan

Should you need further information regarding this correspondence, please contact Christopher Pike at [christopher.pike@cityofsouthfultonga.gov](mailto:christopher.pike@cityofsouthfultonga.gov).

# Old National District Proposal

## **Old National Highway**

Much of the commercial development along the Old National Highway corridor was constructed during the early 1970's. Once the center of much economic activity, Old National Highway has since experienced significant decline and underinvestment. Recent population decline has had a negative impact on local consumer spending and retail sales, leading to high retail vacancy, declining commercial land values, and the continued presence of undeveloped commercial parcels.

## **National Main Street Model | Main Street America**

Main Street Programs aim to revitalize downtowns and commercial districts through preservation-based economic development and community revitalization. The National Main Street model commenced in 1977 with a pilot involving 3 towns: Galesburg, Illinois, Madison, Indiana, and Hot Springs, South Dakota. Since then, the program has been expanded to include many other towns. These may be statewide or regional "coordinating programs" or "local programs." Programs determined to be "Designated" follow best-practices established by the National Main Street Center and/or statewide or regional coordinating programs. A main street manager is appointed to implement the program locally.

Main Street America is also a special mark of distinction. It is a seal, recognizing that participating programs, organizations, and communities are part of a national movement with a proven track record for celebrating community character, preserving local history, and generating impressive economic returns.

## **Georgia Main Street Program**

The Georgia Main Street Program began in 1980 as one of the original pilot state coordinating programs of the National Main Street Initiative launched by the National Trust for Historic Preservation. The program launched with five local communities and has grown to serve 100+ communities statewide. Georgia Main Streets represent some of the strongest central business districts in the state and in the Southeast.

## **The Main Street Approach**

The Main Street Approach is centered around Transformation Strategies. A Transformation Strategy articulates a focused, deliberate path to revitalizing or strengthening a downtown or commercial district's economy.

Every community and commercial district is different, with its own distinctive assets and sense of place. The Main Street Approach™ offers community-based revitalization initiatives with a practical, adaptable framework for downtown transformation that is easily tailored to local conditions. The Main Street Approach helps communities get started with revitalization and grows with them over time.

The Main Street Approach is most effective in places where community residents have a strong emotional, social, and civic connection and are motivated to get involved and make a difference.

It encourages communities to take steps to enact long term change, while also implementing short term, inexpensive and place-based activities that attract people to the commercial core and create a sense of enthusiasm and momentum about their community.

## **Important Partners for Success**

**OLD NATIONAL HIGHWAY MERCHANT'S ASSOCIATION** – The Old National Highway Merchant's Association provides a voice for businesses located along the commercial corridor.

**SOUTH FULTON CHAMBER OF COMMERCE** – The South Fulton Chamber is focused exclusively on economic development and business advocacy in South Fulton.



## **Main Street Four Points**

A program's work on Transformation Strategies should be organized around the Four Points: Economic Vitality, Design, Promotion, and Organization.

**ECONOMIC VITALITY** focuses on capital, incentives, and other economic and financial tools to assist new and existing businesses, catalyze property development, and create a supportive environment for entrepreneurs and innovators that drive local economies.

**SAMPLE: Economic Vitality Committee Program of Work:**

- District Vacant Property Inventory
- Shop Local Promotions
- Economic Development Week
- Pre-Development Fund
- Façade Grants
- Small Business Sustainability Grants

**DESIGN** supports a community's transformation by enhancing the physical and visual assets that set the commercial district apart.

**SAMPLE: Design Committee Program of Work:**

- Public Art Program | Mural Projects
- Light Pole Banners
- Holiday Decorations
- Public Planters
- District Design Guidelines

**PROMOTION** positions the downtown or commercial district as the center of the community and hub of economic activity, while creating a positive image that showcases a community's unique characteristics.

**SAMPLE: Promotions Committee Program of Work:**

- City Sponsored 5k for Old National
- Holiday Festivals & Events
- Old National Annual Awards
- Old National Arts Fest
- Old National Jazz Festival
- Old National Restaurant Week

**ORGANIZATION** involves creating a strong foundation for a sustainable revitalization effort, including cultivating partnerships, community involvement, and resources for the district.

**SAMPLE: Organization Committee Program of Work:**

- Ribbon Cuttings
- Grand Openings
- Ground Breakings
- Mayor's Walk in the District
- Old National Discount Card
- Old National Membership Program
- Rise-n-Shine
- Works with Old National Merchant's Association

## **Similar Districts and Programs:**

### **Midtown Atlanta | Midtown Alliance:** [www.midtownatl.com](http://www.midtownatl.com)

Since its creation in 1978, Midtown Alliance has been the driving force behind the revitalization of Midtown.

Midtown Alliance is a non-profit membership organization and a coalition of leading business and community leaders – united in our commitment to Midtown as a premiere destination for commerce, culture, education and living.

The mission of the Alliance is to improve and sustain the quality of life for those who live, work and play here. The Alliance accomplishes this goal through a comprehensive approach to planning and development that includes initiatives to enhance public safety, improve the physical environment, and strengthen the urban amenities which give the area its unique character.

Creating and maintaining a livable, lovable community doesn't happen on its own. It's a full-time job, requiring the right mix of programs and capital projects to generate results today – while attracting continued investment to bring our community's long-term vision to life.

### **Atlanta Downtown | Central Atlanta Progress:** [www.atlantadowntown.com](http://www.atlantadowntown.com)

Downtown Atlanta, the historic center city, boasts walkable streets, an authentic urban atmosphere, well-known attractions, and undiscovered gems. From Sweet Auburn to the Centennial Park District, we invite you to experience Downtown's storied past and dynamic future.

Since 1941, Central Atlanta Progress, Inc. (CAP) has served as the leading advocate for the economic vitality and growth of Downtown Atlanta.

CAP is a member-based nonprofit organization funded through the investment of businesses and institutions committed to creating a vibrant Downtown Atlanta.

CAP has acted as a catalyst for a wide range of programs and projects for the improvement of the central city by convening key stakeholders in the public and private sectors and establishing consensus among public policy makers and private business leaders. Through careful research, planning, and attention to details, CAP has been a leader and advocate for Downtown Atlanta for more than 75 years.

### **Sweet Auburn Works:** [www.sweetauburnworks.com](http://www.sweetauburnworks.com)

Sweet Auburn is home to businesses, residents, and institutions, including the National Park Service, Georgia State University, and a number of churches.

More than 1 million+ visitors come each year to visit the Martin Luther King Jr. National Historic Site.

GSU's 30,000+ students pass through this neighborhood every day on their way to class. New businesses have opened, with more on the way. And investors are eyeing properties in the neighborhood with plans to invest.

Sweet Auburn is also home to the Atlanta Streetcar, which provides a convenient way to travel between the Sweet Auburn historic district, the heart of downtown Atlanta, downtown attractions, and Georgia State University.

**Downtown Affiliate Network**

The Downtown Affiliate Network is available to communities, neighborhoods, and non-traditional business districts that have a strong commitment towards downtown development but have a desire for a more flexible approach in the revitalization of their downtown. Affiliate programs can participate in Main Street training and still retain limited access to all of the technical services offered by the Office of Downtown Development. Participating programs are not required to have paid staff, but it is encouraged.

Once all requirements have been met in the Transitional Work Plan, the District can be designated as a Classic Main Street Program.

**Classic Main Street Program**

The Georgia Main Street Program has been an active contributor to the revitalization success of Georgia's historic commercial districts since 1980. All Classic Main Street Programs are designated by the state of Georgia and nationally accredited by the National Main Street Center annually. As part of the annual accreditation process all Classic Main Street communities are required to meet the 10 standards for accreditation. These standards place an emphasis on historic preservation education as well as economic development lending itself to an active and vibrant downtown.

**Community Requirements to Establish a District:**

1. Appoint or contract with an entity to serve as the Board of Directors for the local Main Street Program.
2. Set and review boundaries for the target area of the local Main Street Program.
3. Employ a paid professional downtown manager/main street manager responsible for the daily administration of the local Main Street Program.
4. Provide for local Main Street Program solvency through a variety of direct and in-kind financial support.
5. Approve and sign MOU with Department of Community Affairs.

# 2018- 2019

## Georgia Downtown Affiliate Network

### Memorandum Of Understanding

---

#### MOU

4/1/2018

This document should be signed by all local parties and returned including original signatures to the Georgia Department of Community Affairs, c/o Tess Harper, 60 Executive Park South, NE, Atlanta, Georgia 30329 by July, 1, 2018.

## GEORGIA DOWNTOWN AFFILIATE NETWORK MEMORANDUM OF UNDERSTANDING

### 2018 - 2019 Program Year

This agreement is entered into and executed by the Georgia Department of Community Affairs Office of Downtown Development (hereinafter referred to as "DCA") and the City/Town of [REDACTED], Georgia (hereinafter referred to as "Community"). DCA will enter into this agreement with the above party to provide services in return for active and meaningful participation in the Georgia Downtown Affiliate Network by the Community as specified below.

This agreement outlines the necessary requirements set forth by DCA for the Community's participation in the Georgia Downtown Affiliate Network for 2018. DCA is the sponsoring state agency for the Georgia Main Street program and is licensed by the National Main Street Center (hereinafter referred to as "National Program") to designate, assess, and recommend for accreditation cities within the State of Georgia.

Those communities that participate in the Georgia Downtown Affiliate Network will receive a national designation from the National Main Street Center as a Main Street America Affiliate™ community. As members of this designation level your community, program or organization has demonstrated a commitment to comprehensive community revitalization and is on the pathway to achieving meaningful economic, social, physical and organizational improvements in the downtown or historic commercial district. Affiliate status is for programs, districts, or communities that are interested in learning more about the Main Street model and would like to tap into the national network's strategies and resources, as well as for those who do not have the capacity, or who are not eligible for higher levels of Main Street America™ designation.

In recognition of the agreement by DCA and the Communities, the parties have agreed to the following:

#### ARTICLE 1: THE COMMUNITY AGREES TO—

1. Broadly engage community stakeholders in the revitalization process;
2. Work with stakeholders to identify a unified vision for success for the district along with appropriate success indicators;
3. Develop diversified and sustainable funding sources to support your efforts;
4. Participate in available training, professional development, and networking opportunities to strengthen leadership capacity and deepen knowledge of the Main Street Approach™ and community revitalization field;
5. Maintain membership with the National Main Street Center, in order to be eligible for national designation.
6. Appoint a person within the community or organization to serve as the main point of contact with DCA.
7. Set and review boundaries for the target area of the local Downtown Affiliate Network program.
  - A. A copy of these boundaries should remain on file with DCA at all times.
8. Use the "Main Street America Affiliate™" name in accordance with the National Main Street Policy on the Use of the Name Affiliate.
9. Notify DCA in writing prior to any wholesale changes in the local program.

#### ARTICLE 4: DCA AGREES TO—

1. Supervise all communications between the Community, state government agencies and the National Main Street Center as it relates to the local Main Street America Affiliate Program.
2. Provide access to a curriculum of training on an annual basis to assist the community, volunteers, downtown manager and the Affiliate Program Board with the local downtown revitalization program.
3. Provide a detailed Transition Strategy to assist local Downtown Affiliate Network programs who want to pursue the Classic Main Street Program designation.
4. Provide access to resource materials, sample codes and ordinances, organizational documents, and templates for local programs.

#### ARTICLE 5: ALL PARTIES AGREE THAT—

1. This agreement shall be valid through June 30, 2019.
2. This agreement may be terminated by DCA or the Community by written notice of 60 days. Termination of this agreement by the Community will result in the loss of local Downtown Affiliate Network Designation.
3. If the Community fails to fulfill their obligations set forth in this agreement, DCA reserves the right to determine a course of action for the local Affiliate Program as it deems appropriate. Such course may include probation or termination of designation.
4. Any change in the terms of this agreement must be made in writing and approved by both parties.

GEORGIA DOWNTOWN AFFILIATE NETWORK  
MEMORANDUM OF UNDERSTANDING: 2018/19 Program Year

THIS AGREEMENT IS HEREBY EXECUTED BY AND BETWEEN THE PARTIES BELOW:

LOCAL GOVERNMENT (COMMUNITY): \_\_\_\_\_

\_\_\_\_\_  
Mayor/Chief Elected Official's Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date Term Expires

---

DESIGNATED POINT OF CONTACT

\_\_\_\_\_  
Name of Contact

\_\_\_\_\_  
Contact's Phone Number

\_\_\_\_\_  
Contact's Email Address

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Contact's Mailing Address

---

GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS  
OFFICE OF DOWNTOWN DEVELOPMENT  
GEORGIA MAIN STREET PROGRAM

*Jessica Reynolds*

\_\_\_\_\_  
Director's Signature

April, 3 2018

\_\_\_\_\_  
Date

Jessica Reynolds  
Director, Office of Downtown Development  
Georgia Department of Community Affairs  
60 Executive Park South, NE  
Atlanta, Georgia 30329

Phone: 404-679-4859  
Email: [Jessica.reynolds@dca.ga.gov](mailto:Jessica.reynolds@dca.ga.gov)



This guide is to serve as a resource for communities interested in becoming a designated Main Street America™ city. The benchmarks and objectives outlined below make-up the necessary steps that must be taken to earn this designation.

## Benchmark Overview

- ☐ Participate at the Affiliate level
- ☐ Hire a full-time manager
- ☐ Define the Main Street district
- ☐ Appoint a board of directors
- ☐ Create a work plan
- ☐ Create budget to support the work plan
- ☐ Complete required training
- ☐ Develop preservation ethic
- ☐ Complete 12 months of reporting
- ☐ Make formal presentation to DCA

## Objective 1: Getting Started

- ☐ Sign Affiliate Memorandum of Understanding
- ☐ Develop job description and program budget
- ☐ Provide DCA with Main Street director's job description
- ☐ Advertise Main Street director position
- ☐ Provide DCA with new Main Street director's contact information
- ☐ Designate an office location for the Main Street director
- ☐ Join the National Main Street Center at the "Designated Member" level

## Objective 2: Board Development

- ☐ Designate a Main Street district
- ☐ Pass resolution adopting Main Street boundaries
- ☐ Provide DCA with a copy of boundaries and resolution
- ☐ Determine who will serve on Main Street board
- ☐ Complete the board roster template, provided by DCA
- ☐ Adopt Main Street Board bylaws
- ☐ Create a vision statement
- ☐ Create a mission statement
- ☐ Become Main Street 101 certified

## Objective 3: Community Engagement

- ☐ Approve meeting agenda for community visioning session
- ☐ Advertise community visioning session 30 days in advance
- ☐ Invite local media and elected officials to the meeting
- ☐ Ensure meeting space is accessible and meets ADA standards
- ☐ Choose a time that allows for optimal participation
- ☐ Provide a sign-in sheet and keep as a record of attendance
- ☐ Provide opportunity for public input and questions
- ☐ Create a follow-up summary about the meeting

## Objective 4: Work Plan Development

- ☐ Bring in a third-party facilitator to develop community transformation strategies and comprehensive downtown work plan
- ☐ Identify goals and objectives to support strategies
- ☐ Develop a budget to support the plan of work
- ☐ Identify revenue sources
- ☐ Identify smaller, individual tasks and jobs
- ☐ Assign jobs to board members and committee volunteers
- ☐ Identify timeline to implement the work plan

## Objective 5: Preservation Ethic

- ☐ Develop a comprehensive list of historic properties
- ☐ Develop a baseline business report categorizing and noting all businesses within the district
- ☐ Identify new or existing ordinances to support good downtown design practices
- ☐ Develop or identify incentives to support preservation rehabilitation projects
- ☐ Host a preservation-related training or activity
- ☐ Attend a preservation-focused training session

## Objective 6: Director's Objectives

- ☐ Complete Main Street 101 certification
- ☐ Complete 12 months of consecutive monthly reports
- ☐ Participate in 30 hours of downtown development training
- ☐ Attend the annual Georgia Downtown conference or the Main Street Now conference
- ☐ Join the Managers Facebook group
- ☐ Sign-up to receive the Georgia Main Street newsletter

## Objective 7: Accreditation

- ☐ Set a date for Main Street presentation with DCA
- ☐ Invite elected officials and board members to attend
- ☐ Prepare presentation for DCA using provided template

## Objective 8: Designation

- ☐ Determine if all above objectives have been met
- ☐ Make recommendations for next steps
- ☐ Conduct a community site visit

## Tips, Tricks and Things to Note

**The Main Street Manager's position is full time.**  
Per the Memorandum of Understanding, managers are required to spend at least 75 percent of their time focused on downtown projects and programming.

**The Main Street budget should represent diversified revenue streams** and should be robust enough to support salaries, office space, supplies and staff/board training.

**All documents should be shared with DCA via Dropbox.** To gain access to your programs Dropbox folder, please email our team. Note: Your Main Street Program will need its own Dropbox account to connect to your DCA-designated Dropbox folder.

**Main Street 101 is now offered entirely online.**  
This information is free to everyone, but all managers and board members must become Main Street 101 certified, which does have a cost associated with it.





# GEORGIA

MAIN STREET

In Georgia's  
**Main Street Cities**  
in fiscal year 2017-2018 ...

**T**he elite cities that have earned **Georgia Main Street** status — more than 100 of them — boast some of the strongest central business districts in the state and across the Southeast. They lead Georgia cities in both small business development and job creation, leveraging private and public investment for the preservation and revitalization of the state's historic commercial districts.

**1,159** OPEN  
**businesses**

opened or expanded leading  
to the creation of

**3,059**  
**net new jobs**

**657**  
**buildings**

were rehabilitated  
for a total impact of

**\$61**  
**million**

**\$533** million

was invested in private/public  
projects in Georgia Main Street  
communities, accounting for



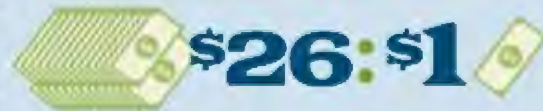
of the National  
Main Street program's  
economic impact



**892**  
**downtown**  
**housing units**

equaling a  
**\$120 million**  
investment

## Reinvestment Ratio



The amount of new investment that occurs, on average,  
for every dollar a participating community spends to  
support the operation of its Main Street program

**492** **public**  
**improvement**  
**projects**

were funded, which  
created an impact of **\$42** **million**

PLACEMAKING  
WITH **IMPACT**

ROME

**GROWING  
BUSINESS.  
PRESERVING  
HISTORY.**

[georgiamainstreet.org](http://georgiamainstreet.org)  
[mainstreet@dca.ga.gov](mailto:mainstreet@dca.ga.gov)

[gamainst](#)  
 [gamainst](#)  
 [gamainst](#)

Photo courtesy of the Georgia Department of Economic Development



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL WORK SESSION**



**SUBJECT:** Legislative Update

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

---

**ATTACHMENTS:**

Description	Type	Upload Date
WS - Legislative Update	Cover Memo	3/19/2019



# CITY OF SOUTH FULTON LEGISLATIVE UPDATE

**WILLIAM “BILL” EDWARDS**  
Mayor

**ODIE DONALD II**  
City Manager

Presented By:  
**Andrew Long, A. R. Long Company**

**CITY OF SOUTH FULTON**  
**5440 FULTON INDUSTRIAL BLVD, SOUTH FULTON, GA 30336**



# CITY OF SOUTH FULTON

## COUNCIL AGENDA ITEM

### COUNCIL WORK SESSION



**SUBJECT:** Resolution to activate a Downtown Development Authority

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Council

---

#### ATTACHMENTS:

Description	Type	Upload Date
WS - Resolution_Downtown Development Authority	Cover Memo	3/19/2019

1 **STATE OF GEORGIA**  
2 **COUNTY OF FULTON**  
3 **CITY OF SOUTH FULTON**

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4  
5  
6 (Sponsored by Councilman khalid)  
7

8 **A RESOLUTION ACTIVATING THE DOWNTOWN DEVELOPMENT AUTHORITY**  
9 **FOR THE CITY OF SOUTH FULTON; DECLARING THE NEED FOR A DOWNTOWN**  
10 **DEVELOPMENT AUTHORITY TO FUNCTION IN THE CITY OF SOUTH FULTON**  
11 **PURSUANT TO THE PROVISIONS OF THE DOWNTOWN DEVELOPMENT**  
12 **AUTHORITIES LAW, O.C.G.A. § 36-42-1 et seq.; ESTABLISHING THE**  
13 **GEOGRAPHICAL BOUNDARIES OF THE DOWNTOWN DEVELOPMENT AREA;**  
14 **MAKING INITIAL APPOINTMENTS OF DIRECTORS OF THE DOWNTOWN**  
15 **DEVELOPMENT AUTHORITY FOR THE CITY OF SOUTH FULTON; PROVIDING**  
16 **FOR THE FILING OF A CERTIFIED COPY OF THIS RESOLUTION WITH THE**  
17 **SECRETARY OF STATE AND THE GEORGIA DEPARTMENT OF COMMUNITY**  
18 **AFFAIRS; AUTHORIZING THE CITY CLERK TO ATTEST SIGNATURES AND AFFIX**  
19 **THE OFFICIAL SEAL OF THE CITY OF SOUTH FULTON, AS NECESSARY;**  
20 **PROVIDING FOR SEVERABILITY; REPEALING INCONSISTENT RESOLUTIONS;**  
21 **PROVIDING FOR AN EFFECTIVE DATE OF THIS RESOLUTION; AND FOR OTHER**  
22 **PURPOSES**

23  
24 **WHEREAS**, the City of South Fulton (“City”) is a duly organized Georgia municipal  
25 corporation located within Fulton County, Georgia and is charged with providing public services  
26 to residents located within its corporate limits; and

27 **WHEREAS**, the duly elected governing authority of the City is the City Council, which is  
28 composed of a Mayor and seven Councilmembers; and

29 **WHEREAS**, the Downtown Development Authorities Law (the “DDA Law”), O.C.G.A.  
30 § 36-42-1 *et seq.*, establishes a process whereby Georgia cities can activate downtown  
31 development authorities in order to assist in the revitalization and redevelopment of central  
32 business districts of the municipal corporations of the state; and

33 **WHEREAS**, it has been determined by the City Council that there is a need for the  
34 revitalization and redevelopment of the central business district of the City to develop and promote  
35 for the public good and general welfare trade, commerce, industry and employment opportunities



and to promote the general welfare of the State of Georgia by creating a climate favorable to the location of new industry, trade and commerce and the development of existing industry, trade and commerce within the City; and

**WHEREAS**, it has been determined by the City Council that revitalization and redevelopment of the central business district of the City by financing projects under the DDA Law will develop and promote, for the public good and general welfare, trade, commerce, industry and employment opportunities and promote the general welfare of the State of Georgia; and

**WHEREAS**, it has been determined by the City Council of the City that it is in the public interest and is vital to the public welfare of the people of the City and of the people of the State of Georgia to revitalize and redevelop the central business district of the City; and

**WHEREAS**, the DDA Law creates in and for each municipal corporation in the State of Georgia a downtown development authority for the purpose of revitalizing and redeveloping the central business district of such municipal corporation, promoting for the public good and general welfare, trade, commerce, industry and employment opportunities, and promoting the general welfare of the State of Georgia; and

**WHEREAS**, the City Council, after thorough investigation, has determined that it is desirable and necessary that the Downtown Development Authority for the City of South Fulton be activated immediately, pursuant to the DDA Law, in order to fulfill the needs expressed herein.

**THEREFORE, THE CITY COUNCIL OF THE CITY OF SOUTH FULTON  
HEREBY RESOLVES AS FOLLOWS:**

**Section 1. Declaration of Need.** The City Council of the City of South Fulton hereby resolves that there is determined and declared to be a present and future need for a downtown development authority (as more fully described and defined in the Downtown Development Authorities Law, O.C.G.A. § 36-42-1 *et seq.*) to function in the City.



**Section 2.     Activation.** The City Council of the City of South Fulton further resolves that there is hereby activated in the City the public body corporate and politic known as the “Downtown Development Authority of South Fulton” which was created upon adoption and approval of the Downtown Development Authorities Law.

**Section 3.     Board of Directors.** The City Council of the City of South Fulton further resolves that there are hereby appointed as members of the Board of Directors of the Downtown Development Authority of South Fulton the following named persons, each of whom shall be:

- (A) A taxpayer residing in the municipal corporation for which the authority is created; or
- (B) An owner or operator of a business located within the downtown development area and who shall be a taxpayer residing in the county in which is located the municipal corporation for which the authority is created; and
- (C) One (1) director may be a member of the City Council of the City of South Fulton, and not less than four (4) directors shall be, or represent, a party who has an economic interest in the redevelopment and revitalization of the downtown development area (as such area is defined in this resolution).

<u>Name</u>	<u>Term of Office</u>
<b>Kwame Wise, Sr.</b> 5940 Longmeadow Lane, South Fulton, GA, 30349	Two years
<b>Isaac Cobb</b> 4175 Matisse Lane, South Fulton, GA 30213	Two years
<b>Arnold Jiggetts</b> 5865 Village Loop, South Fulton, GA 30213	Four years
<b>Councilman khalid</b> <b>City Council, City of South Fulton</b>	Four years
<b>Kevin Smith</b> <b>Restoration Community Resources</b> 5536 Old National Hwy #L3, South Fulton, GA 30349	Six years
<b>Dr. Paul McKoy</b> <b>Beautiful Smiles</b> 6175 Old National Hwy, South Fulton, GA 30349	Six years

**Derrick Burnett**  
2470 Creel Road, South Fulton, GA 30349

Six years

79           The City Council of the City of South Fulton further resolves that, commencing with the  
80   date of the adoption of this resolution, each of the persons named above as members of the Board  
81   of Directors shall service in such capacity for the number of years set forth opposite his or her  
82   respective name, however, that after the expiration of their initial terms, the terms shall four (4)  
83   years for directors who are reappointed. The term of a member of the Board of Directors who is  
84   also a member of the City Council of the City of South Fulton shall end when such director is no  
85   longer a member of the City Council.

86           **Section 4.    Duties, Responsibilities, and Powers.** The City Council of the City of  
87   South Fulton further resolves that the Board of Directors herein named shall organize itself, carry  
88   out its duties and responsibilities, and exercise its powers and prerogatives in accordance with the  
89   terms and provisions of the Downtown Development Authorities Law as said law now exists and  
90   as it may hereafter be amended or modified.

91           **Section 5.    Downtown Development Authority.** The City Council of the City of  
92   South Fulton further resolves that the “downtown development area” shall be that geographical  
93   area described in Exhibits A and B, attached hereto and made a part hereof by reference, which  
94   area, in the judgment of the City Council, constitutes the “central business district” of the City as  
95   contemplated by the Downtown Development Authorities Law.

96           **Section 6.    Secretary of State.** The City Council of the City of South Fulton further  
97   resolves that the City shall furnish promptly to the Secretary of State of the State of Georgia a  
98   certified copy of this resolution in compliance with the provisions of the Downtown Development  
99   Authorities Law.

100           **Section 7.     Department of Community Affairs.** The City Council of the City of South  
101 Fulton further resolves that the City shall furnish promptly to the Department of Community  
102 Affairs of the State of Georgia a certified copy of this resolution in compliance with the provisions  
103 of the Downtown Development Authorities Law.

104           **Section 8.     Previous Authorities.** The City Council of the City of South Fulton further  
105 resolves that the actions taken by the City Council as herein specified are not intended in any way  
106 to affect any public corporation, industrial development, downtown development, or payroll  
107 authority previously created by legislative act or constitutional amendment including, without  
108 limitation, its existence, purpose, organization, powers or function.

109           **Section 9.     Documents.** The City Clerk is authorized to execute, attest to, and seal any  
110 documents which may be necessary to effectuate this Resolution, subject to approval as to form  
111 by the City Attorney.

112           **Section 10.   Severability.** To the extent any portion of this Resolution is declared to be  
113 invalid, unenforceable, or non-binding, that shall not affect the remaining portions of this  
114 Resolution.

115           **Section 11.   Repeal of Conflicting Provisions.** All Resolutions and parts of  
116 Resolutions in conflict herewith are hereby expressly repealed.

117           **Section 12.   Effective Date.** The effective date of this Resolution shall be the date of  
118 adoption unless provided otherwise by the City Charter or state and/or federal law.

119 The foregoing **RESOLUTION No. 2018-0XX**, was adopted on \_\_\_\_\_ was  
120 offered by Councilmember \_\_\_\_\_, who moved its approval. The motion was  
121 seconded by Councilmember \_\_\_\_\_, and being put to a vote, the result was as  
122 follows:

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William “Bill” Edwards, Mayor  
Mark Baker, Mayor Pro Tem  
Catherine Foster Rowell  
Carmalitha Lizandra Gumbs  
Helen Zenobia Willis  
Gertrude Naeema Gilyard  
Rosie Jackson  
khalid kamau

AYE

NAY

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THIS RESOLUTION adopted this \_\_\_\_\_ day of \_\_\_\_\_ **2019. CITY OF SOUTH  
FULTON, GEORGIA.**

\_\_\_\_\_  
WILLIAM “BILL” EDWARDS, MAYOR

ATTEST:

\_\_\_\_\_  
S. DIANE WHITE, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
EMILIA C. WALKER, CITY ATTORNEY

167

**EXHIBIT A • Parcel Listing**

168

(Attached)

169

**EXHIBIT B • Map**

170

(Attached)

## EXHIBIT A

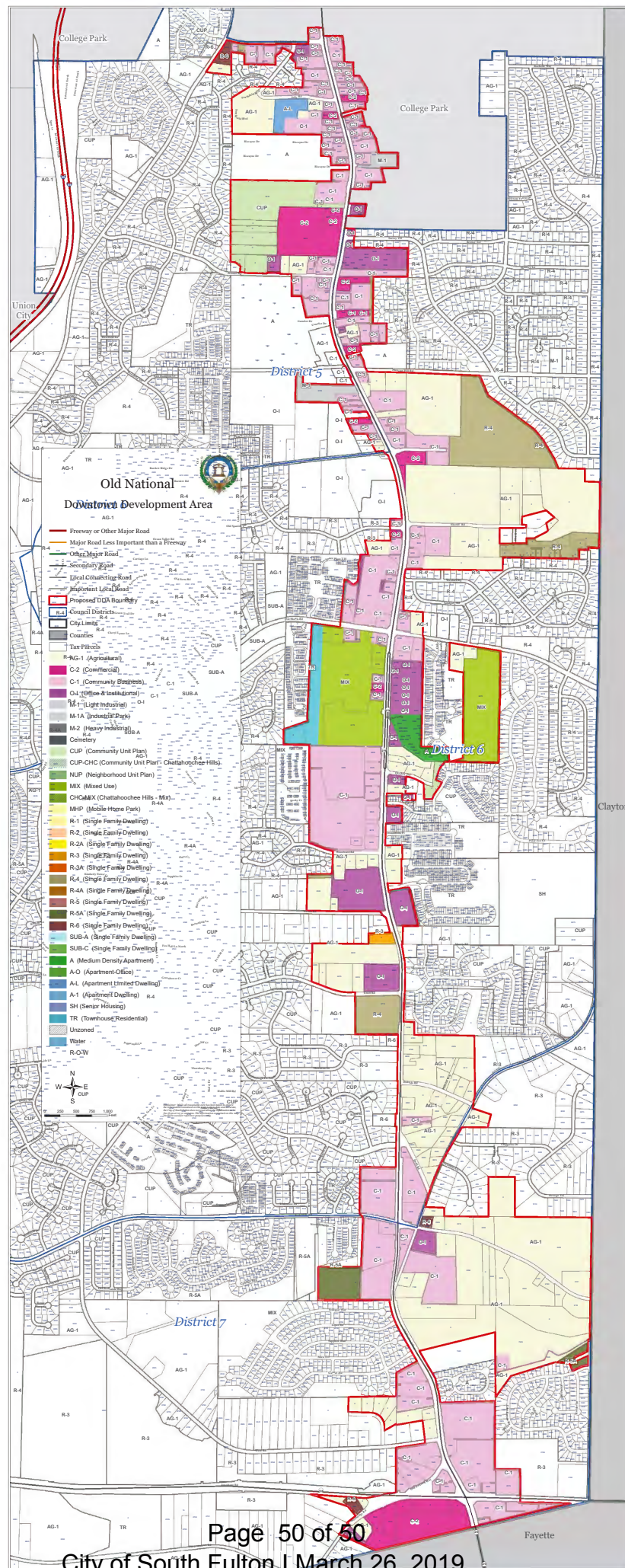
EXHIBIT B SOUTH FULTON DDA PARCEL LIST																									
ParcelID	TaxYear	Address	AddrNumber	AddrPrefix	AddrStreet	AddrSuffix	AddrPosDir	AddrUnitType	AddrUnit	Owner	OwnerAddr1	OwnerAddr2	TaxDist	TotalAssess	LandAssess	ImpAssess	TotalAppr	LandAppr	ImpAppr	LUCode	ClassCode	ExCode	LiveUnits	LandAcres	WaterAcres
13 0067 L01131	2018	5200 OLD BILL COOK RD	5200		OLD BILL COOK					SHETTY SHASHIBHAR	DULUTH GA 30037		55	22200	6520	15480	55000	16300	38700	101	R3		1	1.801600000000	1328
13 0067 L03736	2018	5200 OLD BILL COOK RD	5200		OLD BILL COOK					ALLEN ALLEN LEATHA H	ATLANTA GA 30349		55	13560	9120	5390	10400	23300	301	E3			1	1.251300000000	829
13 0068 L0805	2018	2545 JOLLY RD	2545		JOLLY					MARYS LITTLE LAMES INC	2545 JOLLY RD		55	192280	80960	111320	407000	207400	278300	360	C3		0	0.860000000000	C802
13 0068 L0888	2018	5250 NORTHERFIELD BLVD	5250		NORTHERFIELD					MAYS CHARLES B PACKER WALTER G	22926 CARRINGTON DR		55	79680	77480	2200	199200	193200	5500	320	C3		0	0.565000000000	C802
13 0068 L1236	2018	5350 OLD NATIONAL HWY	5350		OLD NATIONAL HWY					JOSEPH CALVIN D	648 EVANDELL HOUSE 20014-3606		55	598800	245120	536800	124200	134200	318	C3			0	1.980000000000	C802
13 0068 L1407	2018	5315 OLD NATIONAL HWY	5315		OLD NATIONAL HWY					ADADE FELIX OWSURU	P O BOX 490784		55	178800	131640	47160	147000	325100	117900	301	C3		0	0.674000000000	C802
13 0068 L1431	2018	5289 OLD NATIONAL HWY	5289		OLD NATIONAL HWY					10515 NORTHEAST INC	4300 TRC WAY		55	198640	60000	496600	345100	151500	332	C3		0	0.534200000000	C802	
13 0068 L1438	2018	5320 OLD NATIONAL HWY	5320		OLD NATIONAL HWY					CHINA VU PROPERTIES LLC	3505 CEDAR VALLEY RD		55	258800	170800	427800	207500	207500	311	C3		0	0.981600000000	C802	
13 0068 L1456	2018	5323 OLD NATIONAL HWY	5323		OLD NATIONAL HWY					VASQUEZ MARCHEWA L L C	6294 OLD DIXIE HWY		55	79600	60900	19000	199000	151500	47700	373	C3		0	0.910000000000	C802
13 0068 L1464	2018	5350 OLD NATIONAL HWY	5350		OLD NATIONAL HWY					UNL MEXICAN LLC	5350 OLD NATIONAL HWY		55	208000	160000	48000	520000	400000	120000	321	C3		0	2.000000000000	C802
13 0068 L1498	2018	5240 OLD NATIONAL HWY	5240		OLD NATIONAL HWY					BANKS CHARLES W	2631 JORDEN RD		55	165240	123600	41540	411300	309000	104100	325	C3		0	1.310000000000	C802
13 0068 L1536	2018	5350 OLD NATIONAL HWY	5350		OLD NATIONAL HWY					KUBIRRI GARY WASH INC	6110 HOPWELL PLANTATION DR		55	280320	379480	894200	251300	338	C3			0	1.245000000000	C802	
13 0068 L1597	2018	5275 OLD NATIONAL HWY	5275		OLD NATIONAL HWY					GULABANI H L L C	1401 STOKELLY DR		55	199960	195800	4160	499910	489100	10400	348	C3		0	0.902500000000	C802
13 0068 L1613	2018	5403 OLD NATIONAL HWY	5403		OLD NATIONAL HWY					RLY HOLDINGS INC	1900 MAIN ST 5TH FL		55	595320	182880	412440	1488300	457200	1011100	373	C3		0	1.040000000000	C802
13 0068 L1651	2018	5330 OLD NATIONAL HWY	5330		OLD NATIONAL HWY					OLD NATIONAL INVESTMENT PROPERTY LLC	3550 MONTE VILLA CT		55	199120	144680	54640	498300	361700	136600	374	C3		0	0.668000000000	C802
13 0068 L1662	2018	5328 OLD NATIONAL HWY	5328		OLD NATIONAL HWY					PARTISSE LEE KENNETH III TR	8130 FORMBY CT		55	297880	259960	37920	744700	649900	94800	325	C3		0	1.000000000000	C802
13 0068 L1670	2018	5324 OLD NATIONAL HWY	5324		OLD NATIONAL HWY					ABACUSUS LAND HOLDING LLC	5324 OLD NATIONAL HWY		55	212320	210600	1720	530800	526500	4300	373	C3		0	1.170000000000	C802
13 0068 L1688	2018	5345 OLD NATIONAL HWY	5345		OLD NATIONAL HWY					10950 GRANDVIEW DR	OVERLAND PARK KS 66210		55	267760	141600	126160	669400	354000	315400	325	C3		0	0.571900000000	C802
13 0068 L1696	2018	5325 OLD NATIONAL HWY	5325		OLD NATIONAL HWY					5320 PIEDMONT RD NE STE 410	ATLANTA GA 30305-1512		55	435880	182550	253320	1089700	456400	63300	325	C3		0	1.450000000000	C802
13 0068 L1704	2018	5340 OLD NATIONAL HWY	5340		OLD NATIONAL HWY					1547 LAUREL PARK CIR	ATLANTA GA 30329		55	83600	56000	27600	209000	140000	69000	325	C3		0	0.289500000000	C802
13 0068 L1712	2018	5340 OLD NATIONAL HWY R	0		OLD NATIONAL HWY					HEAL REALTY INC	3800 SOUTH OCEAN DR # 415 H		55	71640	71640	0	179100	179100	0	300	C3		0	0.842400000000	C802
13 0068 L1719	2018	5332 OLD NATIONAL HWY	5332		OLD NATIONAL HWY					SOLID EQUITIES INC	DOUGLASSVILLE GA 30133		55	146880	141520	5360	367200	353800	13400	328	C3		0	0.850000000000	C802
13 0068 L1787	2018	5320 OLD NATIONAL HWY	5320		OLD NATIONAL HWY					GARCIA RONI	200 RAINHAM CT		55	80000	60000	20000	200000	150000	5000	336	C3		0	0.850000000000	C802
13 0068 L1875	2018	5400 OLD NATIONAL HWY	5400		OLD NATIONAL HWY					TWELVE SAC SELF STORAGE CORP	207 E CLARENDON AVE		55	1290800	247680	1042400	3225200	619200	206000	396	C3		0	1.940000000000	C802
13 0068 L1881	2018	5337 OLD NATIONAL HWY	5337		OLD NATIONAL HWY					BLADE PROPERTIES INC	1154 SANDY SPRINGS LANE		55	145160	131680	32880	363900	23200	24700	353	C3		0	0.461370000000	C802
13 0068 L1889	2018	5335 OLD NATIONAL HWY	5335		OLD NATIONAL HWY					GOVINO & ALVAREZ PROPERTIES LLC DBA POD PROPERTIES	1975 HWY 54 W STE 205		55	182800	123480	59320	457000	308700	148300	353	C3		0	1.070800000000	C802
13 0068 L1884	2018	0 OLD NATIONAL HWY	0		OLD NATIONAL HWY					RCM PROPERTIES LLC	BROOKS GA 30205		55	89840	88800	3040	224600	217000	7600	300	C3		0	0.530200000000	C802
13 0068 L1892	2018	5343 OLD NATIONAL HWY	5343		OLD NATIONAL HWY					RCM PROPERTIES LLC	668 RISING STAR DR		55	138070	128480	9100	3740	3900	128480	31	C3		0	1.251300000000	C802
13 0068 L1896	2018	5370 OLD NATIONAL HWY	5370		OLD NATIONAL HWY					AVYACTA ENTERPRISES LLLP	423 LANDOVER DR		55	152000	127680	24320	380000	312000	68000	373	C3		0	1.140000000000	C802
13 0068 L1878	2018	5400 OLD NATIONAL HWY	5400		OLD NATIONAL HWY					TWELVE SAC SELF STORAGE CORP	207 E CLARENDON AVE		55	491360	285840	205520	1228400	714000	51300	396	14		1	2.470000000000	C802
13 0068 L1910	2018	5280 OLD NATIONAL HWY	5280		OLD NATIONAL HWY					SOON & HONG INC	4488 TAYLOR DR		55	219400	190280	29120	548500	475700	72800	373	C3		0	1.140000000000	C802
13 0068 L1944	2018	5395 OLD NATIONAL HWY	5395		OLD NATIONAL HWY					132 N HARTEN DR	MALCON GA 31219-1219		55	440000	391560	478000	431100	621100	349	C3		0	1.200000000000	C802	
13 0068 L2017	2018	2575 JOLLY RD	2575		JOLLY					ADAMS ANTHONY B & NELLIE W	2575 JOLLY RD		55	172000	98200	73800	410000	245500	184500	349	C3		0	1.091000000000	C802
13 0068 L2025	2018	2565 JOLLY RD	2565		JOLLY					2565 JOLLY ROAD COLLEGE PARK	2565 JOLLY RD		55	327240	115160	212080	818100	287900	530200	363	C3		0	1.020000000000	C802
13 0068 L2041	2018	5360 JOLLY RD	5360		OLD NATIONAL HWY					PLATON COUNTY BOARD OF EDUCATION	1786 CLEVELAND AVE		55	346400	160510	1825290	6121	2900	373	C3		0	0.655000000000	C802	
13 0068 L2058	2018	5307 OLD NATIONAL HWY	5307		OLD NATIONAL HWY					COLLING BROTHER	P O BOX 1025		55	263960	145320	118640	659900	363300	296600	373	C3		0	0.615000000000	C802
13 0068 L2066	2018	5299 OLD NATIONAL HWY	5299		OLD NATIONAL HWY					SISTERS & CO INC	5299 OLD NATIONAL HWY		55	212840	103400	72480	532100	350900	181200	373	C3		0	0.560000000000	C802
13 006800010724	2018	5200 OLD BILL COOK RD	5200		OLD BILL COOK					ALANA BROWN STATE ASSOCIATION OF NIGERIA USA INC	5120 OLD BILL COOK RD		55	105040	105040	0	1780	69400	1500	373	C3		0	0.519000000000	C802
13 006800010357	2018	5080 OLD BILL COOK RD	5080		OLD BILL COOK					ROBERT KENNEDY	130 KIMEL LN		55	77720	20960	193640	194300	62400	19900	328	C3		0	0.477000000000	C802
13 006800010365	2018	5070 OLD BILL COOK RD	5070		OLD BILL COOK					EMILE PATIENCE O	6 BELLA MINOZZIA		55	75880	21360	54520	189700	53400	136300	301	C3		0	0.332500000000	C802
13 006800010472	2018	5140 OLD BILL COOK RD	5140		OLD BILL COOK					BUX NOVA LLC	4140 DAVENPORT AVE		55	24440	4240	20200	61100	10000	50510	301	R3		0	1.376000000000	1318
13 006800010480	2018	5150 OLD BILL COOK RD	5150		OLD BILL COOK					ALAN TERRY RD	5150 OLD BILL COOK RD		55	31440	31440	0	15600	15600	0	420	C3		0	0.432500000000	C802
13 006800010498	2018	5100 OLD BILL COOK RD	5100		OLD BILL COOK					BALDI MAMAMDOU L	5100 OLD BILL COOK RD		55	166400	105040	61600	416000	262600	154000	305	C3	HF01	0	1.524300000000	C802
13 006800010506	2018	5100 OLD BILL COOK RD	5100		OLD BILL COOK					STOCKBRIDGE GA 30281	STOCKBRIDGE GA 30281		55	2480	2480	0	6200	6200	0	100	R3		0	0.777600000000	1318
13 006800010548	2018	5060 OLD BILL COOK RD	5060		OLD BILL COOK					WACHOVA BANK OF GEORGIA	P O BOX 2609		55	289360	187320	289360	187320	273400	187320	373	C3		0	1.400000000000	C802
13 006800010571	2018	5195 OLD NATIONAL HWY	5195		OLD NATIONAL HWY					ALEMBAK AARON J ET AL	201 ALLEN RD NE STE 300		55	440000	422960	17040	1100000	1057400	42600	344	C3		0	0.816500000000	C802
13 006800010605	2018	5231 OLD NATIONAL HWY	5235		OLD NATIONAL HWY					STORE MASTER FURNING L L C	P O BOX 12427		55	329680	195480	134200	824200	487900	33550	325	C3		0	2.188900000000	C802
13 006800010639	2018	5185 OLD NATIONAL HWY	5185		OLD NATIONAL HWY					CITIZENS & SOUTHERN BELL	101 E TRYON ST NE 28255		55	428960	164580	416200	691000	36800	351	C3		0	0.850000000000	C802	
13 006800010647	2018	5175 OLD NATIONAL HWY	5175		OLD NATIONAL HWY					FELIX ADAMA BONSU MD PC	514 CENTRAL LANE		55	155200	134040	21160	388000	331500	12900	349	C3		0	0.440000000000	C802
13 006800010648	2018	5175 OLD NATIONAL HWY	5175		OLD NATIONAL HWY					STRONG LAND LEAS LLC	4300 W CYPRESS ST STE 600		55	214400	129560	84840	516000	323900	212100	325	C3		0	0.990000000000	C802
13 0091 L0093	2018	5650 OLD NATIONAL HWY	5650		OLD NATIONAL HWY					DEFYING THE ODDS INC	6907 TALENTA CT		55	32400	24000	8400	81000	60000	21000	305	C3		0	0.781000000000	C802
13 0091 L0097	2018																								

13 0100 100938	2018	0	OLD NATIONAL HWY	0		OLD NATIONAL HWY	ATLANTA HOTEL PARTNERS LLC	5780 OLD NATIONAL HWY	ATLANTA GA 30349	55	34000	34000	0	85000	85000	0	300	C3	0	1.1200000000000000	C809	
13 0100 100946	2018	0	OLD NATIONAL HWY	0		OLD NATIONAL HWY	WAJID TALAH	4620 S ATLANTA RD STE E	SMYRNA GA 30080	55	259760	259760	0	649400	649400	0	300	C4	0	4.8000000000000000	C809	
13 0100 100951	2018	5725	OLD NATIONAL HWY	5725		OLD NATIONAL HWY	CEVIAN STRATEGIC INVEST LP	5467 MAIN ST	RUFFALO NY 14221-8585	55	1071540	438760	1071540	377600	1095700	2679100	334	C4	0	6.7200000000000000	C809	
13 0100 100979	2018	0	OLD NATIONAL HWY	0		OLD NATIONAL HWY	CHRISTIAN BAPTIST CHURCH	5724 OLD NATIONAL HWY	COLLEGE PARK GA 30349-3836	55	0	6440	80000	216160	16100	200000	420	E2	0	0.3000000000000000	C828	
13 0100 100987	2018	0	OLD NATIONAL HWY	0		OLD NATIONAL HWY	PLEASANT HILL BAPTIST CHURCH	5750 OLD NATIONAL HWY	COLLEGE PARK GA 30349	55	0	8520	45320	134600	21300	113300	401	E2	0	1.8500000000000000	C828	
13 0100 100990	2018	0	PLEASANT HILL RD	0		PLEASANT HILL RD	ATLANTON COUNTY	141 PRYOR ST SW SUITE 7000	ATLANTA GA 30303	55	0	8280	0	20700	20700	0	100	E3	0	2.7800000000000000	C828	
13 010000010027	2018	5965	OLD NATIONAL HWY	5965		OLD NATIONAL HWY	WARMOLA THOMAS J	402 STILLWOOD DR	NEWMAN GA 30365	55	154600	55800	98800	386500	139000	247000	301	C3	0	0.5207000000000000	C828	
13 010000010167	2018	5955	OLD NATIONAL HWY	5955		OLD NATIONAL HWY	JOHNSON CHARLOTTE	1265 SHANTER TRL	ATLANTA GA 30311	55	92280	55040	37420	230700	137600	93100	301	C4	0	0.5124000000000000	C828	
13 010000010188	2018	5985	OLD NATIONAL HWY	5985		OLD NATIONAL HWY	STEPHENS HAROLD W & EARLINE W	P O BOX 490875	COLLEGE PARK GA 30349	55	2560	2560	0	6400	6400	0	100	R3	0	0.4500000000000000	C821	
13 010000010316	2018	5985	OLD NATIONAL HWY	5985		OLD NATIONAL HWY	RICE BISHOP EUGENE	P O BOX 490875	COLLEGE PARK GA 30349	55	22560	22000	17360	16400	13000	43400	301	R4	0	0.5000000000000000	C828	
13 0101 100101	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	OLD NATIONAL HIGHWAY PARTNERS LLC	1050 CROWN POINTE PKWY STE 470	ATLANTA GA 30338-7701	55	480440	480440	0	1201100	1201100	0	300	C4	0	0.5380000000000000	C828	
13 0101 100218	2018	0	0 SHERIFF RD R REAR	0		0 SHERIFF RD	FULTON COUNTY	141 PRYOR ST SW SUITE 7000	ATLANTA GA 30303	55	0	5800	0	14500	14500	0	400	E1	0	0.2000000000000000	C828	
13 0101 100218	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	BRIDCKINGTON CHRISTOPHER F & JONNAHER L	2341 GOODBY RD	COLLEGE PARK GA 30349	55	9440	9440	0	23600	23600	0	100	R3	0	1.6400000000000000	C828	
13 0101 100291	2018	0	0 PLEASANT HILL RD	0		0 PLEASANT HILL RD	FULTON COUNTY	141 PRYOR ST SW SUITE 7000	ATLANTA GA 30303	55	0	42800	0	107000	107000	0	400	E1	0	0.1926200000000000	C828	
13 0101 100408	2018	0	OLD NATIONAL HWY	0		OLD NATIONAL HWY	FULTON COUNTY	141 PRYOR ST SW SUITE 7000	ATLANTA GA 30303	55	0	7200	21120	218800	185500	53300	499	E1	0	1.2354000000000000	C828	
13 0101 100424	2018	0	PLEASANT HILL RD	0		PLEASANT HILL RD	FULTON COUNTY	141 PRYOR ST SW SUITE 7000	ATLANTA GA 30303	55	54960	0	171400	137400	0	499	E1	0	0.1500000000000000	C828		
13 0101 100432	2018	0	0 SHERIFF RD REAR	0		0 SHERIFF RD	CAMPBELL EARL J & GWENETTA B	2175 SANDGATE CR	COLLEGE PARK GA 30349	55	880	880	0	2200	2200	0	100	R3	0	0.3025000000000000	C828	
13 0101 100440	2018	0	0 SHERIFF RD R REAR	0		0 SHERIFF RD	MC GEE BARBARA & TODD KEVIN	2165 SANDGATE CR	ATLANTA GA 30349	55	880	880	0	2200	2200	0	100	R3	0	0.3025000000000000	C828	
13 0101 100473	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	HOGAN JAMES L	1542 KEYS FERRY RD	MC DONOUGH GA 30252-6200	55	1920	1920	0	4800	4800	0	100	R3	0	0.3000000000000000	C828	
13 0101 100499	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	HOGAN JAMES L	1542 KEYS FERRY RD	MC DONOUGH GA 30252-6200	55	1440	1440	0	3600	3600	0	100	R3	0	0.5000000000000000	C828	
13 0101 100515	2018	0	0 HEATHERLY DR	0		0 HEATHERLY DR	0 HEATHERLY DR	150 WHITE TAIL CT	FAYETTEVILLE GA 30214-4918	55	1040	1040	0	2600	2600	0	100	R3	0	0.3600000000000000	C828	
13 0101 100523	2018	0	0 HEATHERLY DR REAR	0		0 HEATHERLY DR	0 HEATHERLY DR	P.O. BOX 142215	FAYETTEVILLE GA 30214-6511	55	5560	5560	0	13900	13900	0	100	R3	0	2.0000000000000000	C828	
13 0101 100531	2018	0	0 SANDGATE DR R REAR	0		0 SANDGATE DR	WHEELER CRAIG L	493 WILSON MILL RD SW	ATLANTA GA 30331	55	880	880	0	2200	2200	0	100	R3	0	0.3000000000000000	C828	
13 0101 100564	2018	0	0 HEATHERLY DR REAR	0		0 HEATHERLY DR	0 HEATHERLY DR	16192 COASTAL HWY	LEWES DE 19958	55	3760	3760	0	9400	9400	0	100	R3	0	1.3000000000000000	C828	
13 0101 100572	2018	0	0 HEATHERLY DR R REAR	0		0 HEATHERLY DR	0 HEATHERLY DR	250 OLD HIGHWAY 81 SE	OXFORD GA 30054	55	1160	1160	0	2900	2900	0	100	R3	0	0.4000000000000000	C828	
13 0101 100588	2018	0	0 SHERIFF RD REAR	0		0 SHERIFF RD	KNOX KENNETH	3359 KNIGHTON RIDGE SW	POWDER SPRINGS GA 30227	55	2320	2320	0	5800	5800	0	100	R4	0	3.8400000000000000	C828	
13 0101 100634	2018	0	0 HEATHERLY DR R REAR	0		0 HEATHERLY DR	DAVIS CHARLES E & DOROTHY L	155 POND TRCE	FAYETTEVILLE GA 30215-5352	55	1040	1040	0	2600	2600	0	100	R3	0	0.3558000000000000	C828	
13 0101 100630	2018	0	0 SHERIFF RD R REAR	0		0 SHERIFF RD	PATLUO ROBERT H	4326 RIDGEFIELD DR	COLUMBUS GA 31907	55	9320	9320	0	23300	23300	0	100	R4	0	2.6700000000000000	C828	
13 0101 100631	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	NELIS BRYANT & HOUNG J L	115 BACKCROCK CT	FAYETTEVILLE GA 30214-8991	55	12160	10480	1680	16800	26200	4200	100	R4	0	0.2400000000000000	C828	
13 0101 100713	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	MC ACDOO LORNAINE S	0 SHERIFF RD	COLLEGE PARK GA 30349	55	0	15000	6200	0	15000	15000	0	100	R3	0	0.4500000000000000	C828
13 0101 100721	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	0 RHODES KING	P.O. BOX 674471	MARIETTA GA 30006	55	9240	9240	0	23100	23100	0	100	R4	0	2.7000000000000000	C828	
13 0101 100739	2018	2380	0 BURDET RD	2380		0 BURDET RD	SKYVIEW MEDIA INC.	2870 PEACHTREE RD # 125	ATLANTA GA 30305-2918	55	31040	7880	23160	77600	19100	57900	101	R3	0	1.0855000000000000	C828	
13 0101 100747	2018	0	0 BURDET RD	0		0 BURDET RD	SKYVIEW MEDIA INC.	1870 PEACHTREE RD # 125	ATLANTA GA 30305-2918	55	4400	4400	0	11000	11000	0	100	R3	0	0.5708000000000000	C828	
13 0101 100754	2018	0	0 SANDGATE DR	0		0 SANDGATE DR	WILLIAMS NATHAN	2225 SANDGATE CR	COLLEGE PARK GA 30349	55	5760	5760	0	14400	14400	0	100	R3	0	0.3700000000000000	C828	
13 0101 100762	2018	0	0 SANDGATE DR	0		0 SANDGATE DR	KAC KIL	16192 COASTAL HWY	LEWES DE 19958	55	5360	5360	0	13400	13400	0	100	R3	0	0.3000000000000000	C828	
13 0101 100776	2018	0	0 OLD NATIONAL HWY	0		0 OLD NATIONAL HWY	P O BOX 1025	7500 OLD NATIONAL HWY	FOREST PARK GA 30298-1025	55	39480	30480	43200	87000	30480	108100	209	C3	0	3.8400000000000000	C828	
13 0101 100788	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	0 RHODES VELUA	3738 SOUTHWEST LN	LITHONIA GA 30038-6134	55	6840	6840	0	17100	17100	0	100	R4	0	2.6200000000000000	C828	
13 0101 100796	2018	0	0 SHERIFF RD	0		0 SHERIFF RD	THREE SIBS NORTH LLC	4615 WILL LEE PL	ATLANTA GA 30308	55	8280	8280	0	20700	20700	0	100	R3	0	0.5200000000000000	C828	
13 0101 100804	2018	2380	0 BURDET RD	2380		0 BURDET RD	BEAF BROTHERS LLC	5990 OLD NATIONAL HWY	ATLANTA GA 30349	55	126520	126520	72840	51800	23100	138720	325	C3	0	0.9285000000000000	C828	
13 0101 100812	2018	5990	0 OLD NATIONAL HWY	5990		0 OLD NATIONAL HWY	ALDARDEN & FABIAN LLC	3110 ACRESVIEW DR	ALPHARETTA GA 30202	55	60000	162000	438000	150000	34000	109500	348	C3	0	1.4110000000000000	C828	
13 0101 100820	2018	2300	0 SHERIFF RD	2300		0 SHERIFF RD	MOLDEN GREGORY B	P.O. BOX 3103	DECATUR GA 30031	55	58200	25800	32400	145500	64500	81000	101	R4	1	4.6000000000000000	C828	
13 0124 100602	2018	2300	0 FLAT SHOALS RD	2300		0 FLAT SHOALS RD	WALTERS JAMES C	950 LOMROSE PL	SMYRNA GA 30080-8518	55	26680	9400	17200	66700	23700	43000	101	R3	1	2.0000000000000000	C828	
13 0124 100101	2018	2380	0 FLAT SHOALS RD	2380		0 FLAT SHOALS RD	AREZONDO CARDENAS DOMINGO	1296 FLAT SHOALS RD	RIVERDALE GA 30296	55	12920	12920	0	32000	32000	0	100	R3	0	1.8000000000000000	C828	
13 0124 100286	2018	2270	0 FLAT SHOALS RD	2270		0 FLAT SHOALS RD	AFRICAS CHILDRENS FUND INC	2310 PARKLAK DR STE 188	AFRICA GA 30345	55	97040	68040	29600	242600	170100	72500	101	R5	1	24.6100000000000000	C828	
13 0124 100328	2018	0	OLD NATIONAL HWY	0		OLD NATIONAL HWY	VASNANI RAMESH ET AL	409 CHARLESTON AVE	JONESBORO GA 30236	55	151560	151560	0	378900	378900	0	300	C4	1	7.2700000000000000	C809	
13 0124 100336	2018	2395	0 FLAT SHOALS RD	2395		0 FLAT SHOALS RD	LONG CHONG & NGUYEN SONG T	4000 OLD NATIONAL HWY	ATLANTA GA 30349	55	97190	93800	39400	247000	194000	94000	300	C3	0	3.4500000000000000	C828	
13 0124 100606	2018	2395	0 FLAT SHOALS RD	2395		0 FLAT SHOALS RD	STAIRCASE ET NATIONAL LLC ET AL	4243 LAUREL BROOK DR	SMYRNA GA 30082	55	140560	140560	0	351400	351400	0	300	C3	0	1.7000000000000000	C828	
13 012400010029	2018	2371	0 FLAT SHOALS RD	2371		0 FLAT SHOALS RD	MERRICKS ANGELA	P.O. BOX 672156	MARIETTA GA 30006	55	17000	4140	12840	42500	10400	32100	101	R3	1	1.7158000000000000	C801	
13 0125 100501	2018	6100	0 OLD NATIONAL HWY	6100		0 OLD NATIONAL HWY	TURNER ATHLETIC & CARRIE	615 EVANDELL HOLYFIELD HWY	ATLANTA GA 30214-2608	55	5040	5040	0	12600	12600	0	100	R3	0	0.7000000000000000	C828	
13 0125 100319	2018	6140	0 OLD NATIONAL HWY	6140		0 OLD NATIONAL HWY	FRANKS JOHN T	2140 OLD NATIONAL HWY	COLLEGE PARK GA 30349	55	189600	15000	39760	474640	99400	301	C3	1	1.4710000000000000	C828		
13 0125 100327	2018	6200	0 OLD NATIONAL HWY	6200		0 OLD NATIONAL HWY	SOLOMON WILLIAM A B	P.O. BOX 492130	COLLEGE PARK GA 30349	55	169200	136400	35560	41300	34100	88600	301	C3	0	1.5151000000000000	C828	
13 0125 100335	2018	6210	0 OLD NATIONAL HWY	6210		0 OLD NATIONAL HWY	TESTAMENTARY TRUST OF MICHAEL ANTHONY JONES & MONICA JONES SHAREEF THE	227 SANDY SPRINGS PL STE D-346	SANDY SPRINGS GA 30268-5918	55	24920	183000	66520	623800	45700	163000	349	C3	0	1.5260000000000000	C809	
13 0125 100336	2018	6170	0 OLD NATIONAL HWY	6170		0 OLD NATIONAL HWY	ANIP BUILDING LLC	6150 OLD NATIONAL HWY	ATLANTA GA 30349-4367	55	266240	169760	36480	515600	424400	91200	301	C3	0	2.0642000000000000	C828	
13 0125 100368	2018	6170	0 OLD NATIONAL HWY	6170		0 OLD NATIONAL HWY	ATLANTA EYE CONSULTANTS P C	1701 OLD NATIONAL HWY	COLLEGE PARK GA 30349-4367	55	262560	182880	79680	656400	427200	199200	305	C3	1	1.5014000000000000	C828	
13 0125 100376	20																					



013132	1L0443	2018	0	OLD NATIONAL HWY	0	OLD NATIONAL HWY	CATALDO RONALD W & CAROLINE M	402 JEFF DAVIS DR N	FAYETTEVILLE GA 30214	55	4560	4560	0	100	R3	0	0.9780000000	1328			
013132	1L0450	2018	6350	OLD NATIONAL HWY	6350	OLD NATIONAL HWY	MOHREN PROPERTIES LLC	162 GRADY AVE	FAYETTEVILLE GA 30214	55	24880	4600	20080	61700	11500	1001	R3	1	0.9914000000	1328	
013132	1L0460	2018	23480	OLD NATIONAL HWY	23480	OLD NATIONAL HWY	ONEZ THOMAS O	1370 OLD NATIONAL HWY	COLLEGE PARK GA 30349	55	23480	18840	18840	58700	47100	1000	R3	1	1.0036000000	1328	
013132	1L0799	2018	2500	WOODWARD RD	2500	WOODWARD RD	BAKER LOUISE & HILL JOHN	39 BRIVERTON PL	BROOKLYN NY 11216	55	27600	10920	16680	69000	27300	41700	101	R3	1	1.6985000000	1328
013132	1L0807	2018	6525	OLD NATIONAL HWY	6525	OLD NATIONAL HWY	ATLANTA COLLEGE PARK DISTRICT BOARD OF TRUSTEES INC	ATLANTA COLLEGE PARK	ATLANTA GA 30203	55	31400	31400	0	78500	78500	0	100	R5	1	10.8000000000	1328
013132	1L0805	2018	0	OLD NATIONAL HWY	0	OLD NATIONAL HWY	1309 MOONLIGHT WALK	1309 MOONLIGHT WALK	LITHONCK VA 20247	55	11400	11400	0	26100	26100	0	100	R3	0	1.8742000000	1328
013132	1L3348	2018	6385	OLD NATIONAL HWY	6385	OLD NATIONAL HWY	INLAND ATLANTIC COLLEGE NATIONAL PHASE I LLC	P.O. BOX 3666	HINDSLE I 60522	55	3291360	106400	2225160	8228400	265500	5562900	344	CS	0	17.2830000000	1328
013132	1L3355	2018	6385	OLD NATIONAL HWY	6385	OLD NATIONAL HWY	INLAND ATLANTIC GEORGIA OLD NATIONAL VENTURE L C	2901 BUTTERFIELD RD	OAK BROOK IL 60523-1190	55	4730880	1132400	3588480	#####	283100	8986200	346	CS	0	14.2228000000	1328
013132	1L3363	2018	6435	OLD NATIONAL HWY	6435	OLD NATIONAL HWY	NP OUTLOT A LLC	2901 BUTTERFIELD RD	OAK BROOK IL 60523-1190	55	100680	100680	0	254000	251700	0	100	R3	1	1.0289000000	1328
013132	1L3371	2018	6415	OLD NATIONAL HWY	6415	OLD NATIONAL HWY	NP OUTLOT B LLC	2901 BUTTERFIELD RD	OAK BROOK IL 60523	55	110000	110000	0	215000	275000	0	100	CS	0	1.0186000000	1328
013132	1L3389	2018	6395	OLD NATIONAL HWY	6395	OLD NATIONAL HWY	INLAND ATLANTIC OLD NATIONAL PHASE I LLC	P.O. BOX 3666	HINDSLE I 60522	55	412760	115800	296960	103190	285500	742400	374	CS	0	1.2830000000	1328
013132	1L3397	2018	6375	OLD NATIONAL HWY	6375	OLD NATIONAL HWY	NP OUTLOT D LLC	2901 BUTTERFIELD RD	OAK BROOK IL 60523	55	110000	110000	0	275000	275000	0	100	CS	0	1.2420000000	1328
013132	1L3401	2018	6395	OLD NATIONAL HWY	6395	OLD NATIONAL HWY	NP OUTLOT E LLC	2901 BUTTERFIELD RD	OAK BROOK IL 60523	55	104440	104440	0	261100	261100	0	100	CS	0	1.0200000000	1328
013132	1L3413	2018	6325	OLD NATIONAL HWY	6325	OLD NATIONAL HWY	NP OUTLOT F LLC	2901 BUTTERFIELD RD	OAK BROOK IL 60523	55	104840	104840	0	262100	262100	0	100	CS	0	1.0980000000	1328
013132	1L3421	2018	6305	OLD NATIONAL HWY	6305	OLD NATIONAL HWY	NP OUTLOT G LLC	2901 BUTTERFIELD RD	OAK BROOK IL 60523	55	135280	135280	0	338200	338200	0	100	CS	0	1.6110000000	1328
013132	1L3439	2018	6445	OLD NATIONAL HWY	6445	OLD NATIONAL HWY	INVICTUS ATLANTA HOLDING LLC	1128 MAIN ST FLOOR 2ND	CHRONATA OH 43023	55	70880	70880	0	172700	172700	0	100	CS	0	0.5166000000	1328
013133	1L0032	2018	0	OLD NATIONAL HWY # R	0	OLD NATIONAL HWY	UKANI BROTHERS INC	4316 MOONLIGHT WALK	LILBURN GA 30047	55	7040	7040	0	17600	17600	0	100	R4	0	2.0200000000	1328
013133	1L0277	2018	2385	CAROBET TER	2385	CAROBET TER	MAYWOOD OLD NATIONAL LAND LLC	P.O. BOX 2184	NEW YORK NY 10313	55	5720	5720	0	14300	14300	0	100	R3	0	0.9130000000	1328
013133	1L0368	2018	0	C CAROBET TER	0	C CAROBET TER	MAYWOOD OLD NATIONAL LAND LLC	P.O. BOX 2184	NEW YORK NY 10313	55	4720	4720	0	11800	11800	0	100	R3	1	1.0712000000	1328
013133	1L0384	2018	0	OLD NATIONAL HWY	0	OLD NATIONAL HWY	COLT TR ERD WALTER ROSS COLT JR THE	180 LAKE PARK DR	SHARPSBURG GA 30277	55	4160	4160	0	10400	10400	0	100	R3	0	0.8861000000	1328
013133	1L0392	2018	6340	OLD NATIONAL HWY	6340	OLD NATIONAL HWY	MAYWOOD OLD NATIONAL LAND LLC	P.O. BOX 2184	NEW YORK NY 10313	55	8600	8600	0	21500	21500	0	100	R3	0	2.0000000000	1328
013133	1L0467	2018	6380	OLD NATIONAL HWY B	6380	OLD NATIONAL HWY	JONES WARREN R	6765 MARLBOROUGH CR S	COLLEGE PARK GA 30349	55	27600	7720	19880	69000	19300	49700	101	R3	1	0.7000000000	1328
013133	1L3461	2018	0	C CROSSBAIL DR	0	C CROSSBAIL DR	FAIRFIELD SQUARE HOMEOWNERS ASSOCIATION	1585 OLD NORKCROSS RD SUITE 101	LAURENCEVILLE GA 30046	55	40	40	0	100	100	0	111	R3	0	0.0000000000	1328
013133	1L5789	2018	2332	MCGEE LANDING	2332	MCGEE LANDING	UKANI BROTHERS INC	4309 MOONLIGHT WALK	LILBURN GA 30047	55	6200	6200	0	15500	15500	0	100	R3	0	1.0800000000	1328
013133	1L0012	2018	0	OLD NATIONAL HWY	0	OLD NATIONAL HWY	DUNN DIANNE E & BARTON GINA ROSE	2330 HILLSIDE RD	RIVERDALE GA 30296	55	15800	4640	11160	39500	11600	27900	101	R3	1	1.0214000000	1328
013133	1L0277	2018	2385	CAROBET TER	2385	CAROBET TER	W & W REALTY CO ET AL	P.O. BOX 217	FAIRBURN GA 30213	55	21220	21220	0	62800	62800	0	800	CS	0	0.8516000000	1328
013133	1L0368	2018	0	C CAROBET TER	0	C CAROBET TER	MATTHEWS BARBARA G	184 BROOKSIDE LN	BROOKS GA 30205	55	19920	5960	13960	49800	14900	34900	101	R3	1	1.0020000000	1328
013133	1L0384	2018	0	OLD NATIONAL HWY	0	OLD NATIONAL HWY	CHANGING LIVES FOR CHRIST MINISTRY INC	5625 MORNING CREEK CIR	COLLEGE PARK GA 30349	55	0	68000	71960	349900	170000	179900	620	E2	0	3.2500000000	1328
013133	1L0392	2018	6340	OLD NATIONAL HWY	6340	OLD NATIONAL HWY	COOPER CAMON COOPER JANICE INC	7988 THEATRE DR	ATLANTA GA 30349	55	40320	40320	0	111000	111000	89700	101	R3	1	0.9000000000	1328
013133	1L0467	2018	6380	OLD NATIONAL HWY	6380	OLD NATIONAL HWY	ROCKEY VINCE F	6895 CAMP VALLEY RD	RIVERDALE GA 30296	55	29640	5880	23760	74100	59400	3020	101	R3	1	0.9741000000	1328
013133	1L0485	2018	2310	HILLSIDE RD	2310	HILLSIDE RD	WILSON JUAN E	2310 HILLSIDE RD	RIVERDALE GA 30296-1756	55	18160	5920	12240	45400	14800	30600	101	R3	1	0.9952800000	1328
013133	1L0527	2018	2325	HILLSIDE RD	2325	HILLSIDE RD	WATROUDHAMMOONCOON INC	2325 HILLSIDE RD	RIVERDALE GA 30296	55	0	9120	20840	75400	23300	51200	620	E2	0	5.0000000000	1328
013133	1L0535	2018	2317	HILLSIDE RD	2317	HILLSIDE RD	LANNON DESSIE W & CALVIN JR	1317 HILLSIDE RD	RIVERDALE GA 30296	55	22420	2080	14440	36200	20200	36100	101	R3	1	2.0142000000	1328
013133	1L0543	2018	2315	HILLSIDE RD	2315	HILLSIDE RD	BARTLETT TANNA R	301 4TH AVE SE APT A	THOMASTON GA 30286	55	17240	4720	12520	43100	11800	11300	101	R3	1	1.0311000000	1328
013133	1L0550	2018	2305	HILLSIDE RD	2305	HILLSIDE RD	MANTHONG PHENG & KRISTIE L	2305 HILLSIDE RD	RIVERDALE GA 30296	55	27600	4720	22880	69000	11800	57200	101	R3	1	1.0311000000	1328
013133	1L0564	2018	2309	HILLSIDE RD	2309	HILLSIDE RD	MCADISE JIMMY R	2309 HILLSIDE RD	RIVERDALE GA 30296-1757	55	21240	4720	12280	43100	11800	57200	101	R3	1	0.7565000000	1328
013133	1L0576	2018	2335	HILLSIDE RD	2335	HILLSIDE RD	HARRISON JOHN T	2335 HILLSIDE RD	RIVERDALE GA 30296	55	25320	9720	15600	63300	24200	39000	101	R3	1	0.9489200000	1328
013133	1L0584	2018	0	HILLSIDE RD	0	HILLSIDE RD	WATROUDHAMMOONCOON INC	2335 HILLSIDE RD	RIVERDALE GA 30296	55	0	2760	0	6900	6900	0	621	E2	0	0.6216700000	1328
013133	1L0600	2018	6896	OLD NATIONAL HWY	6896	OLD NATIONAL HWY	GREATER NEW LIFE BAPTIST CHURCH INC	6930 DODD RD	RIVERDALE GA 30296	55	0	6760	0	16900	16900	0	600	E2	0	1.9600000000	1328
013133	1L0618	2018	6890	OLD NATIONAL HWY	6890	OLD NATIONAL HWY	SHIPLEY JOHN	6890 OLD NATIONAL HWY	COLLEGE PARK GA 30349-4926	55	18720	5980	13640	60800	7700	34100	100	R3	1	1.2000000000	1328
013133	1L0771	2018	2290	HILLSIDE RD	2290	HILLSIDE RD	PASCHAL HELEN J	2290 HILLSIDE RD	RIVERDALE GA 30296	55	26440	9240	17200	66100	23100	43400	101	R4	1	2.0592000000	1328
013133	1L0725	2018	2280	HILLSIDE RD	2280	HILLSIDE RD	MITCHELL ANT JUAN	2280 HILLSIDE RD	RIVERDALE GA 30296-7371	55	27200	6000	21200	68000	15000	53000	101	R3	1	1.5754000000	1328
013133	1L0751	2018	6760	OLD NATIONAL HWY	6760	OLD NATIONAL HWY	LEE KENNIE	130 KIMBLE LN	COLLEGE PARK GA 30349	55	20520	6700	15920	59800	11000	39800	101	R3	1	0.2880000000	1328
013133	1L0766	2018	6770	OLD NATIONAL HWY	6770	OLD NATIONAL HWY	VARRO ALLENCE COLOCHO & COLOCHO OSWALDO JACOB	2765 SWANSEA CT	ATLANTA GA 30349	55	20640	6720	13920	51600	16800	34800	101	R3	1	1.4000000000	1328
013133	1L0832	2018	0	HILLSIDE RD	0	HILLSIDE RD	GREEN GEORGE H INC ET AL	P.O. BOX 127	FAIRBURN GA 30213-0127	55	11520	11520	0	28800	28800	0	100	R4	0	1.4000000000	1328
013133	1L0897	2018	6800	CAMP VALLEY RD	6800	CAMP VALLEY RD	TAYLOR RONNIE & TERRY J	6800 CAMP VALLEY RD	RIVERDALE GA 30296	55	3640	5960	14900	36200	76700	100	R3	1	1.0000000000	1328	
013133	1L0917	2018	6890	CAMP VALLEY RD	6890	CAMP VALLEY RD	HAYES ZEMBA B & JULIA M	6890 CAMP VALLEY RD	RIVERDALE GA 30296-1708	55	29440	6240	23200	77800	15800	38100	101	R3	1	1.4000000000	1328
013133	1L3893	2018	6800	OLD NATIONAL HWY	6800	OLD NATIONAL HWY	NGUYEN TRI NGOC	449 LESTER RD SW	LAURENCEVILLE GA 30044	55	19600	5560	14400	49000	13900	35100	101	R3	1	0.8880000000	1328
013133	1L3894	2018	0	HILLSIDE RD	0	HILLSIDE RD	APER K	2335 HILLSIDE RD	RIVERDALE GA 30296	55	0	6760	0	16900	16900	0	600	E2	0	1.2000000000	1328
013133	1L0212	2018	6715	OLD NATIONAL HWY	6715	OLD NATIONAL HWY	HEAU INC	1309 MOONLIGHT WALK	ATLANTA GA 30047-8122	55	56840	43400	13440	142100	108500	33600	101	R5	1	10.4600000000	1328
013133	1L0553	2018	6645	OLD NATIONAL HWY	6645	OLD NATIONAL HWY	ADK NATIONAL HWY LLC	6685 PEACHTREE INDUSTRIAL BLVD	ATLANTA GA 30349	55	24640	9440	15200	61600	23600	38000	101	R4	1	2.7000000000	1328
013133	1L0336	2018	2485	CRIEL RD	2485	CRIEL RD	DOUG COCKER PROPERTIES LLP	4400 H HENRY BLVD	STOCKBRIDGE GA 30281	55	19720	4560	15160	49300	11400	37900	101	R3	1	0.9754000000	1328
013133	1L0344	2018	0	CRIEL RD	0	CRIEL RD	AMSTAR BUILDERS INC	1475 CRIEL RD RD KIT A	COLLEGE PARK GA 30349	55	2280	2280	0	5700	5700	0	100	R3	0	0.9754000000	1328
013133	1L0351	2018	2455	CRIEL RD	2455	CRIEL RD	OTTAWA MAYOLA ET AL	2455 CRIEL RD	ATLANTA GA 30349	55	28040	7000	21040	75000	52600	100	R3	1	2.0000000000	1328	
013133	1L0369	2018	2445	CRIEL RD	2445	CRIEL RD	ISOM LACDITE M	1566 LECORTE HWY	ATLANTA GA 30318	55	76000	30120	45880	190000	75300	114700	369	CS	1	1.3157000000	1328
013133	1L0427	2018	6675	OLD NATIONAL HWY	6675	OLD NATIONAL HWY	NEW LIFE PEACHTREE INDUSTRIAL BLVD	6485 PEACHTREE INDUSTRIAL BLVD	ATLANTA GA 30349	55	8520	8520	0	4500	4500	0	100	R3	0	1.8600000000	

13 0188 LL0669	2018	0 OLD NATIONAL HWY	0	OLD NATIONAL	HWY	HERITAGE BANK	830 EAGLES LANDING PKWY	STOCKBRIDGE GA 30281	55	201440	201440	0	503600	503600	0	300	C4	1	3.88000000000000	C809	
13 0188 LL0677	2018	0 JONESBORO RD	0	JONESBORO	RD	SAMS REAL ESTATE HOLDINGS GEORGIA LLC	7935 COUNCIL PL	MATTHEWS NC 28105	55	175120	175120	0	437800	437800	0	300	C3	0	1.54100000000000	C809	
13 0188 LL1691	2018	7329 BETHSADA	7329	BETHSADA	RD	BARNETT STEEL LAURIE JEAN & BARNETT JOHNSON KAREN LAVONNE	1030 CARPENTER LN	BUCKHEAD GA 30625	55	27120	12320	14800	67800	30800	37000	101	R4	1	7.15000000000000	1328	
13 0188 LL2970	2018	2275 JONESBORO RD	2275	JONESBORO	RD	HR&B ENTERPRISE LLC	2275 HIGHWAY ONE THIRTY EIGHT	FAIRBURN GA 30213	55	381360	182160	199200	953400	455400	498000	348	C3	0	1.03000000000000	C809	
13 0189 LL0585	2018	0 LANE KANG DR	0	LANE KANG	DR	LOUNARATH KHAMBAY ET AL	1094 CLIFTWOOD DR	RIVERDALE GA 30296-3437	55	6160	6160	0	15400	15400	0	100	R3	0	1.07660000000000	1328	
13 0189 LL0593	2018	0 LANE KANG DR	0	LANE KANG	DR	MANACHINEDA SAMAI & KENCHAN	6431 RIDGE CT	RIVERDALE GA 30274	55	6120	6120	0	15300	15300	0	100	R3	0	1.05260000000000	1328	
13 0189 LL0601	2018	0 LANE KANG DR	0	LANE KANG	DR	SOVRAVONG SOMLITH	2465 WEST RD	RIVERDALE GA 30296	55	6400	6400	0	16000	16000	0	100	R3	0	1.14830000000000	1328	
13 0189 LL0619	2018	0 LANE KANG DR	0	LANE KANG	DR	LOUNARATH KHAMBAY ET AL	1094 CLIFTWOOD DR	RIVERDALE GA 30296-3437	55	6080	6080	0	15200	15200	0	100	R3	0	1.04190000000000	1328	
13 0189 LL0630	2018	0 LANE KANG DR	0	LANE KANG	DR	PHOKHAM DON & KONGSY	3440 PARSON RUN	SUWANEE GA 30024	55	6240	6240	0	15600	15600	0	100	R3	0	1.09920000000000	1328	
13 0196 LL0230	2018	7600 WESTBRIDGE RD	7600	WESTBRIDGE	RD	JACKSON MAYA G	7600 WESTBRIDGE RD	FAIRBURN GA 30213	55	27520	4560	22960	68800	11400	57400	101	R3	HF01	1	0.97000000000000	1328
13 0196 LL0370	2018	0 JONESBORO RD	0	JONESBORO	RD	GODBY JAMES W & REGINA D EX UW & GLENNIS W	7595 JONESBORO RD SE # 1406	JONESBORO GA 30236	55	240	240	0	600	600	0	100	R3	0	0.08330000000000	1328	
13 0196 LL0404	2018	0 JONESBORO RD	0	JONESBORO	RD	RAEIGHASEM KHADIJAH & TERMEI FARHAD	2317 HOLLYRIDGE DR	MARIETTA GA 30060	55	3720	3720	0	9300	9300	0	100	R3	0	1.00440000000000	1328	
13 0196 LL0511	2018	0 JONESBORO RD	0	JONESBORO	RD	JACKSON MAYA G	7600 WESTBRIDGE RD	FAIRBURN GA 30213	55	9640	9640	0	24100	24100	0	100	R4	0	2.70000000000000	1328	
13 0196 LL0552	2018	7510 WESTBRIDGE RD	7510	WESTBRIDGE	RD	VOVCE VENTURES LLC	100 WINTERBERRY RDG	FAYETTEVILLE GA 30214	55	26800	8840	17960	67000	22100	44900	101	R4	1	2.50000000000000	1328	
13 0196 LL0644	2018	2220 JONESBORO RD	2220	JONESBORO	RD	OLD NATIONAL LP	4311 W LOVERS LN STE 100	DALLAS TX 75209	55	680000	375560	304440	1700000	938900	761100	344	C4	0	3.71760000000000	C809	
13 0196 LL0651	2018	0 JONESBORO RD	0	JONESBORO	RD	KIMBELL MARCANNIE	7540 WESTBRIDGE RD	FAIRBURN GA 30213	55	3200	3200	0	8000	8000	0	100	R3	0	0.46000000000000	1328	
13 0196 LL0743	2018	7585 WESTBRIDGE RD	7585	WESTBRIDGE	RD	ADEYEFA OLAWANDE J & OLUREMI	12153 DICKSON RD	HAMPTON GA 30228	55	23560	4920	18640	58900	12300	46600	101	R3	1	1.12000000000000	1328	
13 0196 LL0768	2018	0 JONESBORO RD	0	JONESBORO	RD	GODBY JAMES W & REGENIA D EX UW	7595 JONESBORO RD	JONESBORO GA 30236-2446	55	1960	1960	0	4900	4900	0	100	R3	0	0.71220000000000	1328	
13 0196 LL0776	2018	7590 WESTBRIDGE RD	7590	WESTBRIDGE	RD	JACKSON WANDA G & JAMES N	7590 JONESBORO RD	JONESBORO GA 30236-2447	55	22400	5280	17120	56000	13200	42800	101	R3	HF01	1	1.27000000000000	1328
13 0196 LL0784	2018	7540 WESTBRIDGE RD	7540	WESTBRIDGE	RD	KIMBELL MARCANNIE	7540 WESTBRIDGE RD	FAIRBURN GA 30213	55	20240	5280	14960	50600	13200	37400	101	R3	1	1.27000000000000	1328	
13 0196 LL0792	2018	0 KENWOOD RD	0	KENWOOD	RD	AU WEAM	2705 DIMMOOR GLEN DR	BIRMINGHAM AL 35211	55	70840	70840	0	177100	177100	0	300	C3	0	0.97600000000000	C809	
13 0196 LL0818	2018	0 JONESBORO RD	0	JONESBORO	RD	CLIFTWOOD PROPERTIES LLC	333 SANDY SPRINGS CIR SUITE 130	ATLANTA GA 30328-3833	55	267560	267560	0	668900	668900	0	300	C4	0	9.70000000000000	C809	
13 0196 LL0826	2018	0 JONESBORO RD	0	JONESBORO	RD	CLIFTWOOD PROPERTIES LLC	333 SANDY SPRINGS CIR STE 130	ATLANTA GA 30328-3833	55	153160	153160	0	382900	382900	0	300	C4	0	2.95000000000000	C809	
13 0196 LL0842	2018	0 JONESBORO RD	0	JONESBORO	RD	CLIFTWOOD PROPERTIES LLC	333 SANDY SPRINGS CIR STE 130	ATLANTA GA 30328	55	60760	60760	0	151900	151900	0	300	C3	0	1.17000000000000	C809	
13 0196 LL0859	2018	0 JONESBORO RD	0	JONESBORO	RD	OLD NATIONAL STATION LLC	485 VALLEY RD	ATLANTA GA 30305	55	5240	5240	0	13100	13100	0	800	C3	0	1.09000000000000	C809	
13 0196 LL0867	2018	915 KENWOOD RD	915	KENWOOD	RD	WH CAPITAL LLC	5966 FINANCIAL DR	NORCROSS GA 30071	55	134280	46020	87360	335700	117300	218400	125	C3	0	0.42200000000000	C809	
13 0196 LL0875	2018	0 JONESBORO RD	0	JONESBORO	RD	OLD NATIONAL LP	4311 W LOVERS LN STE 100	DALLAS TX 75209	55	142280	142280	0	355700	355700	0	300	C3	0	2.02890000000000	C809	





# **DIVIDER SHEET**

**CITY OF SOUTH FULTON, GEORGIA**  
**South Fulton Service Center Auditorium, 5600 Stonewall Tell Road**  
**Tuesday, March 26, 2019, 7:00pm**



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**The Honorable William "Bill" Edwards, Mayor**  
**The Honorable Mark Baker, District 7, Mayor Pro Tem**  
**The Honorable Catherine F. Rowell, District 1 Councilmember**  
**The Honorable Carmalitha Gumbs, District 2 Councilmember**  
**The Honorable Helen Z. Willis, District 3 Councilmember**  
**The Honorable Naeema Gilyard, District 4 Councilmember**  
**The Honorable Rosie Jackson, District 5 Councilmember**  
**The Honorable khalid kamau, District 6 Councilmember**

**REGULAR MEETING AGENDA**

1. Call to Order
2. Invocation
3. Pledge of Allegiance
4. Approval of Consent Agenda
  - a. Meeting Minutes - Tuesday, March 19, 2019 , Public Hearing
  - b. Meeting Minutes - Tuesday, March 19, 2019, Work Session & Regular Meeting
  - c. Proclamation - Susie Mays Appreciation Day, March 18, 2019 **(Willis)**
  - d. Proclamation - Bulldogs Basketball Appreciation Day, March 21, 2019. **(khalid)**
  - e. Proclamation - Renaissance Church of Christ Dedication Appreciation Weekend, March 22 - 24, 2019. **(Gumbs)**
  - f. Proclamation - Reverend Dr. Aaron L. & Mrs. Sheila S. Parker Day, March 24, 2019 **(Edwards)**
  - g. Request Council approval to authorize the City Manager to enter into an Architectural Services Agreement with S&P Design Construction, Inc. for schematic designs not to exceed \$50,000.00. **(Agr2019-007)**



- h. Request Council approval to authorize the City Manager to enter into an agreement between the City of South Fulton and BAE Urban Economics to prepare an Economic Development Strategic Plan not to exceed \$80,000.00. **(Agr2019-008)**
  - i. Request Council approval to enter into the second-year renewal with Microsoft Enterprise Agreement for a total cost of \$206,909.60. **(Agr2019-009)**
  - j. Request Council approval for Intergovernmental Agreement for the provision of Animal Control services between Fulton County, Georgia and South Fulton, Georgia. **(Agr2019-010)**
  - k. A Resolution regarding additional Pro Tem Judges for the South Fulton Municipal Court and for other lawful purposes.
5. Approval of the Regular Meeting Agenda
6. Proclamations and Recognitions
- a. Proclamation recognizing Jacqueline Slade and 2Fit 2Quit Appreciation Day **(Baker)**
  - b. Proclamation recognizing Heritage Elementary School Appreciation Day **(Jackson)**
  - c. Proclamation recognizing Millie Jackson Appreciation Day **(Rowell)**
7. Public Comment
- Speakers will be granted up to two minutes each and public comment will not exceed 30 minutes. Speakers will not be allowed to yield or donate their time to other speakers. Please present your speaker card prior to the commencement of the public comment period.
8. Business
- a. Rezoning, Modifications, Variances (Public Hearings)

Speakers will be granted up to a total of ten minutes when speaking either for or against each case. Please present a speaker card when approaching the podium.

    - i. **ReZoning:**
      - Request for ReZoning - **Z18-010 Applicant. (District 4)**  
Public Hearing for a rezoning request for temporary storage containers and truck trailers.
  - b. Resolutions

- i. A Resolution authorizing the City Manager to execute assignment and assumption of contract documents between Fulton County and various contractors performing 2016 TSPLOST funded transportation projects within the City of South Fulton and for other purposes.
- ii. A Resolution by the City of South Fulton, Georgia, setting forth a Zoning and Development Moratorium pertaining to city districts three through six and for other lawful purposes. **(Gilyard and Willis)**

c. Ordinances

- i. **[SECOND READING]** An Ordinance creating Title 17, Animal Control, of the City of South Fulton, Georgia, Code of Ordinances; to enhance the regulation of the maintenance of animals and livestock and for other lawful purposes. **(Gumbs - Ord2019-007)**

d. Action Items

- i. Request Council approval to authorize the City Manager to enter into a contract with BMS Enterprises to operate and manage Merk Miles Waste Transfer Facility with two-year renewal options.
- ii. Request Council Approval for the Finance Department to hire an additional Accounting Associate utilizing funds in the adopted FY2019 Budget.

9. Chief Financial Officer's Report

- a. Financial Report for the month ending January 31, 2019
- b. Financial Report for the month ending February 28, 2019

10. City Manager's Report

- a. City Manager's Monthly Report - February 2019

11. City Attorney's Report

12. Mayor and City Council Comments (Two minutes each)

13. Executive Session (CLOSED), if necessary

14. Adjournment





**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Meeting Minutes - Tuesday, March 19, 2019 Public Hearing

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Clerk

---

**ATTACHMENTS:**

Description	Type	Upload Date
Meeting Minutes - Tuesday, March 19, 2019 Public Hearing	Cover Memo	3/21/2019



---

**The Honorable William "Bill" Edwards, Mayor (recused)**  
**The Honorable Mark Baker District 7, Mayor Pro Tem (present)**  
**The Honorable Catherine F. Rowell, District 1 Councilmember (present)**  
**The Honorable Carmalitha Gumbs, District 2 Councilmember (arrived at 3:05pm)**  
**The Honorable Helen Z. Willis, District 3 Councilmember (present)**  
**The Honorable Naeema Gilyard, District 4 Councilmember (arrived at 3:10pm)**  
**The Honorable Rosie Jackson, District 5 Councilmember (present)**  
**The Honorable khalid kamau, District 6 Councilmember (arrived at 3:18pm)**

### **SPECIAL MEETING MINUTES**

#### **1. Call to Order**

Minutes:

**The meeting was called to order by Mayor Pro Tem Baker at 3:00pm. Following the roll call by the City Clerk, a quorum was established.**

---

#### **2. Petition to Remove Judge**

Motion (Accept): Councilmember Willis

Second: Councilmember Jackson

[Motion ]

Yea: 3 Baker, Jackson, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

**A motion was made to accept the meeting agenda. Absent were Councilmembers Gumbs, Gilyard and khalid.**

---

a. Public Hearing

Motion (Other): Councilmember Willis  
Second: Councilmember Jackson  
[Motion Passed]

Yea: 5 Baker, Gumbs, Jackson, Rowell, Willis  
Nay: 0  
Abstain: 0  
Not Voting: 0

Minutes:

**A motion was made to increase the allowable time for Chief Judge Sellers to present her case from ten (10) minutes to up to 30 minutes and up to 30 minutes for the public to speak. Absent were Councilmembers Gilyard and khalid. The motion passed, 5-0-2.**

**Chief Judge Sellers presented her position as it relates to the Petition to Remove Chief Judge.**

**Mayor Pro Tem Baker asked for any citizens in support of the Petition to Remove Chief Judge Sellers.**

**There were no citizens in support of the Petition to Remove Chief Judge Sellers.**

**Mayor Pro Tem Baker asked for any citizens opposed to the Petition to Remove Chief Judge Sellers.**

**There were fourteen (14) citizens opposed to terminating Chief Judge Sellers as follows:**

- **Leslie J. Kimbro**
- **Teresa Carter - District 4**
- **Reginald Tatum - District 1**
- **Brandon Fulton - District 2**
- **Joyce Armster - District 6**
- **Nancy W. Sargent - District 6**
- **Damita Chatman - District 2**
- **Walter L. Kimbrough - District 1**
- **Donnie Perry - District 2**
- **Barbara McKee - District 6**
- **Harold E. Reid - District 2**
- **Dr. Shanaika Muldrow - District 3**
- **Veronica Richardson - District 2**
- **Alvin Reynolds - District 7**

---

b. Discussion/Action by City Council

Minutes:

**Mayor Pro Tem Baker closed the public hearing at 3:55pm.**

---

### 3. Executive Session (CLOSED) if necessary

Motion (Recess): Councilmember khalid

Second: Councilmember Gumbs

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

#### **Motion a.**

**A motion was made to recess for closed executive session to discuss personnel.**

**The motion passed unanimously.**

**The executive session began at 4:10pm.**

---

Motion (Reconvene): Councilmember Willis

Second: Councilmember Gumbs

[Motion Passed]

Yea: 4 Gilyard, Gumbs, khalid , Willis

Nay: 0

Abstain: 0

Not Voting: 3 Baker, Jackson, Rowell

Minutes:

#### **Motion b.**

**A motion was made to reconvene the public hearing. The motion passed, 4-0-3.**

---

Motion (Close): Councilmember khalid

Second: Councilmember Gilyard

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

#### **Motion c.**

**A motion was made to close executive session. The motion passed unanimously.**

**The executive session closed at 4:45pm.**

---

Motion (Remove): Councilmember Gumbs  
Second: Councilmember Jackson  
[Motion Passed]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, khalid , Willis  
Nay: 1 Rowell  
Abstain: 0  
Not Voting: 0

Minutes:  
**In Open Session:**

**Motion d.**

**A motion was made, that according to OCG § 36-32-2.1, governing the process for removal of municipal judges, to remove Tiffany Sellers from office as municipal judge from the City of South Fulton effective today. The motion passed, 6-1-0.**

---

**4. Adjournment**

Motion (Adjourn): Councilmember Gumbs  
Second: Councilmember khalid  
[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis  
Nay: 0  
Abstain: 0  
Not Voting: 0

Minutes:  
**A motion was made to adjourn the public hearing meeting. The motion passed unanimously.**

**The meeting adjourned at 4:47pm.**

---

S. Diane White, City Clerk

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# CITY OF SOUTH FULTON



## COUNCIL AGENDA ITEM

### COUNCIL REGULAR MEETING

**SUBJECT:** Meeting Minutes - Tuesday, March 19, 2019 Work Session and Regular Meeting

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Clerk

---

#### ATTACHMENTS:

Description	Type	Upload Date
Meeting Minutes - Tuesday, March 19, 2019 Work Session and Regular Meeting	Cover Memo	3/21/2019



---

**The Honorable William "Bill" Edwards, Mayor (present)**  
**The Honorable Mark Baker District 7, Mayor Pro Tem (present)**  
**The Honorable Catherine F. Rowell, District 1 Councilmember (present)**  
**The Honorable Carmalitha Gumbs, District 2 Councilmember (present)**  
**The Honorable Helen Z. Willis, District 3 Councilmember (present)**  
**The Honorable Naeema Gilyard, District 4 Councilmember (present)**  
**The Honorable Rosie Jackson, District 5 Councilmember (present)**  
**The Honorable khalid kamau, District 6 Councilmember (present)**

### **WORK SESSION MINUTES**

1. Call to Order

Minutes:

**The meeting was called to order by Mayor Edwards at 5:00pm. Following the roll call by the city clerk, a quorum was established.**

---

2. Discussion Items

a. LCI Projects Presentation - Aerotropolis/City Manager

Minutes:

**The City Manager gave an overview of how LCI Projects benefit the entire city rather than individual districts by only paying a portion of the cost. He then introduced Ms. Kirsten Mote, Program Director, AACID, for the formal presentation:**

**Ms. Mote included the following scope of the AeroATL Greenway Plan:**

- **AeroATL Priorities**
- **City of South Fulton Model Mile**
- **AeroATL Concept Development LCI Application - Areas of Focus**
- **Local Included Jurisdictions**
- **Application Process and Timeline**



**The presentation was followed by a discussion and question period.**

---

- b. Quarterly Legal Update - Emilia Walker, City Attorney

Minutes:

**The City Attorney requested this item be deferred to the April 9, 2019, City Council meeting.**

---

- 3. Executive Session (CLOSED), if necessary

- 4. Adjournment

Motion (Adjourn): Councilmember Gumbs

Second: Mayor Pro Tem Baker

[Motion Passed]

Yea: 7 Baker, Gilyard, Gumbs, Jackson, khalid , Rowell, Willis

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

**A motion was made to adjourn the work session and enter into closed executive session to discuss real estate, personnel and litigation. The motion passed unanimously.**

**The executive session began at 5:21pm and ended at 5:45pm.**

---

S. Diane White, City Clerk

---



# **DIVIDER SHEET**



---

**The Honorable William "Bill" Edwards, Mayor (present)**  
**The Honorable Mark Baker District 7, Mayor Pro Tem (present)**  
**The Honorable Catherine F. Rowell, District 1 Councilmember (absent)**  
**The Honorable Carmalitha Gumbs, District 2 Councilmember (present)**  
**The Honorable Helen Z. Willis, District 3 Councilmember (present)**  
**The Honorable Naeema Gilyard, District 4 Councilmember (present)**  
**The Honorable Rosie Jackson, District 5 Councilmember (present)**  
**The Honorable khalid kamau, District 6 Councilmember (present)**

### **REGULAR MEETING MINUTES**

1. Call to Order

Minutes:

**The meeting was called to order by Honorary Mayor for the Day, Mr. Branden Meadows, at 7:00 PM. Following the roll call by the City Clerk, a quorum was established.**

---

2. Invocation

Minutes:

**The invocation was rendered by Pastor Warren L. Henry, Sr.**

---

3. Pledge of Allegiance

Minutes:

**The pledge of allegiance was recited in unison. Upon conclusion, Honorary Mayor Meadows turned the meeting over to Mayor Edwards.**

---

4. Approval of Consent Agenda

Motion (Approve as Amended): Councilmember Willis

Yea: 6 Baker, Gilyard, Gumbs, Jackson, khalid , Willis  
Nay: 0  
Abstain: 0  
Not Voting: 1 Rowell

Minutes:

**A motion was made to approve the consent agenda with the following amendment: Councilmember Willis requested the board appointments for the Parks and Recreation Authority are held until the City Attorney completes an amendment to the enabling legislation.**

**The amended motion passed 6-0. Councilmember Rowell was absent.**

---

- a. Work Session and Regular Meeting Minutes, Tuesday, February 26, 2019
- b. Special Called Meeting Minutes - March 2, 2019
- c. Special Called Meeting Minutes - March 5, 2019
- d. Proclamation - Gathering of Eagles Day, March 1, 2019 **(ROWELL)**
- e. Proclamation - Black Business Month Appreciation Day, March 1, 2019 **(GUMBS)**
- f. Proclamation - Nina J. Brown 'Rising Star' Appreciation Day, March 10, 2019 **(GUMBS)**
- g. Proclamation - National Beta Club Week, March 4th - 8th, 2019 **(EDWARDS)**
- h. Proclamation - Rev. Dr. Gregory A. and First Lady Gail Sutton Day, March 10, 2019 **(EDWARDS)**
- i. Proclamation - Lionel Joseph Washington, Sr. Day, March 12, 2019 **(EDWARDS)**
- j. Council approval for the City Manager to execute a facility use agreement between the City of South Fulton and the Miracle League of South Fulton to provide recreational opportunities for children with disabilities to play Miracle League baseball. **(Agr2019-005)**

- k. Council approval for the City Manager to execute a disconnect agreement between the City of South Fulton and Georgia Power that authorizes the power company to disconnect and replace all existing roadway lighting fixtures with LED light bulbs. **(Agr2019-006)**

l. Request for Board Appointments:

- Ms. Thomasene Blount Roberts - Older American Board **(ROWELL)**
- Mrs. Patricia Lee - Older American Board **(GILYARD)**
- Dr. Yolanda Wimberly - Business and Community Council **(ROWELL)**
- Ms. Anita Bellinger - Parks & Recreation Advisory Board **(ROWELL)**
- Ms. Giavani Smith - Environmental Committee **(ROWELL)**
- Mr. Erwin Julian - Census Complete Count Committee **(ROWELL)**
- Mr. Richard Scott - Census Complete Count Committee **(ROWELL)**
- Ms. Avarita Hanson - Census Complete Count Committee **(ROWELL)**

5. Approval of the Regular Meeting Agenda

Motion (Approve as Amended): Councilmember Willis

Second: Mayor Pro Tem Baker

[Motion Approved]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, khalid , Willis

Nay: 0

Abstain: 0

Not Voting: 1 Rowell

Minutes:

**A motion was made to approve the regular meeting agenda with the following amendments:**

**Councilmember Willis requested the City Manager's Report be moved up on the agenda and heard after the public comment period. Additionally, per the Clerk's request, the Proclamation recognizing David Seem will be pulled until the April 9, 2019, regular meeting.**

**The motion passed 6-0. Councilmember Rowell was absent.**

---

6. Proclamations and Recognitions

- a. ~~Proclamation recognizing David Seem Appreciation Day **(Edwards)**~~

Minutes:

**Not presented.**

---

- b. Proclamation recognizing Kayla Willis Day (**Edwards**)

Minutes:

**PRESENTED**

---

- c. Proclamation recognizing Fire Chief David Walson Day (**Jackson, Baker**)

Minutes:

**PRESENTED**

---

- d. Proclamation - recognizing Wolf Creek Elementary School Day (**Willis**)

Minutes:

**PRESENTED**

---

## 7. Public Comment

Minutes:

**There were nineteen (19) speakers who provided public comment as follows:**

**Mr. A.W. Davis (District 4): City development**

**Mr. Brannu Fulton (District 2): City services and responsiveness**

**Ms. Lula Gilliam (District 7): Meadows building**

**Mr. James Brown (District 3): Speed Bumps (Forest Downs Lane)**

**Ms. Vickie Ware: South Fulton Tennis Center**

**Ms. Carolyn Watkins (District 4): South Fulton Tennis Center**

**Mr. Reagan Givhan: South Fulton Tennis Center**

**Ms. Hallelujah Givhan: South Fulton Tennis Center**

**Ms. Maasiai Sales (District 3): South Fulton Tennis Center**

**Mr. Michael Sales (District 3): South Fulton Tennis Center**

**Ms. Makai Sales (District 3): South Fulton Tennis Center**

**Ms. Rachael Sales (District 3): South Fulton Tennis Center**

**Mr. Josiah Blocus: South Fulton Tennis Center**

**Ms. Vanessa Walker (District 3): Senior Services**

**Ms. Marlai Walter: South Fulton Tennis Center**

**Ms. Teiola Porch (District 3): Flooding issue**

**Ms. Zenaida Goins (District 1): South Fulton Tennis Center**

**Mr. Gary Kemp (District 2): City leadership**

**Ms. Cassandra Miles (District 3): South Fulton Tennis Center, Senior Services**

**Several Councilmembers provided responses to public comment statements.**

---

## 8. Business

a. Agreements

- i. Council Approval of Amended Memorandum of Understanding (MOU) Agreement between the City of South Fulton and Union City for use of Municipal Court Facilities.

Motion (Accept): Councilmember khalid

Second: Councilmember Gumbs

[Motion Withdrawn]

Yea: 0

Nay: 0

Abstain: 0

Not Voting: 0

Minutes:

**Motion a.**

**A motion was made to accept the Amended Memorandum of Understanding Agreement between the City of South Fulton and Union City for use of Municipal Court Facilities.**

**The motion was withdrawn and no vote was taken.**

---

Motion (Table): Councilmember khalid

Second: Councilmember Gumbs

[Motion Tabled]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, khalid , Willis

Nay: 0

Abstain: 0

Not Voting: 1 Rowell

Minutes:

**Motion b.**

**A motion was made to table the Amended Memorandum of Understanding Agreement between the City of South Fulton and Union City for use of Municipal Court Facilities until after the executive session.**

**The motion passed 6-0. Councilmember Rowell was absent.**

---

b. Resolutions

- i. A Resolution by the City of South Fulton Georgia, Setting forth a Zoning and Development Moratorium pertaining to City Districts three (3) through five (5) and for other lawful purposes. **(Gilyard and Willis)**

Motion (Approve): Councilmember Willis

Second: Councilmember khalid

[Motion Not Carried]

Yea: 0  
Nay: 0  
Abstain: 0  
Not Voting: 0

Minutes:

**Motion a.**

**A motion was made to extend the current Zoning and Development Moratorium for City Districts 3, 5 and 6 for an additional 30 days.**

**No vote was taken regarding this motion.**

---

Motion (Table): Mayor Pro Tem Baker

Second: Councilmember Willis

[Motion Tabled]

Yea: 5 Gilyard, Gumbs, Jackson, khalid , Willis  
Nay: 0  
Abstain: 0  
Not Voting: 1 Rowell

Minutes:

**Motion b.**

**A motion was made to table the current Zoning and Development Moratorium for City Districts 3, 5 and 6 to allow the City Attorney to make amendments requested by several councilmembers.**

**The motion passed 6-0. Councilmember Rowell was absent.**

---

c. Ordinances

- i. **[FIRST READING]** An Ordinance creating a Finance Committee for the City of South Fulton and for other lawful purposes. **(Gilyard)**

Motion (Hold): Councilmember Gilyard

Second: Councilmember Gumbs

[Motion Held]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, khalid , Willis  
Nay: 0  
Abstain: 0  
Not Voting: 1 Rowell

Minutes:

**A motion was made to pull the Ordinance creating a Finance Committee for the City of South Fulton for a future unspecified meeting date.**



**The motion passed 6-0. Councilmember Rowell was absent.**

---

d. Action Items

- i. Council Approval to authorize the City Manager to proceed with application and letter of matching funds for LCI related Grants - Odie Donald, City Manager

Motion (Approve): Councilmember Gumbs

Second: Councilmember Gilyard

[Motion Passed]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, khalid , Willis

Nay: 0

Abstain: 0

Not Voting: 1 Rowell

Minutes:

**A motion was made to authorize the City Manager to proceed with application and letter of matching funds for LCI related Grants.**

**The motion passed 6-0. Councilmember Rowell was absent.**

---

9. Chief Financial Officer's Report

Minutes:

**No report presented.**

---

10. City Manager's Report

- a. Oral Report - Odie Donald, City Manager

Minutes:

**Report presented.**

---

11. City Attorney's Report

Minutes:

**No report presented.**

---

12. Mayor and City Council Comments (Two minutes each)

Minutes:

**No Comments made.**

---

13. Executive Session (CLOSED), if necessary

Motion (Recess): Councilmember khalid  
Second: Councilmember Willis  
[Motion Approved]

Yea: 6 Baker, Gilyard, Gumbs, Jackson, khalid , Willis  
Nay: 0  
Abstain: 0  
Not Voting: 1 Rowell

Minutes:

**Motion a.**

**A motion was made to recess for a closed executive session regarding personnel not to extend past 10:30 PM.**

**The motion passed 6-0. Councilmember Rowell was absent. The executive session began at 9:12 PM.**

---

Motion (Approve): Councilmember khalid  
Second: Mayor Pro Tem Baker  
[Motion Approved]

Yea: 4 Baker, Gumbs, Jackson, khalid  
Nay: 0  
Abstain: 0  
Not Voting: 3 Gilyard, Rowell, Willis

Minutes:

**Motion b.**

**A motion was made to close the executive session regarding personnel at 9:50 PM.**

**The motion passed 4-0. Councilmembers Gilyard, Rowell and Willis were absent.**

---

Motion (Approve): Councilmember khalid  
Second: Mayor Pro Tem Baker  
[Motion Approved]

Yea: 4 Baker, Gumbs, Jackson, khalid  
Nay: 0  
Abstain: 0  
Not Voting: 3 Gilyard, Rowell, Willis

Minutes:

**Motion c.**

**A motion was made to approve an Amended Memorandum of Understanding Agreement between the City of South Fulton and Union City for use of Municipal Court Facilities.**

**The motion passed 4-0. Councilmembers Gilyard, Rowell and Willis were absent.**

---

## 14. Adjournment

Motion (Adjourn): Councilmember khalid

Second: Mayor Pro Tem Baker

[Motion Approved]

Yea: 4 Baker, Gumbs, Jackson, khalid

Nay: 0

Abstain: 0

Not Voting: 3 Gilyard, Rowell, Willis

Minutes:

**A motion was made to adjourn the meeting at 9:51 PM.**

**The motion passed 4-0. Councilmembers Gilyard, Rowell and Willis were absent.**

---

S. Diane White, City Clerk



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Proclamation - Susie Mays Appreciation Day

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Council

---

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation - Susie Mays Appreciation Day	Cover Memo	3/18/2019



## **City of South Fulton**

**WHEREAS,** On September 24, 1948, in Albany, Georgia, Susie Mays was born to the late Elijah Richardson and Frances Richardson. She received her early education in the Dougherty County Public Schools system where she found her passion for helping others, so much so that she extended her education and became an LPN;

**WHEREAS,** Susie's talents didn't stop with just being a nurse. At a young age, she learned to sew and make clothes. She was a true diehard Atlanta Falcons fan and expressed her dedication by designing her Famous Atlanta Falcons Christmas tree that she proudly displayed;

**WHEREAS,** in 1972, Susie married Willie Mays, and they have 3 children, seven grandchildren, and 1 great-grandchild;

**WHEREAS,** Susie May was a devoted Bible scholar and loyal servant to the Lord. She dedicated her life to Christ early in her life. As she got older, she matured spiritually and attended service every weekend, as well as weekly Bible study, and daily prayer line calls with her sisters;

**WHEREAS,** it is an honor for the City of South Fulton to commemorate the legacy and life of Susie Mays who has made substantial contributions to South Fulton and the surrounding community.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and the City Council of the City of South Fulton honors the memory of Susie Mays for her service and contributions to the citizens of Georgia and South Fulton and does hereby proclaim **Monday, March 18, 2019, as "SUSIE MAYS APPRECIATION DAY"** in the City of South Fulton, Georgia.

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**Councilwoman Helen Z. Willis, District 3**



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Proclamation - Bulldogs Basketball Appreciation Day - khalid

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Council

---

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation - Bulldog Basketball Appreciation Day	Cover Memo	3/21/2019



## **City of South Fulton**

**WHEREAS**, Titus Hunter, DeMarcus Johnson, Alex Bean, Demetrius “Chewy” Rives Ronnie Faison, Peyton “Pey Dey” Daniels, Jackson Watson, Davon Cottle, Eli’sha King, Mario McIntosh, Davorion Rudolph, Simeon Cottle, Lidon Pate and Montaque Seay are members of Georgia’s Number 1 Ranked Tri-Cities High School Men’s Basketball Team;

**WHEREAS**, under the fantastic coaching of **13-year** Bulldog & Head Coach Omari Fortis, and Assistant Coaches Tony Dorsey, Garrett Henry, Ray Golsby and Jonathan Burke, four of these players – Hunter, Johnson, Rives & Daniels received All-Region honors, and two – Hunter & Johnson – received All-State honors;

**WHEREAS**, Tri-Cities students, like players Lidon Pate and Mario McIntosh, are “Old Nat” & South Fulton residents;

**WHEREAS**, the Tri-Cities High School Basketball team started *and* finished the 2018-2019 Season as the Number 1 Ranked team in the State of Georgia, were undefeated at home and won the Georgia High School Association AAAAAA State Championship – the first ever in school history; and

**WHEREAS**, Tri-Cities Alum turned-Athletic Director Kenny Miller sent the team to the Championships like champions and works to celebrate all Tri-Cities students in their athletic and academic achievement; and several senior players have received scholarships and acceptance letters from Morehouse College, West Georgia College, Fort Valley and several others.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and City Council of the City of South Fulton congratulates Coach Omari Fortis and the Tri-Cities Bulldogs on their first Championship and does hereby proclaim **Thursday, March 21, 2019 as “BULLDOGS BASKETBALL APPRECIATION DAY”** in the City of South Fulton.

---

**Councilman khalid kamau, District 6**



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Proclamation - Renaissance Church of Christ - Gumbs

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Council

---

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation - Renaissance Church of Christ	Cover Memo	3/21/2019





## **City of South Fulton**

**WHEREAS**, in 1905, when Atlanta and society was strictly segregated, and lynching was common, times were bad, and joblessness was high. The country struggled to recover from the economic crash in the mid-1890s and moral was low;

**WHEREAS**, Alonzo Franklin Herndon, a former slave was given the opportunity to start a business, Atlanta Life, where brethren and sisters of that day read, respected the bible and worshiped. They moved to a house that then became the West End Church of Christ;

**WHEREAS**, member A.P. McCravy donated a lot of land for an official building. From that point, West End Church of Christ quickly became engrained in the community to share the gospel and heavily supported child care, education and schools;

**WHEREAS**, Historically, the membership at West End fluctuated between 200-400 members over the first 100 years in southwest Atlanta;

**WHEREAS**, in 2003, when Dr. Orpheus J. Heyward became the assistant minister, the church began to experience explosive growth as he touched a special chord with many members, especially young adults through his powerful sermons and heart for community. Along with goals to bring souls to Christ and strengthen spiritual growth, Minister Dr. Heyward and the leadership also focused more on community outreach and youth programs;

**WHEREAS**, now with more than 1,200 members, Minister Dr. Heyward helped lead a vision along with the leadership to build a new place of worship with expanded seating and multipurpose facilities to help meet the needs of the community of the City of South Fulton;

**WHEREAS**, the building project was completed in February 2019 and West End of Church of Christ officially became Renaissance Church of Christ. Renaissance Church of Christ held its first service in its new building on Sunday, February 17, 2019; and

**WHEREAS**, the Renaissance Church of Christ is excited to continue serving the faith community and providing an unwavering commitment to nurturing the individuals who seek guidance in their spiritual development and strive to be a pillar for the community with service and activism. The City of South Fulton is excited to be your home for many more years to come.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and City Council, do hereby proclaim the weekend of **March 22<sup>nd</sup>-24<sup>th</sup>, 2019** as **“RENAISSANCE CHURCH OF CHRIST DEDICATION APPRECIATION WEEKEND”**, in the City of South Fulton, Georgia.

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**Councilwoman Carmalitha Gumbs, District 2**



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Proclamation - Rev.Dr.Aaron & Sheila Parker Day

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Mayor

---

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation - Rev.Dr.Aaron and Sheila Parker	Cover Memo	3/18/2019



## **City of South Fulton**

**WHEREAS**, Reverend Dr. Aaron L. Parker, a called servant of God, has dedicated his life to sharpening the spiritual aptitude and expanding the theological proclivity of some of the nation's most accomplished pastors;

**WHEREAS**, Reverend Parker was installed as Pastor of Zion Hill Baptist Church in 1994; having served as the church's former Youth Minister;

**WHEREAS**, within his first year, under the guidance of the Holy Spirit, Reverend Parker established the Care to Love Outreach Ministry, implemented four new music ministries and, established the Rites of Passage Program for youth ages 13–18;

**WHEREAS**, designating the church's declarative creed, "Living to Love and Loving to Serve", the congregation has grown to over 4,000 members, with the focus being on service to the community;

**WHEREAS**, Reverend Parker believes, "It is the responsibility of the Church to call for responses to issues that confront people, not just individually, but collectively, and in doing so, recognize and address family, social, economic, as well as, the traditional spiritual needs;"

**WHEREAS**, as a visionary and spiritual leader, Reverend Parker shepherded Zion Hill's "Rock Project," a \$20 million building program that relocated Zion Hill from the historical Southwest Atlanta community to a 43.5-acre site in South Fulton County (now the City of South Fulton);

**WHEREAS**, under Reverend Parker's leadership, the rich religious instruction received by this multi-generational/multi-cultural congregation is tantamount to that which his students have received over the past 30 years in classes he teaches as Professor of Religion and Philosophy at Morehouse College;

**NOW, THEREFORE BE IT RESOLVED**, that Mayor and Counsel recognize the phenomenal leadership of Reverend and Mrs. Parker; appreciate their steadfast support and partnership and join with the Zion Hill Church family and others in "Celebrating 25 Years: A Legacy of Love and Service" and do hereby proclaim **Sunday, March 24, 2019 as *REVEREND DR. AARON L. & MRS. SHEILA S. PARKER DAY*** in the City of South Fulton.

---

**William 'Bill' Edwards, Mayor**

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City of South Fulton | March 26, 2019



# CITY OF SOUTH FULTON



## COUNCIL AGENDA ITEM

### COUNCIL REGULAR MEETING

**SUBJECT:** Request Council Approval to authorize City Manager\_S&P Design Agreement

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

---

#### ATTACHMENTS:

Description	Type	Upload Date
Consent Agenda - Design Construction_S&P Design Agreement	Cover Memo	3/19/2019

# GOVERNMENT OF THE CITY OF SOUTH FULTON

## Office of the City Manager

WILLIAM "BILL" EDWARDS  
MAYOR



ODIE DONALD II  
CITY MANAGER

### MEMORANDUM

**TO:** Honorable Mayor William "Bill" Edwards and City Council Members

**FROM:** Odie Donald II   
City Manager

**DATE:** March 18, 2019

**SUBJECT: Enter into an Agreement with S&P Design Construction, Inc. for Architectural Services for the Public Safety Tri-County Station**

---

Per Council's prior approval, the City of South Fulton is entering into a lease agreement for a new Public Safety Building located at 7490 Old National Hwy, Suite 1300, Riverdale, GA 30296 with Jones Bridge Road Associate, LLC. The building is required to have pre-design and schematic design activities. The Architect of record has provided a draft box on the building at her own cost.

Staff discussed internally technology requirements and the needs for the Police Department, Courts, and some Fire personnel to occupy the subject venue. A drop box laid out the needs for the two (2) main departments that will occupy the venue. Upon agreeing to a schematic design and possible estimated construction cost, the City will need to enter into a Design-Construction Agreement with S&P Design Construction, Inc. where fees are typically 8%-10% of the construction costs.

The initial amount requested is \$50,000 for the schematic design which will lead to the forecasted full set of design plans estimated at \$300,000.

Should you need further information regarding this correspondence, please contact Antonio Valenzuela at [antonio.valenzuela@cityofsouthfultonga.gov](mailto:antonio.valenzuela@cityofsouthfultonga.gov).



## **S&P Design Construction, Inc**

5030 Felhurst way  
Peachtree Corners, GA 30092  
c. 678-468-9157

### **Architectural Design Service Proposal**

Prepared for:  
City of South Fulton

Dear Mr. Valenzuela

Thank you for considering S&P Design Construction, Inc for your architectural/construction needs. I am very excited to submit architectural design service proposal for City of South Fulton Police Station, Courthouse and City Council Hall Project. We believe our expertise, past performance and integrated approach can ensure an collaborative, successful project between our two teams.

This proposal is based on our discussions and recommended industry norms with awareness of requirement of fast track procedure.

Prior to a contractual agreement, items in this proposal may be amended upon collaboration with the City of South Fulton at the discretion of S&P Design Construction, Inc.

We look forward to an opportunity to discuss the project with you in more detail.

Sincerely,

Sky Ko R.A.  
Architect  
S&P Design Construction, Inc  
skykospdc@gmail.com  
678-468-9157



# Architectural Design Service Proposal

## Article 1. Scope of Services

The Architect's Basic Services consist of Article 1 and include usual and customary structural, mechanical, and electrical engineering services. Services not set forth in this Article 1 are Supplemental or Additional Services.

### 1.1 Basic Service

#### 1.0 Pre-Design

- 1.1 Facility programming
- 1.2 Space Relationships/ flow diagrams
- 1.3 Project Development Scheduling
- 1.4 Evaluating existing conditions
- 1.5 Client supplied data coordination
- 1.6 Research Applicable Design criteria
- 1.7 Attending Design Meetings

#### 2.0 Schematic Design

- 2.1. Program and Budget evaluation
- 2.2. Architectural Schematic Design
- 2.3 Schematic Design Drawings and Documents
- 2.4 Client Supplied Data Coordination
- 2.5 Statement of Probable Construction Costs based on Schematic Design
- 2.6 Attending Design Meetings

#### 3.0 Design Development

- 3.1 Design Coordination
- 3.2 Architectural Design Development
- 3.3 Design Development Drawings and Documents
- 3.4 Client Supplied Data Coordination
- 3.5 Statement of Probable Construction Costs based on Design Development

- 3.6 Room Finish Schedule
- 3.7 Attending Design Meetings
- 4.0 Construction Documents
  - 4.1 Client Supplied Data Coordination
  - 4.2 Project Coordination
  - 4.3 Architectural Construction Document
  - 4.4 Working Drawings, Form of Construction Contract and Specification
- 5.0 Construction-Contract Administration (Duration of Construction)
  - 5.1 Plan Review & Permit Process
  - 5.1 Field Review
  - 5.2 Progress Reports/ Evaluation
  - 5.3 Process Certificates for Payment
  - 5.4 Interpretation of Contract Documents
  - 5.5 Review of Shop Drawing, Product Data/ Sample
  - 5.6 Change Orders

## **Article 2. Additional Services**

- 2.1. Additional Services are those not included under Architect's Scope of Services but, can be performed when client request in writing. Compensation shall be discussed and agreed before the service is performed.

The followings are additional Service which can be offered;

1. Architectural Interior Design and coordination
2. Signage Design and coordination
3. Non Building Equipment Selection – i.e. furniture
4. Design changes after the design approval of each phase
5. Bidding Service
6. Providing services made necessary by unforeseen existing conditions.
7. As-Built Drawings after the completion of the construction.

- 2.2 The Following services are not under Architect's scope of service in this proposal and will not be provided by the Architect

1. Fire Sprinkler plans and Permit
2. Security, audio, video, data & voice service design, permits and installation
3. Any survey, geotechnical subsurface evaluation



## Article 3. Compensation

3.1 For the Architect's Basic Services described under Article 1, the Owner shall compensate the Architect as follows:

T.B.D (See the attached link for your reference to initiate the discussion)  
<http://architecturalfees.com>

3.2 Architect's compensation proposal is based on the assumption of S&P Design Construction, Inc. to be the Contractor of this project and if the owner decide to use any other contractor than S&P Design Construction for any reason, Architect's compensation and schedule should be adjusted accordingly and the Owner should inform the architect before the Construction Document Phase.

3.3 Compensation for Reimbursable Expenses

Reimbursable Expenses are in addition to compensation for Basic, Supplemental, and Additional Services and include expenses incurred by the Architect and the Architect's Consultants directly related to the Project, as follows:

3.4.1. Permitting and other fees required by authorities having jurisdiction over the Project

3.4.2 Postage, handling, and delivery:

3.4.3 Printing, reproductions, plots, and standard form documents:

3.4.4 Renderings, physical models, 3d modeling, mock-ups, professional photography, and presentation materials requested by the Owner or required for the Project:

3.4.5 If required by the Owner, and with the Owner's prior written approval, the Architect's and the Architect's consultants' expenses of professional liability insurance dedicated exclusively to this Project, or the expense of additional insurance coverage or limits in excess of that normally maintained by the Architect and the Architect's consultants;

3.4.6 All taxes levied on professional services and on reimbursable expenses;

3.4.7 Transportation

3.4.8 Other similar Project Related expenditures

3.4 For Reimbursable Expenses the compensation shall be the expenses incurred by the Architect and the Architect's consultants plus 20% of the expenses incurred.

3.5 Architect's Insurance. If the types and limits of coverage required by Owner in addition to the type and limits the Architect normally maintains, the Owner shall pay the Architect for the additional costs incurred by the Architect for the additional coverages.

## Article 4. Payments to the Architect

To be discussed.

## Article 5. Special Terms and Conditions

### 5.1 Pre Design/ Schematic Design Service

To better serve the Owner's needs and to meet the anticipated schedule, the Architect propose to perform Pre-Design and Schematic Design Service at the

**Lump sum price of \$50,000.00**

Payment schedule

**Initial Payment** of \$20,000.00 shall be made upon execution of this proposal.

**2<sup>nd</sup> Payment** of \$10,000.00 shall be made upon the delivery of programing & space relationship Report, Applicable Code Research Report.

**Final Payment** of \$20,000.00 shall be made upon the delivery of Schematic Design Drawings, Project Develop Schedule, and Statement of Probable Construction Costs based upon Schematic Design.

### 5.2 Architect will deliver

1. Program with its space requirements & relationship with applicable code Research / Design Criteria
2. Project Develop Schedule
3. Schematic Design Drawings with draft of finish Schedule
4. Statement of Probable Construction Costs based upon Schematic Design

### 5.3 Pre Design/ Schematic Design Service Compensation will be fully credited towards full service contract when the City decide to hire the S&P Design Construction, Inc. for its Architectural /Construction needs for this project

### 5.4 Pre Design/ Schematic Design Service will be rendered prior/ independent to the full service contract. This would enable to the Owner to well define its budget and scope of the work as well as to facilitate the project procedure.

### 5.5 The Owner and S&P Design Construction, Inc. should come up with an agreement prior to the end of schematic design phase to prevent any suspension of the work. If the agreement is not reached until the delivery of the final schematic design drawings, the Architect has a right to suspend its work until the agreement of the both party and will not be responsible for any consequence of the suspension.

## **Article 6. Copyrights and Licenses**

- 6.1 The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service, including the Drawings and Specifications, and shall retain all common law, statutory and other reserved rights, including copyrights. Submission or distribution of Instruments of Service to meet official regulatory requirements or for similar purposes in connection with the Project is not to be construed as publication in derogation of the reserved rights of the Architect and the Architect's consultants.

## **Article 7. Miscellaneous Provisions**

When the time of the contractual agreement for the full service between the City of South Fulton and S&P Design Construction, Inc. following items should be considered and discussed prior to the agreement.

- 7.1 Architect's responsibilities
- 7.2 Owner's responsibilities
- 7.3 Cost of the Work
- 7.4 Claims and Disputes
- 7.5 Termination or Suspension
- 7.6 Timeline of the Projects



# CITY OF SOUTH FULTON



## COUNCIL AGENDA ITEM

### COUNCIL REGULAR MEETING

**SUBJECT:** Request Council Approval to authorize City Manager\_BAE Agreement

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

---

#### ATTACHMENTS:

Description	Type	Upload Date
Consent Agenda - BAE Agreement	Cover Memo	3/19/2019

# GOVERNMENT OF THE CITY OF SOUTH FULTON

## Office of the City Manager


WILLIAM “BILL” EDWARDS  
MAYOR



ODIE DONALD II  
CITY MANAGER

### MEMORANDUM

**TO:** Honorable Mayor William “Bill” Edwards and City Council Members

**FROM:** Odie Donald II   
City Manager

**DATE:** March 15, 2019

**SUBJECT:** **Recommendation for Selection of BAE Urban Economics as Consultants to assist the City with developing an Economic Development Plan**

---

#### **Background:**

On or about October 8, 2018 the City of South Fulton issued RFP 19-002 City of South Fulton Economic Development Plan Draft. Nine (9) vendors responded to the RFP. All proposals were reviewed and evaluated by a panel of three (3) evaluators and the top three vendors were invited for an in-person interview/presentation. At the end of the evaluation process, BAE Urban Economics (BAE) emerged as the most responsive and responsible vendor (see Exhibit A). BAE has previously done similar work for the City of Troy, MARTA and the City of Chattanooga. Additionally, BAE had the lowest cost proposal which came in \$20,000 under budget.

#### **Formal Recommendation:**

Upon evaluation of all proposals received for RFP 19-002 and upon considering the cost of said proposal and the best value to the City along with the best interest of the City, staff hereby recommend that the Council take the following action (s):

1. Accept recommendation of Purchasing Manager and select BAE Urban Economics as the vendor to develop and draft the Economic Development Plan for the City.
2. Authorize the City Manager to approve the final scope of services and price based on the vendor proposal and to execute a Professional Service Agreement with the vendor on behalf of the City in an amount not to exceed \$80,000.00.

Should you need further information regarding this correspondence, please contact Anthony Kerr at [anthony.kerr@cityofsouthfultonga.gov](mailto:anthony.kerr@cityofsouthfultonga.gov).

## Exhibit A

### First Evaluation

Evaluation Tabulation: RFP 19-002 (Economic Development Plan)									
	<b>Ady</b>	<b>Angelou</b>	<b>BAE Urban</b>	<b>Bleakly</b>	<b>Blueprint</b>	<b>Camoin</b>	<b>Capital (CFB)</b>	<b>Taylor English</b>	<b>Thomas &amp; Hutton</b>
Evaluator 1	69.00	82.50	84.00	61.50	38.00	76.50	15.50	61.50	76.50
Evaluator 2	53.50	84.50	88.00	46.00	36.00	92.00	23.00	46.00	82.50
Evaluator 3	46.00	82.50	80.50	54.00	45.50	57.50	22.50	46.00	84.50
<b>Total Average</b>	<b>56.17</b>	<b>83.17</b>	<b>84.17</b>	<b>53.83</b>	<b>39.83</b>	<b>75.33</b>	<b>20.33</b>	<b>51.17</b>	<b>81.17</b>

### Final Round Evaluation

Final Round Evaluation Tabulation: RFP 19-002 (Economic Development Plan)			
	<b>Angelou</b>	<b>BAE Urban</b>	<b>Thomas &amp; Hutton</b>
Evaluator 1	75.00	82.50	61.50
Evaluator 2	80.50	92.00	61.50
Evaluator 3	75.00	92.00	37.00
<b>Total Average</b>	<b>76.83</b>	<b>88.83</b>	<b>53.33</b>

bae urban economics

Technical Proposal to Provide

## Economic Development Strategic Plan

*For City of South Fulton Department of Economic Development*

November 16, 2018



# bae urban economics

November 16, 2018

City of South Fulton  
Anthony Kerr, Procurement Manager  
Department of Contracts & Procurement  
5440 Fulton Industrial Blvd. SW  
Atlanta, GA 30336

Dear Mr. Kerr:

BAE Urban Economics is pleased to submit the enclosed proposal to prepare an Economic Development Strategic Plan for the City of South Fulton. BAE is a national real estate and urban economics consulting firm, recognized throughout the US for our award-winning services. We emphasize advisory services on behalf of public agency clients and bring extensive knowledge and experience preparing economic development plans and strategies.

BAE understands that the City of South Fulton would like the Economic Development Strategic Plan to provide specific guidance, in the form of short-term, medium-term, and long-term objectives and goals and strategies, on how to enhance the city's business climate, encourage entrepreneurship and create high-paying jobs, resulting in increased tax base. The city aspires to sustain and expand its economic base, to provide its residents a high quality of life with greater employment opportunities and a diversified economy to help fund citizen services.

BAE's approach to the Economic Development Strategic Plan would be, in summary, to:

- Perform a thorough assessment of South Fulton's current economic position through both informational meetings with staff and key stakeholders, review of past and current economic development programs, and collection of demographic, economic and real estate data. This assessment will also include a review of the economic development performance of competitive communities versus South Fulton.
- With the assessment complete, essentially a quantitative analysis, BAE would present these findings to the city staff, steering committee and small focus group sessions comprised of business leaders (owners of small and large businesses), economic development partners (including representatives from the Chamber of Commerce and other business groups) and interested citizens.
- The assessment and input from the meetings and focus group sessions will be used as a backdrop to a Community SWOT Analysis session to help identify Strengths, Weaknesses, Opportunities, and Threats. BAE staff will lead this session.

#### San Francisco

2600 10<sup>th</sup> St., Suite 300  
Berkeley, CA 94710  
510.547.9380

#### Sacramento

803 2<sup>nd</sup> St., Suite A  
Davis, CA 95616  
530.750.2195

#### Los Angeles

448 South Hill St., Suite 701  
Los Angeles, CA 90013  
213.471.2666

#### Washington DC

700 Pennsylvania Ave., SE  
Washington, DC 20003  
202.588.8945

#### New York City

215 Park Avenue South, 6<sup>th</sup> Floor  
New York, NY 10003  
212.683.4486



- From the data, the staff and stakeholder interviews, focus groups and the results of the Community SWOT Analysis session, BAE will prepare a Target Industry Analysis to identify key industries and their market locations that should be targeted as well as an Organizational Analysis of current City operations including structure, staffing, policies, regulations and procedures as they relate to taking advantage of economic development opportunities.
- After all the steps above have been taken, BAE will prepare the full Economic Development Strategic Plan with specific recommendations on marketing practices/tools, brand development, staffing and organizational changes, policies and procedures, steps to encourage new business formation and entrepreneurship, and general business retention and expansion. This will include an Implementation Plan which will break down the Strategic Plan recommendations into a timeline (short-, medium- and long-term) with target deadlines, approximate costs, potential funding sources, and identification of staff and partners responsible for each action.

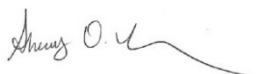
BAE estimates the work summarized above will cost \$68,905, including data and travel expenses. A full breakout of costs of scope parts is included under separate cover in the fee proposal.

If BAE is awarded the South Fulton Economic Development Strategic Plan, Sherry Okun-Rudnak, a signatory below, will serve as Principal-in-Charge. Sherry works out of BAE's Sacramento office (address and phone number in letter footer) and as a partial owner of the company has legal authority to contract with the City of South Fulton. The facsimile number there is 530.750.2194.

Mary Burkholder, Vice President, who leads BAE's East Coast operations out of Washington, DC, will serve as Project Manager if BAE is awarded this work. She is also a signatory and her contact information is also included in the letter footer.

We attest to the accuracy of this proposal and we hope to have the opportunity to work on this important project with you. If you have any questions, please contact either of us. Thank you.

Sincerely,



Sherry Okun-Rudnak  
Principal



Mary Burkholder  
Vice President

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# I. Part 1: Firm Introduction

## Executive Summary

The primary goal of the City of South Fulton's Economic Development Strategic Plan is to set forth a plan that will guide the city to sustain and expand its economic base, and to provide its residents with a high quality of life in a diversified economy. BAE Urban Economics proposes to provide South Fulton with just such a strategic plan that will guide the city to build on its strengths, address its weaknesses and threats and seize opportunities to maximize its economic potential.

BAE was founded 32 years ago to provide urban economics and real estate advisory services to clients—primarily cities, counties and other government agencies— around the United States. Since the beginning, our company philosophy has been about helping our clients achieve a “triple bottom line” of economics, equity and environment.

Among BAE's 2,100 engagements since 1986 are dozens of economic development strategies and plans. We take great pride in understanding how to build on the foundation of the strengths of a community while helping places embrace new opportunities that will help to grow the economy.

BAE has assembled a highly-qualified team to prepare the South Fulton Economic Development Strategic Plan. Team members include:

- Sherry Okun-Rudnak, BAE Principal – Sherry will serve as Principal-in-Charge. Sherry has worked for BAE for 12 years and has worked on and led many projects including economic development strategies and plans.
- Mary Burkholder, BAE Vice President – Mary will serve as Project Manager. As such, she will be the primary point of contact for BAE. She will be involved in all aspects of the job. Mary has a long career in economic development, serving in senior leadership roles at several state and local economic development agencies before shifting to consulting.
- Laura Sellmansberger, BAE Associate – Laura will provide research and analytical support on the project. She is highly skilled in analyzing and interpreting data to provide a comprehensive picture of the local economy.
- Denim Ohmit, BAE Analyst – Denim will assist with research and data collection and compilation for the project. He is both skilled and thorough in his work.

BAE proposes a scope of services that includes:

1. Kick-off meetings with City staff, the steering committee and key stakeholders;

2. Preparation of an economic conditions assessment of South Fulton to include a demographic and economic profile, a review of real estate market conditions, a review of policies, incentives, resources and tools and a competitive assessment of the City versus other communities;
3. Focus Group Meetings and Community SWOT Analysis focused on South Fulton economic development;
4. Preparation of a Target Industry Sector Analysis to identify business and industry growth opportunities by sector;
5. Preparation of an Organizational Analysis to assess the City's structure, staffing, policies and procedures and ability to manage the economic development program; and
6. Preparation of Strategic Economic Development that includes an Implementation with costs, estimated timing (short- to long-term), performance metrics and cost estimates.

## Company History

BAE Urban Economics, Inc. is an award-winning, national urban economics and real estate consultancy. Since 1986, we have completed more than 2,100 client engagements for public agencies, non-profit organizations, financial institutions, and real estate investors and developers. All of our work is led by seasoned professionals, who are responsible for project direction and quality control.

BAE's services and practice areas include:

- Economic Development and Revitalization Strategies
- Fiscal Impacts and Economic Benefits Analyses
- Affordable and Workforce Housing
- Public-Private Partnership (P3) Structuring and Negotiation Support
- Sustainable Development and TOD
- Market and Financial Feasibility Analyses
- Public Finance

BAE's passion about the "triple bottom-line" of sustainable economics, equity, and environment makes us unique among urban economists. We believe that there are practical solutions to urban issues that achieve this triple bottom-line, and that consideration of environmental impacts and social benefits as well as financial returns result in the best value for our clients.

Our company makes intentional investments in our staff and workplaces to foster creativity and a commitment to excellence. We have created innovative GIS tools for smart growth planning and provided real estate advisory services to some of the nation's largest

revitalization and sustainable development efforts. BAE is also a certified small business, disadvantaged business enterprise (DBE) and minority business enterprise (MBE).

The BAE difference shows - we have earned more awards for excellence than any other firm in our field, our core staff has averaged more than 15 years each with the company, and our clients have retained us repeatedly over our 31-year history. BAE has 17 staff members in five offices including Washington DC, New York, San Francisco, Sacramento, and Los Angeles.

For more information, see [www.bae1.com](http://www.bae1.com)

## **Primary Business**

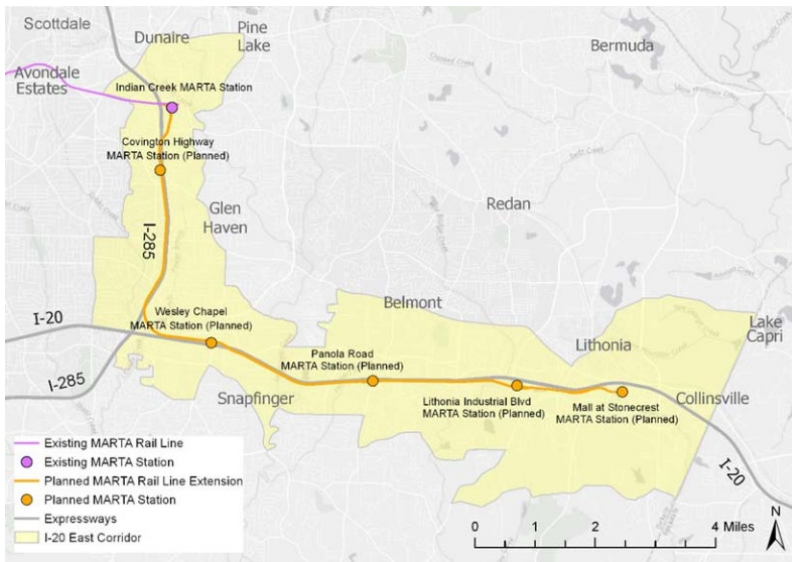
BAE's primary interest is as an urban economics consultancy. With just 17 employees, we have a small but highly skilled staff. Most hold advanced degrees. Our staff is located in five offices, with headquarters operations in San Francisco. We are one operating unit, with no affiliate operations. BAE conducts its work in economic development, real estate market and feasibility analysis, economic impact analysis, housing strategies, transit-oriented development, and public finance in locations across the United States. Most of our clients—80 percent or more—are cities, counties and other government agencies.

## Experience

BAE has considerable experience preparing economic development strategies and plans. Descriptions of two recent strategies are provided below.

### MARTA Equitable Transit-Oriented Development Strategy

*Metropolitan Atlanta Rapid Transit Authority*



MARTA's proposed 12-mile I-20 East Extension would serve suburban DeKalb County and traverse through unincorporated DeKalb County, as well as the City of Lithonia and the newly formed City of Stonecrest. MARTA and DeKalb County would like to promote higher density development around these six MARTA stations (Indian Creek as well as five new stations) to create

communities with a critical mass of ridership and improve mobility in the affected neighborhoods. These two goals have resulted in the need for an Equitable TOD (eTOD) Strategy that promotes private investment while protecting residents vulnerable to displacement. Additionally, the eTOD Strategy should ensure that new investments serve the needs of existing residents in this traditionally under-resourced area.

BAE worked on a multidisciplinary team as the land use economist and eTOD expert, evaluating demographic and market conditions for the I-20 East Corridor and six station areas to determine the potential for private investment along the proposed route, evaluate value capture potential, and identify strategies to increase local economic opportunity, and minimize displacement of existing residents. BAE's analysis also assessed the quantity and accessibility of critical community facilities including hospitals and urgent care centers, fire and police stations, supermarkets and other retail establishments, educational facilities, libraries, childcare facilities, and banks. Additionally, BAE identified opportunities for growing local employment opportunities, particularly in the healthcare, logistics, advanced industrial, and film and entertainment industries.

## South Baltimore Gateway Industrial Analysis and Strategy

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*Baltimore Development Corporation*



BAE is finalizing an economic development analysis and strategy of Baltimore's largest and oldest industrial area, the South Baltimore Gateway, for the City's economic development agency, the Baltimore Development Corporation (BDC). This project includes a market analysis of the of the entire area, which includes two primary industrial areas, Carroll Camden, in vicinity of the Horseshoe

Casino and the M&T Bank Stadium (home of the Baltimore Ravens of the National Football League) and the larger South Baltimore Gateway, which encompasses all of South Baltimore industrial areas south of the Chesapeake Bay Inner Harbor.

The BDC commissioned the study to analyze the area's overall economic position in light of development pressures for other commercial and residential uses. The first part of the study is a comprehensive market analysis that includes demographic and economic trends for the area. The economic analysis includes a real estate conditions report detailing current sales and leasing data, occupancy levels, vacancy levels, current and projected industrial employment trends, industrial sector trends, the status of the range of industry sectors in the area and other information.

The second part of the study is a Future Opportunities Analysis and Strategy. This part of the project outlines competitive advantages and challenges for the South Baltimore industrial areas. The analysis identifies sites prime for redevelopment; recommends adjustments to policy and regulations and new incentives, including tax credits to encourage redevelopment of blighted vacant buildings and empty lots; new funding sources for small businesses to make capital improvements or purchase new equipment; and increasing flexibility for industrial/retail uses such as artisan makers, craft breweries and distilleries.

## Capabilities

As noted in the company history above, BAE Urban Economics is a national urban economics and real estate consultancy. BAE has extensive experience and expertise in the following areas:

- Economic Development and Revitalization Strategies
- Fiscal Impacts and Economic Benefits Analyses
- Affordable and Workforce Housing
- Public-Private Partnership (P3) Structuring and Negotiation Support
- Sustainable Development and TOD
- Market and Financial Feasibility Analyses
- Public Finance

We have no limitations relative to facilities, staff, ongoing projects or contracts and are able to perform this work upon notice to proceed. If we are awarded this work, it will be a priority project for us and will be delivered within a six-month timeframe. The Plan will address all scope and work elements outlined in the RFP. BAE will meet all standards described in the RFP.

Upon examination of the resumes provided below, it will be clear that the four-member team we have assembled to prepare the South Fulton Economic Development Strategic Plan has extensive experience performing economic development strategies and similar studies. Three of four have advanced degrees in relevant fields. The Project Manager has both public sector—state and local level—and private sector experience in economic development.

## Company Principles

BAE's "triple bottom-line" of sustainable economics, equity, and environment makes us unique among urban economists. We believe that there are practical solutions to urban issues that achieve this triple bottom-line, and that consideration of environmental impacts and social benefits as well as financial returns result in the best value for our clients.

## Staff

If BAE is awarded this project, four staff members will be responsible for facilitating its requirements. Full, detailed resumes are provided in the next section but here is some summary information about the team who would be working on the Plan.

Sherry Okun-Rudnak, BAE Principal, will serve as Principal-in-Charge. As such, she will be responsible for project guidance and quality control. She will attend the kick-off meetings with staff, steering committee and key stakeholders. As a native of Fulton County, Sherry is very



familiar with South Fulton and surrounding communities. She recently led the Equitable Transit-Oriented Development (TOD) Analysis for the Metropolitan Atlanta Rail Transit Authority (MARTA).

Mary Burkholder, Vice President, in charge of BAE's Washington, DC office, will serve as Project Manager. She will be the day-to-day contact on the project and will be involved in all aspects of the work including the kick-off meetings, steering committee meetings, stakeholder interviews, preparation of the assessment, analyses and recommendations, the SWOT Analysis and all presentations. Mary has nearly 20 years of experience in economic development, including senior roles in economic development agencies and non-profit organizations and as a consultant in the private sector. She is currently preparing an economic development strategy for the South Baltimore Gateway District for the Baltimore Development Corporation.

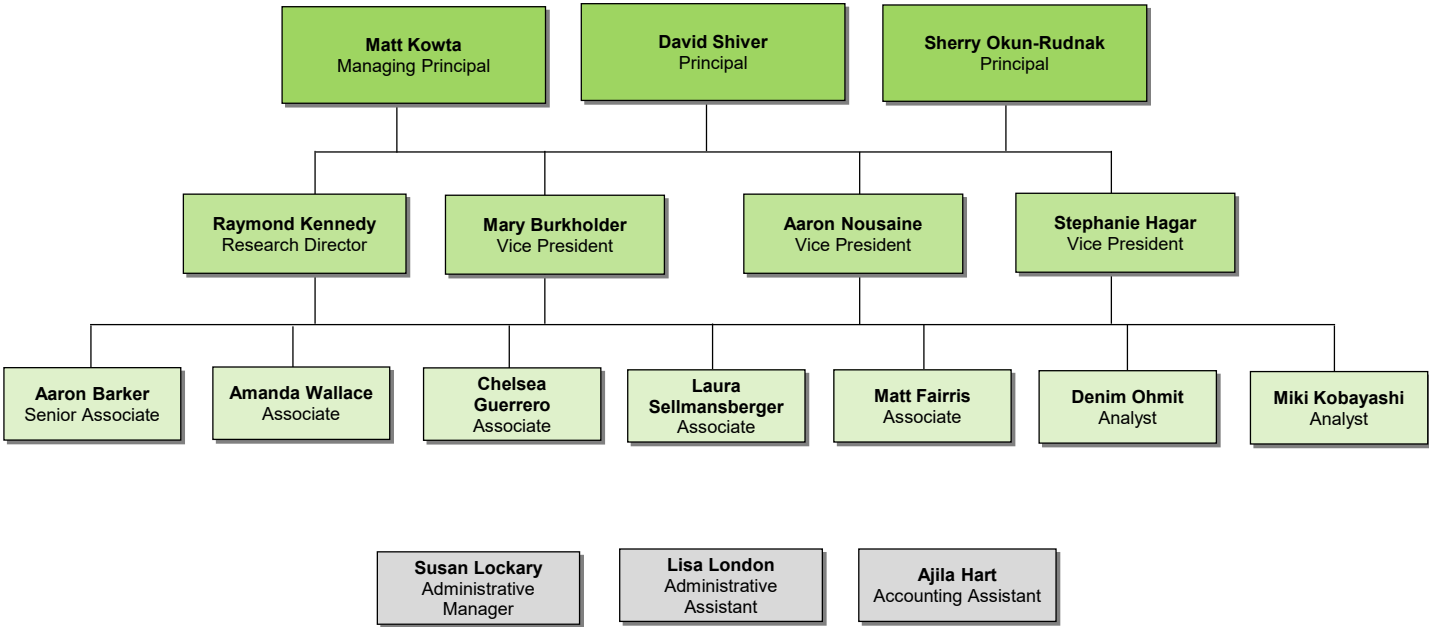
Laura Sellmansberger, Associate will provide research and analytical support for the South Fulton Economic Development Strategic Plan. Laura also worked on the Equitable TOD Analysis for MARTA. She is also a native of the Atlanta area, hailing from Gwinnett County.

Denim Ohmit, Analyst, will also provide research and analytical support for the Plan. He is well-versed in demographic, economic and real estate research and analysis.

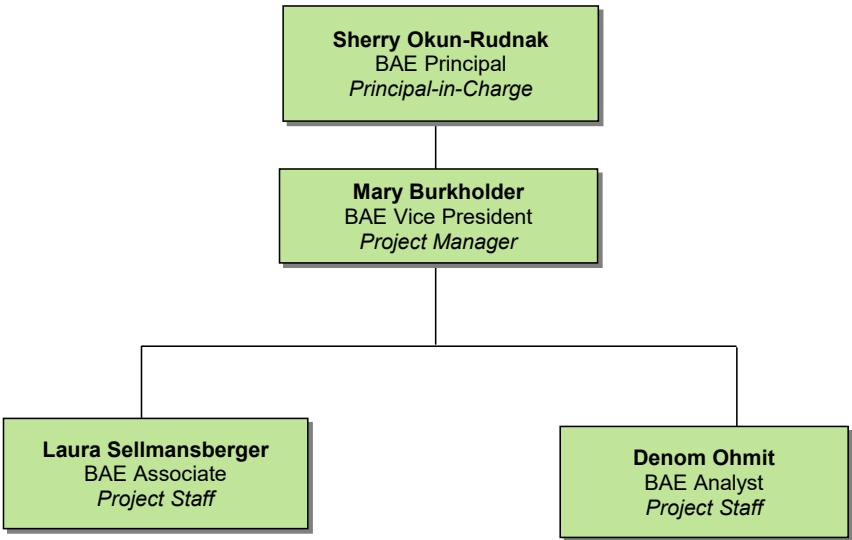
The South Fulton Economic Development Strategic Plan will be a priority project for the team listed above. We will allocate sufficient hours to complete the project within the prescribed six-month time frame.

On the following page are two organizational charts, one for BAE as a whole and another for the BAE team who would work on the South Fulton Economic Development Strategic Plan.

BAE URBAN ECONOMICS ORGANIZATIONAL CHART



PROJECT TEAM ORGANIZATIONAT CHART



## Project Team Resumes

### Sherry Okun-Rudnak

#### Principal



#### Education

Master of Arts, Economics,  
California State University,  
Sacramento

Bachelor of Arts, Economics,  
Georgia State University

#### Role for Proposed Scope of Services

Principal-in-Charge  
Responsible for Project  
Guidance, Quality Control

#### Professional Experience

Sherry Okun-Rudnak, who has worked for BAE for 12 years, leads projects across BAE offices. She specializes in providing economic development support, market studies, financial feasibility analyses, economic impacts analyses, and development advisory services to BAE's clients.

Sherry recently conducted an economic opportunities analysis for downtown Los Angeles, CA that evaluated the availability of appropriate space for emerging and expanding industries in downtown Los Angeles, including fashion, arts, and clean tech uses.

Sherry, as part of a consultant team, prepared the Thrive 2055: Chattanooga Regional Economic Development Blueprint including analysis of high growth industry clusters and educational and workforce development needs. This led to a regional strategy with initiatives for workforce development, economic prosperity, land use and transportation.

Sherry recently completed an Equitable TOD analysis for the Metropolitan Atlanta Rapid Transit Authority (MARTA), in Atlanta, GA. MARTA is planning to develop a new transit line. As part of this effort, Sherry conducted a market analysis and prepared development feasibility testing to promote development policies that minimize displacement of existing residents and support local job creation.

She has also prepared numerous economic impact analyses for plans and projects across the United States. She evaluated the economic impacts of hotels in Napa City, CA, a new town center in suburban Maryland, and an expanded theater in Washington, DC.

Sherry has lectured on real estate market analysis for the ULI Real Estate School and participated as an expert member of AIA's Urban Development Advisory Team for the Elysian Fields Avenue corridor in New Orleans.

#### Downtown Los Angeles Economic Development Opportunities

Los Angeles, CA  
Employment & Industry Trend  
Analysis  
Land Use Regulation Impacts

#### Thrive 2055: Chattanooga Regional Economic Development Blueprint

Chattanooga, TN  
Regional Economic Development  
Plan (16 counties)  
Cluster analysis focused on  
manufacturing, Creative Industry,  
Tourism sector focus

#### New York City M1 Hotel

New York City, NY  
Market Analysis  
Demand Projections

#### Equitable TOD Analysis for Metropolitan Atlanta Rapid Transit Authority

Atlanta, GA  
Market Analysis  
Feasibility Testing

#### LA Metro Development Advisory Services

Los Angeles, CA  
Market Analysis  
Feasibility Testing  
Negotiation Support

#### D.C. Studio Theater Economic Impact Analysis

Washington, DC  
Economic Impact Analysis

#### Napa Hotel

City of Napa, CA  
Fiscal and Economic Impact  
Analysis  
Impacts on Housing Need

#### Anaheim Canyon Industrial Complex Specific Plan

Anaheim, CA  
Industrial Conversion Strategies  
Market Opportunity Evaluation  
Development Feasibility Analysis  
Phased Implementation Strategies

#### Columbia Town Center Fiscal and Economic Impact Analysis

Columbia, MD  
Fiscal and Economic Impacts

**Mary Burkholder**  
**Vice President**



**Education**

Master of Community Planning, University of Maryland

Bachelor of Arts, Political Science, University of Michigan

**Role for Proposed Scope of Services**

Project Manager

**Professional Experience**

Mary, who joined BAE in 2017, is an expert in economic development, transit-oriented development, and public finance. She brings over 20 years of experience working as a consultant, and for organizations in the public and non-profit sectors. She is Vice President of BAE's Washington, DC office.

Mary is a hands-on leader and advisor, with a broad portfolio of project experience that includes: preparing a market analysis and redevelopment plan for Chesapeake Redevelopment and Housing Authority's properties, providing technical assistance to multiple jurisdictions across the United States on HUD's Neighborhood Stabilization Plan including the cities of Indianapolis, Houston, Richmond, VA, and Camden, NJ ; developing and managing the Arundel Community Reinvestment program for funding of community and economic development in Anne Arundel County's revitalization areas: preparing economic development strategies for Wilmington, NC and York County, PA; preparing market analyses and providing guidance on large mixed use/mixed income urban developments for public agencies.

Prior to joining BAE, Mary served in leadership roles in economic and community development including: Senior Vice President of the Anne Arundel Economic Development Corporation, Senior Vice President of Housing and Economic Development for the Local Initiatives Support Corporation (LISC), and Director of the MD Community Development Administration (MD DHCD). Mary also previously worked for the urban economics consultancy, ZHA, Inc. and ran her own independent consultancy.

Mary's serves on the Maryland Economic Development Association Past Presidents Council and the Anne Arundel County Food Bank Board of Directors. She is a member of the Urban Land Institute and the International Economic Development Council.

**Alexandria Route 1 South Economic Analysis**

Alexandria, VA  
Financial Feasibility Analysis  
Market Opportunity Evaluation

**Chesapeake Redevelopment and Housing Authority Strategic Master Plan**

Chesapeake, VA  
Market Analysis  
Financial Analysis

**HUD Neighborhood Stabilization Program**

Multiple Locations in US  
Technical Assistance

**Wilmington Economic Development Strategy**

Wilmington, NC  
Comprehensive Strategy  
Industry cluster analysis focused on tourism, port, pharmaceutical sectors

**York County Economic Development Strategy**

York County, PA  
Comprehensive strategy for traditional manufacturing center focused on preserving existing and building new makers

**Regional Workforce Housing Needs Assessment**

Truckee, CA  
Housing Needs Assessment  
Regional Market Analysis  
Strategy Development

**Odenton (MD) MARC Train Station TOD**

Odenton, MD  
Structuring of TIF Financing  
Financial Feasibility Analysis

## Laura Sellmansberger

### Associate



#### Education

Master of Urban Planning,  
New York University

Bachelor of Science,  
Commerce and Business  
Administration, University of  
Alabama

#### Role for Proposed Scope of Services

Research and Analytical  
Support

#### Professional Experience

Laura joined BAE as an Associate in 2017. She specializes in data synthesis and analysis, stakeholder interviews, financial modeling, and economic and fiscal impact analyses.

Laura has extensive experience working on economic development projects. In Atlanta, she conducted a market study for the Metro Atlanta Rapid Transit Authority (MARTA) as part of an equitable transit-oriented development (TOD) strategy for an area slated for the expansion of a MARTA rail line. As part of the project, she analyzed resident incomes, educational attainment rates, commute distances, and employment patterns. This information was used to formulate recommendations for growing specific industries and increasing job opportunities in the study area.

For the City of Bellevue, Washington, Laura analyzed a portfolio of publicly-owned parcels to determine which sites could drive economic development in the city by being converted into start-up business incubators.

Laura has also conducted numerous studies for the Santa Clara Valley Transit Authority that involve analyzing the economic and fiscal benefits of transit-oriented development projects, including medical campuses, light manufacturing facilities, and Class A office space.

Prior to joining BAE, Laura worked at the New York headquarters of Local Initiatives Support Corporation (LISC), a national Community Development Financial Institution (CDFI). There, she supported LISC's local programs across the northeastern U.S., including affordable housing preservation and development, family wealth-creation and income-stabilization initiatives, community safety programs, and equitable transit-oriented development.

Laura is a member of the Urban Land Institute and the American Planning Association.

#### **Santa Clara Valley Transit Authority**

Multiple Locations in Santa  
Clara County  
Market Analysis  
Financial Feasibility Analysis  
Fiscal Impact Analysis

#### **Port of San Francisco Economic Impact Analysis**

San Francisco, CA  
Economic Impact Analysis  
Fiscal Impact Analysis

#### **MARTA Equitable Transit Oriented Development**

Atlanta, GA  
Market Analysis  
Housing Affordability Analysis  
Financial Feasibility Analysis

#### **Santa Clara County Water District Site Disposition Strategy**

San Jose, CA  
Fiscal Impact Analysis  
Market Demand Analysis  
Financial Feasibility Analysis

#### **City of Bellevue Site Disposition Strategy**

Bellevue, WA  
Site Evaluations and  
Disposition Recommendations

#### **City of Napa Hotel Economic, Fiscal, and Housing Analyses**

Napa, CA  
Labor Impact Analysis  
Housing Needs Assessment  
Fiscal Impact Analysis

#### **West Hollywood Innovative Housing Solutions**

West Hollywood, CA  
Market Analysis  
Housing Needs Assessment

#### **Tempe Urban Core Master Plan and Affordable Housing Strategy**

Tempe, AZ  
Market Analysis  
Housing Needs Assessment

#### **Chesapeake Strategic Master Plan**

Chesapeake, VA  
Market Analysis  
Housing Demand Projections

**Denim Ohmit**  
**Analyst**



**Education**

Bachelor of Arts, Urban Studies, University of California, Berkeley

**Role for Proposed Scope of Services**

Research and Analytical Support

**Professional Experience**

As an Analyst at BAE, Denim brings a strong foundation in research, complex database development, and geospatial analysis to consulting assignments across the company.

His recent experience includes the collection of extensive tourism data for economic impact analyses for the Port of San Francisco and the City of Napa. He also assembled and analyzed a thorough demographic, economic, and real estate profile for the Artesia Transit Oriented Development Specific Plan Area in Compton to determine the feasibility of retail, multifamily, and entertainment complex development.

Prior to joining BAE in 2017, Denim was an inaugural Urban Justice Design Fellow at the Dellums Institute for Social Justice, where he researched and analyzed policies to address the displacement of small businesses and non-profit organizations in Alameda County. He was also a Matsui Local Government Fellow in the San Francisco Mayor's Office of Housing and Community Development and an Urban Equity Student Fellow at the Institute of Urban and Regional Development at UC Berkeley.

**Artesia Transit Oriented Development Specific Plan**

Compton, CA  
Market and Feasibility Analysis

**Santa Clara Valley Transit Authority**

Multiple Locations in Santa Clara County  
Market Analysis

**MARTA Equitable Transit Oriented Development**

Atlanta, GA  
Market Analysis

**Port of San Francisco Economic Impact Analysis**

San Francisco, CA  
Economic Impacts

**City of Napa Hotel Economic, Fiscal, and Housing Analyses**

Napa, CA  
Economic Impacts  
Fiscal Impacts  
Housing and Labor Impacts

**Ballena Marina Hotel Market and Feasibility Analysis**

Alameda, CA  
Hotel and Event Space  
Market Analysis

## II. Part 2: Project Plan

### Understanding of Project

BAE understands that the City of South Fulton would like the Economic Development Strategic Plan to serve as a “road map” for the City’s economic development program from 2020-2030. The Plan will put forth a set of strategies and goals that will help expand and diversify employment opportunities and encourage entrepreneurship and new business formation while, at the same time, providing for a high quality of life for residents.

BAE also understands that it is important that there is ample opportunity for community engagement in the planning process for the Economic Development Strategic Plan. In addition to baseline demographic, economic and real estate data collected to capture a starting point for the Plan, we understand that the City would like to see engagement, involvement, and input into the Plan from key businesses, community leaders, stakeholders, economic development partners (at all levels) and residents.

Finally, BAE understands that the Economic Development Strategic Plan should be comprehensive in addressing challenges and seizing opportunities. It should include an action plan for the ten-year period from 2020-2030, with short-term (1-3 years), medium-term (3-5 years), and long-term (5+ years) objectives, goals, and strategies with specific performance measures for the recommendations.

### Proposed Approach

After thorough review of the RFP and scope of services and goals outlined in it, as well as our experience preparing economic development strategies over the past two decades, BAE proposes an approach to the Economic Development Strategic Plan that emphasizes the following:

- **Evaluation and Analysis of Data.** For this portion of the assignment, BAE will review existing data and analysis and update key data as appropriate. BAE team members have extensive experience evaluating and analyzing demographic and economic data from the U.S. Census, the Bureau of Labor Statistics, state and regional data sources, and Esri, a third-party data vendor. Real estate market data from CoStar Group, Inc. will contribute to an understanding of existing conditions. The compiled data will aid in forming the basis for an Economic Development Strategic Plan tailored to South Fulton’s strengths.

- **Strong and Interactive Public Engagement.** BAE will develop and implement a well-conceived outreach strategy tailored to meet the specific needs of the Economic Development Strategy. This effort will provide opportunities to educate, inform, and engage stakeholders, business leaders, economic development partners, and residents. The culmination of this will be a Community SWOT Analysis session.
- **Strategies Grounded in Feasible Solutions.** As stressed in the RFP, strategies are to be implementable, fundable, and unique to the community. BAE believes in creating strategies with practical implementation capability. BAE, with both private and public sector economic development experience, has direct experience implementing long-term economic development projects in jurisdictions. Our technical expertise is industry-leading, and we understand that the key to successful implementation is the ability to engage the City of South Fulton's development community, business leadership, and community stakeholders.
- **Cost-Effective Services and Clear Communication.** BAE is dedicated to providing cost-effective services and has built our reputation on high-quality, effective work products. BAE will create clear, concise products and will communicate openly via presentations, website postings and other forms of mass communications.

## Scope of Services/Methodology

After reviewing the scope of work and list of major work elements included in the RFP, BAE proposes the following scope of services for the South Fulton Economic Development Strategic Plan.

### *Task 1: Start-up Meetings*

#### **Task 1.1 Kick-Off Meeting with City Staff**

Prior to meeting with steering committee, representatives of the BAE team will meet with City staff managing the project. The purpose of the meeting is to review and refine the scope of work, deliverables, schedule, collect data and background information available through the City and request additional information, as appropriate. During this meeting, the consultant team may request a briefing on recent economic development related issues and activities in South Fulton and the surrounding region.

#### **Task 1.2 Tour of Key Areas**

After the meeting with staff, the BAE team representatives will tour South Fulton, especially commercial and industrial areas identified in the meeting with City staff, preferably with a City staff member.



**Task 1.3      Meet with Steering Committee**

The BAE team representatives will meet with the steering committee that has been put together by City staff and review the scope and schedule, including the proposed meetings with the committee and stakeholders. The steering committee will have an opportunity to discuss goals for the study and desired outcomes.

**Task 1.4      Meet with Key Stakeholders**

During the same initial visit to South Fulton, and after the kick-off meeting with City staff, the steering committee meeting and area tour, BAE will meet with a few (up to four), select key stakeholders on a one-on-one basis. These may include elected officials, large business owners, or other community leaders. The purpose of these meetings is to get high level perspective on the local economy and what the Plan should address.

***Task 2:      Demographic, Economic Conditions, and Trends Review and Assessment*****Task 2.1      Prepare a Demographic Profile**

BAE will compile demographic and economic information about South Fulton and the surrounding region in order to document the existing economic development context. Where possible and appropriate, this analysis will leverage existing documents and data, but BAE will also draw from the U.S. Census, Esri (a private demographic data vendor), and other sources as appropriate.

**Task 2.2      Prepare an Economic Conditions and Trends Profile**

BAE will compile detailed data on the local economy, using establishment-level data from the City, the Georgia Departments of Economic Development, Labor, and other sources. This will provide an understanding of the profile of businesses within South Fulton and in the surrounding region. Information regarding future economic opportunities and trends will be drawn from local and regional growth projections published by the U.S. Census Bureau, Georgia state agencies and the Atlanta Regional Commission.

**Task 2.3      Real Estate Market Conditions**

BAE will compile information on local real estate market conditions, including information about commercial and industrial buildings and sites available in South Fulton to support future economic growth. Data collection for this type of information will include a review of data available through CoStar, a private data vendor, as well as interviews (largely by telephone) with knowledgeable local real estate brokers, property managers, developers, and property assessment information, to the extent available.

**Task 2.4      Review Current Economic Development Policies, Incentives, Resources, Tools**

BAE will review all policies, incentives, funding resources and other tools currently in place to attract and retain businesses in South Fulton to assess effectiveness. This will include tools

and resources available from the Georgia Department of Economic Development and other organizations that can be used by South Fulton for economic development.

#### **Task 2.5      Competitive Assessment**

BAE will review the economic development performance of two to three communities in the region that South Fulton identifies as competitors. This will include a comparison of key indicators (i.e., unemployment rates, employment, wages, job growth, etc.) as well as key economic development transactions including attraction of new business and major expansions of existing businesses that have occurred in recent years. This assessment will also consider the tools the competitive communities have to support their economic development programs and how they were used to achieve economic development wins.

#### **Task 2.6      Existing Economic Conditions Assessment**

BAE will compile all of the information collected in Tasks 2.1 through 2.5 and prepare a Draft Existing Economic Conditions Assessment and submit that to the City staff managing the project. This is the first deliverable of the study and will effectively replace the first Interim Progress Report. Findings from this analysis will form part of the basis for the analysis of economic development strengths, weaknesses, opportunities, and threats. Once the draft is reviewed by the City staff and approved, it will become the first portion of the final Economic Development Strategic Plan.

#### **Task 3      *Focus Groups and Community SWOT Analysis***

BAE will make a two- to three-day trip to South Fulton to discuss the findings of the Economic Conditions Assessment with City staff, the steering committee, focus groups, and the community at large. BAE will gather input from each meeting for the Economic Development Strategic Plan.

##### **Task 3.1      City Staff/Steering Committee Meeting**

BAE will present the findings of the Economic Conditions Assessment to City staff and the Steering Committee. After the presentation BAE will discuss next steps and finalize plans for the Community SWOT Analysis to be held the next day on the same trip.

##### **Task 3.2      Focus Groups**

BAE will present the Economic Conditions Assessment at up to three focus group sessions with business owners, economic development partners (including State and Chamber representatives) and interested residents. (BAE will extend invitations to these sessions by e-mail to potential attendees identified by the City in advance.) BAE will lead the discussion about the findings and gather input from the focus group on the Economic Development Strategic Plan.

##### **Task 3.3      Community SWOT Analysis**

BAE will lead a Community-wide SWOT Analysis session to identify Strengths, Weaknesses, Opportunities, and Threats. This will be open to the public and announced on the City's website, in Public Service Announcements, and via business and resident association notices per the City's direction. The session will start with a short presentation of the Economic Conditions Assessment and then small group breakout to identify the SWOTs.

#### **Task 3.4 Interim Progress Report**

BAE will provide an interim progress report summarizing the results of focus groups and Community SWOT Analysis.

#### ***Task 4 Target Industry Sector and Subsector Analysis***

Using information collected in Task 2 above on the industries in South Fulton, supplemented by interviews with business organizations and select business owners, BAE will prepare an industry sector analysis.

##### **Task 4.1 Identify Target Industry Sectors**

Starting with a review of industry and labor collected in Task 2, BAE will identify which business and employment sectors and subsectors are growing and are a good potential fit given the infrastructure, workforce and business climate in South Fulton. This information will be put into the context of the regional, national and global economies, as appropriate.

##### **Task 4.2 Identify Business Development Strategies for Targeted Industries**

After identifying the target industry sectors that are the best fit for South Fulton, BAE will research strategies used by other economic development organizations for outreach to businesses in these targeted sectors to be able to market the assets of South Fulton.

#### ***Task 5 Organizational Analysis***

With input from business owners and City staff, BAE will analyze the City of South Fulton's current operations with respect to economic development.

##### **Task 5.1 Operations Review**

BAE will review and analyze the organizational structure, capabilities of department(s), and the staffing for economic development activities presently in South Fulton.

##### **Task 5.2 Policies and Procedures Review**

BAE will review and analyze policies, procedures, and regulations and their impact on economic development in the City.

##### **Task 5.3 Interim Progress Report**

BAE will prepare a second Interim Progress Report summarizing findings of the industry sector analysis and the organizational analysis.

#### ***Task 6            Prepare Draft Economic Development Strategic Plan***

Based on the findings of Tasks 2-5, BAE will formulate a Draft Economic Development Strategic Plan.

##### **Task 6.1            Develop Strategies, Goals and Recommendations**

From the economic conditions assessment, interviews, focus groups, Community SWOT Analysis, Target Industry Sector and Organizational Analyses, BAE will develop strategies, goals and recommendations for the Draft Economic Development Strategic Plan in the following areas:

- Encouraging business retention
- Attracting new businesses
- Facilitating expansion of existing businesses
- Marketing practices and tools
- Developing a South Fulton “brand”
- Appropriate staffing for economic development
- Revising policies and procedures to encourage economic development
- Encouraging new business formation and entrepreneurship
- Improving existing and developing new tools and programs to encourage business development
- Identification of areas in city in need of investment and revitalization and appropriate strategies to improve them
- Identification of potential locations for City Hall Complex and Law Enforcement/Judicial Complex, if appropriate
- Incentives and tools to foster economic development
- Other areas, as appropriate

##### **Task 6.2            Development Implementation Plan**

BAE will develop an implementation plan for specific actions associated with recommendations in the areas listed in Task 6.1. This plan will include short-term (1-3 years), medium-term (3-5 years), and long-term (5+ years) objectives, goals and strategies with performance metrics and measures to gauge success. It will also include budget estimates for components of the plan.

##### **Task 6.3            Presentation of Draft Strategic Economic Development Plan**

BAE will present the Draft Economic Development Strategic Plan to City Staff and the Steering Committee. BAE will respond to questions and receive feedback. BAE will revise the draft strategy after the meeting based on direction from the City staff.

***Task 7 Prepare Final Economic Development Strategic Plan***

After receiving one set of comments and edits from City staff, BAE will prepare the Final Economic Development Strategic Plan and submit it the City.

***Task 8 Presentation of Economic Development Strategic Plan***

BAE will present the Economic Development Strategic Plan at a public meeting before the South Fulton City Council and answer questions from Council members and the public on the Plan.

## **Public Involvement Plan**

As outlined in the Scope of Services/Methodology above, BAE would incorporate a considerable amount of public involvement in the South Economic Development Strategic Plan. This would include:

- Participation in three or more Steering Committee meetings. The Steering Committee will be selected by the City and will include business owners, community leaders, residents and other stakeholders.
- Leading three focus groups sessions. The focus groups will be made up business owners, City residents, economic development partners and other stakeholders.
- Leading the Community SWOT Analysis session. The SWOT Analysis session is to occur within the first half of the planning process and will be open to the general public. BAE will send invitations out to the session to business groups, resident associations and their members, non-profit organizations and others. The session will also be announced on the City's website and in Public Service Announcements. Participation will be strongly encouraged.
- A public meeting before the South Fulton City Council. BAE will present the final Economic Development Strategic Plan at a regular City Council meeting. The public is invited and can make comments.
- Other meetings and venues as appropriate. BAE staff will make a total of four trips to South Fulton during the planning process and would be open to participating in more sessions that would provide opportunity for further public participation in the planning process.

## Timeline

The scope of services described above will be completed per the schedule below. The starting point will be the notice to proceed from the City.

Project Timeline	Complete By
Task 1 Start-Up Meetings	Week 2
Task 2 Demographic/Economic Conditions Assessment Deliverable – Economic Conditions Assessment	Week 10
Task 3 Focus Groups/Community SWOT Analysis Deliverable – Interim Progress Report	Week 12
Task 4 Target Industry Sector Analysis	Week 14
Task 5 Organizational Analysis Deliverable – Interim Progress Report	Week 15
Task 6 Draft Economic Development Strategic Plan Deliverable – Draft Plan	Week 17
Task 7 Final Economic Development Strategic Plan Deliverable – Final Plan	Week 22
Task 8 Presentation -Economic Development Strategic Plan Deliverable – Presentation (PowerPoint)	Week 25

## Case Studies with References

### Realize Troy

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City of Troy, New York



BAE served as the economic development consultant to support a comprehensive planning process for the City of Troy, NY. The process, called Realize Troy, will lead to Troy's first new comprehensive plan in over 50 years. A city of about 50,000 residents that extends along seven miles of the Hudson River waterfront in New York's Capital Region, Troy has a rich industrial legacy that has endowed it with unique architectural resources and physical features. Like many older industrial cities, Troy's population has declined significantly with shifts in manufacturing and suburban

growth. However, because of its many assets, including the exceptional urban form of its downtown, the presence of strong educational institutions, a growing technology sector, and the resourcefulness of its citizens, Troy's planning process can build on a recent resurgence of interest among people and businesses wishing to locate and invest in the city.

Contributing market, economics and development expertise to the consulting team, BAE addressed key questions of economic development, housing, and neighborhood revitalization. BAE's work includes preparation of a Downtown Economic Development Strategy and a Local Waterfront Revitalization Plan coordinated with the comprehensive plan. BAE's analysis of economic drivers, development feasibility and best practices is shaping the dialogue on the future of Troy's extensive but underperforming waterfront, the catalytic public investments to be made in its downtown and neighborhoods, and the ways that renewed growth can equitably benefit all of Troy's residents. The comprehensive plan, dated May 2018, can be viewed here: <http://www.realizetroy.com/wp-content/uploads/sites/6/2018/05/2018.05.13-Realize-Troy-Comprehensive-Plan-Web.pdf>

#### ***Similarities to Proposed City of South Fulton Project***

*Realize Troy is similar to the South Fulton Economic Development Strategic Plan in these ways:*

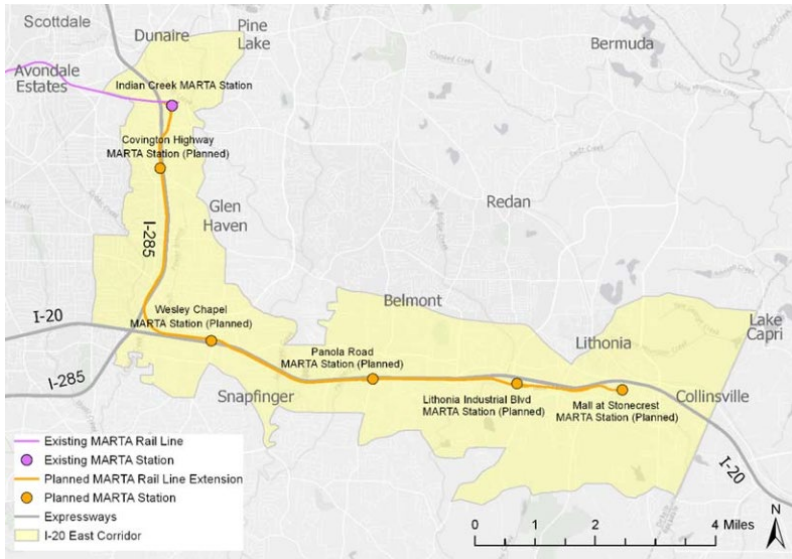
- Includes a demographic/economic profile
- Includes an Economic Development Strategy (Downtown);
- Includes a revitalization element in the strategy;
- Includes a review of industry and business drivers

#### ***Reference:***

Ms. Monica Kurzejeski, Deputy Mayor  
City of Troy, NY  
518-279-7130  
[Monica.Kurzejeski@troyny.gov](mailto:Monica.Kurzejeski@troyny.gov)

# MARTA Equitable Transit-Oriented Development Strategy

Metropolitan Atlanta Rapid Transit Authority



MARTA's proposed 12-mile I-20 East Extension would serve suburban DeKalb County and traverse through unincorporated DeKalb County, as well as the City of Lithonia and the newly formed City of Stonecrest. MARTA and DeKalb County would like to promote higher density development around these six MARTA stations (Indian Creek as well as five new stations) to create communities with a critical mass of ridership and

improve mobility in the affected neighborhoods. These two goals have resulted in the need for an Equitable TOD (eTOD) Strategy that promotes private investment while protecting residents vulnerable to displacement. Additionally, the eTOD Strategy should ensure that new investments serve the needs of existing residents in this traditionally under-resourced area.

BAE worked on a multidisciplinary team as the land use economist and eTOD expert, evaluating demographic and market conditions for the I-20 East Corridor and six station areas to determine the potential for private investment along the proposed route, evaluate value capture potential, and identify strategies to increase local economic opportunity, and minimize displacement of existing residents. BAE's analysis also assessed the quantity and accessibility of critical community facilities including hospitals and urgent care centers, fire and police stations, supermarkets and other retail establishments, educational facilities, libraries, childcare facilities, and banks. Additionally, BAE identified opportunities for growing local employment opportunities, particularly in the healthcare, logistics, advanced industrial, and film and entertainment industries.

## ***Similarities to Proposed City of South Fulton Project:***

- Took place in a predominantly African-American suburban Atlanta community
- Includes a demographic/economic profile
- Includes an assessment of local industry opportunities

## ***Reference:***

Greg Floyd, Senior Land Use Planner, Transit-Oriented Development  
Metropolitan Atlanta Regional Transit Authority  
404-848-5508  
[gffloyd@itsmarta.com](mailto:gffloyd@itsmarta.com)



## Thrive 2055: Chattanooga Regional Economic Development Blueprint

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*Thrive 2055, Greater Chattanooga Region*



BAE served as the economic development specialist on the consulting team for Thrive 2055, a long-term regional planning process for the area surrounding Chattanooga, TN. This planning process, originally initiated to follow the HUD-funded Sustainable Communities program, is locally financed and has shifted towards a strong emphasis on regional economic development initiatives across a 16-county region spanning three states (Tennessee, Alabama, and Georgia). The Thrive 2055 region has enjoyed recent economic success in attracting several major manufacturing facilities. In addition, the urban center of Chattanooga has developed a key high-speed broadband loop, stimulating technology start-ups and related industries. However, at the same time, other parts of the region have not participated in this revival, continuing to experience high unemployment and low levels of economic growth. The Thrive 2055 process is a three-year effort designed to support regional initiatives to stimulate and balance growth throughout the area over the next 40 years.

BAE led the creation of the Year 1 Trends and Forces report, which outlined economic historic trends, existing conditions, and future outlook for the region. The report summarized extensive work analyzing high-growth industry clusters, demographic trends underscoring the need for additional education and workforce development initiatives, and an overview of fiscal trends for local government finance.

BAE also supported the process by staffing meetings by of the Year 2 Economic Development Working Group. The Group has explored regional economic development compacts, advanced manufacturing initiatives, creative industries, and tourism opportunities, along with issues of sustainable development. BAE has provided examples, model program materials, and supported Envision land use modeling by other team members to portray different future regional development scenarios. In Year 3, the process culminated in a combined Regional Strategy for joint pathways forward, including initiatives for workforce development, economic prosperity, land use and transportation investments, and preservation of “natural treasures.”

### ***Similarities to Proposed City of South Fulton Project:***

- *Includes economic assessment/trends report*
- *Includes industry cluster analysis*
- *Includes a comprehensive economic development strategy*

### ***References:***

Emily Crow, AICP, Planner  
McBride Dale Clarion  
[Ecrow@mcbridedale.com](mailto:Ecrow@mcbridedale.com)  
513-561-6232

Charles Wood  
Vice President, Economic Development  
Chattanooga Chamber of Commerce  
[cwood@chattanooga-chamber.com](mailto:cwood@chattanooga-chamber.com)  
423-763-4335

## Project Team

The BAE Project Team is described in detail in the Staff and Resumes sections above. Nonetheless, it may be helpful to reiterate the team member's roles here. These are as follows:

- Sherry Okun-Rudnak, BAE Principal will serve as Principal-in-Charge on the project. She will be responsible for project guidance and quality control. Sherry will attend the kick-off meetings with staff, steering committee and key stakeholders to help set the work plan and advise on the project throughout the process.
- Mary Burkholder, BAE Vice President, will serve as Project Manager. She will be the day-to-day contact on the project and will be involved in all aspects of the work including the kick-off meetings, steering committee meetings, stakeholder interviews, preparation of the assessment, analyses and recommendations, the SWOT Analysis and all presentations.
- Laura Sellmansberger, BAE Associate will provide research and analytical support for the South Fulton Economic Development Strategic Plan.
- Denim Ohmit, BAE Analyst, will also provide research and analytical support for the Plan.

There are strategic benefits to retaining BAE for the South Fulton Economic Development Strategic Plan:

- 1) BAE is nationally known as a top urban economics consulting firm—we have won more awards for our work than any other firm of our kind. This gives the Plan strong credibility;
- 2) BAE recently completed the Equitable TOD Analysis for MARTA, a very positively received project in the Atlanta area with some common elements. This will help give the Plan local credibility;
- 3) The two senior members of the BAE Project Team have combined 35+ years of experience in economic development and market analysis work. In addition to having private sector experience, Project Manager Mary Burkholder served in senior roles in three different economic development agencies: Assistant Secretary of Marketing for the Maryland Department of Business and Economic Development, Deputy Director of Business Development for the Illinois Department of Commerce, and Senior Vice President of the Anne Arundel (MD) Economic Development Corporation. She

understands how economic development agencies work and what is critical for success; and

4) Two members of the BAE Project Team are natives of the Atlanta area and know the region well. Sherry Okun-Rudnak grew up in Fulton County. Laura Sellmansberger is from nearby Gwinnett County. Ms. Okun-Rudnak and Ms. Sellmansberger were the primary staff working on the recent Equitable TOD Analysis for MARTA.

### III. Appendices

#### Contractor Affidavit and Agreement

##### CONTRACTOR AFFIDAVIT AND AGREEMENT

**(Failure to submit will render Proposal non-responsive you must use this form, you must be enrolled in this program, and you must include your user ID #)**

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm, or corporation which is contracting with The City of South Fulton has registered with and is participating in a federal work authorization program [Employment Eligibility Verification (EEV) / Basic Pilot Program, operated by the U.S. Citizens and Immigration Services Bureau of the U. S. Department of Homeland Security, in conjunction with the Social Security Administration (SSA)] in accordance with O.C.G.A. § 13-10-91. Further, the undersigned contractor states affirmatively that the individual, firm, or corporation contracting with The City of South Fulton will continue to utilize and participate in the EEV federal work authorization program throughout the term of this contract.

The undersigned further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to this contract with The City of South Fulton, contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A. § 13-10-91 on the Subcontractor Affidavit provided in Rule 300-10-01-.08 or a substantially similar form provided by The City of South Fulton. Contractor further agrees to maintain records of such compliance and provide a copy of each such verification to The City of South Fulton at the time the subcontractor(s) is retained to perform such service.

316978

EEV Number

BAE Urban Economics, Inc.

Authorized Officer or Agent (Contractor Name)

10/31/18  
Date

Managing Principal / President

Title of Authorized Officer or Agent

Matt Kowta

Printed Name of Authorized Officer or Agent

Matt Kowta

SUBSCRIBED AND SWORN BEFORE ME  
ON THIS THE DAY OF

see California Notary wording

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Yolo

Subscribed and sworn to (or affirmed) before me on this 31 day

of October, 2018, by Matthew

Kowta

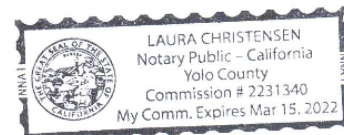
proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature Laura Christensen (Seal)

Notary Public

My Commission Expires:

**Note:** As of the effective date of O.C.G.A. 13-10-91, the applicable federal work authorization program is the "EEV/Basic Pilot Program" operated by the U.S. Citizenship and Immigration Services Bureau of the U.S. Department of Homeland Security in conjunction with the Social Security Administration (SS)



**REPRESENTATION AFFIDAVIT**

**(TO BE SUBMITTED)**

This proposal is submitted to The City of South Fulton, (City) by the undersigned who is an authorized officer of the company and said company is licensed to do business in Georgia and The City of South Fulton. Further, the undersigned is authorized to make these representations and certifies these representations are valid. The Proposer recognizes that all representations herein are binding on the Company and failure to adhere to any of these commitments, at the City's option, may result in a revocation of the granted contract.

Consent is hereby given to the City to contact any person or organization in order to make inquiries into legal, character, technical, financial, and other qualifications of the Proposer.

The Proposer understands that, at such time as the City decides to review this proposal, additional information may be requested. Failure to supply any requested for information within a reasonable time may result in the rejection of the Proposer's proposal with no re-submittal rights.

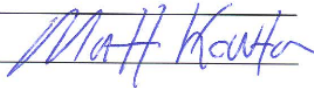
The successful Proposer understands that the City, after considering the legal, financial, technical, and character qualifications of the Proposer, as well as what in the City's judgment may best serve the public interest of its citizens and employees, may grant a contract.

The successful Proposer understands that this proposal is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a proposal for the same, and is in all respects fair and without collusion or fraud. I understand that collusive action is a violation of state and federal law and can result in fines, prison sentences, and civil damage awards.

Company Name: BAE Urban Economics, Inc.

Authorized Person: Matt Kowta

Signature



(Print/Type)

Title: Managing Principal

Date:

11/11/2018

Address: 803 2nd Street, Suite A

Davis, CA 95616

Telephone: 530-750-2195

Fax:

510-338-9202

**Name and telephone number of person to whom inquiries should be directed:**

Name: Mary Burkholder

Address: 700 Pennsylvania Ave SE, 2nd Floor

Washington, DC 20003

Title: Vice President

Telephone 202-588-8945

Fax: 510-338-9202

E-mail:

MaryBurkholder@bae1.com

## Legal and Character Qualifications

### LEGAL AND CHARACTER QUALIFICATIONS

**Convictions:** Has the Proposer (including parent corporation, if applicable) or any principal ever been convicted in a criminal proceeding (felonies or misdemeanors) in which any of the following offenses were charged?

		Y	N
a	Fraud		X
b	Embezzlement		X
c	Tax Evasion		X
d	Bribery		X
e	Extortion		X
f	Jury Tampering		X
g	Anti-Trust Violations		X
h	Obstruction of justice (or any other misconduct affecting public or judicial officers' performance of their official duties)		X
i	False/misleading advertising		X
j	Perjury		X
k	Conspiracy to commit any of the foregoing offenses		X

**Civil Proceedings:** Has the Proposer or any principal ever been a party, or is now a party, to civil proceeding in which it was held liable for any of the following?

		Y	N
a	Unfair/anti-competitive business practices		X
b	Consumer fraud/misrepresentation		X
c	Violations of securities laws (state and federal)		X
d	False/misleading advertising		X
e	Violation of local government ordinance		X

#### **License Revocation:**

	Y	N
Has the Proposer or any principal ever had a business license revoked, suspended, or the renewal thereof denied, or is a party to such a proceeding that may result in same?		X

**Responses:** If "yes" is the response to any of the foregoing, provide Information such as date, court, sentence, fine, location, and all other specifics for each "yes" response.

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**Principals:** The full names and addresses of persons or parties interested in the foregoing Proposal, as principals, are as follows:

NAME	ADDRESS
<hr/>	

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Matt Kowta, 1639 Joshua Tree St., Davis, CA 95616

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David Shiver, 2428 Stuart St., Berkeley CA 94705

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Sherry Okun-Rudnak, 976 Shellwood Way, Sacramento CA 95831

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**References:** The Proposer lists below work he has done of similar nature as this solicitation, as references that will afford the City opportunity to judge as to experience, skill, business standing, and financial ability.

CONTACT		PHONE
PERSON	TITLE	NUMBER/EMAIL
Ms. Monica Kurzejeski	Deputy Mayor, City of Troy	518-279-7130 / Monica.Kurzejeski@troyny.gov
Mr. Greg Floyd	Senior Land Use Planner, MARTA	404-848-5508 \ gfloyd@itsmarta.com
Mr. Charles Wood	Vice President, Economic Development	423-763-4335 \ cwood@chattanoogachamber.com

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# Statement of Insurance Coverage

## STATEMENT OF INSURANCE COVERAGE

This is to certify that

Ironshore Specialty Insurance Company  
(Insurance Company)

of

Boston, Massachusetts      75 Federal Street 5th Floor  
(City/State) (Insurance Co. Address)

has issued policies of insurance, as identified by a policy number to the insured name below, and that such policies are in full force and effect at this time. Furthermore, this is to certify that these policies meet the requirements described in the General Conditions of this project; and it is agreed that the insurer will endeavor, if allowed by the policy, to provide the Owner thirty (30) calendar days' notice of nonrenewal, cancellation, or termination of the coverage. Such notice shall be delivered to:

*The City of South Fulton Georgia, Purchasing Manager, 5440 Fulton Industrial Blvd., Atlanta, Georgia 30336.*

It is further agreed that The City of South Fulton, Georgia shall be named as an additional insured on the Contractors' policy

1. Insured: **BAE Urban Economics, Inc.**
2. Project Name: City of South Fulton Economic Development Plan Draft

DATE: **11/9/2018**

Ironshore Specialty Insurance Company  
(INSURANCE COMPANY)

ISSUED AT:

Thomas D. Monaghan  
(AUTHORIZED REPRESENTATIVE)

ADDRESS:

28 Liberty Street 4th Floor New York, New York 10005



# Certificate of Liability Insurance

ACORD		CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY) 11/05/2018		
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).						
PRODUCER FIDELITY INSURANCE SERVICE INC/PHS 57101065 THE HARTFORD BUSINESS SERVICE CENTER 3600 WISEMAN BLVD SAN ANTONIO, TX 78265			CONTACT NAME:  PHONE (A/C, N/A, Ext): (888) 467-8730 FAX (A/C, N/A): (888) 443-6112 CASH ADDRESS: INSURER(S) AFFORDING COVERAGE NAME#			
INSURED BAE URBAN ECONOMICS, INC. DBA BAY AREA ECONOMICS 2600 10TH ST STE 300 BERKELEY CA 94710-2597			INSURER A: The Sentinel Insurance Company 11000 INSURER B: Hartford Fire & Its P&C Affiliates 00914 INSURER C: INSURER D: INSURER E: INSURER F:			
COVERAGES		CERTIFICATE NUMBER:		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
TYPE	TYPE OF INSURANCE	ADDL. SUBS. INSR. YR.	POLICY NUMBER	POLICY EFF. (MM/DD/YYYY)	POLICY EXP. (MM/DD/YYYY)	LIMITS
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> General Liability	X	57 SBA BB3176	12/24/2017	12/24/2018	EACH OCCURRENCE \$2,000,000 DAMAGE TO RENTED PREMISES (E&O) \$1,000,000 MED EXP (Any one person) \$10,000 PERSONAL & ADV INJURY \$2,000,000 GENERAL AGGREGATE \$4,000,000 PRODUCTS - COMP/OP AGG \$4,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:					
A	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS X Hired Autos SCHEDULED AUTOS X NON-OWNED AUTOS		57 SBA BB3176	12/24/2017	12/24/2018	COMBINED SINGLE LIMIT (Per accident) \$2,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
A	UMBRELLA LMB EXCESS LMB X RETENTIONS \$10,000		57 SBA BB3176	12/24/2017	12/24/2018	EACH OCCURRENCE \$2,000,000 AGGREGATE \$2,000,000
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/OWNER EXCLUDED? (Mandatory in RI) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	57 WBC NT0764	01/01/2018	01/01/2019	X PER STATUTE E.L. EACH ACCIDENT \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 E.L. DISEASE - POLICY LIMIT \$1,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Those usual to the Insured's Operations. Certificate holder is an additional insured per the Business Liability Coverage Form S50008 attached to this policy. Notice of Cancellation will be provided in accordance with Form 551223, attached to this policy. Notice of Cancellation will be provided in accordance with Form WC900394, attached to this policy.						
CERTIFICATE HOLDER			CANCELLATION			

THE CITY OF SOUTH FULTON GEORGIA PURCHASING MANAGER 5440 FULTON INDUSTRIAL BLVD SW ATLANTA GA 30336-2527	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Susan L. Castaneda</i>

POLICY NUMBER: 57 SRA BB3176



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

WAIVER OF SUBROGATION

THE CITY OF SOUTH FULTON GEORGIA  
PURCHASING MANAGER  
5440 FULTON INDUSTRIAL BLVD SW  
ATLANTA GA 30336-2527

Form IH 12 00 11 85 T SEQ. NO. 002 Printed in U.S.A. Page 003 (CONTINUED ON NEXT PAGE)  
Process Date: 11/09/18 Expiration Date: 12/24/18



**THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.**

## **NOTICE OF CANCELLATION TO CERTIFICATE HOLDER(S)**

This policy is subject to the following additional Conditions:

- A. If this policy is cancelled by the Company, other than for non-payment of premium, notice of such cancellation will be provided at least thirty (30) days in advance of the cancellation effective date to the certificate holder(s) with mailing addresses on file with the agent of record or the Company.
- B. If this policy is cancelled by the company for non-payment of premium, or by the insured, notice of such cancellation will be provided within ten (10) days of the cancellation effective date to the certificate holder(s) with mailing addresses on file with the agent of record or the Company.

If notice is mailed, proof of mailing to the last known mailing address of the certificate holder(s) on file with the agent of record or the Company will be sufficient proof of notice.

Any notification rights provided by this endorsement apply only to active certificate holder(s) who were issued a certificate of insurance applicable to this policy's term.

Failure to provide such notice to the certificate holder(s) will not amend or extend the date the cancellation becomes effective, nor will it negate cancellation of the policy. Failure to send notice shall impose no liability of any kind upon the Company or its agents or representatives.

POLICY NUMBER: 57 SDA BR3175



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED - PERSON-ORGANIZATION

THE CITY OF SOUTH FULTON GEORGIA  
PURCHASING MANAGER  
3440 FULTON INDUSTRIAL BLVD SW  
ATLANTA GA 30326-3827

Form IN 1200 11/85 T SEQ. NO. 005 Printed in U.S.A. Page 001 (CONTINUED ON NEXT PAGE)  
Process Date: 11/12/18 Expiration Date: 12/31/18

## Contractor Information Form

### **CONTRACTOR INFORMATION FORM**

(This form must be completed and returned with your response)

RFP Number: 19-002

Full Company Legal Name: BAE Urban Economics, Inc.

Street Address: 700 Pennsylvania Ave, SE, 2<sup>nd</sup> Floor

City, State, Zip Code: Washington, DC 20003

Contact Name for Solicitation: Mary Burkholder Title: Vice President  
Telephone: ( ) 202-588-8945 Fax: ( ) E-mail: maryburkholder@bae1.com

Company Web Site: www.bae1.com State of Incorporation: CA

Taxpayer ID Number: 94-3185917 Duns #: 301 589-6660 (DC/Maryland); 510 547-9380 (California)

Check one of the following: ☒ Independently owned and operated: ☐ An Affiliate or Division  
of:

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_

## Joint Venture Affidavit

### **JOINT VENTURE AFFIDAVIT**

(This form must be completed and returned with your response)

Primary Vendor Name: BAE Urban Economics, Inc.

If this will not be a joint venture, check this box: ☒

State of: \_\_\_\_\_

County of: \_\_\_\_\_

We, the undersigned, being duly sworn according to law, upon our respective oaths depose and say that:

1. The following named contractors/companies have entered into a joint venture for the purpose of carrying out all the provisions of the Contract for the above-named solicitation:

#### **Joint Venture Company "A"**

Company Name \_\_\_\_\_ Federal ID No. \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Check all that apply:

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☐ N/A, other

#### **Joint Venture Company "B"**

Company Name \_\_\_\_\_ Federal ID No. \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Check all that apply:

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☐ N/A, other

2. The contractors/companies, under whose names we have affixed our respective signatures, have duly authorized and empowered us to execute this Joint Venture Statement in the name of and on behalf of such contractors for the purpose hereinbefore stated.

Under the provision of such Joint Venture, the assets of each of the contractors named in Paragraph 1 hereof, and in case any contractor so named above is in partnership, the assets of the individual members of such partnership, will be available for the performance of such Joint Venture and liable therefore and for all obligations incurred in connection therewith.

## **JOINT VENTURE AFFIDAVIT**

(This form must be completed and returned with your response)

Primary Vendor Name: BAE Urban Economics, Inc.

If this will not be a joint venture, check this box: ☒

RFP Name:

RFP Number:

State of: \_\_\_\_\_

County of: \_\_\_\_\_

We, the undersigned, being duly sworn according to law, upon our respective oaths depose and say that:

1. The following named contractors/companies have entered into a joint venture for the purpose of carrying out all the provisions of the Contract for the above named solicitation:

### **Joint Venture Company "A"**

Company Name \_\_\_\_\_ Federal ID No. \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Check all that apply:

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☐ N/A, other

### **Joint Venture Company "B"**

Company Name \_\_\_\_\_ Federal ID No. \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Check all that apply:

- ☐ Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☐ N/A, other

2. The contractors/companies, under whose names we have affixed our respective signatures, have duly authorized and empowered us to execute this Joint Venture Statement in the name of and on behalf of such contractors for the purpose hereinbefore stated.

Under the provision of such Joint Venture, the assets of each of the contractors named in Paragraph 1 hereof, and in case any contractor so named above is in partnership, the assets of the individual members of such partnership, will be available for the performance of such Joint Venture and liable therefore and for all obligations incurred in connection therewith.



The following form has not been completed as BAE does not plan to form a joint venture.

### **JOINT VENTURE AFFIDAVIT**

This Joint Venture Statement is executed so that the named contractors/companies, as one organization, may under such joint venture, bid upon said contract, and be awarded the contract if they should become the successful bidder therefore, any bid, bond and agreement relating to joint venture and each and every contractor name herein, severally and jointly. Simultaneous with the execution of the contract, the contractors entering into this joint venture shall designate and appoint a project manager to act as their true and lawful agent with full power and authority to do and perform any and all acts or things necessary to carry out the work set forth in said contract.

The Joint Venture shall be known as: N/A (No Joint Venture)

Principal Office Address: N/A

City: N/A State: N/A Zip: N/A

Telephone: ( N/A ) Fax: ( N/A )

3. On a separate sheet provide the following information and reference the section number:
- A. Describe the capital contributions by each joint venture and accounting therefore.
  - B. Describe the financial controls of the joint venture. Will a separate cost center be established? Which joint venture company will be responsible for keeping the books? How will the expenses be reimbursed? What is the authority of each joint venture company to commit or obligate the other?
  - C. Describe any ownership, options for ownership, or loans between the joint ventures. Identify terms thereof.
  - D. Describe the estimated contract cash flow for each joint venture company.
  - E. How and by whom will the on-site work be supervised?
  - F. How and by whom will the administrative office be supervised?
  - G. Which joint venture company will be responsible for material purchases including the estimated cost thereof? How will the purchases be financed?
  - H. Which joint venture company will provide equipment? What is the estimated cost thereof? How will the equipment be financed?
  - I. Describe the experience and business qualifications of each joint venture company.
  - J. Submit a copy of all joint venture agreements and evidence of authority to do business in the State of Georgia as well as locally, to include all necessary business licenses.

The following form has not been completed as BAE does not plan to form a joint venture.

**JOINT VENTURE AFFIDAVIT**

In connection with any work that these firms, as a joint venture, might be authorized to perform in connection with the above captioned contract, we each do hereby authorize representatives of the APS, Department of Procurement Services, Office of Contract Administration, to examine, from time to time, the books, records and files to the extent that such relate to this APS solicitation.

We bind the contractors for whom we respectively execute this Joint Venture Statement in firm agreement with the APS, that each of the representations herein set forth is true.

Subscribed and sworn before me

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

(A) \_\_\_\_\_  
Name of Contractor/Company A

My commission expires: \_\_\_\_\_ By: \_\_\_\_\_ (L.S.)

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Print Name

Subscribed and sworn before me

this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_.

(B) \_\_\_\_\_  
Name of Contractor/Company B

My commission expires: \_\_\_\_\_ By: \_\_\_\_\_ (L.S.)

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Print Name

## Primary Contractor/Subcontractor Utilization

### **PRIMARY CONTRACTOR / SUBCONTRACTOR UTILIZATION**

(This form must be completed and returned with your response)

RFP Number: 19-002

Primary Vendor Name: BAE Urban Economics, Inc.

If subcontractors will not be used check this box: ☒

**List all subcontractors to be used during the performance of this contract. Submit additional forms if needed.**

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Primary Contact: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Services to be provided: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Primary Contact: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Services to be provided: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Company Name: \_\_\_\_\_

Street Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Telephone: (     ) \_\_\_\_\_ Fax: (     ) \_\_\_\_\_

Primary Contact: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Services to be provided: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## Promise of Non-Discrimination

### **PROMISE OF NON-DISCRIMINATION**

(This form must be completed and returned with your response)

In consideration of, and as condition precedent, the right and privilege to bid on construction projects and other procurement contracts of the City of South Fulton, each potential vendor shall be required to submit to the City of South Fulton Office of Contract Administration, a duly executed and attested Promise of Non-Discrimination, enforceable at law, which by agreement, affidavit or other written instrument acceptable to the General Counsel for City of South Fulton, shall contain promises, averments and/or affirmations voluntarily made by the bidder.

"Know All Men by These Presents, that I/We,

( Matt Kowta )  
Authorized Company Representative Name(s)

( Managing Principal )  
Authorized Company Representative Title(s)

( BAE Urban Economics, Inc. )  
Name of Company

(Hereinafter "Company"), in consideration of the privilege to bid on contracts funded in whole or in part by City of South Fulton, hereby consents, covenants and agrees as follows:

- (1) No person shall be excluded from participation in, denied the benefit of, or otherwise discriminated against on the basis of race, color, sex, religion, national origin, marital status, sexual orientation, age, or disability in connection with any bid submitted to City of South Fulton, or the performance of any contract resulting there from;
- (2) That it is and shall be the policy of Company to provide equal opportunity to all business persons seeking to contract or otherwise interested in contracting with this Company, including those companies owned and controlled by racial minorities, cultural minorities and females:
- (3) That the promises of non-discrimination as made and set forth herein shall be continuing in nature and shall remain in full force and effect without interruption for so long as any contract between Company City of South Fulton remains in force and effect;
- (4) That the promises of non-discrimination as made and set forth herein shall and are hereby deemed to be made a part of, and incorporated by reference into, any contract or portion thereof which the Company may hereafter obtain with City of South Fulton; and
- (5) That the failure of this company to satisfactorily discharge any of the promises of non-discrimination as

made and set forth herein shall constitute a material breach of contract entitling the City of South Fulton to declare the contract in default and to exercise any and all applicable rights and remedies including but not limited to cancellation of the contract, termination of the contract, suspension and debarment from future contracting opportunities, and withholding and/or forfeiture of compensation due and owing on a contract.

Economic Development Plan Draft

RFP 19-002

Solicitation Name

Solicitation Number

Matt Kowta

Authorized Company Representative Name

Signature

11/1/2018

Date

Authorized Company Representative

**Subcontractor Affidavit of Compliance under O.C.G.A. § 13-10-91(b) (3)**

BAE will not utilize any subcontractors for this project.

**Sub-subcontractor Affidavit of Compliance under O.C.G.A. § 13-10-91(b)  
(4)**

BAE will not utilize any subcontractors for this project.

# Non-Collusion Affidavit

## NON-COLLUSION AFFIDAVIT

I, Matt Kowta certify that pursuant to O.C.G.A. Section 36-91-21 (d) and (e), BAE Urban Economics, Inc. has not, by itself or with others, directly or indirectly, prevented or attempted to prevent competition in such bidding or proposals by any means whatsoever. Affiant further states that (s)he has not prevented or endeavored to prevent anyone from making a bid or offer on the project by any means whatever, nor has Affiant caused or induced another to withdraw a bid or offer for the work.

Affiant further states that the said offer of proposed services is bona fide, and that no one has gone to any supplier and attempted to get such person or company to furnish the materials to the bidder only, or if furnished to any other bidder, that the material shall be at a higher price.

BAE Urban Economics, Inc.

BAE Urban Economics, Inc.  
(COMPANY NAME)

Matt Kowta, Managing Principal / President Matt Kowta  
(PRESIDENT/VICE PRESIDENT)

see California Notary wording below

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 200\_\_\_\_\_

(SECRETARY/ASSISTANT SECRETARY)  
(Affix corporate seal here, if a corporation)

Notary Public: \_\_\_\_\_

County: \_\_\_\_\_

Commission Expires: \_\_\_\_\_

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Yolo

Subscribed and sworn to (or affirmed) before me on this 31 day

of October, 2018, by Matthew

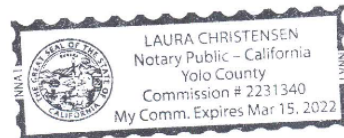
Kowta, proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

Signature Laura (Seal)

### NOTE:

IF THE OFFEROR IS A PARTNERSHIP, ALL OF THE PARTNERS AND ANY OFFICER, AGENT, OR OTHER PERSON WHO MAY HAVE REPRESENTED OR ACTED FOR THEM IN BIDDING FOR OR PROCURING THE CONTRACT SHALL ALSO MAKE THIS OATH.

IF THE OFFEROR IS A CORPORATION, ALL OFFICERS, AGENTS, OR OTHER PERSONS WHO MAY HAVE ACTED FOR OR REPRESENTED THE CORPORATION IN BIDDING FOR OR PROCURING THE CONTRACT SHALL MAKE THE OATH.





## Local and Locally Owned Business Form

### **Local and Locally Owned Business Form**

(This form must be completed and returned with your response)

In order to encourage and promote local and locally owned businesses with contracting opportunities with COSF, formal solicitation processes may give preference to proposals and bids from local and locally owned businesses based on the following:

**A business shall comply with all of the following to be designated a Local Business:**

- a) The business shall have an office with at least one (1) employee within the City of South Fulton;
- b) The business shall not be delinquent with any payments to the City; and
- c) The business shall hold a valid City of South Fulton business license.

**A business shall comply with both of the following to be designated a Locally Owned Business:**

- a) The business shall meet the requirements for a local business designation; and
- b) At least fifty percent (50%) of the business' owners live in the City of South Fulton.

### **Certification**

Local and Locally Owned businesses that wish to receive preferential consideration shall submit a copy of a valid Occupational Tax Registration Certificate(s) issued by COSF to certify qualification for the preference as part of each proposal or response.

### **Procedures for local and locally owned preference**

*Request for Proposals (RFP)* – If a local and locally owned business meets the quality standards established for the RFP process, the local business shall be awarded two (2) additional percentage points in the total evaluation; the locally owned business shall be awarded six (6) additional percentage points in the total evaluation. The evaluation and scoring of all proposals shall be conducted in accordance with departmental procedures issued by the Chief Financial Officer or his/her designee.

**To qualify, you must submit with your proposal a copy of your Occupational Tax Registration Certificate.**

Company Name: BAE Urban Economics, Inc.

Company Qualifies for Local Business Preference: Yes ☐ No ☒

Company Qualifies for Locally Owned Business Preference: Yes ☐ No ☒

Occupational Tax Registration Certificate issued by:

City: N/A





# CITY OF SOUTH FULTON



## COUNCIL AGENDA ITEM

### COUNCIL REGULAR MEETING

**SUBJECT:** Request Council Approval to authorize City Manager\_Microsoft Enterprise Agreement

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

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#### ATTACHMENTS:

Description	Type	Upload Date
Consent Agenda - Microsoft Enterprise Agreement	Cover Memo	3/19/2019

# GOVERNMENT OF THE CITY OF SOUTH FULTON

## Office of the City Manager


WILLIAM "BILL" EDWARDS  
MAYOR



ODIE DONALD II  
CITY MANAGER

### MEMORANDUM

**TO:** Honorable Mayor William "Bill" Edwards and City Council Members

**FROM:** Odie Donald II   
City Manager

**DATE:** March 18, 2019

**SUBJECT:** Dell Marketing, Microsoft Enterprise Agreement Renewal

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This renewal request is for the 2nd year of the City of South Fulton's Microsoft Enterprise Agreement sponsored by Dell Marketing State of GA Software Contract 99999-SPD-SPD0000060-0006. There was an increase from the initial year due to the extensive and continual growth, which exceeded staffing projections. The previous approval was for an annual expenditure up to \$200,000. This year's renewal is for \$196,914.39, plus the true up cost of \$9,995.21 for a total cost of \$206,909.60, which covers all licenses required under the Microsoft umbrella at the current staffing level and needs of the City. This item was budgeted and supporting documents are attached.

Service included, but not limited to are Microsoft Office Suite for all users, email communications, mobile device and desktop management, compliance and security services, e-discovery services, server and desktop licenses, remote assistance, collaboration and teams' capabilities, user management, compliance and retention management, training and 24/7 technical support.

These services enable the City to operate and communicate efficiently, securely and effectively and is a critical service for continual service delivery.

Should you need further information regarding this correspondence, please contact Namarr Strickland at [namarr.strickland@cityofsouthfultonga.gov](mailto:namarr.strickland@cityofsouthfultonga.gov).



**Dell Marketing LP**

**Dell Customer Confidential**

**Microsoft EA - True Up Yr 1 & Annual Payment Yr 2**

**Enterprise Enrollment #: 6275551**

**Microsoft Enrollment Start/End: 3/20/18 to 3/31/21**

**Bert Wenker**

**Dell Microsoft & Software Specialist**

[Bert\\_Wenker@Dell.com](mailto:Bert_Wenker@Dell.com)

**512-728-7625**

**Customer: City of South Fulton GA**

**Contact: Namarr Strickland**

**Customer #: 586043**

**Phone: 470-809-7700**

**Email: Namarr.strickland@cityofsouthfultonga.gov**

**Date: March 4, 2019**

**Quote Expires: March 30, 2019**

**QuoteNumber: BKW190304-6 MS TUY1 APY2**

**State of GA Software Contract 99999-SPD-SPD0000060-0006**

Microsoft EA Year 1 - Reservations & True Up (3/20/18 to 3/31/19)					
License Description	MFG Part #		Quantity	Unit Price	Extended Price
Enterprise Licenses					
					\$ -
SubTotal - Enterprise Licenses:					\$ -
Additional Product Licenses					
License Description	MFG Part #		Quantity	Unit Price	Extended Price
					\$ -
SubTotal - Additional Product Licenses:					\$ -
Enterprise Subscription Licenses					
License Description	MFG Part #	Months	Quantity	Prorated Annual User Price	Extended Price
M365 E3 Gov CC ShrdSvr All Languages SubsVL MVL Per User - Lic Res 8/1/18	AAA-11982	8	15	\$223.12	\$ 3,346.80
M365 E3 Gov CC ShrdSvr All Languages SubsVL MVL Per User - Lic Res 10/1/18	AAA-11982	6	5	\$167.34	\$ 836.70
M365 E3 Gov CC ShrdSvr All Languages SubsVL MVL Per User - Lic Res 10/1/18	AAA-11982	6	15	\$167.34	\$ 2,510.10
M365 E3 Gov CC ShrdSvr All Languages SubsVL MVL Per User - Lic Res 11/1/18	AAA-11982	5	6	\$139.45	\$ 836.70
M365 E3 Gov CC ShrdSvr All Languages SubsVL MVL Per User - Lic Res 12/1/18	AAA-11982	4	17	\$111.56	\$ 1,896.52

M365 E3 Gov CC ShrdSvr All Languages SubsvL MVL Per User - <b>Lic Res 3/1/19</b>	AAA-11982	1	2	\$27.89	\$ 55.78
M365 E3 Gov CC ShrdSvr All Languages SubsvL MVL Per User - <b>Lic Res 3/1/19</b>	AAA-11982	1	9	\$27.89	\$ 251.01
Visio Online P2 Gov CC ShrdSvr All Languages SubsvL MVL Per User - <b>Lic Res 9/1/18</b>	P3U-00001	7	1	\$76.30	\$ 76.30
Visio Online P2 Gov CC ShrdSvr All Languages SubsvL MVL Per User - <b>Lic Res 9/1/18</b>	P3U-00001	7	1	\$76.30	\$ 76.30
Visio Online P2 Gov CC ShrdSvr All Languages SubsvL MVL Per User - <b>Lic Res 11/1/18</b>	P3U-00001	5	2	\$54.50	\$ 109.00
<b>SubTotal - Enterprise Subscription Licenses:</b>					<b>\$ 9,995.21</b>
<b>Total - Enterprise, Enterprise Subscription &amp; Additional Product Licenses - O365 License Reservations through 3/4/19:</b>					<b>\$ 9,995.21</b>

**Notes:**

All License Reservations are through 3/31/19 and automatically added to Microsoft EA Year 2 (4/1/19 to 3/31/20) and EA Year 3 (4/1/20 to 3/31/21).

O365 Advanced Threat & O365 Threat Intelligence are considered True Up Year 1 requirements and PO is due by 3/15/19

Microsoft Enterprise Agreement - Year 2 & Annual Payment					
License Description	MFG Part #		Quantity	Unit Price	Extended Price
Enterprise Licenses					
					\$ -
SubTotal - Enterprise Licenses:					\$ -
Additional Product Licenses					
License Description	MFG Part #		Quantity	Unit Price	Extended Price
Windows Svr DataCenter Core All Languages Lic/SA Pack MVL 16-Core Lic	9EA-00271		3	\$2,355.09	\$ 7,065.27
SubTotal - Additional Product Licenses:					\$ 7,065.27
Enterprise Subscription Licenses					
License Description	MFG Part #	Months	Quantity	Unit Price	Extended Price
M365 E3 Gov CC ShrdSvr All Languages SubsvL MVL Per User	AAA-11982	12	400	\$334.68	\$ 133,872.00
M365 E3 Gov CC ShrdSvr All Languages SubsvL MVL Per User - <b>Reserved Users</b>	AAA-11982	12	69	\$334.68	\$ 23,092.92
O365 ATP Gov CC ShrdSvr All Languages SubsvL MVL Per User	3GU-00001	12	400	\$12.48	\$ 4,992.00
O365 ATP Gov CC ShrdSvr All Languages SubsvL MVL Per User- <b>Reserved Users</b>	3GU-00001	12	69	\$12.48	\$ 861.12
O365 Threat Intelligence GOV ShrdSvr All Languages SubsvL MVL Per User	GLN-00001	12	400	\$56.52	\$ 22,608.00

O365 Threat Intelligence GOV ShrdSvr All Languages SubsvL MVL Per User - <b>Reserved Users</b>	GLN-00001	12	69	\$56.52	\$ 3,899.88
Visio Pro Online P2 Gov CC ShrdSvr All Languages SubsvL MVL Per User - <b>Reserved Users</b>	P3U-00001	12	4	\$130.80	\$ 523.20
Azure Monetary Commitment Gov ShrdSvr All Languages SubsvL MVL Commit	J5U-00001	12	1	\$0.00	\$ -
<b>SubTotal - Enterprise Subscription Licenses:</b>					<b>\$ 189,849.12</b>
<b>Total - Enterprise, Enterprise Subscription &amp; Additional Product Licenses - Year 2 &amp; Year 3 (Annual Total):</b>					<b>\$ 196,914.39</b>
<b>Total - Microsoft Enterprise Enrollment True Up Year 1 &amp; Annual Payment Year 2:</b>					<b>\$ 206,909.60</b>
<b>Additional annual payments for year 3 to be determined per Georgia State Contract Terms</b>					
<b>Notes:</b> Microsoft Annual Payment Year 2 (4/1/19 to 3/31/20).					

- |  |   |
|--|---|
| 1) Customer's purchase is subject to the terms and conditions of the above referenced contract.<br><br>2) Sale/use tax is based on the "ship to" address on your invoice. Please indicate your taxability status on your purchase order. If exempt, Customer must have an Exemption Certificate on file, including non-federal government customers. If you have a questions re: your tax status, please contact your inside sales representative listed above.<br><br>3) Shipments to California: for certain products, a State Environmental Fee of up to \$10 per item may be applied to your invoice. Prices do not reflect this fee unless noted. For more information, refer to <a href="http://www.dell.com/environmentalfee">www.dell.com/environmentalfee</a> . This applies unless this provision is specifically excluded in the above referenced contract. | 4) All product descriptions and prices are based on latest information available and are subject to change within the terms of the above referenced contract.<br><br>5) Unless specified otherwise in the above referenced contract, all prices are based on Net 30 terms. If not shown, shipping, handling, taxes and other fees will be added at the time of the order where applicable.<br><br>6) Customer understands and acknowledges that all warranties, representations and returns are subject to the manufacturer, publisher or distributor guidelines. |
|--|---|



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Request Council Approval for IGA\_Fulton County for Animal Control

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Attorney

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**ATTACHMENTS:**

Description	Type	Upload Date
Consent Agenda - Agr2019-007 IGA with Fulton County Animal Contral	Cover Memo	3/20/2019

**INTERGOVERNMENTAL AGREEMENT FOR THE PROVISION OF ANIMAL  
CONTROL SERVICES BETWEEN FULTON COUNTY, GEORGIA AND  
SOUTH FULTON, GEORGIA**

**THIS INTERGOVERNMENTAL AGREEMENT (“Agreement”)** is made and entered this \_\_\_\_ day of \_\_\_\_\_, 2019, by and between the City of South Fulton, Georgia (“**City**”), a municipal corporation, and Fulton County, Georgia (“**County**”), a constitutionally created political subdivision of the State of Georgia, hereinafter collectively referred to as the “**Parties.**”

**WHEREAS**, pursuant to the Georgia Constitution, Article IX, Section II, Paragraph I, counties and cities are prohibited from exercising governmental authority within each other’s boundaries except by Intergovernmental Agreement; and

**WHEREAS**, there is a need to control rabies, investigate animal cruelty complaints, and investigate animal bites, operate an animal shelter and remove live or dead animals from within the corporate limits of the City; and

**WHEREAS**, the mission of Fulton County Animal Services is to provide a humane environment for Fulton County’s homeless pets while enforcing the animal control laws of Fulton County, Georgia in a manner that reflects quality and professionalism; and

**WHEREAS**, in partnership with the Fulton County Animal Services contractor, additional services are provided such as veterinary care for animals including spay/neuters, pet adoptions, pet reclaims, volunteer programs, foster home programs, rescue group coordination and other life-saving programs on a twenty-four hour per day basis; and

**WHEREAS**, Fulton County Animal Control Officers (ACOs) are authorized to issue citations for violations of the Rabies and Animal Control Ordinances including, but not limited to, Leash Law, Tethering Violations, Cruelty to Animals, Special Permits, Animal License, Animal Bites, Dangerous or Vicious Animals, Nuisance, Abandonment, Rabies Violations, Running at Large, Commercial Guard and Security Dogs, Animals as Prizes and Cruelty to Elephants; and

**WHEREAS**, the County and the City desire to enter into an Intergovernmental Agreement for the County to respond to citizens’ requests for animal control services within the corporate limits of the City; and

**WHEREAS**, the City and the County entered into an Intergovernmental Agreement on or about July 1, 2014 as Fulton County Board of Commissioners Agenda Item #14-0641 (“Original Agreement”), for the purpose of authorizing Fulton County to provide animal control services to the City, by way of a contract with an animal control services vendor; and

**WHEREAS**, the term of the Original Agreement is set to expire on April 30th, 2018 and the County and City desire to maintain the same level of services for an additional five (5) year period beyond this set date; and

**WHEREAS**, the Parties desire, through this Agreement, to agree to these Articles of this Agreement under the new terms and conditions set forth;

**NOW THEREFORE**, the City and the County, for good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, do hereby agree as follows:

## **ARTICLE 1 PURPOSE AND INTENT**

The purpose of this Agreement is to provide the vital and necessary animal control services functions for the County's homeless pets while enforcing the animal control laws of Fulton County, GA in a manner that reflects quality and professionalism. The Parties agree that:

- 1.1 The County agrees to provide animal control services through a contract with an animal control services vendor within the corporate limits of the City. The purpose of such service shall be to enforce the Georgia Animal Control Act, all County ordinances attendant thereto, and all ordinances of the City related to animal control services.
- 1.2 The County agrees to provide a response to requests for animal control services within the City in accordance with the time periods specified in the County's contract with its approved animal control services vendor.
- 1.3 The County agrees to provide rabies control, investigate cruelty complaints and animal bites, operate an animal shelter and remove live or dead animals from within the corporate limits of the City upon request of the City and in accordance with the approved contract with the animal control services vendor.
- 1.4 The County agrees to provide the City courteous, efficient, and accessible Animal Control Services for emergencies, and non-emergencies for the term prescribed in this Agreement, consistent with the overall quality of services provided throughout the County.

## **ARTICLE 2 TERM OF AGREEMENT**

The term of this Agreement is for eight (8) months from May 1, 2018, at 0000 hours through and concluding at 2400 hours on December 31, 2018, with four (4) automatic renewals commencing on January 1 of each successive year. This Agreement shall terminate at 2400 hours on December 31, 2022.

At the conclusion of the last term (2400 hours on December 31, 2022), the City will be solely responsible for providing all animal control services within City boundaries, unless extended by mutual agreement approved by both governing bodies. Any such change is



subject to consideration and approval of the County Board of Commissioners and the governing body of the City.

The Parties agree that the City may, at any time, upon sixty (60) days notice to the County, terminate this Agreement.

### **ARTICLE 3 COMPENSATION AND CONSIDERATION**

The City and County do hereby agree that all the terms and conditions, including, but not limited to, Article 3 (Compensation and Consideration), that are set out in this Agreement are material and enforceable during the entire agreed period using the following formula:

$$\text{Payment Amount} = (A+V+C+M+D)(R/TR)$$

A	Annualized contract amount
V	Vehicle replacement (total cost \$832,592 over 5 years -- Approx cost per unit \$52,037)
C	5-year capital improvement plan (total cost \$2,500,000 over 5 years)
M	Annual maintenance cost
D	Call Taking and Dispatch Services (24/7/365)
R	Number of Responses for a particular Jurisdiction
TR	Total number of Responses

The payment amount for each jurisdiction will be based on its monthly calls for service. An example calculation is included with this document (Attachment 1). The cost to the City will be based on classification and location of calls received by the animal control services vendor during the month of service with the payment amount determined by the formula listed above.

The payment amount will be enforceable during the period of this agreement and all payments will be due within sixty (60) days of the invoice date and should be sent to the following address:

Fulton County Animal Services  
Attn: Matthew Kallmyer & David Brown  
130 Peachtree Street SW  
Suite G-157  
Atlanta GA, 30303

Failure to remit payment to Fulton County within sixty (60) days of the invoice date may result in the suspension of services to the City until such time as the payment is received or termination of the Agreement.

## **ARTICLE 4**

### **ENFORCEMENT & SERVICE RESPONSE**

Animal Control Officers (ACOs) will assist citizens and other public safety agencies who have requested help with domestic animal problems in a professional manner within their Area of Responsibility (AOR). ACOs shall respond to requests for services called in via the public or municipal partners, and after these priority responses are met, the ACOs will patrol on a scheduled basis area of designated responsibility.

ACOs will cite animal owners for violations of Fulton County Animal Control Ordinances, participate in the prosecution of such citations, and investigate and prepare reports regarding serious code violations.

The ACOs will impound stray dogs, and other animals that are subject to impoundment and when necessary, bring animals into the animal shelter under protective custody. All impounded animals will be held for a minimum of seven (7) days unless reclaimed by their owner, transferred to rescue or adopted as provided in the Fulton County Animal Control Ordinance. The County will use all reasonable efforts to locate the owner of each animal prior to any disposition.

ACOs will also enforce the quarantine of animals that have bitten a person and enforce the regulations governing classified and/or dangerous animals, and inspect premises where animals are kept for sanitary conditions. ACOs will transfer any injured animals to the animal shelter, a veterinarian or ensure that the owner (if present) of the animal seeks medical treatment when necessary.

Animal Control Officers shall be dispatched so as to handle requests for service in a timely manner. Response to service requests shall be in the following priority:

- 1) Dog bites or animal attacks
- 2) Injured animals
- 3) Public Safety emergency calls
- 4) Quarantine violations
- 5) Cruelty to animals
- 6) Animals in custody
- 7) Loose animals
- 8) Animal welfare checks

The average response time to requests for service for priority 1, 2 and 3 shall be forty-five (45) minutes or less. "Response time" means that period of time between receipt of a service request by the selected vendor, and when an Animal Control Officer is dispatched and arrives at the location of the service request after being dispatched.

The average response time of all responses to priority 4 and 5 calls will be no greater than 4 hours. The average response time of all responses to priority 6, 7 and 8 calls will be no greater than 24 hours.

At all times that there is not a regularly scheduled Animal Control Officer on duty, there shall be an on-call Animal Control Officer to respond to emergency priority 1, 2 and 3 calls.

Upon becoming aware of a possible violation, through a request for service, personal observation, analysis of records and data, or other method, ACOs shall conduct a thorough investigation. If after conducting a thorough investigation, the ACOs find just and reasonable grounds to believe a violation was committed, then the appropriate citation and/or Notice of Violation shall be issued. Citations and/or Notices of Violation shall be issued consistent with Animal Control Ordinances and other applicable laws.

The County will complete the “thorough investigations” referenced in this section within 7 (seven) calendar days unless a specific exception is documented in writing. The documentation shall state why the extension was needed and when the investigation was completed.

## **ARTICLE 5 TRANSITION**

In the event of the termination or expiration of this Agreement, the County and the City shall cooperate in good faith in order to effectuate a smooth and harmonious transition from County to the City to maintain the same high quality of services provided by this Agreement for the residents, businesses, and visitors of the City.

The County and the City agree that ninety (90) days prior to the expiration of this Agreement, the City Administrator and County Manager (or his/her designee) will meet and confer to ensure a smooth transition.

## **ARTICLE 6 IMMUNITY**

It is the intent of the Parties to be covered under the auspices of the immunity granted by O.C.G.A. § 46-5-131.

## **ARTICLE 7 TERMINATION AND REMEDIES**

The City or the County may terminate this Agreement only for an event of default.

If an event of default occurs, in the determination of the City, the City shall notify the County in writing; specify the basis for the default and advise the County that the default must be cured to the City’s reasonable satisfaction within a sixty (60) day period. The City may grant additional time to cure the default, as the City may deem appropriate, without waiver of any of the City’s rights, so long as the County has commenced curing the default and is effectuating a cure with diligence and continuity during the sixty (60) day period, or any longer period which the City prescribes.

If an event of default occurs, in the determination of the County, the County may notify the City in writing, specify the basis for the default and advise the City that the default must be cured to the County's reasonable satisfaction within a sixty (60) day period; except that for events of default related to the payment of fees, the cure period is reduced to thirty (30) days. The County may grant additional time to cure the default, as the County may deem appropriate, without waiver of any of the County's rights, so long as the City has commenced curing the default and is effectuating a cure with diligence and continuity during the sixty (60) day period (30 days for payments) or any longer period which the County prescribes.

In the event that either party breaches a material term or condition of this Agreement, other than an event of default, the party in breach, upon receipt of a written request from the non-breaching party, shall remedy the breach within thirty (30) days of receipt of the request. If the breach is not cured within the specified time period, the non-breaching party may utilize the remedies of declaratory judgment, specific performance, mandamus or injunctive relief to compel the breaching party to remedy the breach.

The parties reserve all available remedies afforded by law to enforce any term of condition of this Agreement.

## **ARTICLE 8 AMENDMENTS**

This Agreement may be modified at any time during the term only by mutual written consent of both Parties.

## **ARTICLE 9 NOTICES**

All required notices shall be given by first class mail, except that any notice of termination shall be mailed via U.S. Mail, return receipt requested. Notices shall be addressed to the Parties at the following addresses:

If to the County:

Richard "Dick" Anderson, County Manager  
141 Pryor Street, SW  
Suite 1000  
Atlanta, Georgia 30303  
404-612-8335  
404-612-0350 (facsimile)

With a copy to:  
Patrise Perkins-Hooker, County Attorney  
141 Pryor Street, SW  
Suite 4038  
Atlanta, Georgia 30303  
404-612-0246

404-730-6324 (facsimile)

If to the City:

Odie Donald  
City Manager South Fulton  
5440 Fulton Industrial Blvd  
Atlanta, GA 30336  
470-809-7700

With a copy to:

Emilia C. Walker  
Fincher & Denmark  
8024 Fair Oaks Court  
Jonesboro, GA 30236  
770-692-2034  
770-471-9948

#### **ARTICLE 10 NON-ASSIGNABILITY**

Neither party shall assign any of the obligations or benefits of this Agreement.

#### **ARTICLE 11 ENTIRE AGREEMENT**

The Parties acknowledge, one to the other, that the terms of this Agreement constitute the entire understanding and agreement of the Parties regarding the subject matter of the Agreement.

#### **ARTICLE 12 GOVERNING LAW AND VENUE**

This Agreement shall be governed by the laws of the state of Georgia. The obligations of the Parties to this Agreement are performable in Fulton County, Georgia and, if legal action is necessary to enforce same, the Parties agree exclusive venue shall lie in Fulton County, Georgia.

#### **ARTICLE 13 SEVERABILITY**

If a court of competent jurisdiction renders any provision of this Agreement (or portion of a provision) to be invalid or otherwise unenforceable, that provision or portion of the provision will be severed and the remainder of this Agreement will continue in full force and effect as if the invalid provision or portion of the provision were not part of this Agreement.

**ARTICLE 14  
BINDING EFFECT**

This Agreement shall insure to the benefit of, and be binding upon, the respective Parties' successors.

**ARTICLE 15  
COUNTERPARTS**

This Agreement may be executed in several counterparts, each of which shall be an original, and all of which shall constitute but one and the same instrument.

This Agreement contains the entire agreement between the Parties, and no modification shall be binding upon the Parties unless evidenced by a subsequent written agreement signed by the County acting by and through the Fulton County Board of Commissioners, and the City, acting by and through its duly authorized officers.

**(SIGNATURES ON NEXT PAGE)**

IN WITNESS WHEREOF, the Parties have hereunto set their hands and affixed their seals the day and year first above written.

**SOUTH FULTON, GEORGIA**

**Attest:**

---

William “Bill” Edwards  
Mayor

---

Clerk  
(SEAL)

**APPROVED AS TO FORM:**

---

City Attorney’s Office

**FULTON COUNTY, GEORGIA**

**ATTEST:**

---

Robert L. Pitts, Chairman  
Fulton County Board of Commissioners

---

Jesse A. Harris, Clerk to the  
Commission

**APPROVED AS TO FORM:**

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Patrise Perkins-Hooker  
County Attorney

---

Matthew Kallmyer  
Fulton County Emergency  
Management Services



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Resolution - Pro Tem Judge

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Attorney

---

**ATTACHMENTS:**

Description	Type	Upload Date
Resolution - Pro Tem Judges Addition	Cover Memo	3/20/2019



1 **STATE OF GEORGIA**  
2 **COUNTY OF FULTON**  
3 **CITY OF SOUTH FULTON**  
4  
5  
6  
7

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8 **A RESOLUTION REGARDING ADDITIONAL PRO TEM JUDGES FOR THE SOUTH**  
9 **FULTON MUNICIPAL COURT AND FOR OTHER LAWFUL PURPOSES**  
10

11 **WHEREAS**, the City of South Fulton ("City") is a municipal corporation duly  
12 organized and existing under the laws of the State of Georgia;  
13

14 **WHEREAS**, the duly elected governing authority of the City is the Mayor and City  
15 Council ("City Council");  
16

17 **WHEREAS**, the City Council is authorized under Section 5.11 of the City Charter  
18 to appoint judges in addition to the Chief Judge ("Pro Tem Judges") to preside over the  
19 Municipal Court; and

20 **WHEREAS**, The ratification and appointment of Pro Tem Judges through this  
21 Resolution is in the best interests of the health and general welfare of the City, its  
22 residents and general public.  
23

24 **NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL** as  
25 follows:  
26

27 **Section 1.**  
28

- 29 a. **Appointment:** The following individuals are appointed, ratified and authorized to  
30 preside as additional Pro Tem judges for the City Municipal Court: Ronald  
31 Freeman and Eric Morrow. Pro Tem Judges shall preside, as needed, on a  
32 stand-by basis. The scheduling and need for Pro Tem Judges shall be  
33 determined by the City Manager or City Manager's designee.  
34
- 35 b. **Compensation:** Pro Tem Judges shall be compensated, within the allocated  
36 budget for the Municipal Court, for both weekend and weekday court sessions in  
37 the amount set forth under Sec. 7-1002(a)(1)(b) of the City Code of Ordinances.  
38
- 39 c. **Execution:** The City Manager is hereby authorized to approve all processes  
40 necessary to effectuate this Resolution.  
41

42 \*\*\*\*\*  
43

44       **Section 2.** It is hereby declared to be the intention of the City Council that: (a) All  
45 sections, paragraphs, sentences, clauses and phrases of this Resolution are or were,  
46 upon their enactment, believed by the City Council to be fully valid, enforceable and  
47 constitutional.

48 (b) To the greatest extent allowed by law, each and every section, paragraph, sentence,  
49 clause or phrase of this Resolution is severable from every other section, paragraph,  
50 sentence, clause or phrase of this Resolution. No section, paragraph, sentence, clause  
51 or phrase of this Resolution is mutually dependent upon any other section, paragraph,  
52 sentence, clause or phrase of this Resolution.

53 (c) In the event that any phrase, clause, sentence, paragraph or section of this  
54 Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or  
55 otherwise unenforceable by the valid judgment or decree of any court of competent  
56 jurisdiction, it is the express intent of the City Council that such invalidity,  
57 unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not  
58 render invalid, unconstitutional or otherwise unenforceable any of the remaining  
59 phrases, clauses, sentences, paragraphs or sections of the Resolution.

60       **Section 3.** All Resolutions and parts of Resolutions in conflict herewith are hereby  
61 expressly repealed.

62       **Section 4.** The effective date of this Resolution shall be the date of adoption unless  
63 provided otherwise by the City Charter or state and/or federal law.  
64

65       **Section 5. *Instruction to Deputy City Clerk:*** The Deputy City Clerk is hereby  
66 instructed to forward a copy of this Resolution to the Court Administrator.  
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The foregoing **RESOLUTION No. 2019-XXX** adopted on \_\_\_\_\_ was offered by Councilmember \_\_\_\_\_, who moved its approval. The motion was seconded by Councilmember \_\_\_\_\_, and being put to a vote, the result was as follows:

	AYE	NAY
William “Bill” Edwards, Mayor	_____	_____
Mark Baker, Mayor Pro Tem	_____	_____
Catherine Foster Rowell	_____	_____
Carmalitha Lizandra Gumbs	_____	_____
Helen Zenobia Willis	_____	_____
Gertrude Naeema Gilyard	_____	_____
Rosie Jackson	_____	_____
khalid kamau	_____	_____

108 THIS **RESOLUTION** adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2019. **CITY OF**  
109 **SOUTH FULTON, GEORGIA.**

116 \_\_\_\_\_  
117 WILLIAM "BILL" EDWARDS, MAYOR

122 ATTEST:

125 \_\_\_\_\_  
126 S. DIANE WHITE, CITY CLERK

133 APPROVED AS TO FORM:

136 \_\_\_\_\_  
137 EMILIA C. WALKER, CITY ATTORNEY



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Proclamation - Jackie Slade - Baker

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Council

---

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation Jackie Slade	Cover Memo	3/18/2019



## **City of South Fulton**

**WHEREAS**, Jacqueline Slade, resident of Pointer Ridge, after 30 years of service with Federal Aviation Administration (FAA), began her most recent endeavor in 2013 as a line dance instructor and founded 2 Fit 2 Quit. Jacqueline Slade's passion for teaching dance translated into free dance classes for seniors at any recreation center that would allow her to hold a class. Today she teaches at recreation centers in Union City, College Park, Fairburn and Riverdale, as well as the City of South Fulton.

**WHEREAS**, Ms. Slade has chosen the slogan 'No One Left Behind', where in her dance class you will find all types of people, those that walk, those in canes, those in walkers, and even those that can't even walk.

**WHEREAS**, Jacqueline Slade and 2 Fit 2 Quit have been special invited guests for the City of South Fulton Christmas Celebration for District 5, Cliftondale Community Day for Districts 1, 2 & 3, Welcome All Park Fall Festival for District 3, and Black Veterans Helping Annual Picnic in Duncan Park and the Pointer Ridge Community Block Party and Community Christmas Celebration in District 7; and

**WHEREAS**, Ms. Slade believes that 2 Fit 2 Quit is a ministry to seniors and a service to the community. Her desire is to reach as many seniors as possible, so she has begun training others that will carry the mission and further expand the footprint of 2 Fit 2 Quit. She looks forward to many years to come of helping people to become fit and active through line dancing and helping to create a sense of community.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and City Council of the City of South Fulton do hereby proclaim **Tuesday, March 26<sup>th</sup>, 2019** as **"JACQUELINE SLADE AND 2FIT 2 QUIT APPRECIATION DAY,"** in the City of South Fulton, Georgia.

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**Mayor Pro Tem Mark Baker, District 7**



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Proclamation - Heritage Elementary School - Jackson

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Council

---

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation - Heritage Elementary School	Cover Memo	3/18/2019



## **City of South Fulton**

**WHEREAS**, Heritage Elementary School is a Title One School located in the Achievement Zone Learning Community of Fulton County Schools;

**WHEREAS**, Heritage Elementary School consists of 473 Pre-K through fifth grade students of which 98% are African-American;

**WHEREAS**, Heritage Elementary School was recognized by the State of Georgia for being a “High Progress” School and being among the top 10% of the State’s Title One Schools making the most progress in improving the “all student” group over three years on the statewide assessment;

**WHEREAS**, Heritage Elementary School was recognized by the State of Georgia for the last three years as a “Beat the Odds” School for having a higher CCRPI score than similar schools serving comparable students in Georgia;

**WHEREAS**, during the 2017-2018 school year, Heritage Elementary School’s CCRPI score increased by 16.9 points; and

**WHEREAS**, during the 2017-2018 school year, Heritage Elementary School moved from an F to a D school.

**NOW THEREFORE BE IT RESOLVED** that the Mayor and the City Council of the City of South Fulton congratulate Heritage Elementary School for their achievements and do hereby proclaim Tuesday, **March 26, 2019**, as **“HERITAGE ELEMENTARY SCHOOL APPRECIATION DAY”** in the City of South Fulton, Georgia.





**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Proclamation - Millie Jackson Appreciation Day - Rowell

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Council

---

**ATTACHMENTS:**

Description	Type	Upload Date
Proclamation - Millie Jackson Appreciation Day_Rowell	Cover Memo	3/21/2019



## **City of South Fulton**

**WHEREAS**, Millie Jackson is a music industry icon whose risqué soul and pop music has been stamped bawdy, brash and liberating;

**WHEREAS**, one of her most noted songs include “It Hurts So Good,” featured in the Warner Brothers film, “Cleopatra Jones” and her “Phuck-U-Symphony” is one of her most re-recorded pieces;

**WHEREAS**, Millie Jackson won “Best Female R&B Vocalist” from Cash Box Magazine and reached acclaim on the national pop charts when she collaborated with Elton John to release the single and music video “Act of War” which earned her crossover appeal;

**WHEREAS**, she has held record deals with Spring Records; Jive/Zomba Records, Ichiban Records and produced and performed with musical legends like Isaac Hayes, Elton John, Sting and has been featured on the rapper Da Brat’s single Unrestricted;

**WHEREAS**, Ms. Jackson has produced ‘gold’ for the album “Caught Up”; and a streak of other hit albums to include “Get It Out Cha System,” “Feelin’ Bitchy,” “Hard Times,” “A Moment’s Pleasure,” “Live and Uncensored,” “For Men Only,” “I Had To Say It,” “A Little Bit Country” and “Live and Outrageous” which is a testament to her widely embraced liberated lyrical approach;

**WHEREAS**, she has created, financed and directed and starred in “Young Man, Older Woman” which broke numerous box office records during its four-year run, and created a sequel musical play entitled “It Ain’t Over”;

**WHEREAS**, Millie Jackson hosted a daily radio show on KKDA in Dallas, Texas from various locations around the country and she remains inspired to record the types of songs and materials that made her the outspoken, liberated Millie Jackson who now records her music and other artist under her own label Weird Wreckuds; and

**WHEREAS**, this legend launched her career in a Harlem New York Night Club but transplanted her to Georgia, and for many decades has resided in the area that is now the City of South Fulton.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and City Council of the City of South Fulton hereby proclaim **Tuesday, March 26, 2019** as **“MILLIE JACKSON APPRECIATION DAY”** in the City of South Fulton, Georgia.

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**Councilwoman Catherine Foster Rowell, Ph.D., District 1**

Page 116 of 262

City of South Fulton | March 26, 2019



**CITY OF SOUTH FULTON**  
**COUNCIL AGENDA ITEM**  
**COUNCIL REGULAR MEETING**



**SUBJECT:** M18-010 - Temporary Storage Containers and Truck Trailers

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Planning

---

**ATTACHMENTS:**

Description	Type	Upload Date
Zoning - M18-010 Temporary Storage Containers and Truck Trailers	Cover Memo	3/19/2019

# GOVERNMENT OF THE CITY OF SOUTH FULTON

ODIE DONALD II  
CITY MANAGER



SHAYLA REED  
DIRECTOR  
COMMUNITY DEVELOPMENT SERVICES

## MEMORANDUM

**TO:** City of South Fulton Mayor & Council  
**FROM:** Planning & Zoning Division  
**SUBJECT:** Zoning Items for the March 26, 2019 Council Meeting  
**DATE:** March 26, 2019

Item	Case No.	Request	Staff Recommendation	Planning Commission Recommendation
1	Z18-010	<b>Public hearing</b> for a rezoning request for temporary storage containers and truck trailers	Approval with conditions	Approval with conditions

# GOVERNMENT OF THE CITY OF SOUTH FULTON

ODIE DONALD II  
CITY MANAGER



SHAYLA REED  
DIRECTOR  
COMMUNITY DEVELOPMENT SERVICES

## MEMORANDUM

**TO:** Mayor and Council  
**FROM:** Planning & Zoning Division  
**SUBJECT:** Z18-010 – 8140 & 8160 Williams Rd  
**DATE:** March 26, 2019

---

JB Hunt Transport, Inc for Dana & Doris Bomar seeks an ordinance to rezone from **AG-1 (Agricultural District) & M-2 (Heavy Industrial District)** to **M-2 (Heavy Industrial District)** for temporary storage of shipping containers and truck trailers at **8140 & 8160 Williams Rd.**

**STAFF RECOMMENDATION: APPROVAL WITH CONDITIONS**

cc: Diane White, City Clerk

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**APPLICATION INFORMATION**

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Applicant Information:	Lynn Boyd JB Hunt Transport, Inc 705-A North Bloomington Street Lowell, Arkansas 72745
Status of Applicant:	Applicant plans to purchase property to develop a parking lot for temporary storage of shipping containers and truck trailers.
City Council District(s):	4
Parcel ID Number:	07 290001330655 07 290001330762
Area of Property:	The property is composed of approximately 12.44 acres.
Current/Past Use of the Property:	Both parcels consist of a single-family dwelling and accessory structures.
Prior Zoning Cases/History:	1966Z-0100; 1969Z-0058; 1991U-0033
Surrounding Zoning:	<u>North</u> : M-2 (Heavy Industrial District) & AG-1 (Agricultural District) <u>South</u> : M-2 (Heavy Industrial District) & AG-1 (Agricultural District) – Split Zoned <u>East</u> : M-2 (Heavy Industrial District) & SUB-A (Suburban Single-Family District) <u>West</u> : M-2 (Heavy Industrial District)
2035 Future Land Use Designation:	Industrial
Compatibility to the Fulton County 2035 Comprehensive Plan:	The proposed M-2 zoning is consistent with the existing Industrial land use designation, which includes M-1, M-1A, & M-2 as its Compatible zoning classifications.
Overlay District:	None
Public Utilities:	Water service is provided to these sites by City of Atlanta. Sewer service is available to the site by Fulton County. Any extension of sewer service is the responsibility of the developer.
Public Services:	Police and fire services are available to the site by the City of South Fulton.

---

Transportation:

Street: Williams Road

Classification: Minor Arterial Local Road

Public Transit: 0.3 miles to a MARTA bus stop, Route 180

Bike/Pedestrian Access: Neither sidewalks nor bike lanes exist on Williams. There is a sidewalk installed on Mclarin Rd, which is slightly north of these properties.



**City of South Fulton Zoning:**

**8140 Williams Rd**



Z18-010 for a Rezoning at 8140 & 8160 Williams Rd  
March 26, 2019  
Page 4 of 8



## 8160 Williams Rd



Z18-010 for a Rezoning at 8140 & 8160 Williams Rd  
March 26, 2019  
Page 5 of 8

---

## **PUBLIC PARTICIPATION**

The applicant provided a sign-in sheet from the required public participation meeting. Only 1 resident from the community showed up and the applicant stated that no input was received from this citizen.

---

## **ZONING IMPACT ANALYSIS**

### **1. Whether the zoning proposal will permit a use that is suitable in view of the use and development of adjacent and nearby property;**

The site is in character of the neighboring South Fulton properties in the area.

### **2. Whether the zoning proposal will adversely affect the existing use or usability of adjacent or nearby property;**

The surrounding properties are within three zoning districts:

- M-2 (Heavy Industrial District)
- AG-1 (Agricultural District)
- SUB-A (Suburban Single-Family District)

The only Single-Family Dwelling District zoning (SUB-A) is not contagious to these properties and the AG-1 (Agricultural District) is not being utilized for agricultural uses. Most of the surrounding properties are zoned and utilized as Heavy Industrial so this rezoning should not adversely affect the surrounding properties.

### **3. Whether the property to be affected by the zoning proposal has a reasonable economic use as currently zoned;**

Both parcels are split zoned between AG-1 (Agricultural District) and M-2 (Heavy Industrial). The requested M-2 (Heavy Industrial) zoning is consistent with surrounding properties and the Comprehensive Plan, whereas AG-1 (Agricultural District) is not consistent surrounding properties nor the Comprehensive Plan.

### **4. Whether the zoning proposal will result in a use which will or could cause an excessive burdensome use of existing streets, transportation facilities, utilities, or schools;**

On February 13, 2018, the Mayor and Council of the City of South Fulton adopted a Truck Ordinance that designates "Restricted Routes" and "Allowed Routes" for all truck traffic with the exception of trucks used for building construction, farming equipment, boat trailers, emergency vehicles, and trucking en route to its customary storage location. Roosevelt Hwy is an approved route for trucks and Williams Rd connects into Roosevelt Hwy via Gullatt Rd.

**5. Whether the zoning proposal is in conformity with the policies and intent of the land use plan;**

The Fulton County 2035 Comprehensive Plan's Future Land Use Map designates the area as "Industrial" which does list the proposed zoning district, M-2, as one of its Compatible Active Zoning Classifications.

**6. Whether there are other existing or changing conditions affecting the use and development of the property which give supporting grounds for either approval or disapproval of the zoning proposal; and**

There have been no prior conditions placed on the zoning of this property. It is along the Roosevelt Hwy corridor, where heavy industrial zoning is found. The applicant proposes a rezoning to the Heavy Industrial District.

**7. Whether the zoning proposal will permit a use which can be considered environmentally adverse to the natural resources, environment and citizens of City of South Fulton.**

The Environmental Site Assessment submitted by Contour Environmental, LLC states that the property contains no wetlands, floodplains, streams/stream buffers, nor slopes that exceed 33%.

**STAFF COMMENTS**

Engineering:

1. Pave/improve Williams Rd to Industrial Area Standard per Fulton County Standard Detail 301 from the proposed entrance to McLarin Rd.
2. Add 5' sidewalk with 2' grass strip behind curb along Williams Rd to connect to the sidewalk along McLarin Rd per Fulton County Standard Detail 308.
3. Dedicate 30' of Right-of-Way from centerline along the entire frontage of Williams Rd.

Environmental: The Fulton County Board of Health does not anticipate any adverse impacts to the health of humans or the environment by allowing the rezoning from AG-1 to M-2 for the development proposed parking lot to store shipping containers and trucking trailers.

Public Works: Staff did not receive comments pertaining to the petition request

Transportation: Staff did not receive comments pertaining to the petition request

MARTA: Staff did not receive comments pertaining to the petition request

Fulton County Schools: Staff did not receive comments pertaining to the petition request

Fire: Staff did not receive comments pertaining to the petition request

Legal: Staff did not receive comments pertaining to the petition request

---

## **PLANNER'S RECOMMENDATION**

Immediately adjacent to the subject properties are zoned AG-1 (Agricultural District). The surrounding properties adjacent to the subject property are mostly zoned M-2 (Heavy Industrial), which are presently occupied with similar uses. The project's proposal does align with the 2035 Comprehensive Plan, which designates the property for "Industrial" future land use, so Staff recommends **APPROVAL** of this request to rezone the property from AG-1 (Agricultural District) to M-2 (Heavy Industrial District) with the following conditions;

1. Pave/improve Williams Rd to Industrial Area Standard per Fulton County Standard Detail 301 from the proposed entrance to McLarin Rd.
2. Add 5' sidewalk with 2' grass strip behind curb along Williams Rd to connect to the sidewalk along McLarin Rd per Fulton County Standard Detail 308.
3. Dedicate 30' of Right-of-Way from centerline along the entire frontage of Williams Rd.

---

## **PLANNING COMMISSION RECOMMENDATION**

**APPROVAL** with staff's recommended conditions

---

**PREPARED BY:** RICHARD HATHCOCK, PLANNER II

**REVIEWED BY:** KEEDRA T. JACKSON, SENIOR PLANNER



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Resolution - TSPLOST Assumption with Exhibit A

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Attorney

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**ATTACHMENTS:**

Description	Type	Upload Date
Resolution - TSPLOST Assumption with Exhibit A	Cover Memo	3/20/2019

1 **STATE OF GEORGIA**  
2 **COUNTY OF FULTON**  
3 **CITY OF SOUTH FULTON**  
4 \_\_\_\_\_  
5

6 **A RESOLUTION AUTHORIZING THE CITY MANAGER TO EXECUTE**  
7 **ASSIGNMENT AND ASSUMPTION OF CONTRACT DOCUMENTS BETWEEN**  
8 **FULTON COUNTY AND VARIOUS CONTRACTORS PERFORMING 2016**  
9 **TSPLOST FUNDED TRANSPORTATION PROJECTS WITHIN THE CITY OF**  
10 **SOUTH FULTON AND FOR OTHER PURPOSES**

11 **WHEREAS**, the City of South Fulton ("City") is a municipal corporation  
12 duly organized and existing under the laws of the State of Georgia;  
13

14 **WHEREAS**, the duly elected governing authority of the City is the Mayor  
15 and City Council ("City Council");  
16

17 **WHEREAS**, effective April 26, 2016, the Georgia General Assembly  
18 enacted Senate Bill 369 to authorize a referendum for the imposition of a  
19 transportation special purpose local option sales district transportation tax  
20 ("TSPLOST") of up to 1% for use only for transportation purposes;

21 **WHEREAS**, on July 20, 2016, for the purpose of calling the referendum  
22 and to control the distribution of TSPLOST proceeds upon its passage, Fulton  
23 County and the qualified municipalities located outside of the City of Atlanta,  
24 entered into an intergovernmental agreement ("IGA") pursuant to Article 9,  
25 Section 3, Paragraph I of the Georgia Constitution and O.C.G.A. § 48-8-262,  
26 memorializing their agreement to levy the tax and the rate of the tax;

27 **WHEREAS**, in compliance with O.C.G.A. § 48-8-262, the IGA contains the  
28 list of transportation projects to be funded by the tax and the cost of each such  
29 project and the procedures for distributing the tax proceeds to the qualifying  
30 municipalities for use toward the designated projects, including, but not limited to,  
31 the transportation projects located within unincorporated Fulton County;

32 **WHEREAS**, under the IGA, Fulton County and the qualified municipalities  
33 agreed that 16.60% of the tax proceeds is designated for the 2016 TSPLOST  
34 transportation projects located within unincorporated Fulton County;

35 **WHEREAS**, the IGA authorized and provided for Fulton County to enter  
36 into contracts and manage certain designated TSPLOST funded transportation  
37 projects within the City for the benefit of residents of the City of South Fulton;

38 **WHEREAS**, Fulton County entered into various contracts with third-party  
39 contractors to provide the 2016 TSPLOST funded transportation projects in  
40 unincorporated Fulton County;

41       **WHEREAS**, the contracts entered into by Fulton County with the various  
42 contractors are for the fulfillment of each of the designated TSPLOST projects  
43 identified in the IGA, and include contracts with: (a) C.W. Matthews Contracting,  
44 Inc. (17ITB108775K-DB – Road Resurfacing for the City of South Fulton); (b)  
45 GTG Traffic Signals, LLC (17ITB110904K-DB – OSI 606 Cascade Palmetto  
46 Highway at West Stubbs Road); (c) Jacobs Engineering Group, Inc.  
47 (18RFP111317K-DB – TSPLOST Construction Engineering & Inspection  
48 Services); (d) Jacobs Engineering Group, Inc. (15RFP98496K-JD – Standby  
49 Professional Services for Facilities Related Planning, Design, Engineering and  
50 Assessments-Engineering Services for Transportation); (e) Williams-Russell and  
51 Johnson, Inc. (WR&J) and Moreland Altobelli Associates, Inc. (MAA), a Joint  
52 Venture (15RFP98496K-JD – Standby Professional Services for Facilities  
53 Related Planning, Design, Engineering and Assessments-Engineering Services  
54 for Transportation); and (f) American Engineers, Inc. (AEI), and Civil Services,  
55 Inc. (CSI), a Joint Venture (15RFP98496K-JD – Standby Professional Services  
56 for Facilities Related Planning, Design, Engineering and Assessments-  
57 Engineering Services for Transportation);

58       **WHEREAS**, the City of South Fulton was created by the 2016 Georgia  
59 General Assembly pursuant to House Bill 514 (“City Charter”);

60       **WHEREAS**, with the formation of the City of South Fulton, the  
61 transportation projects located in unincorporated Fulton County, funded by the  
62 16.60% of TSPLOST proceeds, and managed under the various Fulton County  
63 contracts, are now located within the boundaries of the City of South Fulton;

64       **WHEREAS**, Georgia Constitution, Article IX, § 2, ¶ III, prohibits cities and  
65 counties from exercising governmental authority within each other's boundaries  
66 except by intergovernmental agreement, or as otherwise provided by law;

67       **WHEREAS**, pursuant to a Memorandum of Understanding entered into  
68 between the City and the County dated December 5, 2018 (Agenda item # 18-  
69 0921), Fulton County agrees to transfer to the City of South Fulton those portions  
70 of the TSPLOST proceeds designated under the IGA for the 2016 TSPLOST  
71 funded projects for the City of South Fulton’s use solely in furtherance of the  
72 completion of the 2016 TSPLOST projects;

73       **WHEREAS**, to comply with applicable laws, Fulton County and City of  
74 South Fulton desire for Fulton County to assign each of the TSPLOST funded  
75 contracts, and for the City of South Fulton to assume each of these contracts,  
76 pursuant to an Assignment and Assumption of Contract and Consent to  
77 Assignment document, for the City of South Fulton to takeover and manage the  
78 scope of work under each contract and to provide funding to each contractor for  
79 the services performed under each contract;

80  
81       **WHEREAS**, This Resolution is in the best interests of the health and  
82 general welfare of the City, its residents and general public.



83           **NOW, THEREFORE, BE IT RESOLVED**, that the City Council hereby  
84 approves and authorizes the City Manager to execute each Assignment and  
85 Assumption of Contract and Consent to Assignment between Fulton County, the  
86 City and various contractors, in substantially the form attached hereto as Exhibit  
87 “A,” and incorporated herein by reference, for the 2016 TSPLOST funded  
88 projects located within the City.

89           **BE IT FURTHER RESOLVED**, that the City Manager is expressly  
90 authorized to execute an Assignment and Assumption of Contract and Consent  
91 to Assignment document between Fulton County and the City and various  
92 contractors, to include: (a) C.W. Matthews Contracting, Inc. (17ITB108775K-DB  
93 – Road Resurfacing for the City of South Fulton); (b) GTG Traffic Signals, LLC  
94 (17ITB110904K-DB – OSI 606 Cascade Palmetto Highway at West Stubbs  
95 Road); (c) Jacobs Engineering Group, Inc. (18RFP111317K-DB – TSPLOST  
96 Construction Engineering & Inspection Services); (d) Jacobs Engineering Group,  
97 Inc. (15RFP98496K-JD – Standby Professional Services for Facilities Related  
98 Planning, Design, Engineering and Assessments-Engineering Services for  
99 Transportation); (e) Williams-Russell and Johnson, Inc. (WR&J) and Moreland  
100 Altobelli Associates, Inc. (MAA), a Joint Venture (15RFP98496K-JD – Standby  
101 Professional Services for Facilities Related Planning, Design, Engineering and  
102 Assessments-Engineering Services for Transportation); and (f) American  
103 Engineers, Inc. (AEI), and Civil Services, Inc. (CSI), a Joint Venture  
104 (15RFP98496K-JD – Standby Professional Services for Facilities Related  
105 Planning, Design, Engineering and Assessments-Engineering Services for  
106 Transportation);

107           **BE IT FURTHER RESOLVED**, that the City Attorney shall approve each  
108 Assignment and Assumption of Contract and Consent to Assignment document  
109 as to form, and make any necessary modifications thereof, prior to execution by  
110 the City Manager.

111           \*\*\*\*\*

112  
113           **Section 2.** It is hereby declared to be the intention of the City Council that: (a)  
114 All sections, paragraphs, sentences, clauses and phrases of this Resolution are  
115 or were, upon their enactment, believed by the City Council to be fully valid,  
116 enforceable and constitutional.

117 (b) To the greatest extent allowed by law, each and every section, paragraph,  
118 sentence, clause or phrase of this Resolution is severable from every other  
119 section, paragraph, sentence, clause or phrase of this Resolution. No section,  
120 paragraph, sentence, clause or phrase of this Resolution is mutually dependent  
121 upon any other section, paragraph, sentence, clause or phrase of this  
122 Resolution.

123 (c) In the event that any phrase, clause, sentence, paragraph or section of this  
124 Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional



125 or otherwise unenforceable by the valid judgment or decree of any court of  
126 competent jurisdiction, it is the express intent of the City Council that such  
127 invalidity, unconstitutionality or unenforceability shall, to the greatest extent  
128 allowed by law, not render invalid, unconstitutional or otherwise unenforceable  
129 any of the remaining phrases, clauses, sentences, paragraphs or sections of the  
130 Resolution.

131 **Section 3.** All Resolutions and parts of Resolutions in conflict herewith are  
132 hereby expressly repealed.

133 **Section 4.** The effective date of this Resolution shall be the date of adoption  
134 unless provided otherwise by the City Charter or state and/or federal law.

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136 **Section 5. Instruction to Deputy City Clerk:** The City Clerk is hereby  
137 instructed to forward a copy of this Resolution to the Public Works Director.  
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The foregoing **RESOLUTION No. 2019-xxx** adopted on \_\_\_\_\_  
was offered by Councilmember \_\_\_\_\_, who moved its approval. The  
motion was seconded by Councilmember \_\_\_\_\_, and being put to  
a vote, the result was as follows:

	AYE	NAY
William “Bill” Edwards, Mayor	_____	_____
Mark Baker, Mayor Pro Tem	_____	_____
Catherine Foster Rowell	_____	_____
Carmalitha Lizandra Gumbs	_____	_____
Helen Zenobia Willis	_____	_____
Gertrude Naeema Gilyard	_____	_____
Rosie Jackson	_____	_____
khalid kamau	_____	_____

190 THIS **RESOLUTION** adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2019. **CITY OF**  
191 **SOUTH FULTON, GEORGIA.**

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198 WILLIAM "BILL" EDWARDS, MAYOR

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205 ATTEST:

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207 \_\_\_\_\_  
208 S. DIANE WHITE, CITY CLERK

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216 APPROVED AS TO FORM:

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218 \_\_\_\_\_  
219 EMILIA C. WALKER, CITY ATTORNEY

**EXHIBIT A**  
**TO**  
**TSPLOST ASSUMPTION RESOLUTION**

**ASSIGNMENT AND ASSUMPTION OF CONTRACT  
AND CONSENT TO ASSIGNMENT**

This Assignment and Assumption of Contract and Consent to Assignment (the “Assignment”) dated as of March \_\_, 2019, is made and entered into by and among **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, (hereinafter, “County” or “Assignor”), the **CITY OF SOUTH FULTON**, a municipal corporation of the State of Georgia (hereinafter, “City” or “Assignee”), and **JACOBS ENGINEERING GROUP, INC.**, with a business address of 10 Tenth Street, N.W., Suite 1400, Atlanta, Georgia, 30309 (hereinafter, “Contractor”) (and each collectively, the “Parties”).

**WHEREAS**, Contractor and Assignor are parties to a contract (15RFP98496K-JD – Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments-Engineering Services for Transportation), hereinafter “Contract,” which was entered into dated February 3, 2016 (Agenda Item # 16-0099), a copy of which is attached hereto as Exhibit “A” and incorporated herein by this reference; and

**WHEREAS**, the purpose of the Contract is for Contractor to conduct Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments-Engineering Services for Transportation services within the unincorporated areas of Fulton County (now principally the City of South Fulton, Georgia), with the contract term of one (1) year, with three (3), one (1) year renewal options; and

**WHEREAS**, the Contract is funded pursuant to a 2016 transportation special purpose local option sales tax (“TSPLOST”) referendum pursuant to an intergovernmental agreement dated July 20, 2016 (“TSPLOST IGA”) with certain qualified cities located outside the city limits of the City of Atlanta and located wholly or partially within Fulton County, Georgia; and

**WHEREAS**, the TSPLOST IGA provided for the County to enter into and manage certain designated TSPLOST funded transportation projects within the City for the benefit of residents of the City of South Fulton; and

**WHEREAS**, the Contract is for the fulfillment of one of the designated TSPLOST project identified in the TSPLOST IGA; and

**WHEREAS**, the City was created by the 2016 Georgia General Assembly pursuant to House Bill 514 (“City Charter”), with the area in which the scope of work under the Contract is being performed by Contractor; and

**WHEREAS**, the Georgia Constitution, Article IX, § 2, ¶ III, prohibits cities and counties from exercising governmental authority within each other's boundaries except by intergovernmental agreement, except as otherwise provided by law; and

**WHEREAS**, pursuant to a Memorandum of Understanding entered into between the City and the County dated December 5, 2018 (Agenda item # 18-0921), the County agrees to transfer to the City those portions of TSPLOST proceeds designated for the City funded TSPLOST projects for the City's use solely in furtherance of the completion of the City TSPLOST projects; and

**WHEREAS**, the County and City desire to assign the Contract to the City for the City to takeover and manage the scope of work under the contract and provide funding to the Contractor for the services performed under the Contract; and

**WHEREAS**, The City, as Assignee, has notified the County, as Assignor of the necessity to assign the Contract to the City; and,

**WHEREAS**, by this Consent, Assignor has requested Contractor's consent to the Assignment and Assumption; and

**WHEREAS**, Contractor has consented to the Assignment and Assumption of the Contract from the County to the City by virtue of a written correspondence dated \_\_\_\_\_, 20\_\_, attached hereto as Exhibit "B," and incorporated herein by this reference; and

**WHEREAS**, Assignor shall assign all interests in and to the Contract to Assignee and Assignee shall assume all obligations of Assignor as set forth in the Contract.

**NOW, THEREFORE**, for and in consideration of the mutual covenants herein contained and for good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Contractor hereby consents to the assignment of the Contract by Assignor to Assignee.
2. Contractor, Assignor, and Assignee acknowledge and agree that the assignment and assumption of the Contract evidenced by this Consent shall be effective upon approval by other governing body of the City or the County, but which date shall nonetheless be construed as March 20, 2019 ("Effective Date").
3. This Consent shall not amend the Contract in any manner and without limiting the foregoing shall not be deemed as Contractor's permission to the further assignment by the Assignee of the Contract, unless such subsequent modification or assignment as may be agreed upon by Assignee and Contractor.

4. All Parties agree that the term of the Contract assigned and assumed by the Assignee and Contractor is be effective on the date of the earlier approval of the this Consent by any party, without any lapse, subject to all Parties subsequently approving and executing the Consent, with said term of the assigned and assumed Contract between Assignee and Contractor effective for one (1) year, subject to said term being further amended by Assignee and Contractor.

5. Assignor hereby assigns to Assignee and Assignee hereby assumes all of the obligations, responsibilities, and liabilities of Assignor arising under the Contract from and after the Effective Date and agrees to be bound by and to perform all of the terms, covenants, agreements, provisions, and conditions of the Contract on Assignor's part to be performed or observed from and after the Effective Date.

6. The liability of Assignor under the Contract and the due performance by Assignor of the obligations on its part to be performed under the Contract arising from and after the Effective Date shall be discharged and released as of the Effective Date.

7. Assignee and Assignor each represents and warrants to Contractor that: (a) this Consent has been duly authorized by Assignee and Assignor and the information supplied to Contractor by each of Assignee and Assignor in connection with obtaining this Consent is true and complete; (b) no consideration has been or will be paid by Assignee for or in connection with the assignment of the Contract; and (c) there are no other agreements between them relating to the Assignment and Assumption.

8. Any notice, demand, consent, approval, disapproval, or statement (collectively, "Notices") given under the Contract or under this Consent shall be given in accordance with the Notice Provision of the Contract. Contractor, Assignor, and Assignee each may designate a different address for Notices to it in a Notice given to the other parties under this Paragraph. This Consent shall not be effective until executed by each of Contractor, Assignee, and Assignor. The current address for notices is set forth below:

If to Contractor:

Thomas Meinhart, Vice - President  
10 Tenth Street, N.W., Suite 1400  
Atlanta, Georgia, 30309

To Fulton County:

Richard Dick Anderson, County Manager  
141 Pryor Street  
Atlanta, Georgia 30303

David Clark, Director  
The Department of Public Works  
141 Pryor Street, SW  
Atlanta Georgia 30303

With a copy to:

Patrise Perkins-Hooker, County Attorney  
141 Pryor Street, SW, Suite 4038  
Atlanta, Georgia 30303

To City of South Fulton:

Odie Donald, City Manager  
5440 Fulton Industrial Blvd.  
Atlanta, Georgia 30336

With a copy to:

Emilia C. Walker, City Attorney  
8024 Fair Oaks Court  
Jonesboro, Georgia 30236

9. This Consent shall be governed and construed in accordance with the laws of the State of Georgia as provided in the Contract. This Consent will expressly survive the Effective Date.

10. Contractor and Assignor confirm to Assignee that the Contract is in full force and effect. Neither the Contractor, the Assignor, nor the Assignee are aware of any existing default by the other under the Contract, nor of any event that would, after notice and/or the passage of time, constitute a default by the other.

**IN WITNESS WHEREOF**, this Consent has been executed as of the day and year first above written.



**ASSIGNMENT AND ASSUMPTION OF CONTRACT**  
**AND CONSENT TO ASSIGNMENT**

This Assignment and Assumption of Contract and Consent to Assignment (the “Assignment”) dated as of March \_\_\_, 2019, is made and entered into by and among **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, (hereinafter, “County” or “Assignor”), the **CITY OF SOUTH FULTON**, a municipal corporation of the State of Georgia (hereinafter, “City” or “Assignee”), and **WILLIAMS-RUSSELL AND JOHNSON, INC. (WR&J) AND MORELAND ALTOBELLI ASSOCIATES, INC. (MAA) A JOINT VENTURE**, with a business address of 44 Broad Street, N.W., Suite 400, Atlanta, Georgia, 30303 (hereinafter, “Contractor”) (and each collectively, the “Parties”).

**WHEREAS**, Contractor and Assignor are parties to a contract (15RFP98496K-JD – Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments-Engineering Services for Transportation), hereinafter “Contract,” which was entered into dated February 3, 2016 (Agenda Item # 16-0099), a copy of which is attached hereto as Exhibit “A” and incorporated herein by this reference; and

**WHEREAS**, the purpose of the Contract is for Contractor to conduct Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments-Engineering Services for Transportation services within the unincorporated areas of Fulton County (now principally the City of South Fulton, Georgia), with the contract term of one (1) year, with three (3), one (1) year renewal; and

**WHEREAS**, the Contract is funded pursuant to a 2016 transportation special purpose local option sales tax (“TSPLOST”) referendum pursuant to an intergovernmental agreement dated July 20, 2016 (“TSPLOST IGA”) with certain qualified cities located outside the city limits of the City of Atlanta and located wholly or partially within Fulton County, Georgia; and

**WHEREAS**, the TSPLOST IGA provided for the County to enter into and manage certain designated TSPLOST funded transportation projects within the City for the benefit of residents of the City of South Fulton; and

**WHEREAS**, the Contract is for the fulfillment of one of the designated TSPLOST project identified in the TSPLOST IGA; and

**WHEREAS**, the City was created by the 2016 Georgia General Assembly pursuant to House Bill 514 (“City Charter”), with the area in which the scope of work under the Contract is being performed by Contractor; and

**WHEREAS**, the Georgia Constitution, Article IX, § 2, ¶ III, prohibits cities and counties from exercising governmental authority within each other's boundaries except by intergovernmental agreement, except as otherwise provided by law; and

**WHEREAS**, pursuant to a Memorandum of Understanding entered into between the City and the County dated December 5, 2018 (Agenda item # 18-0921), the County agrees to transfer to the City those portions of TSPLOST proceeds designated for the City funded TSPLOST projects for the City's use solely in furtherance of the completion of the City TSPLOST projects; and

**WHEREAS**, the County and City desire to assign the Contract to the City for the City to takeover and manage the scope of work under the contract and provide funding to the Contractor for the services performed under the Contract; and

**WHEREAS**, The City, as Assignee, has notified the County, as Assignor of the necessity to assign the Contract to the City; and,

**WHEREAS**, by this Consent, Assignor has requested Contractor's consent to the Assignment and Assumption; and

**WHEREAS**, Contractor has consented to the Assignment and Assumption of the Contract from the County to the City by virtue of a written correspondence dated \_\_\_\_\_, 20\_\_, attached hereto as Exhibit "B," and incorporated herein by this reference; and

**WHEREAS**, Assignor shall assign all interests in and to the Contract to Assignee and Assignee shall assume all obligations of Assignor as set forth in the Contract.

**NOW, THEREFORE**, for and in consideration of the mutual covenants herein contained and for good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Contractor hereby consents to the assignment of the Contract by Assignor to Assignee.
2. Contractor, Assignor, and Assignee acknowledge and agree that the assignment and assumption of the Contract evidenced by this Consent shall be effective upon approval by other governing body of the City or the County, but which date shall nonetheless be construed as March 20, 2019 ("Effective Date").
3. This Consent shall not amend the Contract in any manner and without limiting the foregoing shall not be deemed as Contractor's permission to the further assignment by the Assignee of the Contract, unless such subsequent modification or assignment as may be agreed upon by Assignee and Contractor.

4. All Parties agree that the term of the Contract assigned and assumed by the Assignee and Contractor is be effective on the date of the earlier approval of the this Consent by any party, without any lapse, subject to all Parties subsequently approving and executing the Consent, with said term of the assigned and assumed Contract between Assignee and Contractor effective for one (1) year, subject to said term being further amended by Assignee and Contractor.

5. Assignor hereby assigns to Assignee and Assignee hereby assumes all of the obligations, responsibilities, and liabilities of Assignor arising under the Contract from and after the Effective Date and agrees to be bound by and to perform all of the terms, covenants, agreements, provisions, and conditions of the Contract on Assignor's part to be performed or observed from and after the Effective Date.

6. The liability of Assignor under the Contract and the due performance by Assignor of the obligations on its part to be performed under the Contract arising from and after the Effective Date shall be discharged and released as of the Effective Date.

7. Assignee and Assignor each represents and warrants to Contractor that: (a) this Consent has been duly authorized by Assignee and Assignor and the information supplied to Contractor by each of Assignee and Assignor in connection with obtaining this Consent is true and complete; (b) no consideration has been or will be paid by Assignee for or in connection with the assignment of the Contract; and (c) there are no other agreements between them relating to the Assignment and Assumption.

8. Any notice, demand, consent, approval, disapproval, or statement (collectively, "Notices") given under the Contract or under this Consent shall be given in accordance with the Notice Provision of the Contract. Contractor, Assignor, and Assignee each may designate a different address for Notices to it in a Notice given to the other parties under this Paragraph. This Consent shall not be effective until executed by each of Contractor, Assignee, and Assignor. The current address for notices is set forth below:

If to Contractor:

Eric. L. Glover, P.E., Managing Partner  
Williams-Russell and Johnson, Inc. (WR&J)\  
and Moreland Altobelli Assoc., A Joint Venture  
44 Broad Street, N.W., Suite 400  
Atlanta, Georgia, 30303

To Fulton County:

Richard Dick Anderson, County Manager  
141 Pryor Street  
Atlanta, Georgia 30303

David Clark, Director  
The Department of Public Works  
141 Pryor Street, SW

Atlanta Georgia 30303

With a copy to:

Patrise Perkins-Hooker, County Attorney  
141 Pryor Street, SW, Suite 4038  
Atlanta, Georgia 30303

To City of South Fulton:

Odie Donald, City Manager  
5440 Fulton Industrial Blvd.  
Atlanta, Georgia 30336

With a copy to:

Emilia C. Walker, City Attorney  
8024 Fair Oaks Court  
Jonesboro, Georgia 30236

9. This Consent shall be governed and construed in accordance with the laws of the State of Georgia as provided in the Contract. This Consent will expressly survive the Effective Date.

10. Contractor and Assignor confirm to Assignee that the Contract is in full force and effect. Neither the Contractor, the Assignor, nor the Assignee are aware of any existing default by the other under the Contract, nor of any event that would, after notice and/or the passage of time, constitute a default by the other.

**IN WITNESS WHEREOF**, this Consent has been executed as of the day and year first above written.

**ASSIGNMENT AND ASSUMPTION OF CONTRACT**  
**AND CONSENT TO ASSIGNMENT**

This Assignment and Assumption of Contract and Consent to Assignment (the “Assignment”) dated as of March \_\_\_, 2019, is made and entered into by and among **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, (hereinafter, “County” or “Assignor”), the **CITY OF SOUTH FULTON**, a municipal corporation of the State of Georgia (hereinafter, “City” or “Assignee”), and **AMERICAN ENGINEERS, INC. (AEI), AND CIVIL SERVICES, INC. (CSI), A JOINT VENTURE**, with a business address of 1634 White Circle, Suite 101, Marietta, Georgia, 30066 (hereinafter, “Contractor”) (and each collectively, the “Parties”).

**WHEREAS**, Contractor and Assignor are parties to a contract (15RFP98496K-JD – Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments-Engineering Services for Transportation), hereinafter “Contract,” which was entered into dated February 3, 2016 (Agenda Item # 16-0099), a copy of which is attached hereto as Exhibit “A” and incorporated herein by this reference; and

**WHEREAS**, the purpose of the Contract is for Contractor to conduct Standby Professional Services for Facilities Related Planning, Design, Engineering and Assessments-Engineering Services for Transportation services within the unincorporated areas of Fulton County (now principally the City of South Fulton, Georgia), with the contract term of one (1) year, with three (3), one (1) year renewal options; and

**WHEREAS**, the Contract is funded pursuant to a 2016 transportation special purpose local option sales tax (“TSPLOST”) referendum pursuant to an intergovernmental agreement dated July 20, 2016 (“TSPLOST IGA”) with certain qualified cities located outside the city limits of the City of Atlanta and located wholly or partially within Fulton County, Georgia; and

**WHEREAS**, the TSPLOST IGA provided for the County to enter into and manage certain designated TSPLOST funded transportation projects within the City for the benefit of residents of the City of South Fulton; and

**WHEREAS**, the Contract is for the fulfillment of one of the designated TSPLOST project identified in the TSPLOST IGA; and

**WHEREAS**, the City was created by the 2016 Georgia General Assembly pursuant to House Bill 514 (“City Charter”), with the area in which the scope of work under the Contract is being performed by Contractor; and

**WHEREAS**, the Georgia Constitution, Article IX, § 2, ¶ III, prohibits cities and counties from exercising governmental authority within each other's boundaries except by intergovernmental agreement, except as otherwise provided by law; and

**WHEREAS**, pursuant to a Memorandum of Understanding entered into between the City and the County dated December 5, 2018 (Agenda item # 18-0921), the County agrees to transfer to the City those portions of TSPLOST proceeds designated for the City funded TSPLOST projects for the City's use solely in furtherance of the completion of the City TSPLOST projects; and

**WHEREAS**, the County and City desire to assign the Contract to the City for the City to takeover and manage the scope of work under the contract and provide funding to the Contractor for the services performed under the Contract; and

**WHEREAS**, The City, as Assignee, has notified the County, as Assignor of the necessity to assign the Contract to the City; and,

**WHEREAS**, by this Consent, Assignor has requested Contractor's consent to the Assignment and Assumption; and

**WHEREAS**, Contractor has consented to the Assignment and Assumption of the Contract from the County to the City by virtue of a written correspondence dated \_\_\_\_\_, 20\_\_, attached hereto as Exhibit "B," and incorporated herein by this reference; and

**WHEREAS**, Assignor shall assign all interests in and to the Contract to Assignee and Assignee shall assume all obligations of Assignor as set forth in the Contract.

**NOW, THEREFORE**, for and in consideration of the mutual covenants herein contained and for good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Contractor hereby consents to the assignment of the Contract by Assignor to Assignee.
2. Contractor, Assignor, and Assignee acknowledge and agree that the assignment and assumption of the Contract evidenced by this Consent shall be effective upon approval by other governing body of the City or the County, but which date shall nonetheless be construed as March 20, 2019 ("Effective Date").
3. This Consent shall not amend the Contract in any manner and without limiting the foregoing shall not be deemed as Contractor's permission to the further assignment by the Assignee of the Contract, unless such subsequent modification or assignment as may be agreed upon by Assignee and Contractor.

4. All Parties agree that the term of the Contract assigned and assumed by the Assignee and Contractor is be effective on the date of the earlier approval of the this Consent by any party, without any lapse, subject to all Parties subsequently approving and executing the Consent, with said term of the assigned and assumed Contract between Assignee and Contractor effective for one (1) year, subject to said term being further amended by Assignee and Contractor.

5. Assignor hereby assigns to Assignee and Assignee hereby assumes all of the obligations, responsibilities, and liabilities of Assignor arising under the Contract from and after the Effective Date and agrees to be bound by and to perform all of the terms, covenants, agreements, provisions, and conditions of the Contract on Assignor's part to be performed or observed from and after the Effective Date.

6. The liability of Assignor under the Contract and the due performance by Assignor of the obligations on its part to be performed under the Contract arising from and after the Effective Date shall be discharged and released as of the Effective Date.

7. Assignee and Assignor each represents and warrants to Contractor that: (a) this Consent has been duly authorized by Assignee and Assignor and the information supplied to Contractor by each of Assignee and Assignor in connection with obtaining this Consent is true and complete; (b) no consideration has been or will be paid by Assignee for or in connection with the assignment of the Contract; and (c) there are no other agreements between them relating to the Assignment and Assumption.

8. Any notice, demand, consent, approval, disapproval, or statement (collectively, "Notices") given under the Contract or under this Consent shall be given in accordance with the Notice Provision of the Contract. Contractor, Assignor, and Assignee each may designate a different address for Notices to it in a Notice given to the other parties under this Paragraph. This Consent shall not be effective until executed by each of Contractor, Assignee, and Assignor. The current address for notices is set forth below:

If to Contractor:

Tom Fravel, P.E., Branch Manager  
American Engineers, Inc. (AEI), And Civil  
Services, Inc. (CSI), A Joint Venture  
1634 White Circle, Suite 101  
Marietta, Georgia, 30066

To Fulton County:

Richard Dick Anderson, County Manager  
141 Pryor Street  
Atlanta, Georgia 30303

David Clark, Director  
The Department of Public Works  
141 Pryor Street, SW

Atlanta Georgia 30303

With a copy to:

Patrise Perkins-Hooker, County Attorney  
141 Pryor Street, SW, Suite 4038  
Atlanta, Georgia 30303

To City of South Fulton:

Odie Donald, City Manager  
5440 Fulton Industrial Blvd.  
Atlanta, Georgia 30336

With a copy to:

Emilia C. Walker, City Attorney  
8024 Fair Oaks Court  
Jonesboro, Georgia 30236

9. This Consent shall be governed and construed in accordance with the laws of the State of Georgia as provided in the Contract. This Consent will expressly survive the Effective Date.

10. Contractor and Assignor confirm to Assignee that the Contract is in full force and effect. Neither the Contractor, the Assignor, nor the Assignee are aware of any existing default by the other under the Contract, nor of any event that would, after notice and/or the passage of time, constitute a default by the other.

**IN WITNESS WHEREOF**, this Consent has been executed as of the day and year first above written.



**ASSIGNMENT AND ASSUMPTION OF CONTRACT  
AND CONSENT TO ASSIGNMENT**

This Assignment and Assumption of Contract and Consent to Assignment (the “Assignment”) dated as of March \_\_, 2019, is made and entered into by and among **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, (hereinafter, “County” or “Assignor”), the **CITY OF SOUTH FULTON**, a municipal corporation of the State of Georgia (hereinafter, “City” or “Assignee”), and **C.W. MATTHEWS CONTRACTING, INC.**, with a business address of 1600 Kenview Drive, Marietta, Georgia, 30060 (hereinafter, “Contractor”) (and each collectively, the “Parties”).

**WHEREAS**, Contractor and Assignor are parties to a contract (17ITB108775K-DB – Road Resurfacing for the City of South Fulton), hereinafter “Contract,” which was entered into dated December 20, 2017 (Agenda Item # 17-1065), a copy of which is attached hereto as Exhibit “A” and incorporated herein by this reference; and

**WHEREAS**, the purpose of the Contract is for Contractor to conduct road resurfacing projects within the City of South Fulton, Georgia, with the work commencing 240 days from issuance of the Notice to Proceed (“NTP”), with two, one year renewals; and

**WHEREAS**, the Contract is funded pursuant to a 2016 transportation special purpose local option sales tax (“TSPLOST”) referendum pursuant to an intergovernmental agreement dated July 20, 2016 (“TSPLOST IGA”) with certain qualified cities located outside the city limits of the City of Atlanta and located wholly or partially within Fulton County, Georgia; and

**WHEREAS**, the TSPLOST IGA provided for the County to enter into and manage certain designated TSPLOST funded transportation projects within the City for the benefit of residents of the City of South Fulton; and

**WHEREAS**, the Contract is for the fulfillment of one of the designated TSPLOST project identified in the TSPLOST IGA; and

**WHEREAS**, the City was created by the 2016 Georgia General Assembly pursuant to House Bill 514 (“City Charter”), with the area in which the scope of work under the Contract is being performed by Contractor; and

**WHEREAS**, the Georgia Constitution, Article IX, § 2, ¶ III, prohibits cities and counties from exercising governmental authority within each other's boundaries except by intergovernmental agreement, except as otherwise provided by law; and

**WHEREAS**, pursuant to a Memorandum of Understanding entered into between the City and the County dated December 5, 2018 (Agenda item # 18-0921), the County agrees to transfer to the City those portions of TSPLOST proceeds designated for the City funded TSPLOST projects for the City's use solely in furtherance of the completion of the City TSPLOST projects; and

**WHEREAS**, the County and City desire to assign the Contract to the City for the City to takeover and manage the scope of work under the contract and provide funding to the Contractor for the services performed under the Contract; and

**WHEREAS**, The City, as Assignee, has notified the County, as Assignor of the necessity to assign the Contract to the City; and,

**WHEREAS**, by this Consent, Assignor has requested Contractor's consent to the Assignment and Assumption; and

**WHEREAS**, Contractor has consented to the Assignment and Assumption of the Contract from the County to the City by virtue of a written correspondence dated \_\_\_\_\_, 20\_\_, attached hereto as Exhibit "B," and incorporated herein by this reference; and

**WHEREAS**, Assignor shall assign all interests in and to the Contract to Assignee and Assignee shall assume all obligations of Assignor as set forth in the Contract.

**NOW, THEREFORE**, for and in consideration of the mutual covenants herein contained and for good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Contractor hereby consents to the assignment of the Contract by Assignor to Assignee.

2. Contractor, Assignor, and Assignee acknowledge and agree that the assignment and assumption of the Contract evidenced by this Consent shall be effective upon approval by other governing body of the City or the County, but which date shall nonetheless be construed as March 20, 2019 ("Effective Date").

3. This Consent shall not amend the Contract in any manner and without limiting the foregoing shall not be deemed as Contractor's permission to the further assignment by the Assignee of the Contract, unless such subsequent modification or assignment as may be agreed upon by Assignee and Contractor.

4. Assignor hereby assigns to Assignee and Assignee hereby assumes all of the obligations, responsibilities, and liabilities of Assignor arising under the Contract from and after the Effective Date and agrees to be bound by and to perform all of the terms, covenants,

agreements, provisions, and conditions of the Contract on Assignor's part to be performed or observed from and after the Effective Date.

5. The liability of Assignor under the Contract and the due performance by Assignor of the obligations on its part to be performed under the Contract arising from and after the Effective Date shall be discharged and released as of the Effective Date.

6. Assignee and Assignor each represents and warrants to Contractor that: (a) this Consent has been duly authorized by Assignee and Assignor and the information supplied to Contractor by each of Assignee and Assignor in connection with obtaining this Consent is true and complete; (b) no consideration has been or will be paid by Assignee for or in connection with the assignment of the Contract; and (c) there are no other agreements between them relating to the Assignment and Assumption.

7. Any notice, demand, consent, approval, disapproval, or statement (collectively, "Notices") given under the Contract or under this Consent shall be given in accordance with the Notice Provision of the Contract. Contractor, Assignor, and Assignee each may designate a different address for Notices to it in a Notice given to the other parties under this Paragraph. This Consent shall not be effective until executed by each of Contractor, Assignee, and Assignor. The current address for notices is set forth below:

If to Contractor:

Daniel Garcia, President  
1600 Kenview Drive,  
Marietta, Georgia, 30060

To Fulton County:

Richard Dick Anderson, County Manager  
141 Pryor Street  
Atlanta, Georgia 30303

David Clark, Director  
The Department of Public Works  
141 Pryor Street, SW  
Atlanta Georgia 30303

With a copy to:

Patrise Perkins-Hooker, County Attorney  
141 Pryor Street, SW, Suite 4038  
Atlanta, Georgia 30303

To City of South Fulton:

Odie Donald, City Manager  
5440 Fulton Industrial Blvd.  
Atlanta, Georgia 30336

With a copy to:

Emilia C. Walker, City Attorney

8024 Fair Oaks Court  
Jonesboro, Georgia 30236

8. This Consent shall be governed and construed in accordance with the laws of the State of Georgia as provided in the Contract. This Consent will expressly survive the Effective Date.

9. Contractor and Assignor confirm to Assignee that the Contract is in full force and effect. Neither the Contractor, the Assignor, nor the Assignee are aware of any existing default by the other under the Contract, nor of any event that would, after notice and/or the passage of time, constitute a default by the other.

**IN WITNESS WHEREOF**, this Consent has been executed as of the day and year first above written.

**ASSIGNMENT AND ASSUMPTION OF CONTRACT**  
**AND CONSENT TO ASSIGNMENT**

This Assignment and Assumption of Contract and Consent to Assignment (the “Assignment”) dated as of March \_\_, 2019, is made and entered into by and among **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, (hereinafter, “County” or “Assignor”), the **CITY OF SOUTH FULTON**, a municipal corporation of the State of Georgia (hereinafter, “City” or “Assignee”), and **JACOBS ENGINEERING GROUP, INC.**, with a business address of 10 Tenth Street, N.W., Suite 1400, Atlanta, Georgia, 30309 (hereinafter, “Contractor”) (and each collectively, the “Parties”).

**WHEREAS**, Contractor and Assignor are parties to a contract (18RFP111317K-DB – TSPLOST Construction Engineering & Inspection Services), hereinafter “Contract,” which was entered into dated May 16, 2018 (Agenda Item # 18-0346), a copy of which is attached hereto as Exhibit “A” and incorporated herein by this reference; and

**WHEREAS**, the purpose of the Contract is for Contractor to conduct Construction Engineering and Inspection (CEI) services, to include contract administration, inspection, and materials sampling and testing for the TSPLOST construction projects for the new City of South Fulton, with the contract effective for three (3) years or until contract completion; and

**WHEREAS**, the Contract is funded pursuant to a 2016 transportation special purpose local option sales tax (“TSPLOST”) referendum pursuant to an intergovernmental agreement dated July 20, 2016 (“TSPLOST IGA”) with certain qualified cities located outside the city limits of the City of Atlanta and located wholly or partially within Fulton County, Georgia; and

**WHEREAS**, the TSPLOST IGA provided for the County to enter into and manage certain designated TSPLOST funded transportation projects within the City for the benefit of residents of the City of South Fulton; and

**WHEREAS**, the Contract is for the fulfillment of one of the designated TSPLOST project identified in the TSPLOST IGA; and

**WHEREAS**, the City was created by the 2016 Georgia General Assembly pursuant to House Bill 514 (“City Charter”), with the area in which the scope of work under the Contract is being performed by Contractor; and

**WHEREAS**, the Georgia Constitution, Article IX, § 2, ¶ III, prohibits cities and counties from exercising governmental authority within each other's boundaries except by intergovernmental agreement, except as otherwise provided by law; and

**WHEREAS**, pursuant to a Memorandum of Understanding entered into between the City and the County dated December 5, 2018 (Agenda item # 18-0921), the County agrees to transfer to the City those portions of TSPLOST proceeds designated for the City funded TSPLOST projects for the City's use solely in furtherance of the completion of the City TSPLOST projects; and

**WHEREAS**, the County and City desire to assign the Contract to the City for the City to takeover and manage the scope of work under the contract and provide funding to the Contractor for the services performed under the Contract; and

**WHEREAS**, The City, as Assignee, has notified the County, as Assignor of the necessity to assign the Contract to the City; and,

**WHEREAS**, by this Consent, Assignor has requested Contractor's consent to the Assignment and Assumption; and

**WHEREAS**, Contractor has consented to the Assignment and Assumption of the Contract from the County to the City by virtue of a written correspondence dated \_\_\_\_\_, 20\_\_, attached hereto as Exhibit "B," and incorporated herein by this reference; and

**WHEREAS**, Assignor shall assign all interests in and to the Contract to Assignee and Assignee shall assume all obligations of Assignor as set forth in the Contract.

**NOW, THEREFORE**, for and in consideration of the mutual covenants herein contained and for good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Contractor hereby consents to the assignment of the Contract by Assignor to Assignee.
2. Contractor, Assignor, and Assignee acknowledge and agree that the assignment and assumption of the Contract evidenced by this Consent shall be effective upon approval by other governing body of the City or the County, but which date shall nonetheless be construed as March 20, 2019 ("Effective Date").
3. This Consent shall not amend the Contract in any manner and without limiting the foregoing shall not be deemed as Contractor's permission to the further assignment by the Assignee of the Contract, unless such subsequent modification or assignment as may be agreed upon by Assignee and Contractor.

4. All Parties agree that the term of the Contract assigned and assumed by the Assignee and Contractor is as set forth in the Contract, as said term may be amended by Assignee and Contractor.

5. Assignor hereby assigns to Assignee and Assignee hereby assumes all of the obligations, responsibilities, and liabilities of Assignor arising under the Contract from and after the Effective Date and agrees to be bound by and to perform all of the terms, covenants, agreements, provisions, and conditions of the Contract on Assignor's part to be performed or observed from and after the Effective Date.

6. The liability of Assignor under the Contract and the due performance by Assignor of the obligations on its part to be performed under the Contract arising from and after the Effective Date shall be discharged and released as of the Effective Date.

7. Assignee and Assignor each represents and warrants to Contractor that: (a) this Consent has been duly authorized by Assignee and Assignor and the information supplied to Contractor by each of Assignee and Assignor in connection with obtaining this Consent is true and complete; (b) no consideration has been or will be paid by Assignee for or in connection with the assignment of the Contract; and (c) there are no other agreements between them relating to the Assignment and Assumption.

8. Any notice, demand, consent, approval, disapproval, or statement (collectively, "Notices") given under the Contract or under this Consent shall be given in accordance with the Notice Provision of the Contract. Contractor, Assignor, and Assignee each may designate a different address for Notices to it in a Notice given to the other parties under this Paragraph. This Consent shall not be effective until executed by each of Contractor, Assignee, and Assignor. The current address for notices is set forth below:

If to Contractor:

Thomas Meinhart, Vice - President  
10 Tenth Street, N.W., Suite 1400  
Atlanta, Georgia, 30309

To Fulton County:

Richard Dick Anderson, County Manager  
141 Pryor Street  
Atlanta, Georgia 30303

David Clark, Director  
The Department of Public Works  
141 Pryor Street, SW  
Atlanta Georgia 30303

With a copy to:

Patrise Perkins-Hooker, County Attorney  
141 Pryor Street, SW, Suite 4038

Atlanta, Georgia 30303

To City of South Fulton:

Odie Donald, City Manager  
5440 Fulton Industrial Blvd.  
Atlanta, Georgia 30336

With a copy to:

Emilia C. Walker, City Attorney  
8024 Fair Oaks Court  
Jonesboro, Georgia 30236

9. This Consent shall be governed and construed in accordance with the laws of the State of Georgia as provided in the Contract. This Consent will expressly survive the Effective Date.

10. Contractor and Assignor confirm to Assignee that the Contract is in full force and effect. Neither the Contractor, the Assignor, nor the Assignee are aware of any existing default by the other under the Contract, nor of any event that would, after notice and/or the passage of time, constitute a default by the other.

**IN WITNESS WHEREOF**, this Consent has been executed as of the day and year first above written.



**ASSIGNMENT AND ASSUMPTION OF CONTRACT**  
**AND CONSENT TO ASSIGNMENT**

This Assignment and Assumption of Contract and Consent to Assignment (the “Assignment”) dated as of March \_\_\_, 2019, is made and entered into by and among **FULTON COUNTY, GEORGIA**, a political subdivision of the State of Georgia, (hereinafter, “County” or “Assignor”), the **CITY OF SOUTH FULTON**, a municipal corporation of the State of Georgia (hereinafter, “City” or “Assignee”), and **GTG Traffic Signals, LLC**, with a business address of 4191 JVL Industrial Park Dr., Marietta, Georgia, 30066 (hereinafter, “Contractor”) (and each collectively, the “Parties”).

**WHEREAS**, Contractor and Assignor are parties to a contract (17ITB110904K-DB – OSI 606 Cascade Palmetto Highway at West Stubbs Road), hereinafter “Contract” which was entered into dated May 7, 2018 (Agenda Item # 18-0164), a copy of which is attached hereto as Exhibit “A” and incorporated herein by this reference; and

**WHEREAS**, the purpose of the Contract is for Contractor to install a new traffic signal at Cascade Palmetto Highway/West Stubbs Road, with the work commencing 120 days from issuance of the Notice to Proceed (“NTP”); and

**WHEREAS**, the Contract is funded pursuant to a 2016 transportation special purpose local option sales tax (“TSPLOST”) referendum pursuant to an intergovernmental agreement dated July 20, 2016 (“TSPLOST IGA”) with certain qualified cities located outside the city limits of the City of Atlanta and located wholly or partially within Fulton County, Georgia; and

**WHEREAS**, the TSPLOST IGA provided for the County to enter into and manage certain designated TSPLOST funded transportation projects within the City for the benefit of residents of the City of South Fulton; and

**WHEREAS**, the Contract is for the fulfillment of one of the designated TSPLOST project identified in the TSPLOST IGA; and

**WHEREAS**, the City was created by the 2016 Georgia General Assembly pursuant to House Bill 514 (“City Charter”), with the area in which the scope of work under the Contract is being performed by Contractor; and

**WHEREAS**, the Georgia Constitution, Article IX, § 2, ¶ III, prohibits cities and counties from exercising governmental authority within each other's boundaries except by intergovernmental agreement, except as otherwise provided by law; and

**WHEREAS**, pursuant to a Memorandum of Understanding entered into between the City and the County dated December 5, 2018 (Agenda item # 18-0921), the County agrees to transfer to the City those portions of TSPLOST proceeds designated for the City funded TSPLOST projects for the City's use solely in furtherance of the completion of the City TSPLOST projects; and

**WHEREAS**, the County and City desire to assign the Contract to the City for the City to takeover and manage the scope of work under the contract and provide funding to the Contractor for the services performed under the Contract; and

**WHEREAS**, The City, as Assignee, has notified the County, as Assignor of the necessity to assign the Contract to the City; and,

**WHEREAS**, by this Consent, Assignor has requested Contractor's consent to the Assignment and Assumption; and

**WHEREAS**, Contractor has consented to the Assignment and Assumption of the Contract from the County to the City by virtue of a written correspondence dated \_\_\_\_\_, 20\_\_, attached hereto as Exhibit "B" and incorporated herein by this reference; and

**WHEREAS**, Assignor shall assign all interests in and to the Contract to Assignee and Assignee shall assume all obligations of Assignor as set forth in the Contract.

**NOW, THEREFORE**, for and in consideration of the mutual covenants herein contained and for good and valuable consideration, the receipt, adequacy and legal sufficiency of which are hereby acknowledged, the Parties do hereby agree as follows:

1. Contractor hereby consents to the assignment of the Contract by Assignor to Assignee.
2. Contractor, Assignor, and Assignee acknowledge and agree that the assignment and assumption of the Contract evidenced by this Consent shall be effective upon approval by other governing body of the City or the County, but which date shall nonetheless be construed as March 20, 2019 ("Effective Date").
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5. The liability of Assignor under the Contract and the due performance by Assignor of the obligations on its part to be performed under the Contract arising from and after the Effective Date shall be discharged and released as of the Effective Date.

6. Assignee and Assignor each represents and warrants to Contractor that: (a) this Consent has been duly authorized by Assignee and Assignor and the information supplied to Contractor by each of Assignee and Assignor in connection with obtaining this Consent is true and complete; (b) no consideration has been or will be paid by Assignee for or in connection with the assignment of the Contract; and (c) there are no other agreements between them relating to the Assignment and Assumption.

7. Any notice, demand, consent, approval, disapproval, or statement (collectively, "Notices") given under the Contract or under this Consent shall be given in accordance with the Notice Provision of the Contract. Contractor, Assignor, and Assignee each may designate a different address for Notices to it in a Notice given to the other parties under this Paragraph. This Consent shall not be effective until executed by each of Contractor, Assignee, and Assignor. The current address for notices is set forth below:

If to Contractor:

Daniel Green  
4191 JVL Industrial Park Dr.  
Marietta, Georgia, 30066

To Fulton County:

Richard Dick Anderson, County Manager  
141 Pryor Street  
Atlanta, Georgia 30303

David Clark, Director  
The Department of Public Works  
141 Pryor Street, SW  
Atlanta Georgia 30303

With a copy to:

Patrise Perkins-Hooker, County Attorney  
141 Pryor Street, SW, Suite 4038  
Atlanta, Georgia 30303

To City of South Fulton:

Odie Donald, City Manager  
5440 Fulton Industrial Blvd.

Atlanta, Georgia 30336

With a copy to:

Emilia C. Walker, City Attorney  
8024 Fair Oaks Court  
Jonesboro, Georgia 30236

8. This Consent shall be governed and construed in accordance with the laws of the State of Georgia as provided in the Contract. This Consent will expressly survive the Effective Date.

9. Contractor and Assignor confirm to Assignee that the Contract is in full force and effect. Neither the Contractor, the Assignor, nor the Assignee are aware of any existing default by the other under the Contract, nor of any event that would, after notice and/or the passage of time, constitute a default by the other.

**IN WITNESS WHEREOF**, this Consent has been executed as of the day and year first above written.



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Resolution -Zoning Moratorium Districts 3-6

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Attorney

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**ATTACHMENTS:**

Description	Type	Upload Date
Resolution - Zoning Moratorium three thru six	Cover Memo	3/20/2019

1 **STATE OF GEORGIA**  
2 **FULTON COUNTY**  
3 **CITY OF SOUTH FULTON**

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4  
5  
6  
7 **A RESOLUTION BY THE CITY OF SOUTH FULTON, GEORGIA, SETTING FORTH A**  
8 **ZONING AND DEVELOPMENT MORATORIUM PERTAINING TO CITY DISTRICTS**  
9 **THREE THROUGH SIX AND FOR OTHER LAWFUL PURPOSES.**

10  
11 **(Sponsored by Councilpersons Gilyard and Willis)**  
12

13 **WHEREAS**, the City of South Fulton ("City") is a municipal corporation duly  
14 organized and existing under the laws of the State of Georgia;

15  
16 **WHEREAS**, the duly elected governing authority of the City, is the Mayor and  
17 Council thereof ("City Council");

18 **WHEREAS**, the City has been vested with the power and authority to regulate  
19 the practice, conduct or use of property for the purposes of maintaining health, morals,  
20 safety, security, peace and the general welfare of the City;

21  
22 **WHEREAS**, Georgia cities are authorized to impose moratoria on zoning  
23 decisions, permits and other development approvals. See *City of Roswell et al v.*  
24 *Outdoor Systems, Inc.*, 274 Ga. 130 (2001); *Lawson v. Macon*, 214 Ga. 278 (1958);  
25 *Taylor v. Shetzen*, 212 Ga. 101;

26  
27 **WHEREAS**, the City has found that the interests of the public necessitate the  
28 enactment of a moratorium for health, safety, morals and general welfare purposes by  
29 means which are reasonable and not unduly oppressive;

30  
31 **WHEREAS**, the City Council, as a part of planning, zoning and growth  
32 management, is in process of assessing the City's comprehensive land use plan  
33 ("Comprehensive Plan") and zoning regulations ("Zoning Code"), and studying the type  
34 of development which could be anticipated within the City;

35  
36 **WHEREAS**, the City Council deems it important to develop a Comprehensive  
37 Plan and Zoning Code which enhances safe, healthy and positive development and  
38 therefore consider this moratorium a proper exercise of its police powers;

39  
40 **WHEREAS**, the City Council has a strong interest in growth management so as  
41 to promote the traditional police power goals of health, safety, morals, aesthetics and  
42 the general welfare of the community; in particular, the lessening of congestion on City

streets, security of the public from crime and other dangers, promotion of health and general welfare of its citizens, protection of the aesthetic qualities of the City including access to air and light, and facilitation of the adequate provision of transportation and other public requirements;

**WHEREAS**, the City Council finds that the concept of "public welfare" is broad and inclusive; that the values it represents are spiritual as well as physical, aesthetic as well as monetary; and that it is within the power of the City "to determine that a community should be beautiful as well as healthy, spacious as well as clean, well balanced as well as carefully patrolled," *Berman v. Parker*, 348 U.S. 26 (1954); *Kelo v. City of New London*, 545 U.S. 469 (2005);

**WHEREAS**, the City Council finds that "general welfare" includes the valid public objectives of aesthetics, conservation of the value of existing lands and buildings within the City, making the most appropriate use of resources, preserving neighborhood characteristics, enhancing and protecting the economic well-being of the community, facilitating adequate provision of public services, and the preservation of the resources of the City;

**WHEREAS**, the City Council considers it paramount that land use regulations continue in the most orderly and predictable fashion with the least amount of disturbance to landowners and to the citizens of the City;

**WHEREAS**, this moratorium is enacted as a limited measure to preserve the status quo pending the City's review of its Comprehensive Plan and Zoning Code;

**WHEREAS**, additionally the current Comprehensive Plan includes goals to protect natural resources, and the agricultural and rural character of District Four, however, the protection requires enhancement to the physical appearance and development design controls while maintaining the agricultural area as agricultural only and protecting environmentally sensitive lands;

**WHEREAS**, as such, District Four desires to review the Cedar Grove Agricultural overlay to ensure that is it up to date given residential development within the past ten years, changing residential demands and the infrastructure needs of the district. The review will occur during the review of the zoning code and map;

**WHEREAS**, the City desires to impose a six (6) month moratorium as set forth herein to allow the Planning Commission, City staff and an appointed citizen's committee time to study these matters in conjunction with a consultant who will, finalize their recommendations, and propose revisions to better achieve the goals of the City for its own Comprehensive Plan designed by it before additional development occurs that may be contrary to the goals in its zoning code, map and Comprehensive Plan;

86  
87       **WHEREAS**, completion of this process is anticipated within coming months to  
88 allow the recommendations to be considered by the City Council in connection with  
89 enactment of legislation on the revised zoning code and map; and  
90

91       **WHEREAS**, this moratorium is in the best interests of the health and general  
92 welfare of the City, its residents and general public.  
93

94       **THE COUNCIL OF THE CITY OF SOUTH FULTON, GEORGIA, HEREBY**  
95 **RESOLVES** as follows:  
96

97       **Section 1.**

98                               **FINDINGS OF FACT**  
99

100       In addition to the findings in the above whereas clauses, the City Council hereby  
101 makes the following findings of fact:  
102

- 103       (a)   The City's Zoning Code and/or Comprehensive Plan require an additional  
104 review by the City as they relate to City Districts Three through Six;  
105  
106       (b)   Substantial disorder, detriment and irreparable harm would result to the City  
107 and its citizens if the current land use regulation scheme in and for the above  
108 described use in the City were to be utilized by property owners for City  
109 Districts Three through Six, prior to a more thorough review;  
110  
111       (c)   The City's ongoing revision of its Zoning Code and Comprehensive Plan  
112 necessitate that this Resolution be enacted as set forth herein; and  
113  
114       (d)   It is necessary and in the public interest to delay, for a reasonable period of  
115 time, the processing of any applications as set forth below, to ensure that the  
116 development of the same are consistent with the long-term planning objectives  
117 of the City.  
118

119       **Section 2.**

120                               **IMPOSITION OF MORATORIUM**  
121

- 122       (a)   **Districts Three, Five and Six**<sup>1</sup>. There is hereby imposed a moratorium on the  
123 acceptance by City staff, boards and commissions ("City staff") of applications  
124 and/or petitions for rezoning and variances with respect to property within City

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<sup>1</sup> The previously imposed Zoning Moratorium for District Two is hereby lifted and concluded in its entirety.



Districts Three, Five and Six for 45 days from the date of adoption of this Resolution. In addition, there shall be a moratorium on the acceptance by City staff, boards and commissions ("City staff") of applications and/or petitions for group homes within Districts Three and Four for 45 days from the date of adoption of this Resolution.

- (b) **District Four.** In addition, there is hereby imposed a moratorium on the acceptance and/or processing by City staff of applications, petitions and/or requests for approval and construction of development in CUP zoned land in City District Four which is adjacent to land zoned as agricultural, from the date of the adoption of this Resolution through September 30, 2019. This paragraph does not apply to pending and/or approved building permit applications accepted for review by the City prior to the effective date of this Resolution.
- (c) This moratorium shall have no effect upon approvals or permits previously issued or as to development plans previously approved by the City.
- (d) The provisions of this Resolution shall not affect the issuance of permits or site plan reviews that have received preliminary or final approval by the City on or before the effective date of this Resolution.
- (e) As of the effective date of this Resolution, any action taken by any City employee, representative or agent which is contrary to this Resolution will be deemed in error, null and void and of no effect whatsoever and shall constitute no assurance whatsoever of any right to engage in any act, and any action in reliance on any such action shall be unreasonable.

### **Section 3.**

#### **VESTED RIGHTS**

The following procedures shall be put in place immediately. Under *Cannon v. Clayton County*, 255 Ga. 63 (1985); *Meeks v. City of Buford*, 275 Ga. 585 (2002); *City of Duluth v. Riverbroke Props.*, 233 Ga. App. 46 (1998), the Supreme Court stated, "Where a landowner makes a substantial change in position by expenditures and reliance on the probability of the issuance of a building permit, based upon an existing zoning resolution and the assurances of zoning officials, he acquires vested rights and is entitled to have the permit issued despite a change in the zoning resolution which would otherwise preclude the issuance of a permit." Pursuant to this case, the City recognizes that, unknown to the City, de facto vesting may have occurred. The

following procedures are established to provide exemptions from the moratorium where vesting has occurred:

A written application, including verified supporting data, documents and facts, may be made requesting a review by the Mayor and Council at a scheduled meeting of any facts or circumstances which the applicant feels substantiates a claim for vesting and the grant of an exemption.

\*\*\*\*\*

**Section 4.** It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Resolution are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Resolution is severable from every other section, paragraph, sentence, clause or phrase of this Resolution. No section, paragraph, sentence, clause or phrase of this Resolution is mutually dependent upon any other section, paragraph, sentence, clause or phrase of this Resolution.

(c) In the event that any phrase, clause, sentence, paragraph or section of this Resolution shall, for any reason whatsoever, be declared invalid, unconstitutional or otherwise unenforceable by the valid judgment or decree of any court of competent jurisdiction, it is the express intent of the City Council that such invalidity, unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not render invalid, unconstitutional or otherwise unenforceable any of the remaining phrases, clauses, sentences, paragraphs or sections of the Resolution.

**Section 5.** All prior City zoning moratoriums are hereby concluded and replaced by this moratorium. In addition, all Resolutions and parts of Resolutions in conflict herewith are hereby expressly repealed.

**Section 6.** The city attorney and city clerk are authorized to make non-substantive editing and renumbering revisions to this Resolution for proofing, codification, and supplementation purposes. The final version of all ordinances shall be filed with the city clerk.

**Section 7.** The effective date of this Resolution shall be March 19, 2019, the date of adoption, unless provided otherwise by the City Charter or state and/or federal law.

**Section 8. Instruction to City Clerk:** The City Clerk is hereby directed to circulate a copy of this Resolution to the City Department of Community and Regulatory Affairs and contracted Zoning Consultants promptly following its adoption.



201 The foregoing **RESOLUTION No. 2019-xxx**, adopted on \_\_\_\_\_ was  
202 offered by Councilmember \_\_\_\_\_, who moved its approval. The motion was  
203 seconded by Councilmember \_\_\_\_\_, and being put to a vote, the result  
204 was as follows:

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206			
207		AYE	NAY
208	William "Bill" Edwards, Mayor	_____	_____
209	Mark Baker, Mayor Pro Tem	_____	_____
210	Catherine Foster Rowell	_____	_____
211	Carmalitha Lizandra Gumbs	_____	_____
212	Helen Zenobia Willis	_____	_____
213	Gertrude Naeema Gilyard	_____	_____
214	Rosie Jackson	_____	_____
215	khalid kamau	_____	_____

216  
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218

219 THIS **RESOLUTION** adopted this \_\_\_\_\_ day of \_\_\_\_\_2019. **CITY OF**  
220 **SOUTH FULTON, GEORGIA.**

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225 \_\_\_\_\_  
226 WILLIAM "BILL" EDWARDS, MAYOR  
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228  
229  
230  
231

232  
233 ATTEST:  
234  
235

236 \_\_\_\_\_  
237 S. DIANE WHITE, CITY CLERK  
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240

241  
242 APPROVED AS TO FORM:  
243  
244

245 \_\_\_\_\_  
246 EMILIA C. WALKER, CITY ATTORNEY  
247  
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**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Ord2019-007 Animal and Livestock Control

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Attorney

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**ATTACHMENTS:**

Description	Type	Upload Date
Ord2019-007 Animal and Livestock Control	Cover Memo	3/20/2019

**Animal Control Ordinance  
Second Read 3/26/19  
Attorney Discussion per Staff Comments**

**a. Decrease number of horses allowed in areas not zoned for agriculture:**

**Current:** Except in the areas zoned for agriculture, the maximum number of domestic animals or livestock that may be kept on any single premises shall not exceed the following. Exceptions include licensed veterinary hospitals, commercial kennels, grooming parlors, and public and commercial horse facilities:

Animal	Max
Horse, mules, asses, cows	5
Sheep, goats	10
Hogs	10
Dogs, cats	10
Rabbits, guinea pigs, hamsters	75
Chickens, turkeys, geese, ducks, pigeons, or similar fowl	75

**b. If changed above, grandfather (recommended) or identify time limits for compliance to residents exceeding allowance.**

**c. Require owners/horse farms to register each horse on property.**

**d. Amend enforcement responsibility to code enforcement, police department and hired contractor (currently under city manager and/or hired contractor).**

1 STATE OF GEORGIA  
2 COUNTY OF FULTON  
3 CITY OF SOUTH FULTON

Ord2019-007

4  
5  
6 **AN ORDINANCE CREATING TITLE 17, ANIMAL CONTROL, OF THE CITY OF**  
7 **SOUTH FULTON, GEORGIA, CODE OF ORDINANCES; TO ENHANCE THE**  
8 **REGULATION OF THE MAINTENANCE OF ANIMALS AND LIVESTOCK AND FOR**  
9 **OTHER LAWFUL PURPOSES.**

10 **(Sponsored by Councilperson Gumbs)**

11  
12 **WHEREAS**, the City of South Fulton ("City") is a municipal corporation duly  
13 organized and existing under the laws of the State of Georgia;

14  
15 **WHEREAS**, the duly elected governing authority of the City, is the Mayor and  
16 Council thereof ("City Council");

17 **WHEREAS**, Title 1, Section 1.12(b)(2) of the City Charter authorizes the City "to  
18 regulate and license or to prohibit the keeping or running at large of animals and fowl  
19 and to provide for the impoundment of same if in violation of any ordinance or lawful  
20 order."

21 **WHEREAS**, the regulation of the keeping or running at large of animals and fowl  
22 helps to protect residents, visitors and animals; and

23 **WHEREAS**, this Ordinance is in the best interests of the health and general  
24 welfare of the City, its residents and general public.

25 **THE COUNCIL OF THE CITY OF SOUTH FULTON HEREBY ORDAINS** as  
26 follows:

27  
28 **Section 1.** The City of South Fulton Code of Ordinances, Title 17, Animal  
29 Control, is hereby established to read as follows:

30 **TITLE 17 – ANIMAL CONTROL**

31 **ARTICLE I. - GENERAL**

32 **State Law reference—** Animals generally, O.C.G.A. § 4-1-1 et seq.

**Sec. 17-1001. - Definitions.**



The following words and phrases within this title shall have the meanings ascribed to them in this section, except where the context clearly indicates a meaning otherwise:

*Animal control shelter* means the facilities operated for the confining of dogs, cats, or other animals impounded under the provisions of this title.

*Cat* means cat, or any domesticated feline, of either sex, whether vaccinated against rabies or not.

*Commercial guard/security dog* means any dog that is purchased, leased, or rented and that is trained to guard, protect, patrol, or defend any commercial property, public or private, upon and within which it is located.

*Current vaccination/license tag* means a vaccination/license tag bearing a number which shows the license is valid for a one-year or a three-year period. The licensing period runs concurrently with the vaccination period.

*Custodian* means any person which has been entrusted with the responsibility and care of a dog, cat, or other animal by its owner.

*Dangerous dog* means any dog that according to the records of any appropriate authority:

- (1) Inflicts a severe injury on a human without provocation on public or private property; or
- (2) Aggressively bites, attacks, or endangers the safety of humans without provocation after the dog has been classified as a potentially dangerous dog and after the owner has been notified of such classification.

Exception. A dog is not considered potentially dangerous or dangerous if it bites a human:

- (1) When being used by a law enforcement officer.
- (2) When its owner is being attacked.
- (3) Who is a willful trespasser on the property of the owner or who is committing another tort or crime.
- (4) Who has tormented or abused it or who in the past has been observed or reported to have tormented or abused it.

*Dog* means dog, or any domesticated canine, of either sex, whether vaccinated against rabies or not.

*Domestic animal/fowl* means any animal/fowl domesticated by humans so as to live and breed in a tame condition for the advantage of humans. Pen raised skunks are categorized as those skunks acceptable by the state and may be kept in the state as pets.

*Exotic animal* means any animal of any kind which is not indigenous to the state, but not included in the definition of a domestic animal, the term "exotic animal" means and includes any hybrid animal which is part exotic animal.

*Harboring* means any person which has provided sustenance and shelter to a dog, cat, or other animal for a period of more than seven days.

*Livestock* means horses, mules, cows, sheep, goats, hogs, and all other animals used or suitable for either food or labor.

*Nuisance* means whatever is dangerous or detrimental to human life or health and whatever renders or tends to render the soil, air, water, or food impure or unwholesome, or unreasonably offends or impairs the senses of smell, sight, and hearing.

*Potentially dangerous dog* means any dog that, without provocation, bites a human on public or private property at any time.

*Records* means records of any state, county, or municipal law enforcement agency; records of any county board of health; records of any federal, state, or local court; or records of an animal control officer.

*Vaccinate* means intermuscular injection, by a veterinarian, of a specified dose of antirabies vaccine to an animal, such vaccine having the U.S. government license number of approval stamped on the label of the vaccine container and having been approved by the state department of human resources. Vaccine used for vaccination of dogs, cats, or other animals against rabies shall be refrigerated and kept under proper conditions and shall show no signs of spoilage or otherwise be unfit for producing immunity against rabies.

*Vaccination certificate* means a certificate provided by the state department of human resources and issued at the time of vaccination of the dog, cat, or other animal and bearing thereon the signature of the vaccinator; the name, color, breed, age, and sex of the dog, cat, or other animal; the name and address of the owner; the date of expiration of the vaccination; and the spay or neuter status, if known.

*Vaccination/license tag* means a metal tag bearing a number which is issued to the animal owner after showing proof of vaccination for the animal and paying, when required, the license fee. By virtue of the intergovernmental agreement, this tag is issued on behalf of the city by the city manager, and/or an entity contracting with the

City to provide such animal control services on the City's behalf, and is provided by the state department of human resources.

*Veterinarian* means any person who holds a license to practice the profession of veterinary medicine in the state; the veterinary license number shall be the same as that recorded by the state board of veterinary examiners.

*Vicious animal* means any animal which, because of temperament, conditioning, or training, has a known propensity, tendency, or disposition to attack, bite, or injure humans or other animals without provocation; or an animal which has on one or more occasion caused physical injury to humans or other animals without provocation, whether on public or private property.

*Wildlife/fowl* means any animal/fowl of any kind which is indigenous to the state, but not included in the definition of a domestic animal/fowl, and the term "wildlife/fowl" means and includes any hybrid animal/fowl which is part wild animal/fowl.

#### **Sec. 17-1002. - Penalty.**

Any person violating any of the provisions of this chapter shall be punished as allowed by City Charter and other applicable laws.

#### **Sec. 17-1003. - Vaccination, license tag required.**

(a) In order to maintain a centrally located record of all vaccinated dogs, cats, or other animals kept, maintained, or harbored in the territorial boundaries of the city, the owner, custodian, or harbinger of such dog, cat, or other animal is required to apply to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, for a vaccination/license tag.

(b) A vaccination/license tag shall be issued upon presentation of a certificate showing that the dog, cat, or other animal for which the tag is issued has been vaccinated against rabies as prescribed by this title, provided that the owner, custodian, or harbinger of any dog or cat in the city designated in this section also makes payment of a license fee to be set by the city manager. The vaccination/license tag will be available to the public throughout the year and is issued on behalf of the city by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf. The tag shall be valid for the same period as the time specified by the vaccination.

(c) It shall be the duty of the owner, custodian, or harbinger of any dog in the areas designated in subsection (a) of this section to affix such vaccination/license tag to a collar worn by the dog at all times, except that the wearing of a vaccination/license tag is not required for show dogs where the wearing of such tag could damage the coat,

and except when dogs are boarded in kennels or veterinary clinics, or in an area zoned for agricultural purposes where the owner or custodian of the dog in question is using the dog for hunting purposes, and has on his person a valid hunting license. In the latter case, the owner, custodian, or harbinger shall have the tag or vaccination certificate in his possession where it may be shown on demand by any duly constituted authority.

(d) Should the vaccination/license tag become lost, misplaced, or stolen, it shall be the duty of the owner, custodian, or harbinger of the dog or cat to obtain a replacement tag at a cost set by the city manager.

(e) It shall be unlawful for any person to attach a vaccination/license tag to the collar of any animal for which it was not issued, or to remove a vaccination/license tag from any animal without the consent of the owner or custodian.

**Sec. 17-1004. – Unlawful Housing of Domestic Animals and Livestock.**

(a) It shall be unlawful for any person to keep any domestic animal or livestock, except under the following conditions:

(1) Any housing or enclosure used by any domestic animal or livestock shall be well-drained, free from accumulations of animal excrement and objectionable odors and otherwise clean and sanitary. Animal excrement shall be disposed of in a manner approved by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf.

(2) A domestic animal or livestock shall be kept at the following minimum distances from any occupied building, except the dwelling unit of the owner. Exceptions include licensed veterinary hospitals, commercial kennels, grooming parlors and public or commercial horse facilities:

Animal	Distance (in feet)
Horse, mules, asses, cows, sheep or goats	100
Hogs	900
Cats, dogs (three or more)	100
Rabbits, guinea pigs, hamsters	100
Chickens, turkeys, geese, ducks, pigeons, or similar fowl	100

(3) Except in an area zoned for agriculture, each domestic animal or livestock shall be provided with the following average minimum floor or ground area in the enclosure or housing in which it is kept. Exceptions include licensed veterinary hospitals, commercial kennels, grooming parlors and public and commercial horse facilities:

Animal	Area per Animal (in square feet)
Horse, mules, asses, cows, sheep or goats	150
Hogs	150
Cats, dogs	100
Rabbits, guinea pigs, hamsters	4
Chickens, turkeys, geese, ducks, pigeons, or similar fowl	4

(4) Except in the areas zoned for agriculture, the maximum number of domestic animals or livestock that may be kept on any single premises shall not exceed the following. Exceptions include licensed veterinary hospitals, commercial kennels, grooming parlors, and public and commercial horse facilities:

Animal	Maximum Number
Horse, mules, asses, cows	5
Sheep, goats	10
Hogs	10
Dogs, cats	10
Rabbits, guinea pigs, hamsters	75
Chickens, turkeys, geese, ducks, pigeons, or similar fowl	75

### **Sec. 17-1005. - Abandonment.**

No person shall abandon any animal on any property, public or private, or keep an animal under unsanitary conditions.

### **Sec. 17-1006. - Running at large.**

(a) *Generally.* Within the city's territorial boundaries, the running at large of dogs, domestic animals, livestock, owned wildlife, or exotic animals is prohibited, with the exception of cats. Owners of wildlife or exotic animals must have the necessary state and federal permits on their person and comply with all state, local and federal regulations and laws when transporting their animals.

(b) *Dogs.*

(1) It shall be unlawful for the owner, custodian or harbinger of any dog to allow or permit such dog to leave the premises of the owner or other person having custody of the dog, unless such dog is securely under leash; said leash being not more than six-foot long, and under the control of a competent person. Dogs must be confined to the premises of the owner or other person having custody of the dog and shall be restrained by means of a fence or wall or other enclosure, or restrained individually by a leash or chain. Excluded are those dogs participating in or training for obedience trials, field trials, dog shows, tracking work, or law enforcement. Also, the requirements of this subsection shall not apply in any area zoned for agriculture where the owner or person having custody of the dog is at the time in question using the dog for hunting purposes, and has on his person a valid hunting license and proof of vaccination.

(2) An electronic confinement system shall be considered an acceptable enclosure when the equipment is properly maintained and in continuous working order, and the animal to be contained therein wears the appropriate electronic collar when within the system perimeters.

(3) In cases where an animal has been trained to be a guard dog, an electronic animal confinement system may not be used as either the primary or secondary enclosure.

(4) Individuals who contain an animal by means of an electronic animal confinement system and are found to be in violation of this section or have been deemed as restraining a dangerous animal shall thereafter restrain the animal by means of a fence, wall or other enclosure, or such animal shall be restrained individually by a leash or chain.

(c) *Restraint of domestic animals, livestock, owned wildlife and exotic animals.* It shall be unlawful for the owner, custodian, or harbinger of any domestic animal, livestock, wildlife, or exotic animal, to allow or permit such animal to leave the premises of the owner or other person having custody of such, unless securely under leash, in a carrying case, or restrained by some other means and under the control of a competent person, with the exception of cats.

(d) *Confinement of domestic animals, livestock, owned wildlife and exotic animals.* Domestic animals, livestock, owned wildlife, and exotic animals, shall be securely confined to the premises of the owner or other person having custody of such by means as required by this title, and/or as required by state or federal regulations, with the exception of cats.

**Sec. 17-1007. - Skunks and foxes.**

(a) All skunks, except pen-raised skunks, and all foxes from whatever geographic region, including Alaska and Canada, are forbidden to be purchased, sold, owned, possessed, or harbored.

(b) Pen-raised skunks, other than black and white skunks, may be purchased and kept as pets after securing a permit from the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf. No pet store shall allow the purchase of pen-raised skunks without being first presented with the permit issued by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf.

**Sec. 17-1008. - Wildlife or exotic animal.**

Each owner, custodian, or harbinger of any wildlife or exotic animal must obtain all necessary state and federal permits and meet all state and federal requirements for keeping such an animal.

**Sec. 17-1009. - Animals as prizes.**

It shall be unlawful to offer as a prize or gift any animal in any contest, raffle, or lottery, or as an enticement for fundraising or for entry into any place of business.

**Sec. 17-1010. - Impoundment of dogs, domestic animals, livestock, owned wildlife, and exotic animals.**

(a) Any citizen may pick up and impound any animal running at large in the city, provided said animal is promptly surrendered to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, to allow the person having the right of possession an opportunity to reclaim their animal.

(b) Dogs, domestic animals, livestock, owned wildlife, and exotic animals within any of the following classes may be captured and impounded:

- (1) Dogs or cats without a current rabies vaccination.
  - (2) Dogs or cats without a current city license.
  - (3) Dogs not wearing a current vaccination/license tag. This shall include dogs wearing a tag that was not issued for said dog.
  - (4) Warm-blooded animals that have bitten a human or another warm-blooded animal and warm-blooded animals which have been bitten by another warm-blooded animal suspected of having rabies.
  - (5) Warm-blooded animals suspected of having rabies.
  - (6) Unconfined, warm-blooded animals in quarantine areas.
  - (7) Animals whose safety, health, or life is in immediate danger.
  - (8) Animals whose ownership is unknown.
  - (9) Dogs, domestic animals, livestock, owned wildlife, or exotic animals roaming at large, with the exception of cats.
  - (10) Vicious animals or dangerous or potentially dangerous dogs not lawfully confined or restrained.
  - (11) Commercial guard/security dogs not lawfully confined or restrained.
  - (12) Dogs in heat not lawfully confined.
- (c) No animal shall be exempt from the provisions of this title by virtue of a vaccination, tag, or certificate.
- (d) The city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, is hereby authorized to go upon any premises to seize for impounding a dog or other animal which the officer is in immediate pursuit of with the exception of any occupied building into which the dog or other animal may enter. In the latter case, if the occupant or owner of the premises gives permission to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, to enter the premises, the officer may remove said dog or other animal.
- (e) It shall be unlawful for any person to, in any manner, interfere with, hinder, resist, obstruct, or molest the city manager, and/or an entity contracting with the City to provide



such animal control services on the City's behalf, in the performance of their duties, or for any person to remove any animal from the animal control vehicle or animal control shelter without the permission of the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf.

(f) When the owner of the dog or other animal impounded under the provisions of this title, can be readily identified and located, the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, shall notify the owner of the impoundment. A reasonable attempt to contact the owner shall be satisfied by a telephone call to the owner's residence, when possible, or a postcard sent to the owner's residence through the U.S. Postal Service.

(g) A dangerous dog shall be immediately impounded by any animal control officer, or by a law enforcement officer if:

(1) The owner of the dangerous dog does not secure the liability insurance or surety bond required by this title;

(2) The dangerous dog is not validly registered as required by this title;

(3) The dangerous dog is not maintained in a proper enclosure;

(h) A potentially dangerous dog shall be immediately impounded by any animal control officer, or by a law enforcement officer if:

(1) It is not validly registered as required by this title;

(2) It is not maintained in a proper enclosure.

(3) It is outside a proper enclosure in violation of this title.

(i) Any dangerous dog or potentially dangerous dog impounded under the provisions of this section shall be returned to its owner upon the owner's compliance with the provisions of this section, and upon payment of reasonable impoundment costs. In the event the owner has not complied with the provisions of this section within 20 days of the date the dog was impounded, said dog shall be destroyed in an expeditious and humane manner.

#### **Sec. 17-1011. - Disposition of impounded animals.**

(a) Every animal impounded under the provisions of this title which is found upon arrival at the animal control shelter to be diseased or injured, and whose ownership is unknown or is relinquished in writing, shall, at the discretion of the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, be immediately destroyed if not accepted by an organization approved by the

city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, and provided such organization signs a receipt for the animal. In the event an owner cannot be contacted and the severity of the injury or disease of the animal dictates that euthanasia is a humane course of action, the animal will be destroyed and the owner, if known, notified as soon as possible.

(b) If, in the opinion of the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, the release of an impounded animal will impair the safety of the public, such animal will be held pending a court order disposition.

(c) Any animal impounded under the provisions of this title shall be held a minimum of three days from the day of impoundment or such longer period of time as deemed reasonable by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf. Animals under observation for rabies symptoms shall remain in the animal control shelter for such period of time as the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, may deem necessary to protect the public health.

(d) Impounded animals not claimed within three days of the day of impoundment or at the end of the quarantine period may be disposed of, euthanized, in a humane manner as approved by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf. No animal impounded under the provisions of this title shall be released to any person or organization for the purpose of live animal experimentation.

(e) Before the release of any impounded animal, the owner shall pay the following:

(1) A vaccination fee on any unvaccinated animal when a vaccination is required by this chapter.

(2) A license fee for any unlicensed dog or cat in an area covered by this chapter.

(3) An impoundment fee.

(4) A daily boarding fee.

(f) The city manager shall establish reasonable vaccination, license, impoundment, and boarding fees. In some instances the amount of impoundment and boarding fees will be on a cost-incurred basis.

(h) The city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, shall exercise every reasonable care to prevent

injury, illness, death, escape, or pilfering of any animal with which it deals, but shall not be responsible for any such occurrence.

## **ARTICLE 2. - RABIES CONTROL**

### **Sec. 17-2001. - Vaccination required.**

(a) The owner, custodian, or harbinger of each dog or cat over four months of age, kept, maintained, or harbored in any area of the city is required to maintain a current rabies vaccination on such dog or cat.

(b) It shall be the duty of all persons owning or having custody of any dog or cat over four months of age brought into the city from outside the city to have such dog or cat vaccinated within 14 days from the date of entry, provided that when the owner or person having custody of the dog or cat produces evidence satisfactory to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, that such dog or cat has a current vaccination, as prescribed by this title, such dog or cat will not be required to be vaccinated again until the expiration date of the current vaccination.

(c) Only a licensed veterinarian shall be entitled in connection with his practice, on the request of any owner of a dog, cat, or other animal, to vaccinate such dog, cat, or other animal against rabies, with a vaccine as set forth in this title, provided that at the time of vaccination he furnishes two copies of the vaccination certificate to the owner, forwards one copy to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, and maintains one copy for his files.

### **Sec. 17-2003. - Rabies cases to be reported.**

It shall be the duty of any person knowing of a rabid animal, or of any animal showing symptoms of rabies, to immediately report such animal to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, and give as much pertinent information as possible. Any bite by an animal shall be reported to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf. The city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, in order to maintain an effective epidemiological surveillance and control program, shall maintain a record of its rabies related activities, including investigation and confirmation of rabies in animals in the manner and frequency stipulated by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf.

### **Sec. 17-2004. - Quarantine.**

- (a) In the event a dog or cat has bitten a human, such animal shall be immediately confined at the animal control shelter, veterinary hospital, or other such premises deemed acceptable by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, for a period of ten days from the date of the bite to be observed for symptoms of rabies.
- (b) In the event a warm-blooded animal other than a dog or cat has bitten a human or other warm-blooded animal, or in the event a warm-blooded animal has been bitten by another warm-blooded animal, the recommendations contained in the rabies control manual compiled by the state department of human resources shall be followed.
- (c) All expenses incurred for boarding an animal for the quarantine period as well as other applicable fees shall be paid by the owner or custodian of the biting animal.
- (d) It shall be unlawful for any person, custodian, or harbinger to fail to surrender a dog, cat, or other animal which has bitten a human, upon the sworn statement of the person bitten. Such animal will be placed under quarantine or submitted for laboratory examination at the discretion of the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf. The provisions of this title shall apply, regardless of whether or not such animal has a current rabies vaccination and tag.
- (e) When rabies has been found to exist in any warm-blooded animal, or where its existence is suspected, the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, may designate a geographical area within which quarantine of all owned warm-blooded animals shall be maintained. Such animals shall be immediately confined to the premises designated and in a manner approved by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, whether or not such animals have been vaccinated against rabies.
- (f) No warm-blooded animal shall be brought into or removed from a quarantined area or premises without written approval of the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf.
- (g) Quarantine ordered by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, shall be maintained for such period as deemed necessary to protect the public health.
- (h) Quarantined areas or premises where rabid animals or animals suspected of having rabies remain at large, may be posted by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, with signs which read as follows: "rabies suspected" or "rabies—keep away from

animals." Such signs shall be conspicuously displayed in a place designated by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, and shall not be removed, except by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf. Such signs shall not be defaced.

(i) The owner, custodian, or harbinger of each animal subject to a quarantine invoked by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, under the terms of this title shall be notified of the quarantine, the particular animals subject thereto, and shall be given such other information as the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, deems necessary.

(j) Every animal showing clinical signs of rabies, as determined by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, shall be immediately destroyed; and the heads of all animals suspected of having had rabies at the time of death shall be submitted to the epidemiology office, department of human resources, for examination by the department of human resources laboratory.

### **ARTICLE 3. - DOGS AND CATS**

#### **Sec. 17-3001. - Special permits.**

(a) Each premises where there are four or more dogs over the age of four months kept, maintained or harbored for a period of 14 days or longer, shall be deemed to constitute a kennel. The owner or person in possession of the premises where the kennel is located shall be required to apply to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, for a special permit and any other permits as may be required by any city law, ordinance, or regulation.

(b) A special permit will be issued upon payment of an annual fee set by the city manager and proof that the premises and dogs covered by the special permit meet the requirements set out in this title.

(c) The special permit will be valid for one year from the date of issue, provided it is not revoked during the year for violations of this title. Application to renew a special permit must be made at least 14 days prior to the expiration of the existing permit.

(d) Individual license tags will be issued for each dog located in such a kennel, and a separate tag fee over and above the annual special permit fee will not be required.

(e) All commercial kennels which are subject to a business license fee shall be exempt from the annual special permit fee.

**Sec. 17-3002. - Commercial guard/security dogs.**

(a) It shall be the duty of all persons who keep, use, or maintain any guard/security dog to have signs conspicuously posted on the premises where the guard/security dog is located to warn of the presence of the dog. This warning shall consist of a warning sign placed at each entrance and exit to the premises and in a position to be legible from the sidewalk or ground level adjacent to the sign, eye level. If the premises is not enclosed by a wall or fence, a sign shall be placed at every entrance and exit to each structure on the premises in which a guard/security dog is located. Each sign shall measure at least ten inches by 14 inches and shall contain block lettering stating "warning, guard dog on duty." In addition, for dogs rented or leased, the sign shall set forth the name, address, and phone number of the responsible person to be notified during any hour of the day or night.

(b) It shall be the duty of any person who keeps, uses, or maintains a guard/security dog to ensure the dog is vaccinated against rabies and licensed as required by this title. The dog also must have the current vaccination tag affixed to a collar worn by the dog at all times as required by this title.

(c) It shall be the duty of any person that sells, leases, or rents any guard/security dog to be used within the city to notify the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, of the location and number of guard/security dogs in use, kept, or maintained at a particular location. The city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, shall maintain a record of the location, number of guard/security dogs, current rabies vaccination and licensure of all guard/security dogs utilized within the city. The person that sells, leases, or rents a guard/security dog to be used in the city shall furnish the following information to the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf:

(1) Name, address, and telephone number of the location where a guard dog is located.

(2) Name, breed, sex, and current license tag information of each guard dog at any location in the city.

(d) It shall be unlawful to transport any guard/security dog in an open bed truck, and the vehicle transporting guard dogs shall be identified as to the business owner. It shall be unlawful to transport any guard dog in the city, except under the following conditions:

- (1) Each dog shall be placed in separate holding bins.
- (2) Each holding bin shall be enclosed and measure 48 inches long by 18 inches wide by 30 inches high.
- (3) Each holding bin will be adequately ventilated.
- (e) No guard/security dog shall be chained, tethered, or otherwise tied to any inanimate objects such as a tree, post, or building, outside of its own enclosure.
- (f) A guard/security dog shall be confined by the owner/custodian/harbinger within a building or secure enclosure out of which it cannot climb, dig, jump, or otherwise escape of its own volition.

**Sec. 17-3003. - Confinement of female dogs in heat.**

It shall be the duty of any owner, custodian, or harbinger of any female dog in heat within the city when she is left unattended, to confine such dog securely so as to prevent contact with another dog, except for planned breeding.

**ARTICLE 4. - VICIOUS ANIMALS AND DANGEROUS DOGS**

**Sec. 17-4001. - Precautions to be taken by owners.**

(a) It shall be the duty of every owner of any vicious animal or anyone having any such animal in his possession or custody, to ensure that the vicious animal or dangerous or potentially dangerous dog is kept under restraint, as prescribed in this title and that reasonable care and precautions are taken to prevent the vicious animal or dangerous or potentially dangerous dog from leaving, while unattended, the real property limits of its owner, custodian, or harbinger, and it is securely and humanely enclosed within a house, building, fence, locked pen, or other enclosure out of which it cannot climb, dig, jump, or otherwise escape on its own volition. Such enclosure must be securely locked at any time the animal is left unattended so that children are prevented from entry and to prevent the vicious animal or dangerous or potentially dangerous dog from escaping.

(b) For owners of a vicious animal whose animal lives out-of-doors, a portion of their property shall be fenced with a perimeter or area fence. Within this perimeter fence, the vicious animal or dangerous or potentially dangerous dog must be humanely confined inside a locked pen or kennel of adequate size. The pen or kennel may not share common fencing with the area or perimeter fence. The kennel or pen must have secure sides, a secure top attached to all sides, the sides must be securely set into the ground or onto a concrete pad, or securely attached to a wire bottom. The gate to the kennel

must be locked when the animal is unattended. This enclosure shall provide protection from the elements.

(c) A vicious animal shall not be upon any street or public place, except when securely restrained by leash not more than six feet in length and humanely muzzled when appropriate, as determined by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, and in the charge of a competent person. Leashes used for dangerous or potentially dangerous dogs shall be not more than six feet in length.

(d) Whenever outside of its enclosure, as provided for in this section, but on the owner's property, a vicious animal must be attended by the owner or custodian and restrained by a secure collar, muzzled when appropriate, as determined by the city manager, and/or an entity contracting with the City to provide such animal control services on the City's behalf, and on a leash of sufficient strength to prevent escape provided:

(1) A dangerous dog that is outside of a proper enclosure shall be muzzled and restrained by a substantial chain or leash and shall be under the physical restraint of a responsible person. The muzzle shall be made in a manner that will not cause injury to the dog or interfere with its vision or respiration but will prevent it from biting any person.

(2) A potentially dangerous dog to that is outside a proper enclosure shall be restrained by a substantial chain or leash and is under the restraint of a responsible person.

(e) No vicious animal or dangerous or potentially dangerous dog shall be chained, tethered, or otherwise tied while unattended by the owner or custodian to any inanimate object such as a tree, post, or building, outside of its primary enclosure.

(f) A warning sign (i.e., beware of dog) shall be conspicuously posted denoting a vicious animal on the premises. These signs are exempt from building permit requirements.

\*\*\*\*\*

**Section 2.** It is hereby declared to be the intention of the Mayor and Council that: (a) All sections, paragraphs, sentences, clauses and phrases of this Ordinance are or were, upon their enactment, believed by the City Council to be fully valid, enforceable and constitutional.

(b) To the greatest extent allowed by law, each and every section, paragraph, sentence, clause or phrase of this Ordinance is severable from every other section, paragraph,



56 sentence, clause or phrase of this Ordinance. No section, paragraph, sentence, clause  
57 or phrase of this Ordinance is mutually dependent upon any other section, paragraph,  
58 sentence, clause or phrase of this Ordinance.

59 (c) In the event that any phrase, clause, sentence, paragraph or section of this  
60 Ordinance shall, for any reason whatsoever, be declared invalid, unconstitutional or  
61 otherwise unenforceable by the valid judgment or decree of any court of competent  
62 jurisdiction, it is the express intent of the City Council that such invalidity,  
63 unconstitutionality or unenforceability shall, to the greatest extent allowed by law, not  
64 render invalid, unconstitutional or otherwise unenforceable any of the remaining  
65 phrases, clauses, sentences, paragraphs or sections of the Ordinance.

66 **Section 3.** All Ordinances and parts of Ordinances in conflict herewith are hereby  
67 expressly repealed.

68 **Section 4.** The city attorney and city clerk are authorized to make non-substantive  
69 editing and renumbering revisions to this Ordinance for proofing, codification, and  
70 supplementation purposes. The final version of all Ordinances shall be filed with the  
71 clerk.

72 **Section 5.** The effective date of this Ordinance shall be on the date as set forth  
73 under Sec. 3.21 of the City Charter unless provided otherwise by applicable local, state  
74 and/or federal law.

75  
76 **Section 6. Instruction to City Clerk.** Unless vetoed, the City Clerk is hereby  
77 directed to forward a copy of this Ordinance to the City Solicitor, Public Defender and  
78 head of the Code Enforcement Department.  
79

The foregoing **ORDINANCE No. 2019-007**, adopted on \_\_\_\_\_ was offered by Councilmember \_\_\_\_\_, who moved its approval. The motion was seconded by Councilmember \_\_\_\_\_, and being put to a vote, the result was as follows:

**“SECOND READING”**

	AYE	NAY
William “Bill” Edwards, Mayor	_____	_____
Mark Baker, Mayor Pro Tem	_____	_____
Catherine Foster Rowell	_____	_____
Carmalitha Lizandra Gumbs	_____	_____
Helen Zenobia Willis	_____	_____
Gertrude Naeema Gilyard	_____	_____
Rosie Jackson	_____	_____
khalid kamau	_____	_____

THIS ORDINANCE adopted this \_\_\_\_\_ day of \_\_\_\_\_ 2019. CITY OF SOUTH  
FULTON, GEORGIA.

**“SECOND READING”**

\_\_\_\_\_  
WILLIAM “BILL” EDWARDS, MAYOR

ATTEST:

\_\_\_\_\_  
S. DIANE WHITE, CITY CLERK

APPROVED AS TO FORM:

\_\_\_\_\_  
EMILIA C. WALKER, CITY ATTORNEY



# CITY OF SOUTH FULTON



## COUNCIL AGENDA ITEM

### COUNCIL REGULAR MEETING

**SUBJECT:** Request Council Approval to authorize City Manager\_BMS Enterprises Contract

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

---

#### ATTACHMENTS:

Description	Type	Upload Date
Action Item - Memo_Merk Miles	Cover Memo	3/19/2019

# GOVERNMENT OF THE CITY OF SOUTH FULTON

## Office of the City Manager


WILLIAM "BILL" EDWARDS  
MAYOR



ODIE DONALD II  
CITY MANAGER

### MEMORANDUM

**TO:** Honorable Mayor William "Bill" Edwards and City Council Members

**FROM:** Odie Donald II   
City Manager

**DATE:** March 18, 2019

**SUBJECT:** **Merk Miles Transfer Station**

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On April 1, 2019, Fulton County will cease operations of the Merk Miles Transfer Station located at 3225 Merk Road, College Park, Georgia 30349. Staff is seeking approval to enter into a contract with BMS Enterprises to operate and manage Merk Miles Waste Transfer Facility (WTF) cleanly and efficiently to assist residents dropping off municipal solid waste (MSW), yard trimmings, construction and demolition debris, and recyclable materials from residents, property owners, and others in the City of South Fulton, and properly disposing of the materials in a safe and environmentally responsible manner.

The hours of operation for the Merk Miles Waste Transfer Facility will be: Monday, Tuesday, Thursday, Friday, and Saturday from 8:00 a.m. to 5:00 p.m. The site will be closed on Wednesdays, New Year's Day, Martin Luther King Jr. Day, Memorial Day, Fourth of July, Labor Day, Thanksgiving Day and Christmas Day. On New Year's Eve and Christmas Eve, the facility will close at 12:00 p.m.

In order to sustain and be fiscally responsible, forecasted revenues and expenditures for the next three years are included below.

Staff recommends approval to enter into a contract with BMS Enterprises in the amount of \$188,657 at a monthly cost of \$20,962 for the remainder of FY19 with two-year renewal options at a projected cost of \$259,088 and \$266,635, respectively as tabulated below.

Should you need further information regarding this correspondence, please contact Antonio Valenzuela at [antonio.valenzuela@cityofsouthfultonga.gov](mailto:antonio.valenzuela@cityofsouthfultonga.gov).

# MERK MILES WASTE TRANSFER FACILITY

## COST OF OPERATIONS

New Gate Rates (\$55/ton & \$10 min)

<b>REVENUES</b>		<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
		9 months	12 months	12 months
	\$10 Customers	\$112,225	\$154,122	\$158,611
	\$55/ton Customers	\$235,272	\$323,107	\$332,518
	Other Customers	\$18,625	\$25,578	\$26,323
	<b>Net Revenue</b>	<b>\$366,122</b>	<b>\$502,807</b>	<b>\$517,452</b>
<b>EXPENDITURES</b>		<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
	Labor	\$197,100	\$270,684	\$278,568
	Equipment Operating	\$43,074	\$59,155	\$60,878
	Utilities	\$13,500	\$18,540	\$19,080
	Hauling and Disposal	\$301,104	\$413,516	\$425,560
	<b>Total Expenses</b>	<b>\$554,778</b>	<b>\$761,895</b>	<b>\$784,086</b>
	<b>Net Operating Difference</b>	<b>(\$188,657)</b>	<b>(\$259,088)</b>	<b>(\$266,635)</b>
	<b>Monthly Operating Difference</b>	<b>(\$20,962)</b>	<b>(\$21,591)</b>	<b>(\$22,220)</b>



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Request Council Approval to hire an Accounting Associate

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Finance

---

**ATTACHMENTS:**

Description	Type	Upload Date
Finance - Approval Memo to hire an Accounting Associate	Cover Memo	3/18/2019

# GOVERNMENT OF THE CITY OF SOUTH FULTON

Office of the City Manager

WILLIAM "BILL" EDWARDS  
MAYOR



FRANK S. MILAZI  
CITY TREASURER

## MEMORANDUM

**TO:** Mayor Edwards and City Council Members

**FROM:** Frank S. Milazi, City Treasurer/CFO *FSM*

**DATE:** March 7, 2019

**SUBJECTS:** Request for approval to hire an Accounting Associate

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### **BACKGROUND**

The duties of receiving payments at the City Hall are going to be centralized where by all receipts will be managed by two Accounting Associates under Finance Department. There is only one Accounting Associate at present transferred from Destination South Fulton/Economic Development Department. I am requesting Mayor and Council to approve the hiring of an additional Accounting Associate in Finance to implement the centralized receipting process.

There is enough funding in the 2019 approved budget for Finance to accommodate the additional new position. The cost is estimated at \$60,000 annually. For FY 19 while the total appropriations for Finance personnel cost will increase (budgeted cost), we do not anticipate actual cost increasing due to savings realized from vacancies within the department.

If there will be any additional cost needed will be presented in the budget amendment scheduled for April 23, 2019.

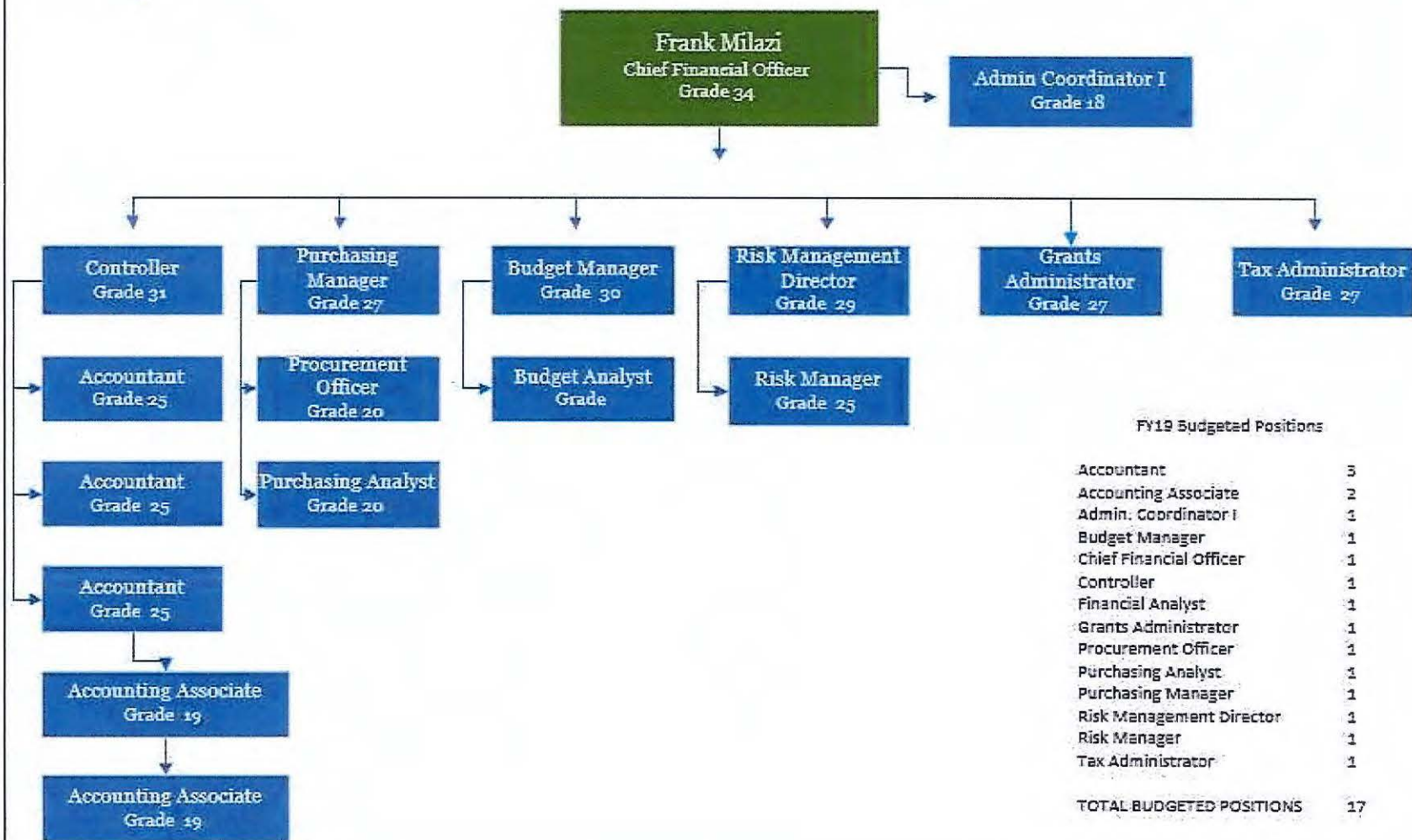
### **Action Needed:**

Approval to hire an Accounting Associate to implement a centralized receipting at the City Hall.





## City of South Fulton Department of Finance





**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Financial Report - January 2019

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Finance

---

**ATTACHMENTS:**

Description	Type	Upload Date
Financial Report -January 2019	Cover Memo	3/19/2019



# **CITY OF SOUTH FULTON REVENUES AND EXPENDITURES REPORT AS OF JANUARY 31, 2019**

**FRANK S. MILAZI, CPFA, CPFIM  
CHIEF FINANCIAL OFFICER**



**City of South Fulton  
Income Statement  
Summary of Expenditures  
For the Month Ending January 31, 2019**

<b>Account Description</b>	<b>January, 2019</b>	<b>Oct 18 -Jan 19</b>
<b>Revenues</b>		
General Fund	5,409,152.62	38,737,477.21
Confiscated Assets	175,367.56	181,658.57
Restricted Grants	0	198,378.88
Hotel Motel	4,863.98	29,960.31
<b>Total Revenues</b>	<b>5,589,384.16</b>	<b>39,147,474.97</b>
<b>EXPENSES</b>		
General Fund	3,065,450.62	26,105,274.62
E-911 Fund	1,448,413.51	1,916,634.67
Restricted Grants	56,855.00	56,855.00
Hotel Motel	0.00	121.00
Solid Waste	13,009.61	31,128.99
<b>Total Expenses</b>	<b>4,583,728.74</b>	<b>28,110,014.28</b>
<b>Net</b>	<b>1,005,655.42</b>	<b>11,037,460.69</b>

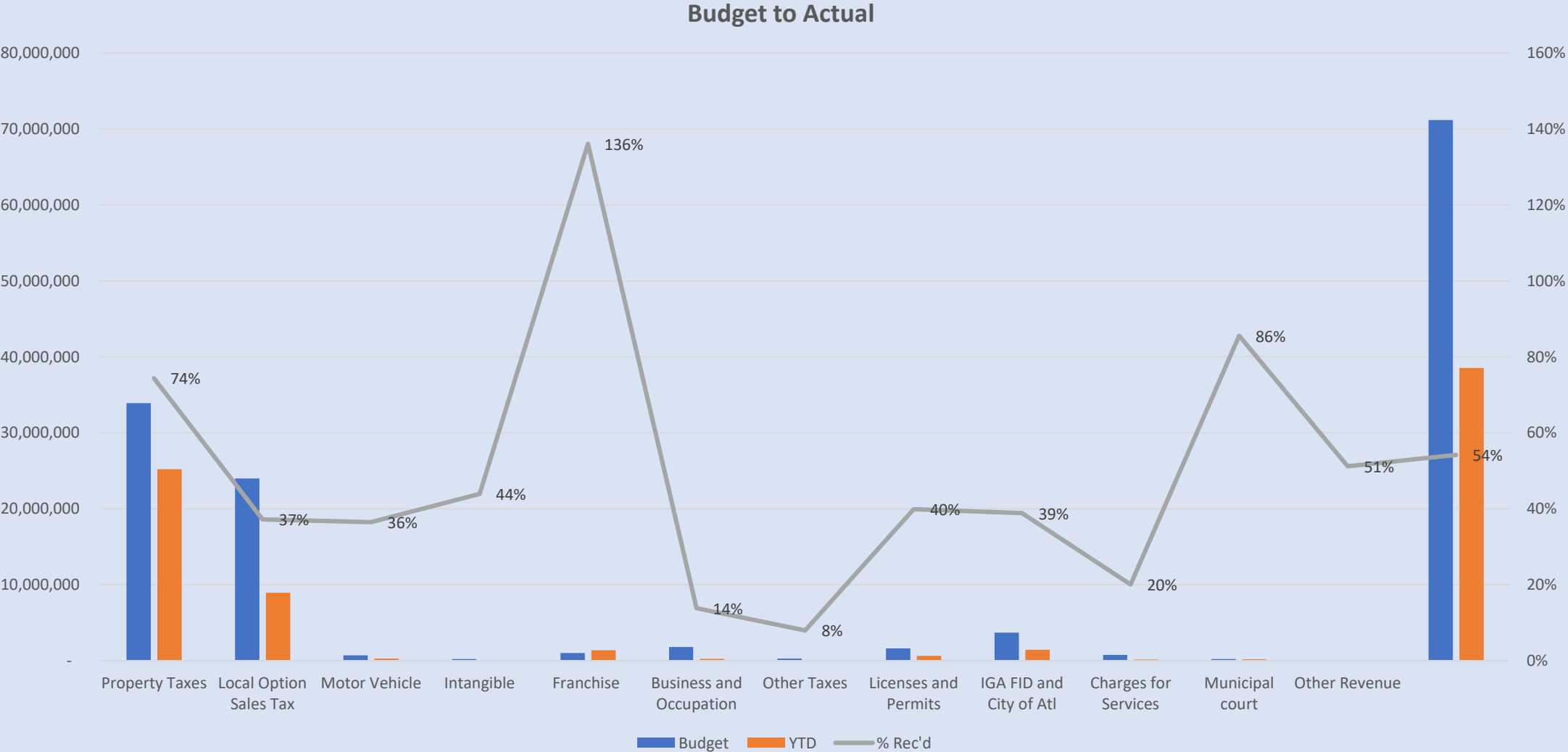


**City of South Fulton**  
**Summary of Revenues**  
**For the Month Ending January 31, 2019**

	<b>2019 Budget</b>	<b>Period 4, Jan 19</b>	<b>Oct 1 to Jan 2019</b>	<b>Balance</b>	<b>% Received</b>
<i>Taxes</i>					
Property Taxes	33,907,936	748,115	25,233,891	(8,674,045)	74%
Local Option Sales Tax	24,000,000	2,501,619	8,929,289	(15,070,711)	37%
Motor Vehicle	700,000	2,383	255,444	(444,556)	36%
Intangible	200,000	26,826	87,839	(112,161)	44%
Franchise	1,000,000	1,361,251	1,361,251	361,251	136%
Business and Occupation	1,800,000	14,445	83,643	(1,716,357)	5%
Other Taxes	3,270,000	9,236	28,248	(3,241,752)	1%
<b>Total Taxes</b>	<b>64,877,936</b>	<b>4,663,875</b>	<b>35,979,605</b>	<b>(28,898,331)</b>	<b>55%</b>
Licenses and Permits	1,600,000	343,973	972,606	(627,394)	61%
IGA FID and City of Atl	3,696,000	308,333	1,435,721	(2,260,279)	39%
<i>Charges for Services</i>	750,000	38,357	150,154	(599,846)	20%
Municipal court	200,000	45,968	171,116	(28,884)	86%
Other Revenue	50,500	8,647	28,274	(22,226)	56%
Other Financing	-	-	-	-	
<b>Total Revenues</b>	<b><u>71,174,436</u></b>	<b><u>5,409,152</u></b>	<b><u>38,737,476</u></b>	<b><u>(52,661,246)</u></b>	<b><u>54%</u></b>



City of South Fulton  
Revenue By Type  
as of January 31, 2019





**City of South Fulton**  
**Summary of Expenditures**  
**For the month ending January 31, 2019**

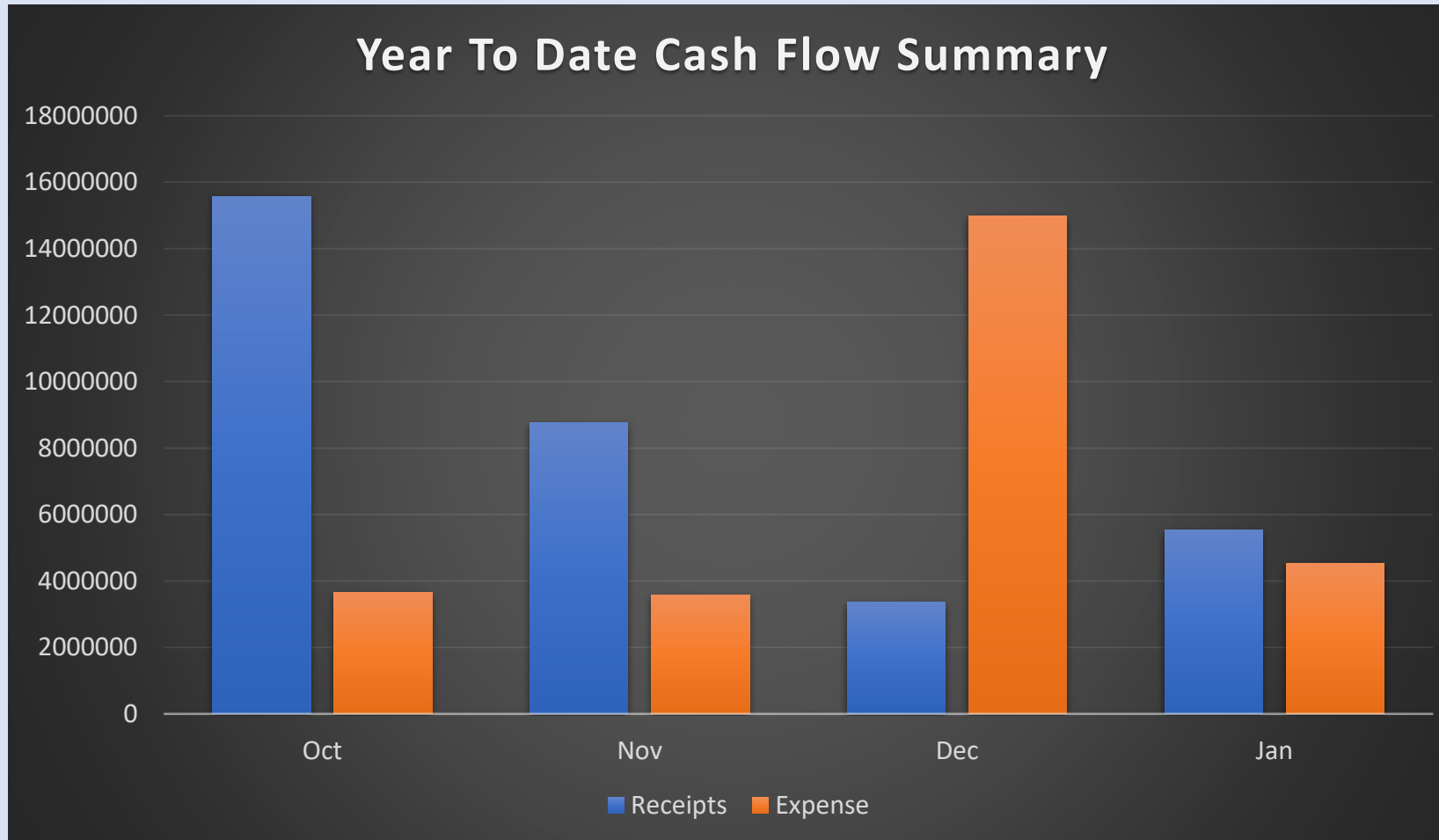
Account Description	Budgeted	January	Oct - Jan	Balance	Spended
DISTRICT 1	140,982.00	3,832.28	21,961.83	119,020.17	15.58
DISTRICT 2	140,982.00	9,707.97	31,320.01	109,661.99	22.22
DISTRICT 3	140,885.00	9,194.90	40,337.38	100,547.62	28.63
DISTRICT 4	140,885.00	8,061.59	31,872.45	109,012.55	22.62
DISTRICT 5	143,285.00	11,072.49	38,012.58	105,272.42	26.53
DISTRICT 6	140,982.00	8,870.18	51,205.70	89,776.30	36.32
DISTRICT 7	143,287.00	9,964.38	52,114.93	91,172.07	36.37
CITY CLERK	677,029.00	43,364.49	114,186.05	562,842.95	16.87
MAYOR	209,161.00	9,560.21	47,543.86	161,617.14	22.73
CITY MANAGER	1,327,325.00	77,357.68	316,871.51	1,010,453.49	23.87
FINANCE AND ADMINISTRATIVE SERVICES	1,984,644.00	27,815.15	558,784.61	1,425,859.39	28.00
CONTRACTS & PROCUREMENT	467,773.00	9,740.26	39,760.62	428,012.38	8.50
LAW	600,000.00	52,861.00	146,045.59	453,954.41	24.34
INFORMATION TECHNOLOGY	1,615,581.00	64,506.46	262,133.95	1,353,447.05	16.23
HUMAN RESOURCES	751,032.00	52,603.04	214,150.82	536,881.18	28.51
RISK MANAGEMENT	264,841.00	7,036.64	33,019.56	231,821.44	12.47
COMMUNICATIONS	461,622.00	29,804.32	165,246.65	296,375.35	35.80
GENERAL ADMINISTRATIVE SERVICES	4,032,578.00	196,597.54	1,131,807.35	2,900,770.65	28.07
MUNICIPAL COURT	1,228,589.00	61,006.02	293,420.04	935,168.96	23.88
POLICE ADMINISTRATION	12,943,116.00	737,662.16	3,322,458.54	9,620,657.46	25.67
FIRE ADMINISTRATION	12,732,497.00	782,271.25	3,658,655.39	9,073,841.61	28.73
PUBLIC WORKS	6,035,808.00	526,882.61	2,150,545.77	3,885,262.23	35.63
PARKS AND RECREATION	3,345,231.00	122,114.15	630,684.20	2,714,546.80	19.08
COMMUNITY AND REGULATORY AFFAIRS	3,418,524.00	69,252.66	507,588.34	2,910,935.66	14.76
ECONOMIC DEVELOPMENT	1,584,798.00	134,311.19	245,546.89	1,339,251.11	15.49
DEBT SERVICE	12,000,000.00	0.00	12,000,000.00	0.00	100.00
<b>GENERAL FUND EXPENDITURES TOTAL</b>	<b>66,671,437.00</b>	<b>3,065,450.62</b>	<b>26,105,274.62</b>	<b>40,566,162.38</b>	<b>40.00</b>



OCTOBER 2018 - JANUARY 2019  
MONTHLY CASHFLOW SUMMARY

<b>Cash Inflows &amp; Outflows</b>		<b>October, 2018</b>	<b>Nov, 2018</b>	<b>Dec, 2018</b>	<b>Jan, 2019</b>
Beginning Cash Balance	4,486,260	4,486,260.00	16,399,556	21,601,600	9,957,627
Cash Receipts G.F		15,573,287	8,771,222	3,352,346	5,537,174
Total Cash Receipts		20,059,547	25,170,778	24,953,946	15,494,801
Disbursement					
Salaries		1,636,073	2,397,789	1,499,193	1,870,292
Operations & maintenance		1,877,566	277,270	1,019,866	1,201,158
E-911		146,352	160,935	160,935	1,448,414
Fulton County			733,184		
Solid Waste				325	13,010
Tax Anticipation Note				12,316,000	
Total Disbursement GF		3,659,991	3,569,178	14,996,319	4,532,873
Surplus ( Deficit)		11,913,296	5,202,044	(11,643,973)	10,961,928
Ending Cash Balance		16,399,556	21,601,600	9,957,627	10,961,928







## UNBUDGETED EXPENSES AND REVENUES SHORT FALLS

The following expenses can not wait for next fiscal year, 2020 budget, hence a need to accommodate the funding in this fiscal year. Funding of these and other unfunded needs will be presented to the Council during Work Session on February 26, 2019. The City is not planning to get another Tax Anticipation Note (TAN) this year but we are working on getting Credit Line instead. In that way, the City will use money as needed and charged interest only on used funds. The process will be discussed during the work session. That will include detailed cashflow needs from March 1, 2019 through December 31, 2019. Feel free to contact me for any questions, comments or suggestions you may have.

- |  |  |
|--|--|
| 1. Transportation - Street Lights        | \$100,000 per month - Budgeted amount moved to Jacob Expenses  |
| 2. Merk Miles Transfer Station           | \$400,000 per year - Fulton County will cease providing services to this location as per official comm |
| 3. District 4 Land fill fire             | \$1,200,000 estimated - State grant reimbursement if granted or the City to cover the cost             |
| 4. Tax assessment adjustments - property | (\$950,000) estimated - Loss of revenues due to an ongoing annexation of properties to FID             |
| 5. Local Insurance Premium Tax           | (\$3,000,000) estimated - Fulton County unwilling to release City's share in the amount of \$3,700,000 |
| 6. Public Safety Building (PD & Court)   | \$1,200,000 estimated construction for Council Chamber, Court Chamber, PD and Court Offices            |



# Q & A



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** Financial Report - February 2019

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** Finance

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**ATTACHMENTS:**

Description	Type	Upload Date
Financial Report - February 28, 2019	Cover Memo	3/18/2019



# **CITY OF SOUTH FULTON INCOME STATEMENT AS OF FEBRUARY 28, 2019**

**FRANK S. MILAZI, CPFA, CPFIM  
CHIEF FINANCIAL OFFICER**



**City of South Fulton**  
**Revenue and Expenditures Summary**  
**By Fund**  
**For the month ending February 28, 2019**

<b>Account Description</b>	<b>February-2019</b>	<b>Oct 2018 - Feb 2019</b>
<b>Revenues</b>		
General Fund	4,724,928.00	43,489,288.37
Confiscated Assets	0.00	181,658.57
Restricted Grants	420,767.29	619,146.17
Hotel Motel	0.00	29,960.31
<b>Total Revenues</b>	<b>5,145,695.29</b>	<b>44,320,053.42</b>
 <b>EXPENSES</b>		
General Fund	3,901,527.78	30,156,594.22
E-911 Fund	0.00	1,916,634.67
Restricted Grants	55,455.61	112,310.61
Hotel Motel	0.00	121.00
Solid Waste	0.00	31,128.99
<b>Total Expenses</b>	<b>3,956,983.39</b>	<b>32,216,789.49</b>
<b>Net</b>	<b>1,188,711.90</b>	<b>12,103,263.93</b>



## City of South Fulton Revenues Trend Summary

- General Fund Revenue Trend:
  - \$4,724,928 received in February 2019 with total revenues of \$44,320,053 vs
  - \$5,719,851 received in February 2018 with total revenues of \$25,491,764
- Contributing factor for higher YTD Revenue October 2018 through February 2019 vs October 2017 through February 2018
  - Received more Property Tax Revenue YTD through Feb.FY19 (\$27,498,359) vs YTD through Feb. FY18 (\$13,495,939)
  - Received more IGA Revenue YTD through Feb.FY19 (\$2,084,055) vs YTD through Feb. FY18 (\$202,388)
  - Received more Franchise Revenue YTD through Feb.FY19 (\$1,954,467) vs YTD through Feb. FY18 (\$304,805)



**City of South Fulton**  
**Income Statement**  
**As of February 28, 2019**

Account Id	Account Description	February-2019	Oct 2018 - Feb 2019
Revenue	<b>Revenues</b>		
100-30-4000	General Fund	4,724,928.00	43,489,288.37
210-30-4000	Confiscated Assets	0.00	181,658.57
250-30-4000	Restricted Grants	420,767.29	619,146.17
275-30-4000	Hotel Motel	0.00	29,960.31
<b>Total Revenues</b>		<b>5,145,695.29</b>	<b>44,320,053.42</b>
Expenses	<b>EXPENSES</b>		
100-50-5000	General Fund	3,901,527.78	30,156,594.22
215-50-5000	E-911 Fund	0.00	1,916,634.67
250-50-5000	Restricted Grants	55,455.61	112,310.61
275-50-5000	Hotel Motel	0.00	121.00
540-50-5000	Solid Waste	0.00	31,128.99



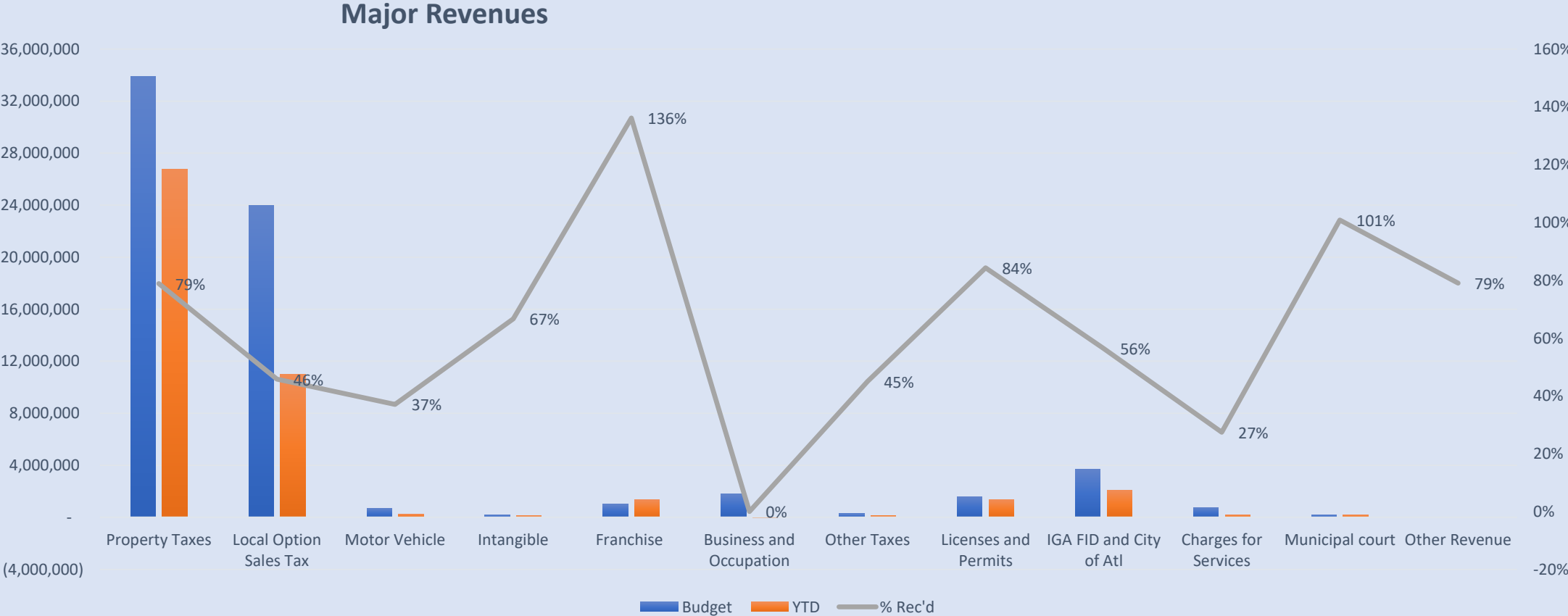


**City of South Fulton  
Major Fund Variances  
As of February 28, 2019**

- Business and Occupation Tax: 2019 Budget for this revenue line is \$1,800,000 and only \$578,137 has been received as of end of February 2019. Business and Occupation Tax is not due until March 31, 2019. More revenue is expected in this line by end of April.
- Building Permit: Building Permit revenue received end of February 2018 was \$555,260 vs \$735,607 received end of February , 2019.
- Service Charges: Many revenues lines have surpassed budgeted amounts in less six months such as Zoning and some are way under such as Police Reports. As summer approaches, we are expecting rise in some seasonal revenues inflows.



City of South Fulton  
Revenue By Type  
February 28, 2019





**City of South Fulton  
Summary of Expenditures  
As of February 28, 2019**

			Oct 2018 - Feb		
			2019	Balance	% used
Account Description	Budgeted	February			
DISTRICT 1	140,982.00	6,381.26	28,387.21	112,594.79	20.14
DISTRICT 2	140,982.00	7,751.78	39,071.79	101,910.21	27.71
DISTRICT 3	140,885.00	9,653.89	50,574.52	90,310.48	35.90
DISTRICT 4	140,885.00	9,438.29	42,231.42	98,653.58	29.98
DISTRICT 5	143,285.00	9,461.68	47,585.54	95,699.46	33.21
DISTRICT 6	140,982.00	10,317.38	62,017.29	78,964.71	43.99
DISTRICT 7	143,287.00	18,133.01	70,861.69	72,425.31	49.45
CITY CLERK	677,029.00	23,513.54	137,699.59	539,329.41	20.34
MAYOR	209,161.00	16,400.99	65,845.56	143,315.44	31.48
CITY MANAGER	1,327,325.00	78,396.62	396,948.00	930,377.00	29.91
FINANCE AND ADMINISTRATIVE SERVICE	1,984,644.00	48,580.95	609,756.77	1,374,887.23	30.72
CONTRACTS & PROCUREMENT	467,773.00	9,600.81	49,461.59	418,311.41	10.57
LAW	600,000.00	50,412.60	196,458.19	403,541.81	32.74
INFORMATION TECHNOLOGY	1,615,581.00	124,016.56	387,382.34	1,228,198.66	23.98
HUMAN RESOURCES	751,032.00	47,124.52	262,188.83	488,843.17	34.91
RISK MANAGEMENT	264,841.00	6,884.48	39,955.76	224,885.24	15.09
COMMUNICATIONS	461,622.00	24,477.63	191,000.23	270,621.77	41.38
GENERAL ADMINISTRATIVE SERVICES	4,032,578.00	203,912.49	1,341,886.58	2,690,691.42	33.23
MUNICIPAL COURT	1,228,589.00	52,334.35	346,894.25	881,694.75	28.24
POLICE ADMINISTRATION	12,943,116.00	838,624.67	4,223,355.50	8,719,760.50	32.50
FIRE ADMINISTRATION	12,732,497.00	844,856.27	4,564,837.74	8,167,659.26	36.14
PUBLIC WORKS	6,035,808.00	1,043,526.11	3,194,109.66	2,841,698.34	52.92
PARKS AND RECREATION	3,345,231.00	142,443.35	782,468.41	2,562,762.59	23.38
COMMUNITY AND REGULATORY AFFAIR	3,418,524.00	112,404.54	628,181.47	2,790,342.53	18.38
ECONOMIC DEVELOPMENT	1,584,798.00	146,500.59	397,434.29	1,187,363.71	25.08
DEBT SERVICE	12,000,000.00	0.00	12,000,000.00	0.00	100.00
<b>GENERAL FUND EXPENDITURES TOTALS</b>	<b>66,671,437.00</b>	<b>3,885,148.36</b>	<b>30,156,594.22</b>	<b>36,514,842.78</b>	<b>45.26</b>



# Expenditure Summary

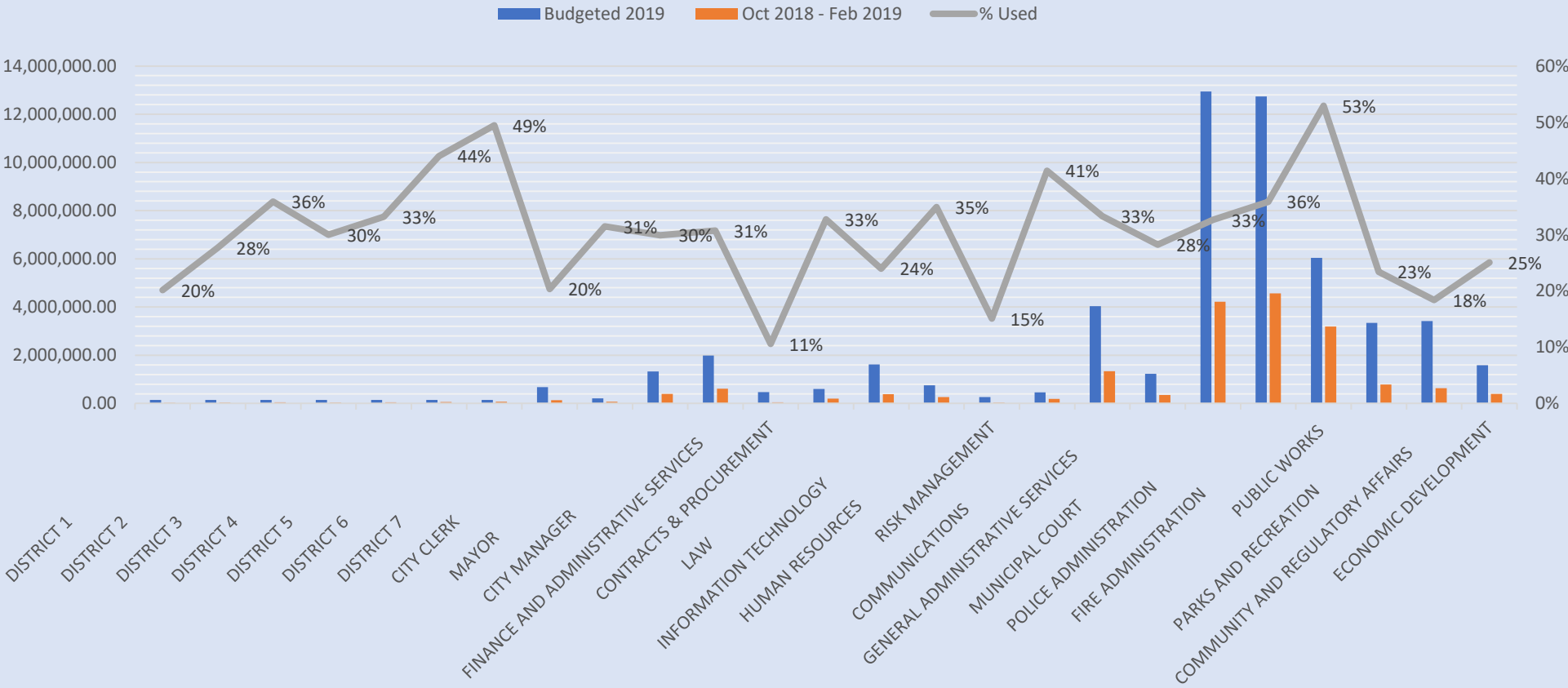
- As of February 28, 2019 expenses are at 45.26% compared to revenues which is at 61%.

Expenditures are lower as a result of the following:

- Delay in capital projects implementation
- Delay in purchasing of motor vehicles, equipment and software
- Delay in hiring in some departments



City of South Fulton  
Expenditures By Departments  
February 28, 2019





# Five Month Cash Flow

Cash Inflows & Outflows		October, 2018	Nov, 2018	Dec, 2018	Jan, 2019	Feb, 2019
Beginning Cash Balance	4,486,260	4,486,260.00	16,399,556	24,762,419	13,118,446	14,122,747
Cash Receipts G.F		15,573,287	11,932,041	3,352,346	5,537,174	5,215,246
Total Cash Receipts		20,059,547	28,331,597	28,114,765	18,655,620	19,337,993
Disbursement						
Salaries		1,636,073	2,397,789	1,499,193	1,870,292	1,902,507
Operations & maintenance		1,877,566	277,270	1,019,866	1,201,158	2,354,832
E-911		146,352	160,935	160,935	1,448,414	-
Fulton County			733,184			
Solid Waste				325	13,010	17,380
Tax Anticipation Note		-	-	12,316,000	-	-
Total Disbursement GF		3,659,991	3,569,178	14,996,319	4,532,873	4,274,720
Surplus ( Deficit)		11,913,296	8,362,863	(11,643,973)	1,004,301	940,527
Ending Cash Balance		16,399,556	24,762,419	13,118,446	14,122,747	15,063,274

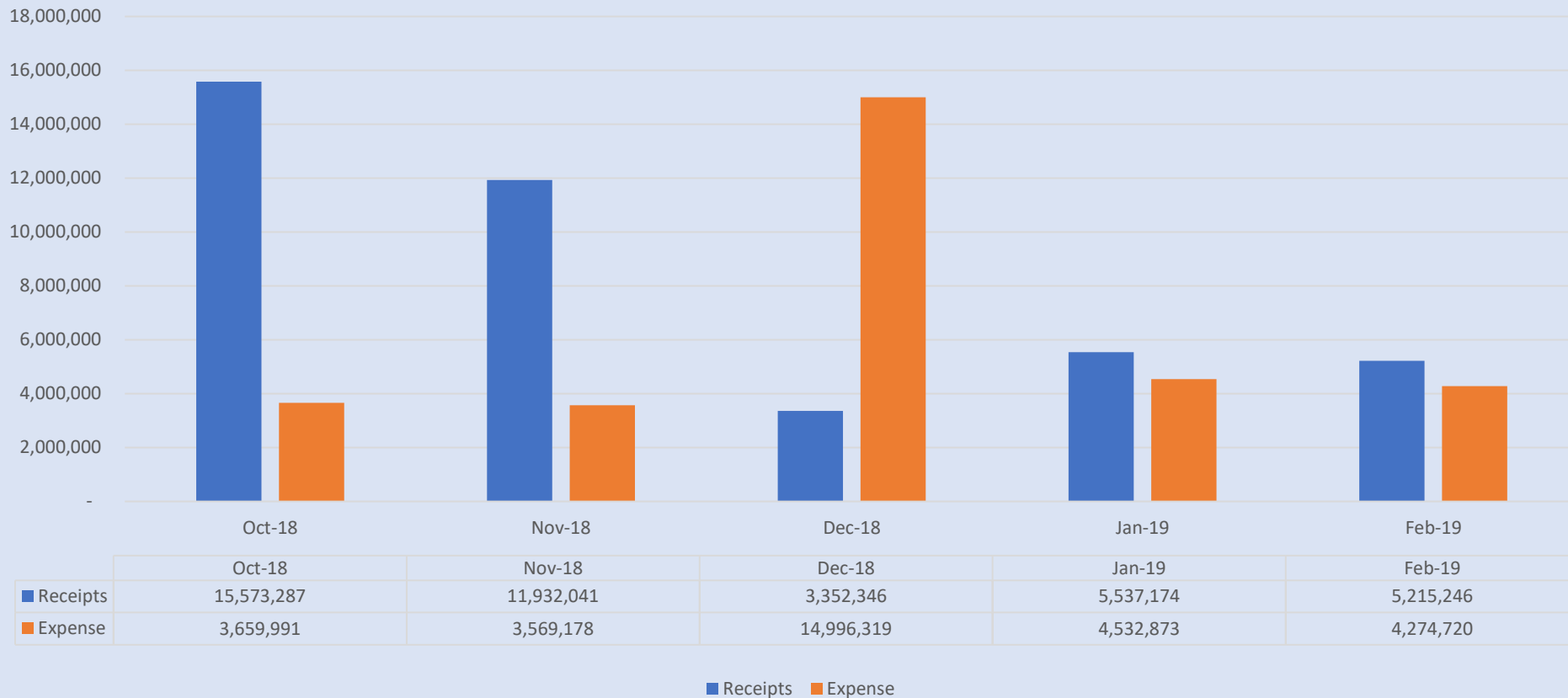


# Five Month Cash Flow Narrative

- FY19 Cash Balance has increased from \$4,486,260 in October 2018 to \$15,063,274 as end of February 2019.
- Cash inflows continues to exceed our monthly cash outflows for the 2019 adopted budget.
- Based on our projections, current cash position is enough to finance all approved appropriations through the end of the fiscal year , September 30,2019.



## YTD Cash Flow By Month October 2018 – February 2019







# **GENERAL UPDATE**

## **Creation of Building Authority Long Term Borrowing – to fund Capital Needs**



# Q & A



**CITY OF SOUTH FULTON**

**COUNCIL AGENDA ITEM**

**COUNCIL REGULAR MEETING**



**SUBJECT:** City Manager Report - February 2019

**DATE OF MEETING:** 3/26/2019

**DEPARTMENT:** City Manager

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**ATTACHMENTS:**

Description	Type	Upload Date
City Manager Report_2 February 2019	Cover Memo	3/19/2019



GOVERNMENT OF THE CITY OF SOUTH FULTON

# CITY MANAGER MONTHLY

February 2019

*Report*



Greetings Honorable Mayor and City Council Members,

I am honored to serve the City of South Fulton under your dynamic leadership, and excited to present a summary of the City's monthly administrative activities. South Fulton is one of Georgia's largest cities, with a population of more than 100, 000 residents, home to more than 1,800 businesses, covering a diverse geographic area of more than 85 square miles. Leveraging Council's five key priorities (1. Improve Parks and Recreation 2. Improve Public Safety 3. Economic Development 4. Updating Comprehensive & Land Use Plans 5. Create Branding & Messaging) for the City, our staff is committed to ensuring our residents receive world class customer service, and access to resources that support a safe, inclusive, innovative, and economically vibrant city.

I am proud of the innovative happenings taking place all across the City--- from implementation of the 24-hour call center, new lighting enhancements to key facilities, and sanitation improvements highlighted by a 63% compliance rate citywide. Simply put, great things are happening in the City of South Fulton. Along with an overview of key activities aligned with the City's strategic priorities, this report continues key updates on three new subject areas: 1) Public Works Report; 2) Open Records/Council Request Summary; and 3) the COSF311 Dashboard. I am proud to again reaffirm that together we are indeed *Moving South Fulton Forward*. Please review a summary of the City's successful outcomes from February.

In Service,

Odie Donald II  
City Manager



## **1. IMPROVE PARKS AND RECREATION**

### **Department Highlights/Accomplishments**

- **Youth Basketball Program:** Regular season play concluded with winning teams at each age level advancing to the Georgia Recreation and Park Association (GRPA) District 4 Championship and/or State Tournament.
- **Swordfish Swim Team:** February 15-17, 2019, the Swordfish Swim Team was represented by two elite 14 & Under state qualifiers competing for the first time in a State Championship Meet. The swimmers placed within the top 100 for every event in which they competed.
- **February Program Registration Numbers:**
  - After School Program – 121
  - Open Gym – 258
  - Open Swim – 292
  - Fitness – 134
  - Club 55 Card Day – 166
  - Line Dancing – 637

### **Facility Improvement Projects**

- **LED Lighting:** Sandtown Recreation Center was outfitted with all new LED lighting. The gymnasium, common areas, meeting and game rooms, kitchen and exterior wall lights were all upgraded with new light fixtures that provide improved lighting while simultaneously being more energy efficient and cost effective.
- **Gym Floor Resurfacing:** The gymnasium floors at Burdett, Sandtown, and Welcome All Recreation Centers were each stripped and resurfaced.

### **Project Status**

<b>Project</b>	<b>Status</b>	<b>Task Remaining</b>
Parks Master Plan	In Progress – Bid Closes 3/29/19	Bid Selection
STEM Programming	In Progress – Bid Closes 3/29/19	Bid Selection
City-wide Concessions	In Progress	RFP
Tennis Programming	In Progress	Revision of RFP – Scheduled to be reissued on April 1, 2019



## **2. IMPROVE PUBLIC SAFETY -**

### **CODE ENFORCEMENT, POLICE AND FIRE**

#### **Code Enforcement and Code Board**

##### **SeeClickFix Requests**

- 195 (YTD)
- 173 (February 2019)
  - 68 Acknowledged
  - 93 Archived-Closed
  - 2 Open
  - 10 Closed

##### **Violations**

- 194 (YTD Open)
- 88 (YTD Closed)
  - 104 Open Cases
  - 28 Closed Cases
  - 6 Pending Cases

#### **Code Enforcement Board**

- 72 Cases (YTD)
- 32 Cases (February 2019)  
*\*Average Cases: maintenance of property (trash, debris, and high weeds), junk vehicles, property maintenance violations*

#### **Municipal Court**

- 18 cases (YTD)
- 4 cases (February 2019)



## **Fire Department**

<b>CRR - South Fulton Fire Rescue Monthly Report- January 2019</b>		
<b>Fire Rescue Activities</b>	<b>Current Month</b>	<b>YTD</b>
<b>COLUMN #1:</b>		
<b>Emergency Call Volume</b>		
Fire	37	37
Overpressure Rupture, Explosion, Overheat	1	1
EMS/Rescue	704	704
Hazardous Condition	19	19
Service Calls	138	138
Good Intent Calls	292	292
False Alarms & False Calls	94	94
Severe Weather/Natural Disaster	0	0
Special Incident Types	0	0
Non-Specific	0	0
<b>Total</b>	<b>1285</b>	<b>1285</b>
<b>Average Response Time</b>	<b>6:48</b>	
<b>COLUMN #2</b>		
<b>Community Risk Reduction (CRR) Activities</b>		
Company Level Inspections	0	0
CRR Final and Existing Business Inspection Requests	20	20
Company Level Inspections - Vacant Buildings	0	0
<b>COLUMN #3</b>		
<b>Fire Safety Education</b>		
Number of Classes	2	2
Number of Students	100	100
Number of Special Events	0	0
Number of Persons Contacted	100	100
Number of Facilities Visited and Educated	2	2
Number of Apparatus Requests	3	3
<b>COLUMN #4</b>		
Homes Visited	5	5
Smoke Detectors Installed (via fire station requests)	10	10
Smoke Detectors Given to the Public (via Fire Stations)	0	0





<b>COLUMN #5</b>		
<b>Fee Schedule Collection</b>		
Fire Safety Inspections	\$ 375.00	\$ 1,350.00
Personal Care Homes/ Day Care Inspections	\$ 75.00	\$ 75.00
Fire Alarm Reviews	\$ 30.00	\$ 60.00
Fire Sprinkler Review	\$ 54.95	\$ 54.95
Blasting Permits	\$ -	\$ -
Open Records Request	\$ 15.00	\$ 20.00
Special Events	\$ -	\$ -
Combustible Permits	\$ -	\$ -
Fireworks Permits	\$ -	\$ -
Business Inspections	\$ 75.00	\$ 75.00
Burn Permits	\$ -	\$ -
Tent Permit	\$ -	\$ -
Fire Extinguisher Training	\$ -	\$ -
<b>2019 Year-To Date Total</b>		<b>\$ 1,634.95</b>
<b>Fee Schedule Collection Total for 2018</b>		<b>\$ 1,634.95</b>

### Department Updates

- South Fulton Fire Department continues to work with the Police Department and Risk Management to develop a City of South Fulton Emergency Preparedness Plan.



## Police Department

28 DAY COMPSTAT								
Crime by MONTH	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total
AGG ASSAULT-GUN	4	3	6	3	6	4		26
AGG ASSAULT-OTHER WEAPON		2	2	2	4	1	3	14
AGG BATTERY	1						1	2
BURGLARY-FORCED ENTRY-RESIDENCE	2	1	3	4	2	1		13
BURGLARY-FORCED ENTRY-NONRESIDENCE		2	1		1			4
BURGLARY-NO FORCED ENTRY-RESIDENCE	1	1	2		2	1	2	9
BURGLARY-NO FORCE ENTRY-NON RESIDENCE		2			1			3
ARSON		1						1
MURDER								0
RAPE					1			1
ROBBERY-BUSINESS						1		1
ROBBERY-STREET	1	4	2	3	3			13
THEFT-ARTICLES FROM VEHICLE	9	10	11	12	7	11	15	75
THEFT-OTHER OFFENSES	10	12	14	17	22	14	8	97
THEFT BY TAKING AUTO	17	9	5	5	10	8	6	60
<b>TOTALS</b>	<b>45</b>	<b>47</b>	<b>46</b>	<b>46</b>	<b>59</b>	<b>41</b>	<b>35</b>	<b>319</b>

## Department Updates

- The Crime Scene Unit (CSU) Supervisor completed the Forensic/Crime Scene training for the Girls Scouts at Friendship Community Church on Saturday, February 23, 2019.
- Four (4) Sworn Police Officers are scheduled to graduate from the Fulton County Public Safety Training Center (FCPSTC) POST Basic Mandate 12-week program on March 22, 2019.
- Six (6) new hires are participating in the Fulton County Public Safety Training Center (FCPSTC) POST Basic Mandate 12-week program and are scheduled to graduate on May 17, 2019.



### **3. ECONOMIC DEVELOPMENT**

#### **Business License**

- **Processed Applications**
  - 114 (YTD)
  - 61 (February 2019)
- **Renewed Applications**
  - 161 (YTD)
  - 92 (February 2019)
- **Total COSF Businesses Licenses Processed**
  - 275 (YTD)
  - 153 (February 2019)

#### **Permits and Buildings**

- **2019 Issued Building Permits**
  - 345 Permits
    - 204 Residential
    - 14 Commercial/Industrial
    - 127 Miscellaneous\*
- **February 2019 Issues Building Permits**
  - 60 Permits
    - 37 Residential
    - 6 Commercial/Industrial
    - 17 Miscellaneous\*

*\*Miscellaneous permits would include, but are not limited to, fence, pool, plumbing, trade, and electrical.*

- **Land Disturbance Permits**
  - 4 permits (YTD)
  - 1 permit (February 2019)



## Geographic Information System

	Map Requests	Addressing	Demographics	Data Analysis	Deed/Plat Research	Total Requests
<b>2017 Total</b>	19	18	5	22	12	76
<b>2018 Total</b>	165	90	21	175	75	526
<b>2019 February</b>	15	9	1	15	11	51
<b>2019 YTD</b>	<b>33</b>	<b>17</b>	<b>2</b>	<b>30</b>	<b>11</b>	<b>93</b>

## Online GIS Application Views

- Public Facing
  - Public Works Information Viewer – 129
  - Zoning and Land Use Viewer – 156
  - Property Information Viewer – 693
  - Undeveloped Properties Viewer – 117
- Internal Only
  - Fire Information Viewer – 87
  - FID Viewer – 169

## Department Updates

- ESRI Enterprise Rollout – Ongoing with data loading, user setup, and configuration.
- GIS page on COSF website – Updates and improvements are ongoing and additional tools such as Zoning/Land Use Viewer, static maps, and downloadable data have been added. The page link is <https://cosfga.maps.arcgis.com> and can be accessed immediately. Target for official “go live” is April 2019.
- SeeClickFix has been updated by GIS to include current code enforcement zones.



- The 2019 Boundary and Annexation Survey (BAS) was completed and submitted by GIS on February 27, 2019.
- GIS continues to work in close partnership with Jacobs GIS support team to assist Public Works with mapping and data needs.
- GIS completed the mapping for the Zoning Ordinance. Mapping for the Trucking Ordinance is pending. This will include map updates and a comprehensive review of the truck routes versus the existing truck routes map. There is a need to rebrand the truck routes map to the standard City map format.
- GIS is working on a supporting map for the Elections Ordinance. However, that task is on hold pending new precinct approvals by the Board of Registration and Elections (BRE) which should take place in mid-March at the next scheduled meeting.
- Pending Council Requests:
  - One (1) request pending from Councilman khalid.
- Map Requests
  - Steep Slopes Map – Pending
  - City Facilities Map – Pending
  - Cell Towers – Pending
  - Fire Station (individual maps) – Pending, Station 15 has been completed
  - Buffington Road/Sidewalk Project – Pending



## **4. PLANNING – REVIEW AND UPDATE**

### **COMPREHENSIVE AND LAND USE PLAN**

#### **Moratorium**

On June 12, 2018, a 90-day moratorium was implemented for Districts 2, 3, 4, 5 and 6. This moratorium was extended on September 18, 2018 and December 27, 2018. Since June 12<sup>th</sup>, there have been a total of 79 zoning related requests that have been affected by the Moratorium. Of these 79 requests:

- 22 projects are located within Council District 2;
- 8 projects are located within Council District 3;
- 23 projects are located within Council District 4;
- 9 projects are located within Council District 5;
- 9 projects are located within Council District 6; and
- 8 projects are within an unspecified Council district.

Since December 27, 2018, a second moratorium extension occurred leading to the current status of an expected release date on March 27, 2019. Since the second extension, there have been a total of 6 zoning related requests. Of these 6 requests:

- 1 project is located within Council District 2;
- 0 projects are located within Council District 3
- 2 projects are located within Council District 4;
- 2 projects are located within Council District 5; and
- 1 project are located within Council District 6.

\*Please note the requests since December 27, 2019 are included in the total above.

#### **Zoning Applications & Certifications**

Staff has processed a total of 55 zoning applications, 58 zoning certifications and open records reports as of February 28, 2019.

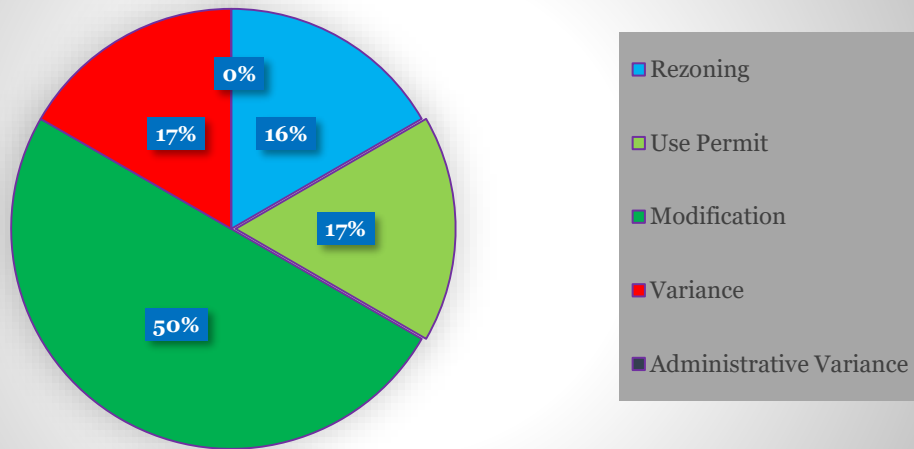
#### **Zoning Cases**

The four (4) zoning applications for February 2019 are broken down by type as follows:

- 0 Rezoning
- 0 Use Permit
- 3 Modifications
- 1 Variance
- 0 Administrative Variance

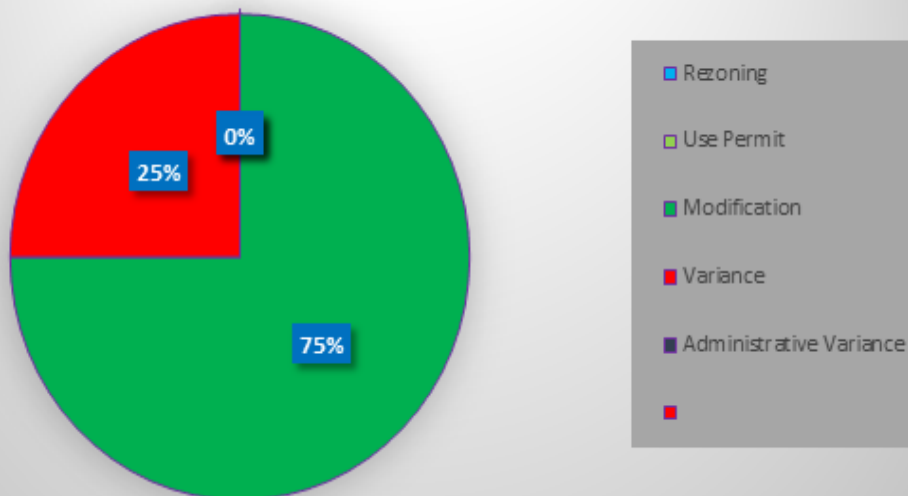


## Zoning Cases by Type



The location of each of these cases is broken down by Council district below.

## Zoning Cases by Type





## **5. CREATE AND IMPLEMENT BRANDING AND MESSAGING**

### **I. Website Launch**






Host	Statistics	Progress
CivicPlus	Visits: 261,062 Pageviews: 610,866 Unique pageviews: 451,868	Implemented Important Notices, Services and Community Updates sections on the Homepage

### **II. “The South Fulton Monthly” E-Newsletter**

Current Number of Subscribers	Frequency	Host	Next Issue
3,925	Monthly	Constant Contact	April 3rd

Link to latest Issue: <https://conta.cc/2EwFaCB>

### **III. COSF Social Media**

 <p><b>Twitter</b> -Followers: 698 -Tweets: 924 -Likes &amp; Retweets: 1,598</p>	 <p><b>Instagram</b> -Followers: 990 -Posts: 403 -Engagement (Likes &amp; Comments): 3,598</p>	 <p><b>Facebook</b> -Followers: 1,141 -Posts: 575+ -Engagement (Reactions, Shares &amp; Comments): 2,200</p>	 <p><b>Periscope</b> -Followers: 10 -Live Broadcasts: 29</p>	 <p><b>YouTube</b> -Views: 12,000 -Impressions: 40.5K -Subscribers: 144</p>
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#### IV. Mayor's Community Walk

a. Mayor's Community Walk Monthly Reports:

- Mayor's Community Walk June 7th 30-Day Report:  
<https://www.cityofsouthfultonga.gov/DocumentCenter/View/1138/Mayors-Community-Walk-June-7th-30-Day-Report-7-30-18>
- Mayor's Community Walk June 27th 30-Day Report:  
<https://www.cityofsouthfultonga.gov/DocumentCenter/View/1142/Mayors-Community-Walk-June-27th-30-Day-Report-Final>
- Mayors Community Walk July 25th 30-Day Report:  
<https://www.cityofsouthfultonga.gov/DocumentCenter/View/1146/Mayors-Community-Walk-July-25th-30-Day-Report-Final>
- Mayors Community Walk August 22nd 30-Day Report:  
<https://www.cityofsouthfultonga.gov/DocumentCenter/View/1150/Mayors-Community-Walk-August-22nd-30-Day-Report->
- Mayors Community Walk October 24th 30-Day Report:  
<https://www.cityofsouthfultonga.gov/DocumentCenter/View/1153/Mayors-Community-Walk-October-24th-30-Day-Report>



## V. City Events

CITY OF SOUTH FULTON MARCH 2019 CALENDAR OF EVENTS			
<u>DATE</u>	<u>EVENT</u>	<u>TIME</u>	<u>LOCATION</u>
Mon., March 4 <sup>th</sup>	Strategic Planning Session 5	6:00 PM – 7:30 PM	Cedar Grove Community Building
Sat., March 16 <sup>th</sup>	District 4 Councilwoman Naeema Gilyard Coffee with a Cop	11:00 AM-1:00 PM	Chattahoochee Hills Charter School
Thur., March 21 <sup>st</sup>	District 2 Councilwoman Carmalitha Gumbs Public Safe-Tea Chat & Sip	6:00 PM-8:00 PM	Fresh from Earth
Fri., March 22 <sup>nd</sup>	Census Count Committee Training	TBD	TBD
Mon., March 25 <sup>th</sup>	District 1 Councilwoman Catherine Foster Rowell District 1 Townhall Meeting	6:00 PM	Decision Point Ministries
Thur., March 28 <sup>th</sup>	District 4 Councilwoman Naeema Gilyard Zoning Prep Workshop	6:30 PM-8:30 PM	Cedar Grove Community Building

Should you need further information regarding this correspondence, please contact Odie Donald II at [odie.donald@cityofsouthfultonga.gov](mailto:odie.donald@cityofsouthfultonga.gov).



# **PUBLIC WORKS REPORT**

**City of South Fulton**  
**February 2019**  
**Monthly Task Orders Report**

Road Name	Date Received	Date Completed	Request	Priority	Priority Due Date	Metric Met Y/N
Flat Shoals Road	Feb 2, 2019	Feb 4, 2019	Litter & Illegal dumping	2	Feb 6, 2019	Y
Buffington Road	Feb 2, 2019	Feb 4, 2019	Litter & Illegal dumping	2	Feb 6, 2019	Y
White Mill Road	Feb 2, 2019	Feb 2, 2019	Litter	2	Feb 6, 2019	Y
Cedar Grove Road	Feb 2, 2019	Feb 2, 2019	Litter	2	Feb 6, 2019	Y
Brooks Drive	Feb 4, 2019	Feb 4, 2019	Added crusher run for holes	1	Feb 5, 2019	Y
Dunn Street	Feb 4, 2019	Feb 4, 2019	Added crusher run for holes	1	Feb 5, 2019	Y
Cedar Grove Road	Feb 4, 2019	Feb 4, 2019	Litter	2	Feb 7, 2019	Y
Cedar Grove Road	Feb 4, 2019	Feb 4, 2019	Brush & Tree Cutting	3	Feb 18, 2019	Y
Old Bill Cook Road	Feb 4, 2019	Feb 4, 2019	Dead animal	1	Feb 5, 2019	Y
Old Bill Cook Road	Feb 4, 2019	Feb 4, 2019	Brush & Tree Cutting	3	Feb 18, 2019	Y
Glad Morning Drive	Feb 4, 2019	Feb 4, 2019	Dead animal	1	Feb 5, 2019	Y
West Stubbs & Butner Road	Feb 4, 2019	Feb 4, 2019	Litter	2	Feb 7, 2019	Y
Bethsaida Road & Brentwood Court	Feb 4, 2019	Feb 4, 2019	Drainage	3	Feb 18, 2019	Y
Stonewall Tell Road	Feb 3, 2019	Feb 5, 2019	Illegal dumping	2	Feb 6, 2019	Y
Scarborough Road	Feb 3, 2019	Feb 5, 2019	Illegal dumping	2	Feb 6, 2019	Y
Demooney Road	Feb 5, 2019	Feb 5, 2019	Litter	2	Feb 8, 2019	Y
East Stubbs Road	Feb 5, 2019	Feb 5, 2019	Litter	2	Feb 8, 2019	Y
Burdett Road	Feb 5, 2019	Feb 5, 2019	Brush & Tree	3	Feb 19, 2019	Y
4281 Holliday Road	Feb 5, 2019	Feb 5, 2019	Sidewalk maintenance	4	Mar 19, 2019	Y
Old Fairburn Road	Feb 5, 2019	Feb 5, 2019	Brush & Tree	3	Feb 19, 2019	Y
Bethsaida Road	Feb 5, 2019	Feb 5, 2019	Vegetation	3	Feb 19, 2019	Y
Cedar Grove Road	Feb 5, 2019	Feb 5, 2019	Brush & Tree	3	Feb 19, 2019	Y
Clark Road	Feb 5, 2019	Feb 5, 2019	Litter	2	Feb 8, 2019	Y
Clark Road	Feb 5, 2019	Feb 5, 2019	Brush & Tree	3	Feb 19, 2019	Y
Demooney & Old Dove Lane	Feb 6, 2019	Feb 6, 2019	Traffic - Street Sign down	1	Feb 7, 2019	Y
McClure Road	Feb 6, 2019	Feb 6, 2019	Illegal dumping	2	Feb 11, 2019	Y
Cochran Road	Feb 6, 2019	Feb 6, 2019	Illegal dumping	2	Feb 11, 2019	Y
Old Fairburn Road	Feb 6, 2019	Feb 6, 2019	R-O-W Maintenance	3	Feb 20, 2019	Y
Hidden Valley Drive	Feb 6, 2019	Feb 6, 2019	Dead deer	1	Feb 7, 2019	Y
Burdett Road	Feb 6, 2019	Feb 6, 2019	Illegal dumping	2	Feb 11, 2019	Y

**City of South Fulton**  
**February 2019**  
**Monthly Task Orders Report**

Feldwood Road	Feb 6, 2019	Feb 6, 2019	Brush & Tree	3	Feb 20, 2019	Y
Larry Drive	Feb 4, 2019	Feb 6, 2019	R-O-W Maintenance	3	Feb 18, 2019	Y
Rose Hall Court	Feb 6, 2019	Feb 6, 2019	Illegal dumping	2	Feb 11, 2019	Y
Scarborough Road	Feb 6, 2019	Feb 6, 2019	Unclogged drain	3	Feb 20, 2019	Y
Erin Road	Feb 6, 2019	Feb 6, 2019	Unclogged drain	3	Feb 20, 2019	Y
Loch Lomond Trail (near 1710)	Feb 6, 2019	Feb 6, 2019	Checked drains	3	Feb 20, 2019	Y
Creel Road (@street crossing sign)	Feb 6, 2019	Feb 6, 2019	Cleaned storm drain	3	Feb 20, 2019	Y
Parkland Bend - 7330	Feb 5, 2019	Feb 6, 2019	Pothole	1	Feb 06, 2019	Y
Plummer Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Oakley Road	Feb 7, 2019	Feb 7, 2019	Illegal dumping	2	Feb 12, 2019	Y
Bakers Ferry Road	Feb 7, 2019	Feb 7, 2019	Pothole	1	Feb 8, 2019	Y
Bakers Ferry Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Old Cascade Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Atlanta Center Research Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Northcutt Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
McClure Road	Feb 7, 2019	Feb 7, 2019	Illegal Dumping	2	Feb 12, 2019	Y
Tell Road	Feb 7, 2019	Feb 7, 2019	Vegetation maint.	3	Feb 21, 2019	Y
Boat Rock Road	Feb 7, 2019	Feb 7, 2019	Vegetation maint.	3	Feb 21, 2019	Y
New Hope Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Atlanta Center Research Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Bakers Ferry Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Cascade Road	Feb 7, 2019	Feb 7, 2019	Litter	2	Feb 12, 2019	Y
Cascade Road	Feb 5, 2019	Feb 8, 2019	Litter	2	Feb 12, 2019	Y
Ono Road	Feb 8, 2019	Feb 8, 2019	Dead animal	1	Feb 11, 2019	Y
Butner Road	Feb 8, 2019	Feb 8, 2019	Vegetation	3	Feb 22, 2019	Y
Bailey Street	Feb 8, 2019	Feb 8, 2019	Illegal dumping	2	Feb 11, 2019	Y
Northcutt Road	Feb 8, 2019	Feb 8, 2019	Vegetation	3	Feb 22, 2019	Y
Jones Road	Feb 8, 2019	Feb 8, 2019	Vegetation	3	Feb 22, 2019	Y
Hall Road	Feb 8, 2019	Feb 8, 2019	Litter	2	Feb 13, 2019	Y
Short Road	Feb 8, 2019	Feb 8, 2019	Litter	2	Feb 13, 2019	Y
Lee Place	Feb 8, 2019	Feb 8, 2019	Pothole	1	Feb 11, 2019	Y

**City of South Fulton**  
**February 2019**  
**Monthly Task Orders Report**

Ridge Road	Feb 8, 2019	Feb 8, 2019	Vegetation	3	Feb-22-19	Y
Spring Street	Feb 8, 2019	Feb 8, 2019	Litter	2	Feb-13-19	Y
Derrick Road	Feb 8, 2019	Feb 8, 2019	Litter	2	Feb-13-19	Y
Milam Road	Feb 08, 2019	Feb 09, 2019	Potholes	1	Feb-11-19	Y
Jailette Road	Feb 09, 2019	Feb 09, 2019	Litter	2	Feb-13-19	Y
Riverside Drive	Feb 09, 2019	Feb 09, 2019	Litter & Illegal dumping	2	Feb-13-19	Y
Vandiver Road	Feb 02, 2019	Feb 09, 2019	Litter & Illegal dumping	2	Feb-06-19	N
Valley Lakes Drive	Feb 09, 2019	Feb 09, 2019	Grade road to repair holes	3	Feb-22-19	Y
Cochran Mill Road	Feb 09, 2019	Feb 09, 2019	Litter	2	Feb-13-19	Y
Mason Road	Feb 09, 2019	Feb 09, 2019	Litter	2	Feb-13-19	Y
Aldredge Road	Feb 09, 2019	Feb 09, 2019	Litter	2	Feb-13-19	Y
Stonewall Tell Road	Feb 11, 2019	Feb 11, 2019	Litter & Illegal dumping	2	Feb-14-19	Y
Hillside Road	Feb 11, 2019	Feb 11, 2019	Litter	2	Feb-14-19	Y
Hall Road	Feb 11, 2019	Feb 11, 2019	Illegal dumping	2	Feb-14-19	Y
Deerfield Trail	Feb 11, 2019	Feb 11, 2019	Illegal dumping	2	Feb-14-19	Y
Diann Drive	Feb 11, 2019	Feb 11, 2019	Illegal dumping	2	Feb-14-19	Y
Scarborough Road	Feb 11, 2019	Feb 11, 2019	Litter	2	Feb-14-19	Y
Burdett Way	Feb 11, 2019	Feb 11, 2019	Litter	2	Feb-14-19	Y
Burdett Road	Feb 11, 2019	Feb 11, 2019	Illegal dumping	2	Feb-14-19	Y
Jailette Road	Feb 11, 2019	Feb 11, 2019	Did not see mattress	2	Feb-14-19	Y
Jones Road	Feb 11, 2019	Feb 11, 2019	Illegal dumping	2	Feb-14-19	Y
Dodson Road	Feb 11, 2019	Feb 11, 2019	Litter & Illegal dumping	2	Feb-14-19	Y
Hannah Road	Feb 11, 2019	Feb 11, 2019	Sinkhole	1	Feb-12-19	Y
Camp Valley Road	Feb 11, 2019	Feb 11, 2019	Litter	2	Feb-14-19	Y
Deerfield Trail	Feb 11, 2019	Feb 11, 2019	Illegal dumping	2	Feb-14-19	Y
Jailette Road	Feb 11, 2019	Feb 11, 2019	No illegal dumping found	2	Feb-14-19	Y
Stonewall Tell Road	Feb 06, 2019	Feb 12, 2019	Litter	2	Feb-11-19	N
Camp Drive	Feb 12, 2019	Feb 12, 2019	Litter	2	Feb-15-19	Y
Stonewall Tell Road	Feb 12, 2019	Feb 12, 2019	Litter	2	Feb-15-19	Y
Union Road	Feb 12, 2019	Feb 12, 2019	Litter	2	Feb-15-19	Y
Welcome All Road	Feb 12, 2019	Feb 12, 2019	Pothole/dip in road	1	Feb-13-19	Y

**City of South Fulton**  
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Enon Road	Feb 12, 2019	Feb 12, 2019	Litter	2	Feb-15-19	Y
Canaan Woods - 5960	Jan 24, 2019	Feb 12, 2019	Ditch needs cleaning	3	Feb-07-19	N
West Stubbs Road	Jan 28, 2019	Feb 12, 2019	Brush/Tree cutting	3	Feb-11-19	N
Rivertown Road - 8485	Jan 23, 2019	Feb 12, 2019	Illegal dumping	2	Jan-28-19	N
Butner Road	Feb 12, 2019	Feb 12, 2019	Brush/Tree cutting	3	Feb-26-19	Y
Miles Road	Feb 12, 2019	Feb 12, 2019	Illegal dumping	2	Feb-15-19	Y
Butner Road	Feb 12, 2019	Feb 12, 2019	Illegal dumping	2	Feb-15-19	Y
Casa Domain Court	Feb 12, 2019	Feb 12, 2019	Vegetation	3	Feb-26-19	Y
Union Road	Feb 12, 2019	Feb 12, 2019	Vegetation	3	Feb-26-19	Y
Red Oak Road	Feb 13, 2019	Feb 13, 2019	Removed fallen tree	1	Feb-14-19	Y
Crossrail Drive	Feb 13, 2019	Feb 13, 2019	Dead dog	1	Feb-14-19	Y
Fayetteville Road	Feb 13, 2019	Feb 13, 2019	Pothole	1	Feb-14-19	Y
Fairburn Road	Feb 13, 2019	Feb 13, 2019	Pothole	1	Feb-14-19	Y
White Mill Road	Feb 13, 2019	Feb 13, 2019	Pothole	1	Feb-14-19	Y
Birdie Lane - 4535	Feb 13, 2019	Feb 13, 2019	Pothole	1	Feb-14-19	Y
Fairburn Road	Feb 13, 2019	Feb 13, 2019	Pothole	1	Feb-14-19	Y
Creel Way - 201	Feb 13, 2019	Feb 13, 2019	Pothole	1	Feb-14-19	Y
White City Road	Feb 13, 2019	Feb 13, 2019	Brush/Tree cutting	3	Feb-27-19	Y
Washington Road	Feb 13, 2019	Feb 13, 2019	Brush/Tree cutting	3	Feb-27-19	Y
Flat Shoals Road	Feb 13, 2019	Feb 13, 2019	Litter	2	Feb-18-19	Y
Cedar Grove Road	Feb 13, 2019	Feb 13, 2019	Litter	2	Feb-18-19	Y
Bethlehem Road	Feb 13, 2019	Feb 13, 2019	Brush/Tree cutting	3	Feb-27-19	Y
Birdie Lane	Feb 13, 2019	Feb 13, 2019	Litter	2	Feb-18-19	Y
Cascade Road	Feb 13, 2019	Feb 13, 2019	Illegal dumping	2	Feb-18-19	Y
Lyons Ruby Lane & Demooney Rd	Feb 13, 2019	Feb 13, 2019	Illegal dumping	2	Feb-18-19	Y
Buffington Road	Feb 13, 2019	Feb 13, 2019	Dead deer	1	Feb-14-19	Y
Navaho Circle	Feb 13, 2019	Feb 13, 2019	Clogged culvert	3	Feb-27-19	Y
Stonewall Tell Road	Feb 13, 2019	Feb 13, 2019	No illegal dumping found	2	Feb-18-19	Y
Merk Road (near Camp Creek end)	Feb 13, 2019	Feb 13, 2019	Illegal dumping	2	Feb-18-19	Y
Newborn Drive	Feb 12, 2019	Feb 13, 2019	Curb & gutter maintenance	3	Feb-26-19	Y
Thames Road	Feb 14, 2019	Feb 14, 2019	Litter	2	Feb-19-19	Y

**City of South Fulton**  
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Jerome Road	Feb 14, 2019	Feb 14, 2019	Litter	2	Feb-19-19	Y
Wallace Road	Feb 14, 2019	Feb 14, 2019	Litter	2	Feb-19-19	Y
Old Campbellton Road	Feb 14, 2019	Feb 14, 2019	Litter & Illegal dumping	2	Feb-19-19	Y
Old Jonesboro Road	Feb 14, 2019	Feb 14, 2019	Litter	2	Feb-19-19	Y
Stonewall Tell Road	Feb 14, 2019	Feb 14, 2019	Litter	2	Feb-19-19	Y
Thompson Road	Feb 14, 2019	Feb 14, 2019	Litter	2	Feb-19-19	Y
New Hope Rd (near Campbellton Rd	Feb 15, 2019	Feb 16, 2019	Potholes	1	Feb-18-19	Y
Scarborough Road	Feb 16, 2019	Feb 16, 2019	Illegal dumping	2	Feb-20-19	Y
Lynfield Drive	Feb 16, 2019	Feb 16, 2019	Pothole	1	Feb-18-19	Y
Pittman Road	Feb 16, 2019	Feb 16, 2019	Pothole	1	Feb-18-19	Y
Fairburn Road	Feb 16, 2019	Feb 16, 2019	Pothole	1	Feb-18-19	Y
Absinth Drive	Feb 16, 2019	Feb 16, 2019	Pothole	1	Feb-18-19	Y
Feldwood Road	Feb 16, 2019	Feb 16, 2019	Dead animal	1	Feb-18-19	Y
Dodson Road	Feb 16, 2019	Feb 16, 2019	Illegal dumping	2	Feb 20-19	Y
Jonesboro Rd at Old Jonesboro Rd	Feb 16, 2019	Feb 16, 2019	Illegal dumping	2	Feb-20-19	Y
West Stubbs Road - near 4060	Feb 16, 2019	Feb 16, 2019	Illegal dumping	2	Feb-20-19	Y
East Stubbs Road - 6410	Feb 16, 2019	Feb 16, 2019	Downed tree	2	Feb-20-19	Y
Cranwood Drive - 4140	Feb 14, 2019	Feb 16, 2019	Downed tree	2	Feb-19-19	Y
Cliftondale Place - 3900	Feb 16, 2019	Feb 16, 2019	Traffic - Graffiti on street sign	3	Mar-01-19	Y
Various traffic signals	Feb 16, 2019	Feb 16, 2019	Traffic - Install Cisco Units	3	Mar-01-19	Y
Pittman Road -3885	Feb 18, 2019	Feb 19, 2019	Dead animal (5416873)	1	Feb-19-19	Y
Campbellton Road (6197-6223)	Feb 16, 2019	Feb 19, 2019	Referred to GDOT (5408633)	2	Feb-20-19	Y
Spring Street (3200-3298)	Feb 19, 2019	Feb 19, 2019	Illegal dumping (5414830)	2	Feb-22-19	Y
Fayetteville Road	Feb 19, 2019	Feb 19, 2019	Litter	2	Feb-22-19	Y
Camp Valley Drive	Feb 19, 2019	Feb 19, 2019	Litter/Illegal dumping (541796	2	Feb-22-19	Y
Old Bill Cook Road	Feb 19, 2019	Feb 19, 2019	Brush/Tree cutting (5426793)	3	Mar-05-19	Y
Oakley Industrial Blvd.	Feb 19, 2019	Feb 19, 2019	Litter	2	Feb-22-19	Y
South Wexford Road - 5260	Feb 19, 2019	Feb 19, 2019	Dead dog (5417828)	1	Feb-20-19	Y
Campbell Drive - 4800	Feb 19, 2019	Feb 19, 2019	Litter/Illegal dumping (541737)	2	Feb-22-19	Y
Bethsaida Road	Feb 19, 2019	Feb 22, 2019	Litter	1	Feb-22-19	Y
Ozella Place - 2512	'Feb 14, 2019	Feb 19, 2019	Gas line	1	Feb-15-19	N



**City of South Fulton**  
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Enon Road	Feb 15, 2019	Feb 19, 2019	Brandeon Taylor - nuisance cla	2	Feb-20-19	Y
Various Traffic Signal Locations	Feb 20, 2019	Feb 20, 2019	Traffic - Install Cisco Units	2	Feb-25-19	Y
Various Camera Location	Feb 20, 2019	Feb 20, 2019	Traffic - Reinstall camera SD ca	1	Feb-21-19	Y
Amhurst Pkwy - 3384	Feb 20, 2019	Feb 20, 2019	Traffic - Sign is missing	1	Feb-21-19	Y
Old Chapel - 7235	Feb 20, 2019	Feb 20, 2019	Traffic - Sign Repair	1	Feb-21-19	Y
Amhurst Pkwy - 3340	Feb 20, 2019	Feb 20, 2019	Traffic - Sign Missing	1	Feb-21-19	Y
Amhurst Pkwy - 3344	Feb 20, 2019	Feb 20, 2019	Traffic - Sign Missing	1	Feb-21-19	Y
Roosevelt Hwy - 3349	Feb 20, 2019	Feb 20, 2019	Traffic - Removed Sign	2	Feb-25-19	Y
Woodward Road	Feb 19, 2019	Feb 20, 2019	Litter (5417138)	2	Feb-22-19	Y
Nevels Road	Feb 19, 2019	Feb 20, 2019	Litter (5417138)	2	Feb-22-19	Y
Misshaki Terrace - 409	Feb 20, 2019	Feb 20, 2019	Pothole (5420869)	1	Feb-21-19	Y
Westlake Pkwy.	Feb 20, 2019	Feb 20, 2019	Pothole (5422154)	1	Feb-21-19	Y
Morris Road	Feb 20, 2019	Feb 20, 2019	Litter/Illegal dumping (541713	2	Feb-25-19	Y
Bethsaida Road	Feb 20, 2019	Feb 20, 2019	Litter (5417138)	2	Feb-25-19	Y
West Road	Feb 20, 2019	Feb 20, 2019	Illegal dumping (5417138)	2	Feb-25-19	Y
Royale Court - 7510	Feb 20, 2019	Feb 20, 2019	Referred to Code (5423985)	2	Feb-25-19	Y
Camp Valley Road - 6815	Feb 20, 2019	Feb 20, 2019	Illegal dumping (5417138)	2	Feb-25-19	Y
Various locations	Feb 20, 2019	Feb 20, 2019	Traffic - Reinstall camera SD ca	1	Feb-21-19	Y
Various Traffic Signals	Feb 20, 2019	Feb 20, 2019	Traffic - Signal Inventory	3	Mar-06-19	Y
Old Bill Cook@Red Oak Drive	Feb 20, 2019	Feb 20, 2019	Traffic-Replaced Fire Station Si	1	Feb-21-19	Y
Camp Creek Pkwy@Merk Road	Feb 20, 2019	Feb 20, 2019	Traffic-Install Yield Sign	1	Feb-21-19	Y
Butner Road	Feb 20, 2019	Feb 20, 2019	Traffic - Reposted Street Sign	1	Feb-21-19	Y
Rosehall Place	Feb 20, 2019	Feb 20, 2019	Traffic - Check Signs	2	Feb-25-19	Y
Hickory Glen Lane - 475	Feb 20, 2019	Feb 20, 2019	Paving inquiry (5407406)	3	Mar-06-19	Y
Dodd Road	Feb 20, 2019	Feb 20, 2019	Illegal dumping (5417138)	2	Feb-25-19	Y
Tell Road	Feb 19, 2019	Feb 20, 2019	Illegal dumping (5421792)	2	Feb-22-19	Y
Flat Shoals Road	Feb 20, 2019	Feb 20, 2019	Litter	2	Feb-25-19	Y
Ben Hill Road	Feb 21, 2019	Feb 21, 2019	Litter	2	Feb-26-19	Y
Will Lee Road	Feb 21, 2019	Feb 21, 2019	Litter	2	Feb-26-19	Y
Feldwood Road	Feb 21, 2019	Feb 21, 2019	Litter	2	Feb-26-19	Y
Lawrence Avenue	Feb 21, 2019	Feb 21, 2019	Pothole	1	Feb-22-19	Y

**City of South Fulton**  
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Larry Drive	Feb 21, 2019	Feb 21, 2019	Pothole	1	Feb-22-19	Y
Cochran Road	Feb 21, 2019	Feb 21, 2019	Brush/Tree cutting	3	Mar-07-19	Y
Jaillette Road	Feb 08, 2019	Feb 21, 2019	Illegal dumping (5281820)	2	Feb-13-19	N
Mozart Drive	Feb 21, 2019	Mar 7, 2019	Curb/gutter main. (5426939)	3	Mar-07-19	Y
Ben Hill Road	Feb 21, 2019	Feb 21, 2019	Drainage maintenance	3	Mar-07-19	Y
Rosehall Drive (5409-5425)	Feb 21, 2019	Feb 21, 2019	Drainage maintenance -54233	3	Mar-07-19	Y
Union Road at Butner Road	Feb 20, 2019	Feb 21, 2019	Nothing found (5425923)	3	Mar-06-19	Y
Welcome All Road	Feb 19, 2019	Feb 21, 2019	Litter (54198480)	2	Feb-22-19	Y
Morning Creek Circle - 5660	Feb 21, 2019	Feb 21, 2019	Asphalt piles at curb (5423976)	2	Feb-26-19	Y
Buffington Road (5667-5699)	Feb 21, 2019	Feb 21, 2019	Litter (5416187)	2	Feb-26-19	Y
Old Bill Cook Road	Feb 21, 2019	Feb 21, 2019	Illegal dumping (5421792)	2	Feb-26-19	Y
Old Bill Cook Road	Feb 21, 2019	Feb 21, 2019	Vegetation (5426793)	3	Mar-07-19	Y
Various Traffic Signals	Feb 21, 2019	Feb 21, 2019	Traffic - Signal Inventory	3	Mar-07-19	Y
Koweta Road@Derrick Road	Feb 21, 2019	Feb 21, 2019	Traffic - Installed Arrow Sign	1	Feb-22-19	Y
Creel Road	Feb 23, 2019	Feb 23, 2019	Litter/Illegal dumping	2	Feb-27-19	Y
Oakley Industrial Blvd.	Feb 23, 2019	Feb 23, 2019	Illegal dumping	2	Feb-27-19	Y
Veal Road	Feb 23, 2019	Feb 23, 2019	Scraped road	3	Mar-08-19	Y
Old Ridge Road	Feb 23, 2019	Feb 23, 2019	Scraped road	3	Mar-08-19	Y
West Teal Road	Feb 23, 2019	Mar 08, 2019	Scraped road	3	Mar-08-19	Y
Derrick Road - 5095	Feb 23, 2019	Feb 24, 2019	Pothole	1	Feb-25-19	Y
South Fulton Pkwy.@Derrick Road	Feb 24, 2019	Feb 24, 2019	Traffic-Remove damaged ped p	3	Mar-08-19	Y
Camp Creek Pkwy.@Campbellton R	Feb 24, 2019	Feb 24, 2019	Traffic-Signal in Flash (x2)	1	Feb-25-19	Y
Cascade Road@Danforth Road	Feb 24, 2019	Feb 24, 2019	Replaced green LED	1	Feb-25-19	Y
Various locations	Feb 25, 2019	Feb 25, 2019	Traffic-Reinstalled Covert cam	3	Mar-11-19	Y
Old Ridge Road	Feb 23, 2019	Feb 25, 2019	Scrape road	3	Mar-08-19	Y
Teal Road	Feb 23, 2019	Feb 25, 2019	Scrape road	3	Mar-08-19	Y
Veal Road	Feb 23, 2019	Feb 25, 2019	Scrape road	3	Mar-08-19	Y
Old Fairburn Road	Feb 25, 2019	Feb 25, 2019	Litter/Illegal dumping	2	Feb-28-19	Y
Oakley Road	Feb 25, 2019	Feb 25, 2019	Illegal dumping (5440922)	2	Feb-28-19	Y
Scarborough Road - 4600	Feb 25, 2019	Feb 25, 2019	Dead dog (5436045)	1	Feb-26-19	Y
Teal Road	Feb 25, 2019	Feb 26, 2019	Scrape road	3	Mar-11-19	Y

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Jones Road	Feb 26, 2019	Feb 26, 2019	Scrape road (5463809)	3	Mar-12-19	Y
Mallory Road	Feb 26, 2019	Feb 26, 2019	Litter	2	Mar-01-19	Y
Flat Shoals Road (to 85 bridge)	Feb 26, 2019	Feb 26, 2019	Litter	2	Mar-01-19	Y
Stacks Road	Feb 26, 2019	Feb 27, 2019	Litter	2	Mar-01-19	Y
McClures Road	Feb 26, 2019	Mar 12, 2019	Scrape road	3	Mar-12-19	Y
Buffington Road@ Sable Run	Feb 26, 2019	Feb 26, 2019	Traffic-Replaced red LED	3	Mar-12-19	Y
Flat Shoals Road@I-85N	Feb 26, 2019	Feb 26, 2019	Traffic-Replaced green LED	3	Mar-12-19	Y
Evoline C. West Elementary	Feb 26, 2019	Feb 26, 2019	Traffic-Replaced bad flashers	3	Mar-12-19	Y
Old Fairburn Road - 4480	Feb 26, 2019	Feb 26, 2019	Traffic-Removed Slow Children	3	Mar-12-19	Y
Veal Road - 5275	Feb 26, 2019	Feb 26, 2019	Traffic-Reposted roundabout s	3	Mar-12-19	Y
Butner Road @Camp Creek Pkwy	Feb 26, 2019	Feb 26, 2019	Traffic-Installed two 45 MPH si	3	Mar-12-19	Y
Butner Road @ Fair Ridge	Feb 26, 2019	Feb 26, 2019	Traffic-Installed two 45 MPH si	3	Mar-12-19	Y
Jones Road @ Campbellton -Fairburn	Feb 26, 2019	Feb 26, 2019	Traffic-Replaced Stop sign	1	Feb-27-19	Y
Wallace Road - 2445	Feb 26, 2019	Feb 26, 2019	Traffic-Replaced Stop sign	1	Feb-27-19	Y
Hobgood Road	Feb 27, 2019	Feb 27, 2019	Litter (5458380)	2	Mar-04-19	Y
Herndon Road	Feb 27, 2019	Feb 27, 2019	Litter (5458391)	2	Mar-04-19	Y
Butner Road @ Aldredge Road	Feb 27, 2019	Feb 27, 2019	Traffic-Installed two 45 MPH si	3	Mar-13-19	Y
Evoline C. West Elementary	Feb 27, 2019	Feb 27, 2019	Traffic-Check School Flashers	3	Mar-13-19	Y
Camp Creek@Enon, Merk, Butner	Feb 27, 2019	Feb 27, 2019	Traffic-Developed punch list ite	3	Mar-13-19	Y
Butner Road @ Thames Road	Feb 27, 2019	Feb 27, 2019	Traffic-Installed two 45 MPH si	3	Mar-13-19	Y
Butner Road @ Pittman Road	Feb 27, 2019	Feb 27, 2019	Traffic-Installed two 45 MPH si	3	Mar-13-19	Y
Butner Road @ Thaxton Road	Feb 27, 2019	Feb 27, 2019	Traffic-Removed 45 MPH sign	3	Mar-13-19	Y
Stacks Road	Feb 27, 2019	Feb 27, 2019	Litter	2	Mar-04-19	Y
Old Bill Cook Road	Feb 27, 2019	Feb 27, 2019	Litter	2	Mar-04-19	Y
Oxford Road@West Stubbs	Feb 28, 2019	Feb 28, 2019	Traffic-Move Stop Sign	1	Mar-01-19	Y
Roosevelt @Ben Hill&Welcome All	Feb 28, 2019	Feb 28, 2019	Traffic-Developed punch list ite	3	Mar-14-19	Y
Shamrock road - 4260	Feb 28, 2019	Feb 28, 2019	Traffic-Replaced Street name s	1	Mar-01-19	Y
Mallory Road @ Flat Shoals Road	Feb 28, 2019	Feb 28, 2019	Traffic-Install new No Truck sig	3	Mar-14-19	Y
Mallory Road @ Roosevelt Hwy.	Feb 28, 2019	Feb 28, 2019	Traffic-Install new No Truck sig	3	Mar-14-19	Y
Reynolds Road @ Campbellton Road	Feb 28, 2019	Feb 28, 2019	Traffic-Install new No Truck sig	3	Mar-14-19	Y
Camp Creek Pkwy.@Westlake Pkwy	Feb 28, 2019	Feb 28, 2019	Traffic-Install new No Truck sig	3	Mar-14-19	Y

**City of South Fulton**  
**February 2019**  
**Monthly Task Orders Report**

The Lakes at Cedar Grove	Feb 28, 2019	Feb 28, 2019	Litter, Catch basin inspection	3	Mar-14-19	Y
Cedar Grove Road	Feb 28, 2019	Feb 28, 2019	Litter, Catch basin inspection	3	Mar-14-19	Y
Waterlace Drive	Feb 28, 2019	Feb 28, 2019	Litter, Catch basin inspection	3	Mar-14-19	Y
The Village at the Lakes	Feb 28, 2019	Feb 28, 2019	Litter, Catch basin inspection	3	Mar-14-19	Y
Legacy at St. Joseph's	Feb 28, 2019	Feb 28, 2019	Catch basin inspection	3	Mar-14-19	Y

**Jacobs' Completion Rate = 245/252 = 97% Success Rate**



# **OPEN RECORDS & COUNCIL REQUEST SUMMARY**

## OPEN RECORDS &amp; COUNCIL REQUEST

**FEBRUARY 2019**

	<b>Total Requests</b>	<b>Requests Completed</b>	<b>Completion Percentage</b>
<b>OPEN RECORDS REQUESTS</b>			
City Clerk	--	--	--
Communications	3	3	100%
Community & Regulatory Affairs	13	13	100%
Destination South Fulton	8	8	100%
Facilities	--	--	--
Finance	1	1	100%
Fire Department	9	9	100%
Human Resources	9	9	100%
Information Technology	--	--	--
Legal	8	Pending	--
Municipal Court	--	--	--
Police Department	68	67	98.5%
Public Works	--	--	--
<b>Total</b>	<b>119</b>	<b>110</b>	<b>92.4%</b>
	<b>Total Requests</b>	<b>Requests Completed</b>	<b>Completion Percentage</b>
<b>COUNCIL REQUESTS</b>			
City Manager	9	8	88.8%
Communications	1	1	100%
Community & Regulatory Affairs	21	18	85.7%
Destination South Fulton	2	2	100%
Finance	2	2	100%
Fire Department	2	2	100%
GIS	1	1	100%
Human Resources	1	1	100%
Information Technology	1	1	100%
Legal	3	2	66.6%
Parks & Recreation	4	4	100%
Police Department	8	6	75%
Public Works	34	26	76.4%
<b>Total</b>	<b>89</b>	<b>74</b>	<b>83.1%</b>

**9 Pending Open Records Request:**

- Legal – 8 requests pending City Attorney review/response
- Police – 1 request pending response/update by requestor

**15 In-Progress/Pending Council Request:**

- City Manager – 1
- Community & Regulatory Affairs – 3
- Legal – 1
- Police Department – 2
- Public Works – 8



# **COSF 311 DASHBOARD**




# Summary Dashboard | Citywide COSF 311 *(thru February 2019)*



NUMBER OF REQUESTS OPEN


1379



NUMBER OF REQUESTS CLOSED

1086/79%

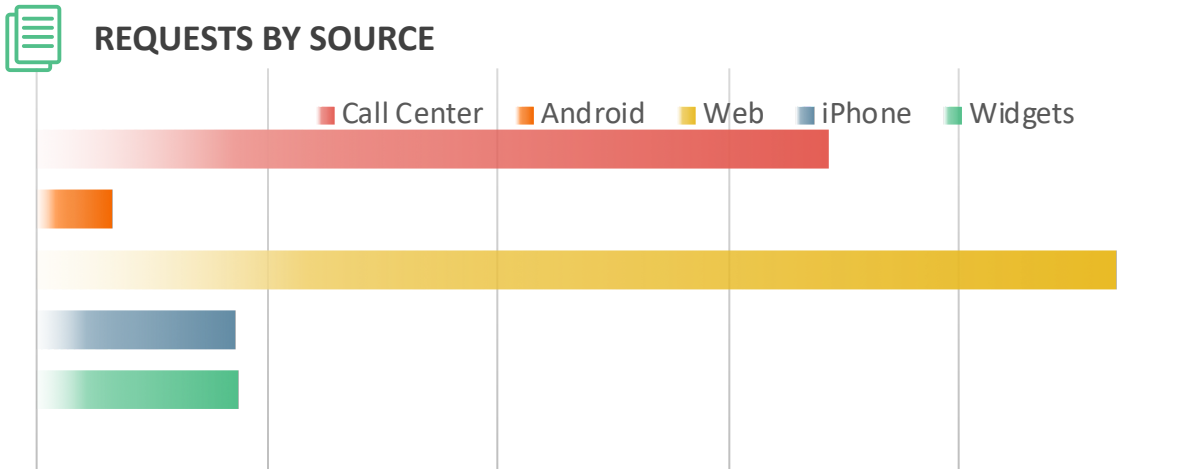
Goal: 90%



AVERAGE TIME TO CLOSE

6.5 days

Goal: varies based on SLA




OVERALL STATUS OF REQUESTS

293

Total Open Status

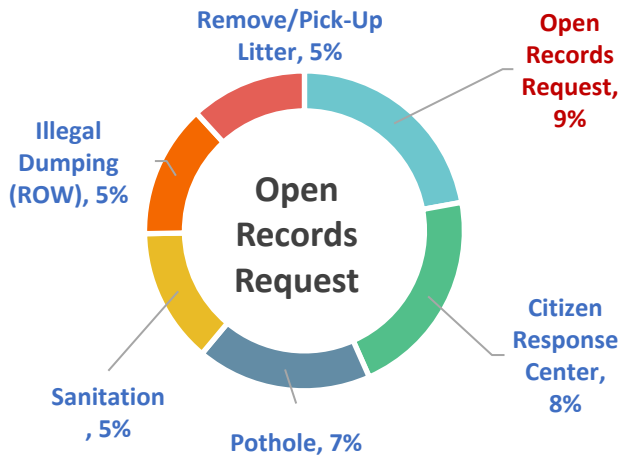
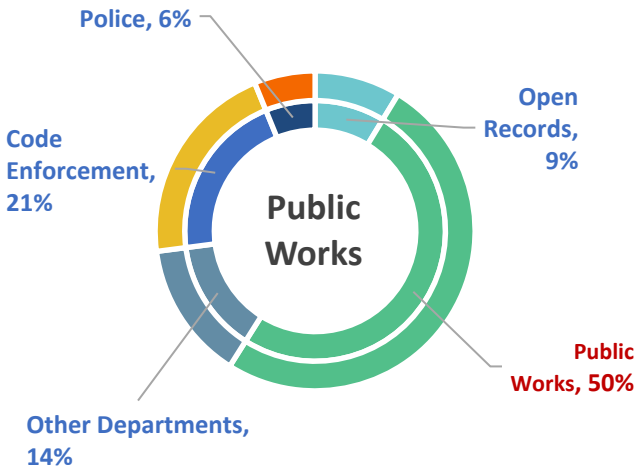
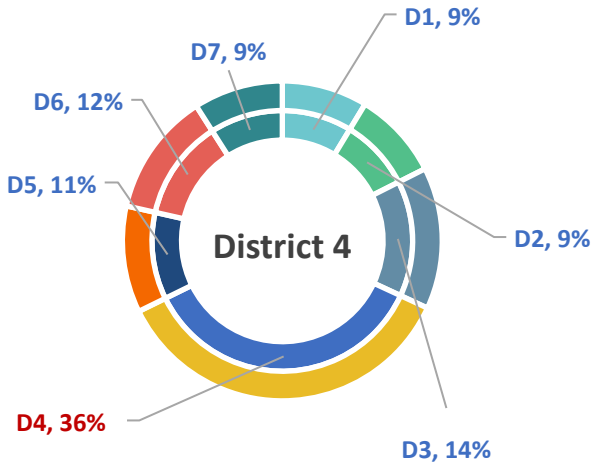
892

Total Acknowledged



Average time to acknowledge a request is 2.7 days.

Goal: 1 day



# Dashboard | Citizen Response Center *(February 1 – February 28, 2019)*



NUMBER OF  
CALLS

835



AVERAGE SPEED OF  
ANSWER

0m 46ss



Goal: 0:30



AVERAGE TALK  
TIME

3m 34ss



Goal: 3:00



ABANDONED  
CALL %

5%



Goal: 5%

	Jan-2019	Feb-2019	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-12	Rolling 12-Month
Inbound Call Volume	155	835								990
Average Calls/Day	7.0	38.0								22.5
Average Speed of Answer (KPI 0:30)	1:05	0:46								0:55
Average Talk Time (KPI 3:00)	0:03:38	0:03:34								0:03:36
Short Abandon Calls	7	21								28
Abandon Calls	24	63								87
Abandon % (KPI 10%)	11%	5%								8%
Non-Request Calls	15	42								57
Reception Calls	49	107								156

# COSF 311 Report | District 1 (October 1, 2018 - February 28, 2019)

Requests filtered by request category that have been created 10/01/2018 - 02/28/2019 and filtered to all categories within District 1

Request Category	Created in period	Acknowledged in period	Closed in period	Average days to acknowledge in period	Average days to close	Category SLA length	Unit of category SLA length	Closed within SLA	SLA %	Number of requests within period that are overdue	Open count	Number of requests within period that are overdue and not closed
<a href="#">Pothole (Asphalt Paved Maintenance)</a>	12	12	12	0.2	2.4	1	days	3	25%	6	0	0
<a href="#">Signal Out / Flashing (Traffic Issues)</a>	11	1	11	0	0	1	days	11	100%	0	0	0
<a href="#">Sanitation (Public Works)</a>	8	0	7	0	0	3	days	3	38%	0	1	0
<a href="#">Illegal Dumping in Right-of-Way</a>	7	7	7	4.3	6	3	days	4	57%	1	0	0
<a href="#">Remove Dead Animals in Roadway</a>	7	7	7	0.1	0.8	1	days	5	71%	2	0	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 2)</a>	5	5	0	2		21	days	0	0%	0	5	1
<a href="#">Property Maintenance (Zone 2)</a>	5	4	4	1.9	8.7	21	days	4	80%	0	1	0
<a href="#">Remove / Pick-Up Litter</a>	5	5	5	0	2.3	3	days	5	100%	0	0	0
<a href="#">Sink Holes (Drainage Maintenance)</a>	5	5	5	0.3	1.6	1	days	1	20%	3	0	0
<a href="#">Reception Call</a>	4	0	4		1.3			0	0%	0	0	0
<a href="#">Building Permits</a>	4	0	0					0	0%	0	4	0
<a href="#">Illegal Dumping on Private Property (Zone 2)</a>	4	3	4	8.5	9.5	21	days	3	75%	0	0	0
<a href="#">Commercial Vehicles in Residential Zones (Zone 2)</a>	4	3	4	2.1	7.1	21	days	4	100%	0	0	0
<a href="#">Street Lights Out (Traffic Issues)</a>	4	3	4	0	1.6	3	days	3	75%	1	0	0
<a href="#">Other</a>	3	1	3	0.1	2.6			0	0%	0	0	0
<a href="#">Blighted / Vacant Property (Zone 2)</a>	3	2	1	24.3	0.2	21	days	1	33%	0	2	0
<a href="#">Other Sign Down / Missing (Roadside Maintenance)</a>	3	2	3	0.5	0.8	3	days	3	100%	0	0	0
<a href="#">Street Lights</a>	3	2	3	0.2	0.3	7	days	3	100%	0	0	0
<a href="#">Additional Patrol Request</a>	2	1	2	0.3	5	1	days	1	50%	1	0	0
<a href="#">Yard Issue (Zone 2)</a>	2	2	2	3.9	11.9	21	days	2	100%	0	0	0
<a href="#">Damaged Inlet / Catch Basin (Storm Water Issues)</a>	2	2	2	0	2.2	10	days	2	100%	0	0	0
<a href="#">Clogged Culvert (Drainage Maintenance)</a>	2	2	2	0.6	6.6	1	days	0	0%	0	0	0
<a href="#">Illegal Dumping In Roadway</a>	2	2	2	0	0.8	1	days	1	50%	1	0	0
<a href="#">Remove Dead Animals - Off Road in Right-of-Way</a>	2	2	2	0.5	1.6	3	days	2	100%	0	0	0
<a href="#">Rough Road (Unpaved Road Maintenance)</a>	2	2	2	0.2	6	10	days	2	100%	0	0	0
<a href="#">Land Development (Community and Regulatory Affairs)</a>	1	0	0					0	0%	0	1	0
<a href="#">Planning &amp; Zoning (Community &amp; Regulatory Affairs)</a>	1	0	0					0	0%	0	1	0
<a href="#">Dead Trees (Zone 2)</a>	1	0	1		1.2	7	days	1	100%	0	0	0
<a href="#">Dead Animal Pickup on Private Property (Zone 2)</a>	1	1	1	0.9	1.2	7	days	1	100%	0	0	0
<a href="#">Clogged Inlet (Storm Water Issues)</a>	1	1	1	0.2	4.2	3	days	0	0%	0	0	0
<a href="#">Stop Sign Down (Roadside Maintenance)</a>	1	0	1		0	1	days	1	100%	0	0	0
<a href="#">Street Flooding (Drainage Maintenance)</a>	1	1	1	0	1.4	1	days	0	0%	0	0	0
<a href="#">Tree Hindering Sight Distance (Roadside Maintenance)</a>	1	1	1	0	1.4	3	days	1	100%	0	0	0
	119	79	104	2.0	3.1						15	
		66%	87%									

Prepared for Councilwoman Rowell by the Office of Programs and Performance

# COSF 311 Report | District 2 (October 1, 2018 - February 28, 2019)

Requests filtered by request category that have been created 10/01/2018 - 02/28/2019 and filtered to all categories within District 2

Request Category	Created in period	Acknowledged in period	Closed in period	Average days to acknowledge in period	Average days to close	Category SLA length	Unit of category SLA length	Closed within SLA	SLA %	Number of requests within period that are overdue	Open count	Number of requests within period that are overdue and not closed
<a href="#">Illegal Dumping in Right-of-Way</a>	17	16	17	0.9	4.9	3	days	11	65%	3	0	0
<a href="#">Illegal Dumping on Private Property (Zone 4)</a>	10	8	6	7.8	8.6	21	days	6	60%	0	4	0
<a href="#">Other Sign Down / Missing (Roadside Maintenance)</a>	8	4	8	0	0.3	3	days	8	100%	0	0	0
<a href="#">Additional Patrol Request</a>	6	3	6	0.8	3.1	1	days	0	0%	3	0	0
<a href="#">Illegal Dumping In Roadway</a>	6	6	6	0.6	2.9	1	days	2	33%	3	0	0
<a href="#">Remove / Pick-Up Litter</a>	5	5	5	0	2.4	3	days	2	40%	3	0	0
<a href="#">Street Signs Down in Road (Signage Issues)</a>	5	5	5	0	1.2	1	days	4	80%	0	0	0
<a href="#">Sanitation (Public Works)</a>	4	2	4	0.4	1.4	3	days	3	75%	0	0	0
<a href="#">Other</a>	4	3	4	12.6	18.8			0	0%	1	0	0
<a href="#">Pothole (Asphalt Paved Maintenance)</a>	4	4	4	0.5	1.9	1	days	0	0%	3	0	0
<a href="#">Street Signs Gone (Traffic Issues)</a>	4	2	4	0	3.6	3	days	2	50%	0	0	0
<a href="#">Reception Call</a>	3	0	3		0	1	days	0	0%	0	0	0
<a href="#">Damaged Fire Hydrant</a>	3	1	2	34.1	28.3	30	days	1	33%	1	1	1
<a href="#">Property Maintenance (Zone 4)</a>	3	2	3	19.1	19.2	21	days	1	33%	1	0	0
<a href="#">Sink Holes (Drainage Maintenance)</a>	3	3	3	0.5	5.9	1	days	1	33%	1	0	0
<a href="#">Tree Hindering Sight Distance (Roadside Maintenance)</a>	3	3	3	0	2.4	3	days	3	100%	0	0	0
<a href="#">Yard Issue (Zone 2)</a>	2	2	2	0.6	3.8	21	days	2	100%	0	0	0
<a href="#">Blighted / Vacant Property (Zone 4)</a>	2	2	1	2.3	29	21	days	0	0%	1	1	0
<a href="#">Excessively Barking Dog – Late Night Nuisance (Zone 4)</a>	2	2	2	4.6	6.5	7	days	1	50%	0	0	0
<a href="#">Clogged Inlet (Storm Water Issues)</a>	2	2	2	0	10.4	3	days	1	50%	0	0	0
<a href="#">Deep Patch / Base Repair (Asphalt Paved Maintenance)</a>	2	2	2	1.6	5.7	10	days	1	50%	0	0	0
<a href="#">Stop Sign Down (Roadside Maintenance)</a>	2	1	2	0	0.3	1	days	2	100%	0	0	0
<a href="#">Tree Danger / Removal (Roadside Maintenance)</a>	2	2	2	3.7	10.8	3	days	0	0%	1	0	0
<a href="#">Capital Improvement Projects (Public Works)</a>	1	0	0			5	days	0	0%	0	1	0
<a href="#">Business Inquiry</a>	1	1	1	0.4	1.1	10	days	1	100%	0	0	0
<a href="#">Open Records Request</a>	1	1	1	0.5	7.3	3	days	0	0%	0	0	0
<a href="#">Trash &amp; Litter or Cleaning Requests - Parks &amp; Rec. Facilities</a>	1	0	1		10.3	2	days	0	0%	1	0	0
<a href="#">Blighted / Vacant Property (Zone 2)</a>	1	1	0	0		21	days	0	0%	0	1	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 2)</a>	1	1	0	0.7		21	days	0	0%	0	1	1
<a href="#">Illegal Dumping on Private Property (Zone 2)</a>	1	1	1	0.5	6.5	21	days	1	100%	0	0	0
<a href="#">Commercial Vehicles in Residential Zones (Zone 2)</a>	1	1	1	9.2	22	21	days	0	0%	1	0	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 4)</a>	1	0	0			21	days	0	0%	0	1	1
<a href="#">Dead Trees (Zone 4)</a>	1	0	1		0	7	days	1	100%	0	0	0
<a href="#">Permit / Licensing Issue (Zone 4)</a>	1	1	0	8.6		21	days	0	0%	0	1	0
<a href="#">Yard Issue (Zone 4)</a>	1	0	0			21	days	0	0%	0	1	0
<a href="#">Commercial Vehicles in Residential Zones (Zone 4)</a>	1	1	0	10.3		21	days	0	0%	0	1	0
<a href="#">Curb / Gutter Maintenance (Roadway Maintenance)</a>	1	1	1	0.7	1.7	3	days	1	100%	0	0	0
<a href="#">Clogged Culvert (Drainage Maintenance)</a>	1	1	1	0.1	0.1	1	days	1	100%	0	0	0
<a href="#">Sidewalk Cracking / Broken (Roadway Construction)</a>	1	1	1	0.8	10.6	10	days	0	0%	0	0	0
<a href="#">Signal Out / Flashing (Traffic Issues)</a>	1	0	1		0	1	days	1	100%	0	0	0
<a href="#">Street Flooding (Drainage Maintenance)</a>	1	1	1	9.1	18.6	1	days	0	0%	0	0	0
<a href="#">Street Lights Out (Traffic Issues)</a>	1	1	1	2.8	3	3	days	0	0%	1	0	0
<a href="#">Street Lights</a>	1	1	1	0	0.1	7	days	1	100%	0	0	0
	122	94	109	3.7	7.0						13	
		77%	89%									

Prepared for Councilwoman Gumbs by the Office of Programs and Performance

# COSF 311 Report | District 3 (October 1, 2018 - February 28, 2019)

Requests filtered by request category that have been created 10/01/2018 - 02/28/2019 and filtered to all categories within District 3

Request Category	Created in period	Acknowledged in period	Closed in period	Average days to acknowledge in period	Average days to close	Category SLA length	Unit of category SLA length	Closed within SLA	SLA %	Number of requests within period that are overdue	Open count	Number of requests within period that are overdue and not closed
<a href="#">Illegal Dumping on Private Property (Zone 6)</a>	18	15	15	0.7	7.2	21	days	14	78%	1	3	0
<a href="#">Pothole (Asphalt Paved Maintenance)</a>	18	17	18	0.5	2.9	1	days	3	17%	13	0	0
<a href="#">Remove / Pick-Up Litter</a>	18	16	18	0.4	2.1	3	days	11	61%	5	0	0
<a href="#">Illegal Dumping in Right-of-Way</a>	15	15	15	0.4	1.9	3	days	13	87%	2	0	0
<a href="#">Open Records Request</a>	9	3	9	1.2	5.7	3	days	6	67%	3	0	0
<a href="#">Building Permits</a>	8	0	1		22.6	1	days	0	0%	0	7	0
<a href="#">Clogged Inlet (Storm Water Issues)</a>	7	3	7	0.5	1.2	3	days	6	86%	0	0	0
<a href="#">Remove Dead Animals in Roadway</a>	7	6	7	0.5	1.1	1	days	4	57%	2	0	0
<a href="#">Sanitation (Public Works)</a>	6	2	6	0.2	0.3	3	days	3	50%	0	0	0
<a href="#">Other</a>	5	3	5	0.1	1.7			0	0%	0	0	0
<a href="#">Remove Dead Animals - Off Road in Right-of-Way</a>	5	5	5	0.5	2.1	3	days	5	100%	0	0	0
<a href="#">Dead Animal Pickup on Private Property (Zone 4)</a>	4	3	4	2.5	4.7	7	days	3	75%	1	0	0
<a href="#">Property Maintenance (Zone 4)</a>	4	4	2	10	17.5	21	days	1	25%	0	2	0
<a href="#">Blighted / Vacant Property (Zone 6)</a>	4	4	3	2.1	10.2	21	days	3	75%	0	1	0
<a href="#">Property Maintenance (Zone 6)</a>	4	4	2	2.4	0.9	21	days	2	50%	0	2	1
<a href="#">Illegal Dumping In Roadway</a>	4	4	4	0.2	2.3	1	days	1	25%	3	0	0
<a href="#">Signal Out / Flashing (Traffic Issues)</a>	4	1	4	0	0.1	1	days	4	100%	0	0	0
<a href="#">Reception Call</a>	3	0	3		0	1	days	0	0%	0	0	0
<a href="#">Additional Patrol Request</a>	3	1	3	0	14.6	1	days	0	0%	3	0	0
<a href="#">Illegal Dumping on Private Property (Zone 4)</a>	3	3	2	13.9	19	21	days	1	33%	1	1	1
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 6)</a>	3	3	2	11.7	31.3	21	days	1	33%	0	1	0
<a href="#">Yard Issue (Zone 6)</a>	3	3	3	0	4.7	21	days	3	100%	0	0	0
<a href="#">Tree Danger / Removal (Roadside Maintenance)</a>	3	3	3	0.2	5.1	3	days	1	33%	0	0	0
<a href="#">Planning &amp; Zoning (Community &amp; Regulatory Affairs)</a>	2	1	0	0.1				0	0%	0	2	0
<a href="#">Yard Issue (Zone 4)</a>	2	2	1	9.8	19.3	21	days	1	50%	0	1	0
<a href="#">Dead Trees (Zone 6)</a>	2	2	2	0.8	4	7	days	1	50%	1	0	0
<a href="#">Curb / Gutter Maintenance (Roadway Maintenance)</a>	2	2	2	0	2.5	3	days	2	100%	0	0	0
<a href="#">Deep Patch / Base Repair (Asphalt Paved Maintenance)</a>	2	2	2	0.4	6.6	10	days	1	50%	1	0	0
<a href="#">Other Sign Down / Missing (Roadside Maintenance)</a>	2	0	2		0	3	days	2	100%	0	0	0
<a href="#">Rough Road (Unpaved Road Maintenance)</a>	2	2	2	0.2	6.9	10	days	2	100%	0	0	0
<a href="#">Sidewalk Cracking / Broken (Roadway Construction)</a>	2	2	2	0.7	10.2	10	days	1	50%	1	0	0
<a href="#">Snow / Ice Removal (Inclement Weather)</a>	2	0	2		0	1	days	2	100%	0	0	0
<a href="#">Stop Sign Down (Roadside Maintenance)</a>	2	2	2	0	0.3	1	days	2	100%	0	0	0
<a href="#">Street Flooding (Drainage Maintenance)</a>	2	2	2	0.2	2.1	1	days	0	0%	1	0	0
<a href="#">Capital Improvement Projects (Public Works)</a>	1	0	0			5	days	0	0%	0	1	0
<a href="#">Municipal Court</a>	1	0	1		0			0	0%	0	0	0
<a href="#">Restroom, Kitchen, Activity, Cardio, Locker Rooms or Water Fountains - P</a>	1	1	1	15	18.1	14	days	0	0%	1	0	0
<a href="#">Blighted / Vacant Property (Zone 5)</a>	1	1	1	1.8	2.9	21	days	1	100%	0	0	0
<a href="#">Illegal Dumping on Private Property (Zone 5)</a>	1	1	1	0	2.8	21	days	1	100%	0	0	0
<a href="#">Dead Animal Pickup on Private Property (Zone 5)</a>	1	1	1	1.8	3	7	days	1	100%	0	0	0
<a href="#">Commercial Vehicles in Residential Zones (Zone 5)</a>	1	1	0	1		21	days	0	0%	0	1	0
<a href="#">Commercial Vehicles in Residential Zones (Zone 6)</a>	1	1	1	0.5	8	21	days	1	100%	0	0	0
<a href="#">Property Maintenance (Zone 12)</a>	1	0	1		3.3	21	days	1	100%	0	0	0
<a href="#">Damaged Curb (Roadway Maintenance)</a>	1	1	1	0	10	10	days	0	0%	1	0	0
<a href="#">Damaged Guard Rail (Roadway Construction)</a>	1	1	1	0.9	6.9	10	days	1	100%	0	0	0
<a href="#">Clogged Culvert (Drainage Maintenance)</a>	1	1	1	10.9	10.9	1	days	0	0%	0	0	0
<a href="#">Sink Holes (Drainage Maintenance)</a>	1	1	1	0	15.3	1	days	0	0%	0	0	0
<a href="#">Street Lights Out (Traffic Issues)</a>	1	1	1	0.5	6.9	3	days	0	0%	1	0	0
<a href="#">Street Signs Down in Road (Signage Issues)</a>	1	1	1	0	1	1	days	0	0%	1	0	0
<a href="#">Street Signs Gone (Traffic Issues)</a>	1	0	1		0	3	days	1	100%	0	0	0
<a href="#">Curb / Gutter Installation (Roadway Construction)</a>	1	1	1	0	10	10	days	0	0%	1	0	0
	197	148	175	2.2	6.5						22	
		75%	89%									

Prepared for Councilwoman Willis by the Office of Programs and Performance

# COSF 311 Report | District 4 (October 1, 2018 - February 28, 2019)

Requests filtered by request category that have been created 10/01/2018 - 02/28/2019 and filtered to all categories within District 4

Request Category	Created in period	Acknowledged in period	Closed in period	Average days to acknowledge in period	Average days to close	Category SLA length	Unit of category SLA length	Closed within SLA	SLA %	Number of requests within period that are overdue	Open count	Number of requests within period that are overdue and not closed
<a href="#">Open Records Request</a>	105	67	102	0.8	5.9	3	days	36	34%	58	3	3
<a href="#">Reception Call</a>	88	3	86	0	0.1	1	days	0	0%	0	2	0
<a href="#">Sanitation (Public Works)</a>	43	8	41	0.6	0.3	3	days	30	70%	1	2	1
<a href="#">Pothole (Asphalt Paved Maintenance)</a>	32	28	32	1.7	5.7	1	days	12	38%	14	0	0
<a href="#">Building Permits</a>	20	0	4		3.3	1	days	0	0%	0	16	0
<a href="#">Remove / Pick-Up Litter</a>	11	10	11	0.4	2.5	3	days	9	82%	2	0	0
<a href="#">Other</a>	10	2	10	3.3	6.1			0	0%	0	0	0
<a href="#">Additional Patrol Request</a>	10	5	10	1	1.8	1	days	4	40%	6	0	0
<a href="#">Other</a>	9	3	6	2.2	1.6	2	days	0	0%	0	3	1
<a href="#">Planning &amp; Zoning (Community &amp; Regulatory Affairs)</a>	9	1	0	0	0			0	0%	0	9	0
<a href="#">Illegal Dumping on Private Property (Zone 5)</a>	9	8	9	2	7.6	21	days	7	78%	2	0	0
<a href="#">Property Maintenance (Zone 5)</a>	9	6	8	1.3	5.9	21	days	7	78%	1	1	0
<a href="#">Illegal Dumping in Right-of-Way</a>	9	8	9	1.3	5.7	3	days	3	33%	6	0	0
<a href="#">Rough Road (Unpaved Road Maintenance)</a>	9	8	9	0.2	5.2	10	days	8	89%	0	0	0
<a href="#">Yard Issue (Zone 5)</a>	7	4	7	2.1	6.4	21	days	7	100%	0	0	0
<a href="#">Municipal Court</a>	6	0	1		4.8			0	0%	0	5	0
<a href="#">Blighted / Vacant Property (Zone 5)</a>	6	5	6	0.9	6.1	21	days	6	100%	0	0	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 5)</a>	6	5	5	0.5	6.9	21	days	5	83%	0	1	0
<a href="#">Business Licenses (Economic Development - Destination South Fulton)</a>	5	2	4	10.7	5.7	2	days	0	0%	0	1	0
<a href="#">Dead Animal Pickup on Private Property (Zone 5)</a>	5	4	4	1.7	4.4	7	days	2	40%	2	1	1
<a href="#">Clogged Inlet (Storm Water Issues)</a>	5	5	5	0.1	2	3	days	4	80%	1	0	0
<a href="#">Illegal Dumping In Roadway</a>	5	5	5	0.6	3	1	days	1	20%	4	0	0
<a href="#">Signal Out / Flashing (Traffic Issues)</a>	5	3	5	0	0.2	1	days	5	100%	0	0	0
<a href="#">Sink Holes (Drainage Maintenance)</a>	5	4	5	1.4	4.4	1	days	1	20%	3	0	0
<a href="#">Capital Improvement Projects (Public Works)</a>	4	1	0	1		5	days	0	0%	0	4	0
<a href="#">Downed Tree (Roadside Maintenance)</a>	4	4	4	0	0.5	1	days	2	50%	2	0	0
<a href="#">Remove Dead Animals in Roadway</a>	4	4	4	1	1.6	1	days	1	25%	2	0	0
<a href="#">Street Signs Down in Road (Signage Issues)</a>	4	4	4	0.1	3	1	days	2	50%	1	0	0
<a href="#">Illegal Dumping on Private Property (Zone 4)</a>	3	3	3	0.8	7.8	21	days	3	100%	0	0	0
<a href="#">Dead Trees (Zone 5)</a>	3	3	3	0.1	7.5	7	days	1	33%	2	0	0
<a href="#">Sidewalk Cracking / Broken (Roadway Construction)</a>	3	3	3	1.3	6.7	10	days	2	67%	0	0	0
<a href="#">Street Lights Out (Traffic Issues)</a>	3	1	3	0.3	0.1	3	days	3	100%	0	0	0
<a href="#">Trash &amp; Litter or Cleaning Requests - Parks &amp; Rec. Facilities</a>	2	0	2		31	2	days	0	0%	2	0	0
<a href="#">Illegal Dumping on Private Property (Zone 2)</a>	2	2	2	0.5	3.8	21	days	2	100%	1	0	0
<a href="#">Dead Animal Pickup on Private Property (Zone 4)</a>	2	2	2	1.5	3.8	7	days	2	100%	0	0	0
<a href="#">Commercial Vehicles in Residential Zones (Zone 5)</a>	2	2	1	0	8.2	21	days	1	50%	0	1	0
<a href="#">Other Sign Down / Missing (Roadside Maintenance)</a>	2	2	2	0.1	7.2	3	days	0	0%	1	0	0
<a href="#">Remove Dead Animals - Off Road in Right-of-Way</a>	2	2	2	1.5	3.4	3	days	0	0%	1	0	0
<a href="#">Cross Drain Maintenance (Unpaved Road Maintenance)</a>	2	2	2	1.3	6.7	3	days	1	50%	0	0	0
<a href="#">Stop Sign Down (Roadside Maintenance)</a>	2	0	2		0	1	days	2	100%	0	0	0
<a href="#">Street Signs Gone (Traffic Issues)</a>	2	2	2	1.2	3.9	3	days	1	50%	1	0	0
<a href="#">Tree Danger / Removal (Roadside Maintenance)</a>	2	2	2	0	3.1	3	days	0	0%	0	0	0
<a href="#">Curb / Gutter Installation (Roadway Construction)</a>	2	2	2	1	5.8	10	days	2	100%	0	0	0
<a href="#">Communications &amp; External Affairs</a>	1	0	0			2	days	0	0%	0	1	1
<a href="#">Contract and Purchasing Oversight (Finance &amp; Administrative Services)</a>	1	0	1		5.1	2	days	0	0%	1	0	0
<a href="#">Human Resources</a>	1	0	1		0.5	2	days	1	100%	0	0	0
<a href="#">Live Domestic Animals</a>	1	0	1		0			0	0%	0	0	0
<a href="#">Live Wild Animals</a>	1	0	1		0.3	1	days	1	100%	0	0	0
<a href="#">Fire Alarm System Review (Businesses Only)</a>	1	0	1		0.8	3	days	1	100%	0	0	0
<a href="#">Permit / Licensing Issue (Zone 5)</a>	1	1	0	0.1		21	days	0	0%	0	1	1
<a href="#">Tree Fallen (Zone 5)</a>	1	1	0	7.3		7	days	0	0%	0	1	1
<a href="#">Curb / Gutter Maintenance (Roadway Maintenance)</a>	1	1	1	0	0	3	days	1	100%	0	0	0
<a href="#">Deep Patch / Base Repair (Asphalt Paved Maintenance)</a>	1	1	1	0.2	3.6	10	days	1	100%	0	0	0
<a href="#">High Grass / Weeds (Roadside Maintenance)</a>	1	1	1	0	17.6	3	days	0	0%	0	0	0
<a href="#">Remove Graffiti in Right-of-Way</a>	1	1	1	5	5.6	10	days	1	100%	0	0	0
<a href="#">Street Flooding (Drainage Maintenance)</a>	1	0	1		0	1	days	1	100%	0	0	0
<a href="#">Tree Hindering Sight Distance (Roadside Maintenance)</a>	1	1	1	0	0.9	3	days	1	100%	0	0	0
	492	242	440	1.2	4.4						52	
		49%	89%									

Prepared for Councilwoman Gilyard by the Office of Programs and Performance

# COSF 311 Report | District 5 (October 1, 2018 - February 28, 2019)

Requests filtered by request category that have been created 10/01/2018 - 02/28/2019 and filtered to all categories within District 5

Request Category	Created in period	Acknowledged in period	Closed in period	Average days to acknowledge in period	Average days to close	Category SLA length	Unit of category SLA length	Closed within SLA	SLA %	Number of requests within period that are overdue	Open count	Number of requests within period that are overdue and not closed
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 6)</a>	10	9	4	0.7	13.2	21	days	4	40%	0	6	2
<a href="#">Remove / Pick-Up Litter</a>	10	9	10	0.7	2.5	3	days	6	60%	4	0	0
<a href="#">Pothole (Asphalt Paved Maintenance)</a>	9	6	9	4.1	9.3	1	days	4	44%	3	0	0
<a href="#">Signal Out / Flashing (Traffic Issues)</a>	9	2	9	0.9	0.3	1	days	7	78%	0	0	0
<a href="#">Property Maintenance (Zone 8)</a>	8	8	4	1.3	10.5	21	days	3	38%	0	4	1
<a href="#">Property Maintenance (Zone 12)</a>	7	5	5	0.6	6	21	days	4	57%	1	2	0
<a href="#">Reception Call</a>	6	2	6	1.7	0.6	1	days	0	0%	0	0	0
<a href="#">Sanitation (Public Works)</a>	6	1	6	0.7	1.1	3	days	4	67%	0	0	0
<a href="#">Illegal Dumping in Right-of-Way</a>	6	6	6	0.2	5.1	3	days	4	67%	0	0	0
<a href="#">Yard Issue (Zone 8)</a>	5	5	4	0.3	8.1	21	days	3	60%	1	1	0
<a href="#">Other Sign Down / Missing (Roadside Maintenance)</a>	5	3	5	0	0.2	3	days	5	100%	0	0	0
<a href="#">Blighted / Vacant Property (Zone 6)</a>	4	4	2	0.2	11.7	21	days	2	50%	0	2	0
<a href="#">Yard Issue (Zone 6)</a>	4	3	4	0.3	11.2	21	days	3	75%	1	0	0
<a href="#">Blighted / Vacant Property (Zone 8)</a>	4	4	3	0.9	18.2	21	days	2	50%	1	1	1
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 8)</a>	4	4	3	0.5	19.2	21	days	2	50%	0	1	1
<a href="#">Clogged Inlet (Storm Water Issues)</a>	4	4	4	0.7	4.2	3	days	1	25%	1	0	0
<a href="#">Trespassing</a>	3	1	3	0	1	1	days	2	67%	0	0	0
<a href="#">Capital Improvement Projects (Public Works)</a>	2	0	0			5	days	0	0%	0	2	0
<a href="#">Other</a>	2	2	1	1.9	11.8	2	days	0	0%	0	1	1
<a href="#">Building Permits</a>	2	0	1		1.7	1	days	0	0%	0	1	0
<a href="#">Other</a>	2	1	2	1.3	2.7			0	0%	0	0	0
<a href="#">Commercial Vehicles in Residential Zones (Zone 6)</a>	2	2	2	0.1	10.8	21	days	2	100%	0	0	0
<a href="#">Illegal Dumping on Private Property (Zone 12)</a>	2	2	2	2.6	6.8	21	days	2	100%	0	0	0
<a href="#">Damaged Curb (Roadway Maintenance)</a>	2	2	2	0.6	12.6	10	days	0	0%	2	0	0
<a href="#">Install Side Drain (Unpaved Road Maintenance)</a>	2	2	2	0.2	5.2	10	days	1	50%	0	0	0
<a href="#">Remove Dead Animals - Off Road in Right-of-Way</a>	2	2	2	1	3.7	3	days	1	50%	1	0	0
<a href="#">Street Flooding (Drainage Maintenance)</a>	2	2	2	6	6.9	1	days	0	0%	1	0	0
<a href="#">Tree Danger / Removal (Roadside Maintenance)</a>	2	2	2	0.7	2.8	3	days	1	50%	0	0	0
<a href="#">Business Licenses (Economic Development - Destination South Fulton)</a>	1	1	1	0.1	0.1	2	days	0	0%	0	0	0
<a href="#">Planning &amp; Zoning (Community &amp; Regulatory Affairs)</a>	1	0	0					0	0%	0	1	0
<a href="#">Open Records Request</a>	1	0	1		4.1	3	days	0	0%	1	0	0
<a href="#">Additional Patrol Request</a>	1	1	1	0	7.2	1	days	0	0%	1	0	0
<a href="#">Outdoor Requests (Other)</a>	1	1	1	0.9	25.3	3	days	0	0%	1	0	0
<a href="#">Blighted / Vacant Property (Zone 2)</a>	1	1	0	9.1		21	days	0	0%	0	1	1
<a href="#">Permit / Licensing Issue (Zone 6)</a>	1	1	0	1.3		21	days	0	0%	0	1	0
<a href="#">Property Maintenance (Zone 6)</a>	1	1	0	0		21	days	0	0%	0	1	0
<a href="#">Dead Trees (Zone 8)</a>	1	1	1	0.2	13.3	7	days	0	0%	1	0	0
<a href="#">Illegal Dumping on Private Property (Zone 8)</a>	1	1	1	0	0	21	days	1	100%	0	0	0
<a href="#">Curb / Gutter Maintenance (Roadway Maintenance)</a>	1	1	1	0.8	2.1	3	days	1	100%	0	0	0
<a href="#">Damaged Inlet / Catch Basin (Storm Water Issues)</a>	1	1	1	0	12.1	10	days	0	0%	1	0	0
<a href="#">Clogged Culvert (Drainage Maintenance)</a>	1	1	1	0	1	1	days	0	0%	0	0	0
<a href="#">Downed Tree (Roadside Maintenance)</a>	1	1	1	0	1.1	1	days	0	0%	0	0	0
<a href="#">Remove Dead Animals in Roadway</a>	1	1	1	0.2	0.4	1	days	1	100%	0	0	0
<a href="#">Rough Road (Unpaved Road Maintenance)</a>	1	1	1	0.3	0.3	10	days	1	100%	0	0	0
<a href="#">Sink Holes (Drainage Maintenance)</a>	1	1	1	2.8	2.8	1	days	0	0%	1	0	0
<a href="#">Stop Sign Down (Roadside Maintenance)</a>	1	1	1	0.4	0.6	1	days	1	100%	0	0	0
<a href="#">Street Lights Out (Traffic Issues)</a>	1	0	1		0	3	days	1	100%	0	0	0
<a href="#">Street Signs Down in Road (Signage Issues)</a>	1	1	1	0.4	0.6	1	days	1	100%	0	0	0
<a href="#">Street Signs Gone (Traffic Issues)</a>	1	0	1		0	3	days	1	100%	0	0	0
<a href="#">Dead Tree Removal from Right of Way</a>	1	1	1	0	0.3	3	days	1	100%	0	0	0
	148	111	123	1.0	5.7						25	
		75%	83%									

Prepared for Councilwoman Jackson by the Office of Programs and Performance

# COSF 311 Report | District 6 (October 1, 2018 - February 28, 2019)

Requests filtered by request category that have been created 10/01/2018 - 02/28/2019 and filtered to all categories within District 6

Request Category	Created in period	Acknowledged in period	Closed in period	Average days to acknowledge in period	Average days to close	Category SLA length	Unit of category SLA length	Closed within SLA	SLA %	Number of requests within period that are overdue	Open count	Number of requests within period that are overdue and not closed
<a href="#">Illegal Dumping on Private Property (Zone 9)</a>	12	12	7	6	15.5	21	days	5	42%	1	5	4
<a href="#">Illegal Dumping in Right-of-Way</a>	10	9	10	1.3	4.8	3	days	6	60%	3	0	0
<a href="#">Remove / Pick-Up Litter</a>	10	10	10	1.7	4.7	3	days	4	40%	5	0	0
<a href="#">Pothole (Asphalt Paved Maintenance)</a>	8	8	8	0.5	3	1	days	1	13%	6	0	0
<a href="#">Planning &amp; Zoning (Community &amp; Regulatory Affairs)</a>	7	1	1	1.7	10.2			0	0%	0	6	0
<a href="#">Property Maintenance (Zone 9)</a>	7	7	2	7.2	17	21	days	2	29%	0	5	3
<a href="#">Blighted / Vacant Property (Zone 9)</a>	6	6	0	5.1		21	days	0	0%	0	6	3
<a href="#">Signal Out / Flashing (Traffic Issues)</a>	6	1	6	1.3	0.2	1	days	5	83%	0	0	0
<a href="#">Reception Call</a>	5	0	4		0	1	days	0	0%	0	1	0
<a href="#">Other</a>	5	4	5	13.5	23.3			0	0%	0	0	0
<a href="#">Blighted / Vacant Property (Zone 7)</a>	5	5	5	3.8	14.6	21	days	4	80%	0	0	0
<a href="#">Property Maintenance (Zone 7)</a>	5	5	2	2	3.1	21	days	2	40%	0	3	0
<a href="#">Yard Issue (Zone 7)</a>	5	5	1	4.3	15.2	21	days	1	20%	0	4	0
<a href="#">Blighted / Vacant Property (Zone 8)</a>	5	5	5	0.4	13.8	21	days	3	60%	1	0	0
<a href="#">Illegal Dumping on Private Property (Zone 8)</a>	5	5	5	0.2	18.5	21	days	3	60%	2	0	0
<a href="#">Property Maintenance (Zone 8)</a>	5	5	5	0.6	13.2	21	days	4	80%	1	0	0
<a href="#">Sanitation (Public Works)</a>	4	2	3	0.6	1.8	3	days	2	50%	0	1	0
<a href="#">Illegal Dumping on Private Property (Zone 7)</a>	4	4	4	2	11.5	21	days	4	100%	0	0	0
<a href="#">Open Records Request</a>	3	0	3		13.3	3	days	0	0%	2	0	0
<a href="#">Clogged Inlet (Storm Water Issues)</a>	3	2	3	0	2.6	3	days	2	67%	0	0	0
<a href="#">Clogged Culvert (Drainage Maintenance)</a>	3	3	3	1.4	7.2	1	days	1	33%	0	0	0
<a href="#">Illegal Dumping In Roadway</a>	3	3	3	1.4	2.2	1	days	0	0%	3	0	0
<a href="#">Street Lights Out (Traffic Issues)</a>	3	2	3	5.5	5.1	3	days	1	33%	1	0	0
<a href="#">Street Signs Down in Road (Signage Issues)</a>	3	1	3	2.3	2.7	1	days	1	33%	1	0	0
<a href="#">Building Permits</a>	2	0	1		1.3	1	days	0	0%	0	1	0
<a href="#">Fire Alarm System Review (Businesses Only)</a>	2	1	2	3.8	3.8	3	days	0	0%	2	0	0
<a href="#">Blighted / Vacant Property (Zone 2)</a>	2	2	0	1.8		21	days	0	0%	0	2	2
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 7)</a>	2	2	2	7.2	23.6	21	days	1	50%	0	0	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 9)</a>	2	2	0	1		21	days	0	0%	0	2	0
<a href="#">Yard Issue (Zone 9)</a>	2	2	0	4.5		21	days	0	0%	0	2	1
<a href="#">Remove Dead Animals in Roadway</a>	2	2	2	0	0.9	1	days	1	50%	0	0	0
<a href="#">Rough Road (Unpaved Road Maintenance)</a>	2	2	2	2.2	5.3	10	days	2	100%	0	0	0
<a href="#">Tree Danger / Removal (Roadside Maintenance)</a>	2	2	2	0.6	5	3	days	0	0%	0	0	0
<a href="#">City Manager</a>	1	1	0	1.6		2	days	0	0%	0	1	1
<a href="#">Land Development (Community and Regulatory Affairs)</a>	1	0	1		17.5	3	days	0	0%	0	0	0
<a href="#">Other</a>	1	1	0	12.9		2	days	0	0%	0	1	1
<a href="#">Unlicensed Business Complaint</a>	1	1	1	0.2	1.8	5	days	1	100%	0	0	0
<a href="#">Trespassing</a>	1	1	1	1.5	1.5	1	days	0	0%	1	0	0
<a href="#">Trash &amp; Litter or Cleaning Requests - Parks &amp; Rec. Facilities</a>	1	1	1	2	2	2	days	0	0%	0	0	0
<a href="#">Illegal Dumping on Private Property (Zone 2)</a>	1	1	1	7.8	7.8	21	days	1	100%	0	0	0
<a href="#">Excessively Barking Dog – Late Night Nuisance (Zone 7)</a>	1	1	0	2		7	days	0	0%	0	1	1
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 8)</a>	1	1	0	0		21	days	0	0%	0	1	0
<a href="#">Excessively Barking Dog – Late Night Nuisance (Zone 8)</a>	1	1	1	0.2	10.8	7	days	0	0%	1	0	0
<a href="#">Permit / Licensing Issue (Zone 8)</a>	1	1	1	0.5	1.3	21	days	1	100%	0	0	0
<a href="#">Yard Issue (Zone 8)</a>	1	1	1	0	11.5	21	days	1	100%	0	0	0
<a href="#">Illegal Dumping on Private Property (Zone 12)</a>	1	1	1	5.8	19.1	21	days	1	100%	0	0	0
<a href="#">Curb / Gutter Maintenance (Roadway Maintenance)</a>	1	1	1	0	3	3	days	0	0%	1	0	0
<a href="#">Damaged Inlet / Catch Basin (Storm Water Issues)</a>	1	1	1	0.6	8.3	10	days	1	100%	0	0	0
<a href="#">Other Sign Down / Missing (Roadside Maintenance)</a>	1	0	1		0	3	days	1	100%	0	0	0
<a href="#">Roads / Bridges Weight Restrictions Signs Down / Gone (Traffic Issues)</a>	1	1	1	0.6	1	3	days	1	100%	0	0	0
<a href="#">Sink Holes (Drainage Maintenance)</a>	1	1	1	0	2	1	days	0	0%	1	0	0
<a href="#">Stop Sign Down (Roadside Maintenance)</a>	1	1	1	0.4	0.7	1	days	1	100%	0	0	0
<a href="#">Street Flooding (Drainage Maintenance)</a>	1	1	1	0	1.6	1	days	0	0%	1	0	0
<a href="#">Street Lights</a>	1	0	1		7.2	7	days	0	0%	1	0	0
	171	138	129	2.5	7.4						42	
		81%	75%									

Prepared for Councilman khalid by the Office of Programs and Performance



# COSF 311 Report | District 7 (October 1, 2018 - February 28, 2019)

Requests filtered by request category that have been created 10/01/2018 - 02/28/2019 and filtered to all categories within District 7

Request Category	Created in period	Acknowledged in period	Closed in period	Average days to acknowledge in period	Average days to close	Category SLA length	Unit of category SLA length	Closed within SLA	SLA %	Number of requests within period that are overdue	Open count	Number of requests within period that are overdue and not closed
<a href="#">Pothole (Asphalt Paved Maintenance)</a>	13	13	13	1.1	2.2	1	days	5	38%	5	0	0
<a href="#">Illegal Dumping in Right-of-Way</a>	9	9	9	3.3	6.9	3	days	7	78%	2	0	0
<a href="#">Additional Patrol Request</a>	7	6	7	0.9	9.2	1	days	0	0%	7	0	0
<a href="#">Reception Call</a>	6	1	6	1.3	0.2	1	days	0	0%	0	0	0
<a href="#">Illegal Dumping on Private Property (Zone 11)</a>	6	4	5	0.4	11.5	21	days	4	67%	1	1	0
<a href="#">Illegal Dumping on Private Property (Zone 7)</a>	5	3	3	1.5	8.9	21	days	2	40%	1	2	0
<a href="#">Remove / Pick-Up Litter</a>	5	5	5	0	2.6	3	days	2	40%	3	0	0
<a href="#">Other</a>	4	3	4	5.3	6.7			0	0%	0	0	0
<a href="#">Blighted / Vacant Property (Zone 11)</a>	4	4	4	3.1	12.3	21	days	3	75%	1	0	0
<a href="#">Property Maintenance (Zone 11)</a>	4	4	3	1.4	10.5	21	days	2	50%	0	1	0
<a href="#">Clogged Inlet (Storm Water Issues)</a>	4	4	4	0.3	6.6	3	days	1	25%	0	0	0
<a href="#">Street Flooding (Drainage Maintenance)</a>	4	4	4	0.7	11	1	days	1	25%	0	0	0
<a href="#">Sanitation (Public Works)</a>	3	2	3	0	6.7	3	days	1	33%	2	0	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 2)</a>	3	3	1	7.6	34	21	days	0	0%	1	2	0
<a href="#">Property Maintenance (Zone 9)</a>	3	3	0	5.5		21	days	0	0%	0	3	2
<a href="#">Other Sign Down / Missing (Roadside Maintenance)</a>	3	2	3	1.5	2.7	3	days	1	33%	2	0	0
<a href="#">Sink Holes (Drainage Maintenance)</a>	3	3	3	1.6	23.6	1	days	1	33%	0	0	0
<a href="#">Business Inquiry</a>	2	1	2	0.1	0.3	10	days	2	100%	0	0	0
<a href="#">Illegal Dumping on Private Property (Zone 2)</a>	2	2	2	0.7	16.4	21	days	1	50%	2	0	0
<a href="#">Yard Issue (Zone 7)</a>	2	2	1	4	20.1	21	days	1	50%	0	1	1
<a href="#">Illegal Dumping on Private Property (Zone 9)</a>	2	2	2	25	25	21	days	0	0%	2	0	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 11)</a>	2	2	2	3.3	13.8	21	days	1	50%	1	0	0
<a href="#">Dead Trees (Zone 11)</a>	2	2	2	7.1	8.5	7	days	0	0%	2	0	0
<a href="#">Curb / Gutter Maintenance (Roadway Maintenance)</a>	2	2	2	0.3	1.8	3	days	1	50%	1	0	0
<a href="#">Clogged Culvert (Drainage Maintenance)</a>	2	0	2		0	1	days	2	100%	0	0	0
<a href="#">Cross Drain Maintenance (Unpaved Road Maintenance)</a>	2	2	2	0.3	1.2	3	days	2	100%	0	0	0
<a href="#">Street Lights Out (Traffic Issues)</a>	2	2	2	0.9	1.3	3	days	2	100%	0	0	0
<a href="#">Street Signs Down in Road (Signage Issues)</a>	2	2	2	0.1	0.8	1	days	1	50%	1	0	0
<a href="#">Open Records Request</a>	1	1	1	0.2	0.4	3	days	1	100%	0	0	0
<a href="#">Blighted / Vacant Property (Zone 2)</a>	1	1	1	0.1	0.6	21	days	1	100%	0	0	0
<a href="#">Yard Issue (Zone 2)</a>	1	1	0	1.9		21	days	0	0%	0	1	0
<a href="#">Blighted / Vacant Property (Zone 9)</a>	1	1	1	24.6	26.6	21	days	0	0%	1	0	0
<a href="#">Abandoned / Inoperative / Junk Vehicle (Zone 9)</a>	1	1	1	3.5	5.4	21	days	1	100%	0	0	0
<a href="#">Dead Trees (Zone 9)</a>	1	1	1	6.7	7.6	7	days	0	0%	0	0	0
<a href="#">Dead Animal Pickup on Private Property (Zone 9)</a>	1	1	0	2.6		7	days	0	0%	0	1	1
<a href="#">Commercial Vehicles in Residential Zones (Zone 9)</a>	1	1	0	1.2		21	days	0	0%	0	1	0
<a href="#">Illegal Dumping on Private Property (Zone 12)</a>	1	1	1	0.2	0.7	21	days	1	100%	0	0	0
<a href="#">Damaged Inlet / Catch Basin (Storm Water Issues)</a>	1	1	1	0.3	6.4	10	days	1	100%	0	0	0
<a href="#">Remove Dead Animals in Roadway</a>	1	1	1	0.1	2.1	1	days	0	0%	1	0	0
<a href="#">Remove Graffiti in Right-of-Way</a>	1	1	1	3	10.5	10	days	0	0%	0	0	0
<a href="#">Rough Road (Unpaved Road Maintenance)</a>	1	1	1	0.3	8.6	10	days	1	100%	0	0	0
<a href="#">Signal Out / Flashing (Traffic Issues)</a>	1	0	1		0	1	days	1	100%	0	0	0
<a href="#">Stop Sign Down (Roadside Maintenance)</a>	1	0	1		0	1	days	1	100%	0	0	0
<a href="#">Curb / Gutter Installation (Roadway Construction)</a>	1	1	1	3.6	3.6	10	days	1	100%	0	0	0
	124	106	111	3.1	7.9						13	
		85%	90%									

Prepared for Councilman Baker by the Office of Programs and Performance



# **CITY MANAGER MEMORANDUMS TO CITY COUNCIL**

**City Manager Memorandums to City Council  
October 2018 - February 2019**

<b>Date Emailed to City Council</b>	<b>Subject</b>	<b>Type</b>
October 16, 2018	Jacobs Contract	Email no attachments
October 16, 2018	Public Works Coordination	Email with attachments
October 18, 2019	Public Works Update	Email no attachments
October 30, 2018	Considerations Regarding Lock Lomond	Email no attachments
December 6, 2018	Sanitation Services Letter on upcoming Sessions	Memorandum
December 20, 2018	Twin Engine Jet Plane Crash	Memorandum
January 4, 2019	O&M Report November to December 2018	Email with attachments
January 17, 2019	Legislative Dinner	Email no attachments
January 22, 2019	Confidential: Personnel Investigation & Recommendations	Memorandum with attachments
January 22, 2019	Citywide Lighting	Memorandum
January 22, 2019	Confidential: Personnel Investigation & Recommendations - Updated	Memorandum with attachments
January 24, 2019	COSF Job Fair Opportunity	Email no attachments
January 26, 2019	2017-2021 TSPLOST Projects	Memorandum
January 26, 2019	COSF Partners with GMA for Supervisory Leadership Program	Memorandum
January 26, 2019	FY2019 Vehicle Purchases	Memorandum
January 28, 2019	COSF Strategic Planning Sessions	Email with attachments
January 28, 2019	COSF Strategic Planning Sessions – Corrected Locations	Email with attachments
January 28, 2019	Super Bowl LIII Information	Memorandum
January 28, 2019	SFTC Incident Update	Memorandum
February 4, 2019	Revised Winter Schedule and Snow Emergency Plan	Email with attachments
February 5, 2019	South Fulton 101 – Press Release + Save the Date	Email with attachment
February 12, 2019	Legislative Review Process Tool – NovusAGENDA	Memorandum
February 11, 2019	Illegal Dumping/Transportation Pilot	Email no attachments

February 11, 2019	COSF Annexation Page	Email no attachments
February 12, 2019	Georgia Tech Study for Public Safety Facilities and Beat redesign	Memorandum
February 12, 2019	Georgia Department of Transportation Project List	Email with attachment
February 12, 2019	Parks & Recreation: FY2019 Capital Projects Funding & space Allocation Plans	Memorandum
February 12, 2019	Revised Winter Schedule and Snow Emergency Plan	Email with attachments
February 15, 2019	Local Residential Building Design Standards at Risk	Email no attachments
February 19, 2019	Strategic Planning Session – Edited Flyer	Email with attachments
February 20, 2019	South Fulton Landfill Press Conference	Email no attachments
February 21, 2019	South Fulton Development Authority	Memorandum
February 21, 2019	City of South Fulton Board of Ethics – Action Required	Email with attachment
February 22, 2019	HB 121 update	Email no attachments
February 25, 2019	HB 302 and Senate Version SB 172	Email no attachments
February 26, 2019	A.R. Long Company Government Relations Report	Email with attachment